



**Meeting of the Economic Development
Authority
Held at the Elk River City Hall
Monday, April 20, 2026**

Members Present: President Matt Westgaard, Commissioners Cory Grupa, J. Brian Calva, Jeff Hartwig, Mike Beyer, Jennifer Wagner, and Charlie Blesener

Members Absent: None

Staff Present: Economic Development Director Brent O'Neil, Economic Development Specialist Joshua Mollan, City Clerk Justin Dunford, and Records Specialist Dawn Robertson

1. CALL MEETING TO ORDER
Pursuant to due call and notice thereof, the meeting was called to order at 05:30 PM.
2. PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was recited.
3. CONSIDER AGENDA
Moved by Councilmember Wagner and seconded by Councilmember Beyer to approve the agenda. Motion Carried 7-0.
4. CONSENT AGENDA
Moved by Commissioner Cory Grupa and seconded by Commissioner J. Brian Calva. Motion carried 7-0.
 - 4.1 DRAFT Minutes - March 16, 2026
 - 4.2 Check Register
 - 4.3 Balance Sheet
 - 4.4 Revenue/Expenditure Reports
 - 4.5 Lien Release - Twin City Metal Works
5. OPEN FORUM

No one appeared for open forum.

6. PUBLIC HEARINGS

There were no public hearings.

6.1 Consider Land Sale to Crystal Distribution, Inc.

Mr. O'Neil requested the public hearing be continued to a May 4th special meeting. He also mentioned there was an error in the agenda software and information did not post correctly. He discussed the reasons for continuing the public hearing for the land sale, such as coordinating the relocation and cost of the storm pipe that is located on the site. CDI is requesting the city to consider splitting the work. Ultimately, the design and engineering will be to city standards.

Staff recommended the continued hearing be scheduled during a special EDA meeting between the May 4 HRA meeting at 5:30 pm. and the City Council meeting at 6:30 pm., and targeting just before at 6:15 pm.

No members of the public were in attendance to speak during the hearing.

Moved by Commissioner J. Brian Calva and seconded by Commissioner Cory Grupa to continue, by motion, the public hearing to May 4, 2026, prior to the City Council meeting. Motion Carried 7-0.

7. GENERAL BUSINESS

7.1 Disbanding the Together Elk River Committee

Mr. Mollan shared that the Together Elk River Committee was created in 2020 to support businesses through COVID. It evolved and did other things for the city; however, the committee is in consensus that it has reached its goals. Commissioner Wagner shared her appreciation of the support the committee received.

Moved by Commissioner Jennifer Wagner and seconded by Commissioner Mike Beyer to Approve, by motion, disbanding of the Together Elk River Committee while retaining the Together Elk River initiative. Motion Carried 7-0.

8. OPEN DISCUSSION

Mr. Mollan shared with the Commission the Earth Day clean-up event planned with DERBA and the Beautification and Public Art Committee. Mr. O'Neil shared an update on the proposal received from Project Fit. He reminded the Commission about the large dirt pile at one of the potential build sites, Nature's Edge, noting the new Northbound Liquor Store will need some fill. Mr. O'Neil mentioned the potential of the two city entities working together to use the fill. He listed that there may be other options with potentially lower costs that the city could consider and that there is likely less dirt to be move. Mr. O'Neil brought attention to the downtown project happening next year and wants the commission to consider ways to support business during what may be a challenging time. He mentioned Placer Software is up for renewal, and he shared with the commission that staff have been evaluating

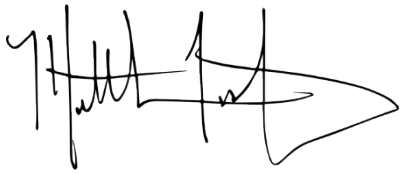
the use and cost-effectiveness. He will share more of what he finds beneficial at a later date.

9. MOTION TO ADJOURN

Moved by Commissioner Charlie Blesener and seconded by Commissioner J. Brian Calva to adjourn the meeting. Motion Carried 7-0.

The meeting adjourned at 05:58 p.m.

Minutes prepared by Dawn Robertson.



Matt Westgaard, EDA President



Justin Dunford, City Clerk