City Council

Monday, June 1, 2026
6:30 PM
Elk River City Hall

Regular Meeting
&
Work Session
Agenda

- Regular meeting in Council Chambers
- Work Session meeting in Upper Town Conference Room immediately following regular meeting

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1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. CONSIDER AGENDA

4. CONSENT AGENDA
Considered to be routine and noncontroversial and will be approved by one motion. There will be no separate discussion of these items unless there is a request to remove the item from the consent agenda to the regular agenda.

   4.1 May 18, 2026, Meeting Minutes

   4.2 Check Register

   4.3 2026-2027 Liquor License Renewals

   4.4 Post Employment Health Care Savings Plan

   4.5 Pay Plan Market Adjustment

   4.6 Updated Streetlight Agreement 26-21 with ERMU

   4.7 Severance Agreement and Waiver of Claims

   4.8 Orono Beach E. Coli Testing Procedure Amendment

5. OPEN FORUM
An opportunity to provide comments and feedback regarding items not on the agenda. Information provided in Open Forum will not be discussed at this meeting; rather, the information will be referred to staff and/or scheduled for discussion at a future meeting.

6. PRESENTATIONS, AWARDS, AND RECOGNITION

7. PUBLIC HEARINGS
An opportunity for the public to express their opinions and raise questions pertaining to the agenda item. All comments become part of the official public record. For this reason, all comments must be made at the podium so they can be heard and recorded. Comments may also be provided in writing. There will not be deliberations, discussions, or answers to questions until the hearing is closed. It is important to be courteous and allow each presenter to comment before adding additional testimony.

   7.1 Conditional Use Permit: Educational Use, ISD 728 and Habitat for Humanity – 900 School St NW

   7.2 Resolution 26-39: Simple Plat: Lane Estates, 11076 205th Ave NW

8. GENERAL BUSINESS

Items in which the information is presented by city staff or consultants, then deliberation and action occur. General Business items are not opportunities to receive or provide public input. However, the presiding officer may, at its sole discretion, solicit public feedback.

8.1 DERBA Chair Placement

8.2 Liquor License Renewal: The Confluence LLC dba Edge Bar & Boutique

8.3 Discuss Work Session Items

9. COUNCIL LIAISON UPDATES

9.1 Council Liaison Updates

10. MOTION TO ADJOURN REGULAR MEETING

11. WORK SESSION

Work Sessions are less formal meetings to encourage dialog. Official action or votes are not typically taken. At the conclusion of a discussion, a simple consensus provides staff direction for execution of the item. This portion of the agenda is audio recorded but not video recorded or broadcast. Work Sessions are open to the public; however, visitors who wish to provide input must be invited by the presiding officer, assume a seat at the discussion table and provide their full name and address for the official record.

11.1 Requested Sale of City Property

12. MOTION TO ADJOURN

The Elk River Vision

A welcoming community with revolutionary and spirited resourcefulness, exceptional service, and community engagement that encourages and inspires prosperity

Meeting of the City Council
Held at the Elk River City Hall
Monday, May 18, 2026

Members Present: Mayor John Dietz, Councilmember Cory Grupa, Councilmember J. Brian Calva, Councilmember Mike Beyer, Councilmember Jennifer Wagner

Members Absent: None

Staff Present: Business Services Director/Assistant City Administrator Joe Stremcha, Public Works Director/Chief Engineer Justin Femrite, and City Clerk Justin Dunford.

1. CALL MEETING TO ORDER
Pursuant to due call and notice thereof, the meeting was called to order at 6:14 p.m.

2. PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was recited.

3. CONSIDER AGENDA
Mayor Dietz asked to add to General Business a discussion of the Local Sales Tax Option for 2026. Moved by Councilmember Grupa and seconded by Councilmember Calva to amend and approve the agenda. Motion carried 5-0.

4. CONSENT AGENDA
Moved by Councilmember Beyer and seconded by Councilmember Wagner to approve the following consent items as outlined in their respective staff reports. Motion carried 5-0.

4.1 May 4, 2026, Regular Meeting Minutes

4.2 Check Register

4.3 Resolution 26-39: Accept Tree Donation

4.4 Reschedule Council Retreat

4.5 AIA G802 - Northbound Architect Amendment Agreement 26-19

DRAFT

4.6 2026-2027 Liquor License Renewals

4.7 Meadowwoods Village Sewer Extension Change Order

4.8 Local Match for RCE/CRISI Grants - Main Street and TH10/Railroad Grade Separation

4.9 Toro Groundsmaster 4010-D (T4) Wide Area Mower

4.10 Encroachment Agreement 26-20: Meadowsweet Bend

4.11 Bendel Separation Agreement

5. OPEN FORUM

No one appeared for open forum.

6. PRESENTATIONS, AWARDS, AND RECOGNITION

6.1 City of Elk River Volunteer of the Month

Mayor Dietz presented the May Volunteer of the Month award to Julie Fish. He highlighted the following:

- Julie has been a member of the Elk River Chamber of Commerce for 44 years, served on its Board of Directors for 18 years, and has served on several committees.
- Julie has been an active member of the Elk River Rotary Club for 38 years, including serving as president, secretary, and bulletin editor. Julie has served on several committees and is currently serving as the chair of the Social Committee.
- Julie is in her 12th year serving as a member of the Three Rivers Community Fund Advisor Board, while serving on several committees during her tenure.
- Julie is a member of the Monticello American Legion Auxiliary, has worked on several Monticello High School reunions, and volunteers regularly at the Monticello East Bridge Gardening Group.

6.2 Resolution 26-38: Accepting a Donation from The Bank of Elk River - 2026 Summer Concert Series

Moved by Councilmember Calva and seconded by Councilmember Grupa to adopt, by motion, Resolution 26-38 graciously accepting the 2026 Riverfront Concert Series contribution of $27,000.00 from the Bank of Elk River. Motion carried 5-0.

7. PUBLIC HEARINGS

DRAFT

7.1 Ordinance 26-13: Electric Service Franchise Fee Ordinance Amendment

Mayor Dietz opened the public hearing. There being no one to speak on this matter, Mayor Dietz closed the public hearing.

Moved by Councilmember Calva and seconded by Councilmember Grupa to approve, by amendment, an ordinance modification to the current Electric Franchise Fee Ordinance. Motion carried 5-0.

