



**Regular Meeting of the
Community Event Center Commission
Held at Furniture and Things Community Event Center
Monday, June 9, 2025**

Members Present: Chair Mike Westgaard, Commissioners Kara Walker and Jim Hecker

Members Absent: Commissioner Mike Beyer

Staff Present: Assistant City Administrator/Business Services Director Joe Stremcha,
Community Event Center Manager Katie Harstad, Assistant Manager Jen Katke

Public Present: None

1. Call Meeting to Order

The June 9, 2025, meeting of the Community Event Center Commission was called to order by Chair Westgaard at 6:33 p.m.

2. Consider Agenda

Motion to by Commissioner Walker and seconded by Commissioner Hecker to approve the June 9, 2025, agenda as presented. Motion passes 3-0.

3.1. April 7, 2025 Minutes

Commissioner Hecker asked if there was any follow up from City Council regarding the commission. Mr. Stremcha replied Council took most of the CECC's recommendations, but wanted only 1 commissioner who lived outside the Elk River city limits who did not work full time/own a business in the city on the Commission. The previous week, City Council voted between Jeb and Kara, and Kara was voted in.

Motion by Commissioner Walker and seconded by Commissioner Hecker to approve the April 7, 2025, minutes as presented. Motion passes 3-0.

4. Open Forum

No one present.

5. Presentations

None

6.1. Financial Report

Mr. Stremcha presented the report.

6.2. Manager's Report

Ms. Harstad presented the report.

6.3. Communications Report

Ms. Harstad presented the report.

7.1. Field House Improvements

Ms. Harstad presented the turf and concrete quote and updates.

Chair Westgaard questioned how the turf would be rolled back. Ms. Harstad replied it is being cut into 12' pieces, and there will be a learning curve; but the team has put some ideas together to make it work.

7.2. 2026 Facility Rental Rates

Mr. Stremcha presented the report. Chair Westgaard noted the proposed rate seems in line with other rinks and seems appropriate with a 4% increase.

7.3. Policies and Procedures Update

Ms. Harstad presented the report.

7.4. Elect Vice Chair

Mr. Stremcha presented the report.

Commissioner Hecker questioned what the schedule would be of future meetings. Chair Westgaard suggests tabling that discussion until more board members are present.

Motion by Chair Westgaard and seconded by Commissioner Hecker to appoint Kara Walker as the Vice Chair of the Community Event Center Commission. Motion carries 2-0.

8. Old Business

Chair Westgaard sought the opinion of staff about continuing to have a commission.

Ms. Harstad replied she doesn't mind having the meetings, however the BRE's have become a great source of feedback on the direction to run the facility.

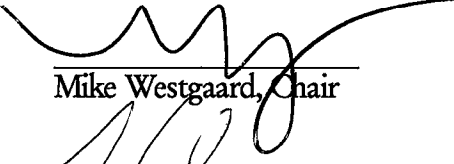
Commission members agreed they may not be needed anymore as the hospitality model seems to be handled well by the staff. Westgaard suggests adding an item to the August meeting when Councilmember Beyers returns to discuss the schedule and future of the commission.

9. Motion to Adjourn Regular Meeting


Motion by Commissioner Hecker and seconded by Vice Chair Walker to adjourn the meeting of the Community Event Center Commission. Motion carried 3-0.

The meeting was adjourned at 7:56 p.m.

Minutes prepared by Jen Katke/Laura Estby.



Mike Westgaard, Chair



Tina Allard, City Clerk