



**Regular Meeting of the
Multipurpose Facility Advisory Commission
Held at Furniture and Things Community Event Center
Monday, October 14, 2024**

Members Present: Chair Mike Westgaard, Vice Chair Jeb Kotzian, Commissioners Jim Hecker, Kara Walker, Jennifer Wagner, Tonya Henderson

Members Absent: Commissioners Mike Zeman and Mike Cunningham

Staff Present: Assistant City Administrator/Business Services Director Joe Stremcha, Furniture and Things Community Event Center Manager Katie Harstad, Furniture and Things Community Event Center Assistant Manager Jen Katke, Administrative Assistant Laura Estby

Public Present: None

1. Call Meeting to Order

The October 14, 2024, meeting of the Multipurpose Facility Advisory Commission was called to order by Chair Westgaard at 6:39 p.m.

2. Consider Agenda

Motion by Commissioner Wagner and seconded by Vice Chair Kotzian to approve the October 14, 2024, Multipurpose Facility Advisory Commission agenda as presented. Motion carried 6-0.

3.1. Consider Minutes

Motion by Vice Chair Kotzian and seconded by Commissioner Walker to approve the August 12, 2024 special meeting minutes as presented. Motion carried 6-0.

4. Open Forum

No one present.

5. Presentation

None.

6.1. Financial Report

Mr. Stremcha presented the report.

Ms. Harstad added she is researching options for having large scale events in the fieldhouse instead of melting the ice off one of the rinks-noting cost of off supplies and labor, as well as the loss of ice revenue with more to come at the December MFAC meeting.

Mr. Kotzian inquires about the best guess as to where the facility will end budget wise at the end of 2024.

Mr. Stremcha replied the facility won't be in the positive, but we are trending in the right direction, adding there were \$70,000 in "one time expenses" due to the payouts of staff that were laid off.

6.2. Community Event Center Manager's Report

Ms. Harstad presented the report, noting she is exploring several options for increasing revenue including renting a space in the Overlook for pull-tabs. (No dissents noted)

Chair Mike Westgaard offered to facilitate the discussion between Ms. Harstad and the Youth Hockey Board.

7.1. Live Barn Agreement

Ms. Harstad presented.

7.2. FT Center MOU with ISD 728

Ms. Harstad presented.

Motion by Commissioner Wagner and seconded by Commissioner Henderson to recommend council approve the MOU as presented. Motion carried 6-0.

8.1 Policies and Procedures

Ms. Harstad presented.

Mr. Hecker inquired after the council meeting, if the FT Center is moving to a first come first served format for ice sales that would allow an outside group to bump youth hockey?

Mr. Stremcha replied the FT Center will prioritize ice sales according to their policy and procedures.

Ms. Wagner addressed confusion about contracts and what they mean in regard to ice sales, adding if ERYHA wanted a contract, they could commit to a certain number of hours.

Mr. Westgaard replied he didn't believe Elk River Youth Hockey understood their contract was extended until the end of 2024.

Mr. Stremcha added there have been issues with not knowing which hours offered to Youth Hockey were going to be used until it is too late to try to sell them to someone else.

Mr. Westgaard replied it isn't that simple. They can't schedule ice until they know how many teams they have.

Ms. Wagner emphasized the importance of having open lines of communications with user groups.

8.2. 2025 Budget

Mr. Stremcha presented the report, inquiring if the commission had any further metrics they would like included regarding performance measures and goals.

Ms. Wagner replied she would like to see increasing communication with user groups and suggested a quarterly check in.

Mr. Westgaard followed up suggesting starting with individual meetings with the users, and possibly moving to group meetings in the future, and requested a full-sized copy of the budget document.

Mr. Stremcha noted Ms. Harstad could mail it to him tomorrow, and asked Ms. Estby to research ice billing thru FinnlySport.

Mr. Westgaard inquired if the MFAC would need a special meeting to discuss the budget prior to the next scheduled meeting on December 9, 2024.

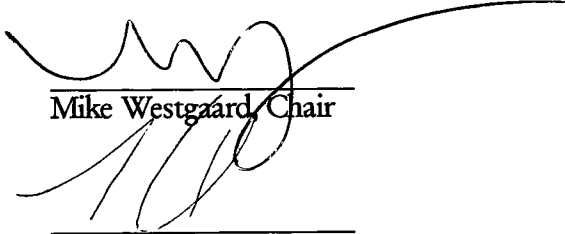
Consensus was to not schedule a special meeting as the next 30 days will provide more information to make educated decisions about the budget.

9. Motion to Adjourn

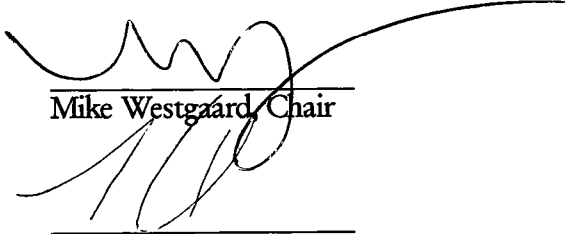
Motion by Commissioner Wagner and seconded by Commissioner Henderson to adjourn the meeting of the Multipurpose Facility Advisory Commission. Motion carried 6-0.

The meeting was adjourned at 8:23 p.m.

Minutes prepared by Laura Estby.



Mike Westgaard, Chair



Tina Allard, City Clerk