8. GENERAL BUSINESS

8.1 Ordinance 26-12: Amend Massage License Education Requirements

Moved by Councilmember Beyer and seconded by Councilmember Grupa to approve, by motion, an amendment to city ordinance regarding massage license education requirements. Motion carried 5-0.

8.2 2026 Local Sales Tax Option Referendum

The Council discussed the legislature not approving any local sales tax option referendums for 2026. Council instructed staff to investigate and bring findings to the Council Retreat in June.

9. MOTION TO ADJOURN REGULAR MEETING

Moved by Councilmember Beyer and seconded by Councilmember Grupa to adjourn the regular meeting of the City Council. Motion carried 5-0.

The meeting adjourned at 6:29 p.m.

10. WORK SESSION

Mayor Dietz called the work session to order at 6:31 p.m.

10.1 Orono Lake Improvement District Updates

Members of the OLID and Environmental Services and Projects Specialist Joseph Hale presented updates to the Council.

The Council instructed Mr. Hale to proceed with the addendum to the Orono Dam Operations and Maintenance Manual and the city's Dam Safety Permit with the Minnesota DNR. The Council also instructed Mr. Hale to proceed with permanent signage regarding regular E. coli testing and ensure the city's website is adequately updated for residents and lake users. Members of OLID.

Mr. Hale and the Council discussed future lake dredging that will likely be needed in 2029 or 2030. The discussion centered around areas that needed sediment cleanouts, whether sediment buildup could be permanently solved, and different funding mechanisms for any upcoming and future projects. The Council also instructed Mr. Hale to investigate whether a new environmental review is needed for the project or if the environmental review from the 2021 LORE project could still be utilized.

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10.2 2026 Women's Sled World Championship Hosting Opportunity

Assistant City Administrator/Business Services Director Joe Stremcha presented to the Council information about bidding to be the host city for the 2026 Women's Sled Hockey World Championship.

The consensus of the Council instructed Mr. Stremcha to continue to investigate details of the bid package and to ensure local user groups are consulted about the matter.

11. MOTION TO ADJOURN

Moved by Councilmember Beyer and seconded by Councilmember Grupa to adjourn the meeting of the City Council. Motion carried 5-0.

The meeting adjourned at 7:49 p.m.

Minutes prepared by Justin Dunford.

12. INFORMATION

12.1 April Financial Reports

_____ _____

John J. Dietz, Mayor Justin Dunford, City Clerk

DRAFT

Request for Action

To
City Council

Item Number
4.2

Meeting Date
June 1, 2026

Prepared By
Amy Stangler, Accounting Clerk

Item Description
Check Register

Reviewed by
Lori Stich
Joe Stremcha
Cal Portner
Justin Dunford

Action Requested
Approve, by motion, the check register for the period ending June 1, 2026.

Background/Discussion
The details for the period ending June 1, 2026, are attached to this request for action.

Total for All Funds	$1,918,437.68

Financial Impact
N/A

Mission/Policy/Goal
N/A

Attachments
1. 4.2 at1 Check Register
2. 4.2 at2 Check Register

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
A T & T						
101						
624729	1	SUBPOENA FEES #26002112	Invoice	05/18/2026	1,410.00	101-4-2130-4319
Total 13710 A T & T:					1,410.00	
BRAUN INTERTEC CORP						
603						
IN1013017	1	NORTHBOUND GEO-RETAINING WA	Invoice	05/01/2026	1,000.00	603-4-9112-4319
Total 12444 BRAUN INTERTEC CORP:					1,000.00	
CHEERS2YOU						
603						
2191252-IN	1	POP/MISC	Invoice	05/18/2026	222.95	603-4-9111-4255
Total 14351 CHEERS2YOU:					222.95	
HENNEPIN TECH. COLLEGE						
101						
CI0000021348	1	ICPOET TUITION	Invoice	05/13/2026	19,040.69	101-4-2150-4331
Total 21231 HENNEPIN TECH. COLLEGE:					19,040.69	
LGI HOMES CORPORATE, LLC						
821						
5142026	1	LGI REFUND 10132 188TH AVE NW	Invoice	05/14/2026	1,000.00	821-2200
821						
5142026	2	LGI REFUND 10122 188TH AVE NW	Invoice	05/14/2026	1,000.00	821-2200
821						
5142026	3	LGI REFUND 10112 188TH AVE NW	Invoice	05/14/2026	1,000.00	821-2200
821						
5142026	4	LGI REFUND 10133 188TH AVE NW	Invoice	05/14/2026	1,000.00	821-2200
821						
5142026	5	LGI REFUND 10123 188TH AVE NW	Invoice	05/14/2026	1,000.00	821-2200
821						
5142026	6	LGI REFUND 10113 188TH AVE NW	Invoice	05/14/2026	1,000.00	821-2200
821						
5142026	7	LGI REFUND 10091 188TH AVE NW	Invoice	05/14/2026	1,000.00	821-2200
821						
5142026	8	LGI REFUND 10040 TW LKS PKWY	Invoice	05/14/2026	1,000.00	821-2200
821						
5142026	9	LGI REFUND 10102 188TH AVE NW	Invoice	05/14/2026	1,000.00	821-2200
821						
5142026	10	LGI REFUND 10090 188TH AVE NW	Invoice	05/14/2026	1,000.00	821-2200
821						
5142026	11	LGI REFUND 18838 IVANHOE ST	Invoice	05/14/2026	1,000.00	821-2200
821						
5142026	12	LGI REFUND 10143 188TH AVE NW	Invoice	05/14/2026	1,000.00	821-2200
821						
5142026	13	LGI REFUND 10153 188TH AVE NW	Invoice	05/14/2026	1,000.00	821-2200
821						
5142026	14	LGI REFUND 10321 TW LKS PKWY	Invoice	05/14/2026	1,000.00	821-2200
821						
5142026	15	LGI REFUND 10331 TW LKS PKWY	Invoice	05/14/2026	1,000.00	821-2200

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
821						
5142026	16	LGI REFUND 10341 TW LKS PKWY	Invoice	05/14/2026	1,000.00	821-2200
821						
5142026	17	LGI REFUND 10311 TW LKS PKWY	Invoice	05/14/2026	1,000.00	821-2200
821						
5142026	18	LGI REFUND 10301 TW LKS PKWY	Invoice	05/14/2026	1,000.00	821-2200
821						
5142026	19	LGI REFUND 10283 TW LKS PKWY	Invoice	05/14/2026	1,000.00	821-2200
821						
5142026	20	LGI REFUND 18824 IVANHOE ST	Invoice	05/14/2026	1,000.00	821-2200
821						
5142026	21	LGI REFUND 18810 IVANHOE ST	Invoice	05/14/2026	1,000.00	821-2200
821						
5142026	22	LGI REFUND 10208 TW LKS PKWY	Invoice	05/14/2026	1,000.00	821-2200
821						
5142026	23	LGI REFUND 10198 TW LKS PKWY	Invoice	05/14/2026	1,000.00	821-2200
821						
5142026	24	LGI REFUND 10188 TW LKS PKWY	Invoice	05/14/2026	1,000.00	821-2200
821						
5142026	25	LGI REFUND 18796 IVANHOE ST	Invoice	05/14/2026	1,000.00	821-2200
821						
5142026	26	LGI REFUND 18786 IVANHOE ST	Invoice	05/14/2026	1,000.00	821-2200
821						
5142026	27	LGI REFUND 10105 TW LKS PKWY	Invoice	05/14/2026	1,000.00	821-2200
821						
5142026	28	LGI REFUND 18758 GRANT ST NW	Invoice	05/14/2026	1,000.00	821-2200
821						
5142026	29	LGI REFUND 18788 GRANT ST NW	Invoice	05/14/2026	1,000.00	821-2200
821						
5142026	30	LGI REFUND 18768 GRANT ST NW	Invoice	05/14/2026	1,000.00	821-2200
821						
5142026	31	LGI REFUND 18762 GRANT ST NW	Invoice	05/14/2026	1,000.00	821-2200
821						
5142026	32	LGI REFUND 18731 GRANT ST NW	Invoice	05/14/2026	1,000.00	821-2200
821						
5142026	33	LGI REFUND 18721 GRANT ST NW	Invoice	05/14/2026	1,000.00	821-2200
821						
5142026	34	LGI REFUND 18741 GRANT ST NW	Invoice	05/14/2026	1,000.00	821-2200
821						
5142026	35	LGI REFUND 18748 GRANT ST NW	Invoice	05/14/2026	1,000.00	821-2200
821						
5142026	36	LGI REFUND 18781 GRANT ST NW	Invoice	05/14/2026	1,000.00	821-2200
821						
5142026	37	LGI REFUND 18771 GRANT ST NW	Invoice	05/14/2026	1,000.00	821-2200
821						
5142026	38	LGI REFUND 18761 GRANT ST NW	Invoice	05/14/2026	1,000.00	821-2200
821						
5142026	39	LGI REFUND 18751 GRANT ST NW	Invoice	05/14/2026	1,000.00	821-2200
821						
5142026	40	LGI REFUND 18776 IVANHOE ST	Invoice	05/14/2026	1,000.00	821-2200
821						
5142026	41	LGI REFUND 18766 IVANHOE ST	Invoice	05/14/2026	1,000.00	821-2200
821						
5142026	42	LGI REFUND 18791 GRANT ST NW	Invoice	05/14/2026	1,000.00	821-2200
Total 14885 LGI HOMES CORPORATE, LLC:					42,000.00	

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
MEDICINE LAKE TOURS						
101						
5-19-26 DULUTH	1	DULUTH TRIP 6/9/26	Invoice	05/19/2026	2,425.00	101-4-5510-4409
Total 13038 MEDICINE LAKE TOURS:					2,425.00	
MILK AND HONEY LLC						
603						
17329	1	BEER	Invoice	05/21/2026	378.00	603-4-9111-4252
Total 14879 MILK AND HONEY LLC:					378.00	
NEW FRANCE WINE CO						
603						
272298	1	LIQUOR	Invoice	05/19/2026	378.00	603-4-9151-4251
603						
272298	2	FREIGHT	Invoice	05/19/2026	5.00	603-4-9151-4332
Total 27999 NEW FRANCE WINE CO:					383.00	
RECYCLE TECHNOLOGIES INC						
228						
INV-6128	1	CLEAN UP DAY	Invoice	05/15/2026	75.00	228-4-7000-4409
228						
INV-6129	1	CLEAN UP DAY	Invoice	05/15/2026	534.01	228-4-7000-4409
Total 14560 RECYCLE TECHNOLOGIES INC:					609.01	
RUM RIVER ART CENTER INC						
101						
1238754	1	ART CLASS - 5/15/26	Invoice	05/21/2026	444.00	101-4-5510-4409
Total 13780 RUM RIVER ART CENTER INC:					444.00	
ADVANCED ENGINEERING AND						
602						
110820	1	JONNYPOPS SIU	Invoice	05/12/2026	622.50	602-4-9010-4303
Total 14907 ADVANCED ENGINEERING AND:					622.50	
AERZEN USA CORPORATION						
602						
SEPI-25-006022R	1	BLOWER SET POINTS	Invoice	05/18/2026	1,500.00	602-4-9020-4404
Total 13759 AERZEN USA CORPORATION:					1,500.00	
AMAZON CAPITAL SERVICES						
101						
11YQ-PWK9-3VLT	1	FARMERS MARKET SUPPLIES	Invoice	05/14/2026	36.88	101-4-5230-4219
101						
1DFQ-FHQF-HFQV	1	OFFICE SUPPLIES	Invoice	05/18/2026	36.22	101-4-2110-4201
101						
1FWL-Y1HH-TYTX	1	SUPPLIES - MOUSE PAD	Invoice	05/22/2026	17.99	101-4-1310-4201
101						
1HPR-DLYF-4QRN	1	OFFICE SUPPLIES	Invoice	05/21/2026	17.97	101-4-5210-4219
101						
1K37-JG3Y-NP7N	1	OFFICE SUPPLIES	Invoice	05/13/2026	58.75	101-4-3120-4201

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
101						
1LJ1-DJM4-H6VL	1	HEALTH REWARDS KINDNESS	Invoice	05/12/2026	186.34	101-4-1220-4201
602						
1MYN-KMLK-6V6C	1	HIP BOOTS	Invoice	05/11/2026	263.85	602-4-9020-4219
101						
1P7R-N3DH-6TV7	1	FLAG FOOTBALL SUPPLIES	Invoice	05/19/2026	258.38	101-4-5220-4219
101						
1RDY-MGW9-VNHY	1	PROGRAM SUPPLIES	Invoice	05/14/2026	206.96	101-4-5510-4219
101						
1RP1-9PLW-FXVK	1	SUPPLIES - WHITEBOARD/BATTERIE	Invoice	05/19/2026	130.89	101-4-1350-4219
602						
1TQ7-VY9W-4RF3	1	LAB GLASSWARE	Invoice	05/14/2026	409.73	602-4-9020-4219
101						
1X9M-HRJN-Q1Q3	1	FM POWER BANK	Invoice	05/18/2026	219.99	101-4-5230-4219
101						
1XKL-3LWF-MHQP	1	PARTS - LOADER	Invoice	05/12/2026	18.88	101-4-3120-4221
Total 13706 AMAZON CAPITAL SERVICES:					1,862.83	
ANDREW KITZMAN						
602						
5-25-26 BOOTS	1	REIMB SAFETY BOOTS-A KITZMAN	Invoice	05/26/2026	161.25	602-4-9020-4219
Total 14585 ANDREW KITZMAN:					161.25	
ARTISAN BEER COMPANY						
603						
3854707	1	BEER	Invoice	05/13/2026	141.00	603-4-9111-4252
603						
3854708	1	THC PRODUCTS	Invoice	05/13/2026	64.25	603-4-9111-4256
603						
3854709	1	BEER	Invoice	05/13/2026	88.10	603-4-9151-4252
603						
3854710	1	THC PRODUCTS	Invoice	05/13/2026	343.80	603-4-9151-4256
603						
3856652	1	BEER	Invoice	05/20/2026	386.05	603-4-9111-4252
603						
3856653	1	THC PRODUCTS	Invoice	05/20/2026	244.25	603-4-9111-4256
603						
3856732	1	BEER	Invoice	05/20/2026	303.95	603-4-9151-4252
603						
3856733	1	THC PRODUCTS	Invoice	05/20/2026	205.50	603-4-9151-4256
603						
446933	1	THC PRODUCTS CREDIT	Invoice	03/18/2026	68.60-	603-4-9111-4256
603						
451261	1	BEER CREDIT	Invoice	05/08/2026	80.83-	603-4-9151-4252
Total 12167 ARTISAN BEER COMPANY:					1,627.47	
BELLBOY CORP BAR SUPPLY						
603						
111147500	1	POP/MISC	Invoice	05/12/2026	92.00	603-4-9111-4255
603						
111147500	2	FREIGHT	Invoice	05/12/2026	6.45	603-4-9111-4332
Total 11810 BELLBOY CORP BAR SUPPLY:					98.45	

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
BELLBOY CORPORATION						
603						
211299700	1	LIQUOR	Invoice	05/12/2026	510.00	603-4-9111-4251
603						
211299700	2	FREIGHT	Invoice	05/12/2026	9.90	603-4-9111-4332
603						
211359700	1	LIQUOR	Invoice	05/13/2026	105.00	603-4-9111-4251
Total 11800 BELLBOY CORPORATION:					624.90	
BERNICK'S						
603						
10490777	1	POP/MISC	Invoice	05/13/2026	72.29	603-4-9111-4255
603						
10490778	1	THC PRODUCTS	Invoice	05/13/2026	83.00	603-4-9111-4256
603						
10490779	1	BEER	Invoice	05/13/2026	2,285.25	603-4-9111-4252
603						
10490780	1	BEER CREDIT	Invoice	05/13/2026	12.72-	603-4-9111-4252
603						
10490781	1	POP/MISC	Invoice	05/13/2026	82.75	603-4-9151-4255
603						
10490782	1	BEER	Invoice	05/13/2026	2,064.90	603-4-9151-4252
603						
10490783	1	BEER CREDIT	Invoice	05/13/2026	30.00-	603-4-9151-4252
603						
10493476	1	POP/MISC	Invoice	05/20/2026	76.74	603-4-9111-4255
603						
10493477	1	BEER	Invoice	05/20/2026	2,047.60	603-4-9111-4252
603						
10493478	1	BEER CREDIT	Invoice	05/20/2026	13.56-	603-4-9111-4252
603						
10493479	1	POP/MISC	Invoice	05/20/2026	95.64	603-4-9151-4255
603						
10493480	1	BEER	Invoice	05/20/2026	1,020.10	603-4-9151-4252
603						
10493481	1	BEER CREDIT	Invoice	05/20/2026	462.54-	603-4-9151-4252
Total 11950 BERNICK'S:					7,309.45	
BLOOMINGTON LOCK & SAFE CO INC						
221						
P247169	1	NEW DOORS & REPLACEMENT	Invoice	03/26/2026	11,105.86	221-4-5400-4530
Total 52503 BLOOMINGTON LOCK & SAFE CO INC:					11,105.86	
BOLTON & MENK, INC						
401						
395277	1	DOWNTOWN RECONSTRUCTION	Invoice	05/19/2026	33,116.50	401-4-8220-4303
225						
395281	1	MEGA LOOP TRAIL IMPROVMENTS	Invoice	05/19/2026	763.50	225-4-8546-4303
403						
395283	1	HWY 10 & 165TH AVE INTERSECTIO	Invoice	05/19/2026	8,549.50	403-4-8450-4303
Total 11019 BOLTON & MENK, INC:					42,429.50	

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
BOND TRUST SERVICES CORPORATION						
343						
103777	1	SALES TAX REV BONDS 2019A	Invoice	04/08/2026	444,043.75	343-4-7000-4611
Total 52260 BOND TRUST SERVICES CORPORATION:					444,043.75	
BREAKTHRU BEVERAGE MINNESOTA						
603						
126995749	1	LIQUOR	Invoice	05/14/2026	3,287.50	603-4-9151-4251
603						
126995749	2	FREIGHT	Invoice	05/14/2026	55.10	603-4-9151-4332
Total 8002 BREAKTHRU BEVERAGE MINNESOTA:					3,342.60	
603						
126995900	1	LIQUOR	Invoice	05/14/2026	2,841.90	603-4-9111-4251
603						
126995900	2	FREIGHT	Invoice	05/14/2026	47.85	603-4-9111-4332
603						
126995901	1	WINE	Invoice	05/14/2026	624.00	603-4-9111-4253
603						
126995901	2	FREIGHT	Invoice	05/14/2026	10.15	603-4-9111-4332
603						
126998036	1	LIQUOR	Invoice	05/14/2026	76.50	603-4-9111-4251
603						
127104253	1	LIQUOR	Invoice	05/21/2026	811.50	603-4-9111-4251
603						
127104253	2	FREIGHT	Invoice	05/21/2026	10.15	603-4-9111-4332
603						
127104254	1	POP/MISC	Invoice	05/21/2026	201.25	603-4-9111-4255
603						
127104254	2	FREIGHT	Invoice	05/21/2026	11.60	603-4-9111-4332
603						
127104255	1	WINE	Invoice	05/21/2026	416.00	603-4-9111-4253
603						
127104255	2	FREIGHT	Invoice	05/21/2026	11.60	603-4-9111-4332
603						
414409957	1	BEER CREDIT	Invoice	01/23/2026	29.25-	603-4-9111-4252
603						
414601784	1	LIQUOR CREDIT	Invoice	03/20/2026	18.75-	603-4-9111-4251
603						
414601785	1	LIQUOR CREDIT	Invoice	03/20/2026	12.50-	603-4-9111-4251
603						
414601786	1	LIQUOR CREDIT	Invoice	03/20/2026	6.25-	603-4-9111-4251
603						
414601787	1	LIQUOR CREDIT	Invoice	03/20/2026	6.25-	603-4-9111-4251
603						
414701809	1	LIQUOR CREDIT	Invoice	04/17/2026	2.08-	603-4-9111-4251
Total 12893 BREAKTHRU BEVERAGE MINNESOTA:					4,987.42	
BSN SPORTS						
101						
934153708	1	FIELD SUPPLIES - BREAKAWAY GOA	Invoice	05/14/2026	554.59	101-4-5110-4219
101						
934153709	1	FIELD SUPPLIES - NET STRAPS	Invoice	05/14/2026	96.00	101-4-5110-4219

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
Total 12615 BSN SPORTS:					650.59	
C & L DISTRIBUTING CO						
603						
1839001725	1	BEER CREDIT	Invoice	05/13/2026	36.00-	603-4-9151-4252
603						
2295313	1	LIQUOR	Invoice	05/13/2026	2,780.64	603-4-9151-4251
603						
2295314	1	BEER	Invoice	05/13/2026	6,372.15	603-4-9151-4252
603						
2295314	2	FREIGHT	Invoice	05/13/2026	5.00	603-4-9151-4332
603						
2296552	1	BEER	Invoice	05/13/2026	361.30	603-4-9151-4252
603						
2296553	1	BEER CREDIT	Invoice	05/13/2026	1,168.99-	603-4-9151-4252
603						
2296596	1	LIQUOR CREDIT	Invoice	05/13/2026	9.87-	603-4-9151-4251
603						
2300383	1	BEER CREDIT	Invoice	05/20/2026	448.90-	603-4-9151-4252
603						
2300385	1	LIQUOR	Invoice	05/20/2026	1,497.00	603-4-9151-4251
603						
2300390	1	BEER	Invoice	05/20/2026	10,205.55	603-4-9151-4252
603						
2300390	2	THC PROCUCTS	Invoice	05/20/2026	69.00	603-4-9151-4256
603						
2300390	3	FREIGHT	Invoice	05/20/2026	5.00	603-4-9151-4332
Total 8003 C & L DISTRIBUTING CO:					19,631.88	
603						
2296747	1	LIQUOR CREDIT	Invoice	05/13/2026	4.93-	603-4-9111-4251
603						
2296748	1	THC PRODUCTS	Invoice	05/13/2026	131.00	603-4-9111-4256
603						
2296749	1	LIQUOR	Invoice	05/13/2026	2,537.20	603-4-9111-4251
603						
2296750	1	BEER	Invoice	05/13/2026	7,381.61	603-4-9111-4252
603						
2296750	2	FREIGHT	Invoice	05/13/2026	5.00	603-4-9111-4332
603						
2299331	1	THC PRODUCTS	Invoice	05/20/2026	72.00	603-4-9111-4256
603						
2299332	1	LIQUOR	Invoice	05/20/2026	1,762.00	603-4-9111-4251
603						
2299333	1	BEER	Invoice	05/20/2026	12,068.10	603-4-9111-4252
603						
2299333	2	FREIGHT	Invoice	05/20/2026	5.00	603-4-9111-4332
603						
2299603	1	LIQUOR CREDIT	Invoice	05/20/2026	9.10-	603-4-9111-4251
603						
2299604	1	BEER CREDIT	Invoice	05/20/2026	129.42-	603-4-9111-4252
603						
2300389	1	BEER	Invoice	05/20/2026	965.30	603-4-9111-4252

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
Total 13375 C & L DISTRIBUTING CO:					24,783.76	
CHARTER COMMUNICATIONS						
101						
175341301 MAY 26	1	ERMU INTERNET	Invoice	05/07/2026	190.00	101-4-1350-4321
101						
175341301 MAY 26	2	VIDEO SERVICES-CH	Invoice	05/07/2026	43.76	101-4-1600-4321
101						
175341301 MAY 26	3	PHONE LINE ELEVATOR-CITY HALL	Invoice	05/07/2026	40.00	101-4-1600-4389
101						
175341301 MAY 26	4	PHONE LINE ELEVATOR-CITY HALL	Invoice	05/07/2026	48.54	101-4-1600-4389
101						
175341301 MAY 26	5	VIDEO SERVICES/BACKUP INTERNE	Invoice	05/07/2026	118.75	101-4-2110-4321
101						
175341301 MAY 26	6	PHONE LINE ELEVATORS-PBL SAFE	Invoice	05/07/2026	97.11	101-4-2190-4389
101						
175341301 MAY 26	7	PHONE LINE ELEVATOR-PBL SAFE	Invoice	05/07/2026	40.00	101-4-2190-4389
101						
175341301 MAY 26	8	INTERNET, PHONE, VIDEO-FS #3	Invoice	05/07/2026	370.81	101-4-2310-4321
101						
175341301 MAY 26	9	VIDEO SERVICES-FS #1	Invoice	05/07/2026	36.93	101-4-2310-4321
101						
175341301 MAY 26	10	VIDEO SERVICES-EMERGENCY	Invoice	05/07/2026	41.63	101-4-2330-4389
101						
175341301 MAY 26	11	PHONE LINES, FIRE ALARM, TV SVC	Invoice	05/07/2026	114.82	101-4-3120-4321
101						
175341301 MAY 26	12	EMERG BUTTONS-ORONO & RIVER	Invoice	05/07/2026	97.08	101-4-5110-4389
221						
175341301 MAY 26	13	INTERNET, PHONE, VIDEO-FT CENT	Invoice	05/07/2026	497.49	221-4-5400-4321
603						
175341301 MAY 26	14	PHONE LINE CHGS-NORTHBOUND	Invoice	05/07/2026	48.54	603-4-9112-4321
101						
175341301 MAY 26	15	TAXES & FEES	Invoice	05/07/2026	17.11	101-4-1350-4321
602						
175341701 MAY 26	1	PHONE LINE & TV CHGS-WW	Invoice	05/14/2026	181.47	602-4-9010-4321
Total 13954 CHARTER COMMUNICATIONS:					1,984.04	
CINTAS CORPORATION LOC 470						
602						
4269402704	1	UNIFORM RENTAL/CLEANING	Invoice	05/15/2026	171.31	602-4-9020-4417
603						
4269402750	1	MATS, TOWELS, SCRAPERS, MOPS	Invoice	05/15/2026	76.50	603-4-9112-4404
603						
4269409525	1	MATS, TOWELS, SCRAPERS, MOPS	Invoice	05/15/2026	38.88	603-4-9152-4404
Total 14080 CINTAS CORPORATION LOC 470:					286.69	
CLAYTON ASWEGAN						
101						
5182026 - CA	1	REIMB UNIFORM - ASWEGAN	Invoice	05/19/2026	404.50	101-4-2130-4217
Total 15130 CLAYTON ASWEGAN:					404.50	
CRAFCO INC						

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
401						
9403723620	1	CRACK SEAL MATERIAL	Invoice	05/18/2026	17,386.00	401-4-8010-4219
Total 52381 CRAFCO INC:					17,386.00	
CRYSTAL SPRINGS ICE						
603						
2-604193	1	ICE	Invoice	05/18/2026	236.64	603-4-9111-4255
603						
2-604193	2	FREIGHT	Invoice	05/18/2026	4.00	603-4-9111-4332
603						
2-604194	1	ICE	Invoice	05/18/2026	105.84	603-4-9151-4255
603						
2-604194	2	FREIGHT	Invoice	05/18/2026	4.00	603-4-9151-4332
Total 52407 CRYSTAL SPRINGS ICE:					350.48	
DACOTAH PAPER CO						
603						
57187	1	SUPPLIES	Invoice	05/12/2026	275.33	603-4-9152-4219
101						
60423	1	TOILET PAPER	Invoice	05/19/2026	362.94	101-4-5110-4219
Total 15887 DACOTAH PAPER CO:					638.27	
DAHLHEIMER BEVERAGE, LLC						
603						
2773929	1	THC PRODUCTS	Invoice	05/14/2026	145.00	603-4-9151-4256
603						
2773930	1	BEER	Invoice	05/14/2026	87.65	603-4-9151-4252
603						
2773931	1	BEER	Invoice	05/14/2026	2,460.20	603-4-9151-4252
603						
2775888	1	THC PRODUCTS	Invoice	05/18/2026	260.00	603-4-9151-4256
603						
2775889	1	BEER	Invoice	05/18/2026	116.50	603-4-9151-4252
603						
2775890	1	BEER	Invoice	05/18/2026	7,394.53	603-4-9151-4252
603						
2776391	1	BEER CREDIT	Invoice	05/15/2026	6.00-	603-4-9151-4252
603						
2776478	1	LIQUOR	Invoice	05/18/2026	303.75	603-4-9151-4251
Total 8005 DAHLHEIMER BEVERAGE, LLC:					10,761.63	
603						
2773905	1	THC PRODUCTS	Invoice	05/14/2026	156.00	603-4-9111-4256
603						
2773906	1	BEER	Invoice	05/14/2026	5,142.75	603-4-9111-4252
603						
2775441	1	BEER	Invoice	05/18/2026	12,921.51	603-4-9111-4252
603						
2775747	1	THC PRODUCTS	Invoice	05/18/2026	72.00	603-4-9111-4256
603						
2775748	1	BEER	Invoice	05/18/2026	15,604.80	603-4-9111-4252
603						
2775778	1	BEER CREDIT	Invoice	05/15/2026	62.40-	603-4-9111-4252

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
603						
2779958	1	BEER	Invoice	05/21/2026	11,833.15	603-4-9111-4252
603						
970-00169	1	BEER CREDIT-KEG RETURN	Invoice	05/18/2026	30.00-	603-4-9111-4252
Total 15900 DAHLHEIMER BEVERAGE, LLC:					45,637.81	
DEANO'S COLLISION SPEC INC						
291						
69444	1	VEHICLE REPAIRS #403	Invoice	05/20/2026	9,804.93	291-4-7000-4404
291						
69459	1	REPAIR SQUAD #628 - LMC CLAIM C	Invoice	05/20/2026	3,363.96	291-4-7000-4404
Total 16050 DEANO'S COLLISION SPEC INC:					13,168.89	
DEBRA THATCHER						
101						
2109	1	FM BAGS 2026	Invoice	05/18/2026	2,922.50	101-4-5230-4219
Total 15003 DEBRA THATCHER:					2,922.50	
E C M PUBLISHERS INC						
101						
1098427	1	WEED AND GRASS PUBLIC NOTICE	Invoice	05/09/2026	64.00	101-4-1510-4359
101						
1098606	1	STAR NEWS AD GARAGE SALE	Invoice	05/10/2026	325.00	101-4-5210-4349
Total 17000 E C M PUBLISHERS INC:					389.00	
ELK RIVER MUNICIPAL UTILITIES						
603						
5-13-26 ERMU	1	WATER/ELECTRIC/SEWER/STMWTR	Invoice	05/13/2026	1,785.75	603-4-9152-4389
101						
5-13-26 ERMU	2	ELECTRIC	Invoice	05/13/2026	58.00	101-4-3120-4389
101						
5-13-26 ERMU	3	ELECTRIC	Invoice	05/13/2026	33.37	101-4-3120-4389
602						
5-13-26 ERMU	4	WATER/ELECTRIC	Invoice	05/13/2026	25,402.85	602-4-9020-4389
101						
5-13-26 ERMU	5	WATER/ELECTRIC	Invoice	05/13/2026	3,383.74	101-4-5110-4389
602						
5-13-26 ERMU	6	ELECTRIC	Invoice	05/13/2026	3,121.81	602-4-9050-4389
101						
5-13-26 ERMU	7	ELECTRIC	Invoice	05/13/2026	79.29	101-4-2330-4389
101						
5-13-26 ERMU	8	ELECTRIC	Invoice	05/13/2026	1,264.60	101-4-5110-4389
101						
5-13-26 ERMU	9	WATER/SEWER	Invoice	05/13/2026	573.06	101-4-5110-4389
101						
5-13-26 ERMU	10	WATER/ELECTRIC/SEWER	Invoice	05/13/2026	5,840.31	101-4-2190-4389
101						
5-13-26 ERMU	11	WATER/ELECTRIC/SEWER	Invoice	05/13/2026	765.89	101-4-2310-4389
101						
5-13-26 ERMU	12	WATER/ELECTRIC/SEWER/STMWTR	Invoice	05/13/2026	3,346.27	101-4-1600-4389
211						
5-13-26 ERMU	13	WATER/ELECTRIC/SEWER	Invoice	05/13/2026	2,508.84	211-4-5600-4389

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
101						
5-13-26 ERMU	14	ELECTRIC	Invoice	05/13/2026	66.12	101-4-2190-4389
401						
527 - APR 26	1	ELECTRIC - STREET LIGHTS APR	Invoice	05/13/2026	15,470.09	401-4-3120-4389
401						
528 5-20-26	1	ELECTRIC - STREET LIGHTS MAY	Invoice	05/20/2026	534.56	401-4-3120-4389
Total 17700 ELK RIVER MUNICIPAL UTILITIES:					64,234.55	
ELK RIVER WINLECTRIC						
101						
431081 02	1	SUPPLIES-LED DRIVERS	Invoice	05/22/2026	998.80	101-4-3120-4219
Total 17890 ELK RIVER WINLECTRIC:					998.80	
FASTENAL COMPANY						
101						
MNELK147059	1	SUPPLIES - BATTERIES	Invoice	05/15/2026	55.24	101-4-2120-4219
Total 18453 FASTENAL COMPANY:					55.24	
FUTURE PLUS BATTERIES						
221						
P91820282	1	BATTERIES FOR FLOOR SCRUBBER	Invoice	05/15/2026	539.90	221-4-5400-4219
Total 11835 FUTURE PLUS BATTERIES:					539.90	
GRANITE CITY JOBBING CO						
603						
525264	1	POP/MISC	Invoice	05/15/2026	702.02	603-4-9111-4255
603						
525264	2	SUPPLIES	Invoice	05/15/2026	168.99	603-4-9112-4219
603						
525264	3	FREIGHT	Invoice	05/15/2026	5.00	603-4-9111-4332
603						
525268	1	POP/MISC	Invoice	05/15/2026	414.05	603-4-9151-4255
603						
525268	2	FREIGHT	Invoice	05/15/2026	5.00	603-4-9151-4332
Total 10654 GRANITE CITY JOBBING CO:					1,295.06	
GRIMCO, INC						
101						
35545245-01	1	SIGN MATERIALS	Invoice	05/13/2026	61.48	101-4-1120-4226
Total 14770 GRIMCO, INC:					61.48	
H&B SPECIALIZED PRODUCTS INC						
221						
35843	1	HOOKS FOR CURTAINS-FIELD HOUS	Invoice	05/14/2026	1,985.00	221-4-5400-4219
Total 52533 H&B SPECIALIZED PRODUCTS INC:					1,985.00	
HAWKINS, INC.						
602						
7424330	1	CHLORINE & SULFER DIOXIDE	Invoice	05/15/2026	50.00	602-4-9020-4219

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
Total 21053 HAWKINS, INC.:					50.00	
HOME DEPOT CREDIT SERVICES						
101						
1513490	1	SUPPLIES	Invoice	05/15/2026	60.93	101-4-5110-4219
101						
3024829	1	SUPPLIES	Invoice	05/13/2026	30.32	101-4-3120-4219
Total 21600 HOME DEPOT CREDIT SERVICES:					91.25	
HORIZON CHEMICAL LLC						
101						
INV136820	1	POOL/SPLASH PAD SUPPLIES	Invoice	05/13/2026	88.31	101-4-5110-4219
Total 15355 HORIZON CHEMICAL LLC:					88.31	
HUBBARD ELECTRIC LLC						
101						
2694	1	ELECTRICAL WORK - TROTT BROOK	Invoice	05/20/2026	464.94	101-4-5110-4409
Total 52540 HUBBARD ELECTRIC LLC:					464.94	
JENNIFER RUSS						
101						
6-11-2026	1	RIVERFRONT CONCERT ABBASOLU	Invoice	05/06/2026	5,000.00	101-4-5220-4409
Total 52329 JENNIFER RUSS:					5,000.00	
JIM SCHIFFMAN						
101						
1 - 6/10/26	1	SAFETY CAMP 2026 ENTERTAINMEN	Invoice	02/12/2026	725.00	101-4-5220-4409
Total 52573 JIM SCHIFFMAN:					725.00	
JOHNSON BROS LIQUOR						
603						
1050728	1	LIQUOR	Invoice	05/13/2026	14,652.05	603-4-9111-4251
603						
1050728	2	FREIGHT	Invoice	05/13/2026	262.85	603-4-9111-4332
603						
1050729	1	WINE	Invoice	05/13/2026	1,211.00	603-4-9111-4253
603						
1050729	2	FREIGHT	Invoice	05/13/2026	17.70	603-4-9111-4332
603						
1050730	1	POP/MISC	Invoice	05/13/2026	140.00	603-4-9111-4255
603						
1050730	2	FREIGHT	Invoice	05/13/2026	5.31	603-4-9111-4332
603						
1050732	1	LIQUOR	Invoice	05/13/2026	3,195.15	603-4-9151-4251
603						
1050732	2	FREIGHT	Invoice	05/13/2026	40.43	603-4-9151-4332
603						
1050733	1	WINE	Invoice	05/13/2026	1,004.00	603-4-9151-4253
603						
1050733	2	FREIGHT	Invoice	05/13/2026	25.06	603-4-9151-4332

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
603						
1050734	1	LIQUOR	Invoice	05/13/2026	547.50	603-4-9151-4251
603						
1050734	2	FREIGHT	Invoice	05/13/2026	7.16	603-4-9151-4332
603						
1053042	1	LIQUOR	Invoice	05/15/2026	482.00	603-4-9151-4251
603						
1053042	2	FREIGHT	Invoice	05/15/2026	3.58	603-4-9151-4332
603						
1053798	1	LIQUOR	Invoice	05/15/2026	81.61	603-4-9111-4251
603						
1053798	2	FREIGHT	Invoice	05/15/2026	.30	603-4-9111-4332
603						
1055182	1	LIQUOR	Invoice	05/20/2026	11,623.90	603-4-9111-4251
603						
1055182	2	FREIGHT	Invoice	05/20/2026	180.69	603-4-9111-4332
603						
1055183	1	WINE	Invoice	05/20/2026	2,864.00	603-4-9111-4253
603						
1055183	2	FREIGHT	Invoice	05/20/2026	72.57	603-4-9111-4332
603						
1055184	1	POP/MISC	Invoice	05/20/2026	108.00	603-4-9111-4255
603						
1055184	2	FREIGHT	Invoice	05/20/2026	3.54	603-4-9111-4332
603						
1055185	1	LIQUOR	Invoice	05/20/2026	11,334.70	603-4-9111-4251
603						
1055185	2	FREIGHT	Invoice	05/20/2026	221.25	603-4-9111-4332
603						
1055462	1	LIQUOR	Invoice	05/20/2026	593.50	603-4-9151-4251
603						
1055462	2	FREIGHT	Invoice	05/20/2026	16.11	603-4-9151-4332
603						
1055463	1	WINE	Invoice	05/20/2026	152.00	603-4-9151-4253
603						
1055463	2	FREIGHT	Invoice	05/20/2026	3.58	603-4-9151-4332
603						
1055464	1	LIQUOR	Invoice	05/20/2026	1,339.40	603-4-9151-4251
603						
1055464	2	FREIGHT	Invoice	05/20/2026	21.78	603-4-9151-4332
603						
1055465	1	WINE	Invoice	05/20/2026	888.00	603-4-9151-4253
603						
1055465	2	FREIGHT	Invoice	05/20/2026	19.69	603-4-9151-4332
603						
1055466	1	LIQUOR	Invoice	05/20/2026	291.00	603-4-9151-4251
603						
1055466	2	FREIGHT	Invoice	05/20/2026	3.58	603-4-9151-4332
603						
182754	1	WINE CREDIT	Invoice	05/07/2026	28.00-	603-4-9151-4253
603						
182755	1	LIQUOR CREDIT	Invoice	05/07/2026	416.08-	603-4-9151-4251
603						
182839	1	WINE CREDIT	Invoice	05/07/2026	33.34-	603-4-9111-4253
603						
182840	1	LIQUOR CREDIT	Invoice	05/07/2026	45.00-	603-4-9151-4251

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
Total 22775 JOHNSON BROS LIQUOR:					50,890.57	
JOHNSON CONTROLS						
290						
42427300	1	SECURITY SVC 06/01/26-08/31/26	Invoice	05/09/2026	418.40	290-4-9220-4409
Total 13666 JOHNSON CONTROLS:					418.40	
JUNKYARD BREWING COMPANY						
603						
9417	1	BEER	Invoice	05/14/2026	249.00	603-4-9111-4252
603						
9417	2	THC PRODUCTS	Invoice	05/14/2026	168.00	603-4-9111-4256
Total 14086 JUNKYARD BREWING COMPANY:					417.00	
KIRI A FAUL						
101						
2713	1	LEADERSHIP ASSESSMENT - KREUS	Invoice	05/18/2026	1,350.00	101-4-1210-4319
101						
2714	1	EMPLOYMENT EVAL- RYAN DALY	Invoice	05/18/2026	675.00	101-4-2110-4319
101						
2737	1	EMPLOYMENT/ SCHOOL EVAL- ECK	Invoice	05/20/2026	375.00	101-4-2150-4331
Total 14646 KIRI A FAUL:					2,400.00	
KVC COMPANIES LLC						
101						
234594-4	1	TRENCHER RENTAL	Invoice	05/13/2026	168.00	101-4-5110-4415
Total 15203 KVC COMPANIES LLC:					168.00	
KYRON CHRISTOPHERSON						
101						
May Sound Bathing	1	SOUND BATHING INSTRUCTOR 5/21/	Invoice	05/22/2026	140.00	101-4-5220-4409
Total 52369 KYRON CHRISTOPHERSON:					140.00	
LAND TITLE INC						
603						
723831	1	LAND PURCHASE FOR NEW NORTH	Invoice	05/01/2026	2,865.71	603-4-9112-4510
603						
723831-2	1	LAND PURCHASE FOR NEW NORTH	Invoice	05/01/2026	808,160.56	603-4-9112-4510
Total 52650 LAND TITLE INC:					811,026.27	
LEAST SERVICES/COUNSELING						
101						
2059	1	COUNSELING, CHECK-UPS, RETAIN	Invoice	05/19/2026	330.00	101-4-2110-4319
Total 15055 LEAST SERVICES/COUNSELING:					330.00	
M T I DISTRIBUTING INC						
101						
1518413-00	1	PARTS #724	Invoice	05/12/2026	58.32	101-4-5110-4221

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
101						
1518423-00	1	PARTS #724	Invoice	05/12/2026	110.26	101-4-5110-4221
Total 24475 M T I DISTRIBUTING INC:					168.58	
MANSFIELD OIL CO						
101						
27908044	1	DIESEL FUEL DYED B20 ULS2	Invoice	05/14/2026	14,262.15	101-4-3120-4212
Total 12310 MANSFIELD OIL CO:					14,262.15	
MARCI WOOD						
101						
5152026 PHONE	1	REIMB PHONE JAN/MAR M WOOD	Invoice	05/15/2026	90.00	101-4-2110-4321
Total 32951 MARCI WOOD:					90.00	
MASON CARLSON						
101						
5-18-26 MC	1	SEASONAL BOOT ALLOWANCE-CAR	Invoice	05/13/2026	75.00	101-4-5110-4217
Total 52643 MASON CARLSON:					75.00	
MIDSTATES EQUIPMENT & SUPPLY						
101						
226395	1	ROUTER BITS AND PINS	Invoice	05/12/2026	4,813.50	101-4-3120-4219
Total 10307 MIDSTATES EQUIPMENT & SUPPLY:					4,813.50	
MN VALLEY TESTING LAB INC						
602						
1358422	1	WATER TESTING	Invoice	05/20/2026	479.40	602-4-9020-4319
Total 24500 MN VALLEY TESTING LAB INC:					479.40	
NAPA OF ELK RIVER, LLC						
101						
341187	1	PARTS	Invoice	05/14/2026	449.09	101-4-3120-4221
101						
341188	1	PARTS	Invoice	05/14/2026	269.99	101-4-3120-4221
101						
341190	1	SHOP TOOL	Invoice	05/14/2026	449.10	101-4-3150-4219
101						
341320	1	PARTS-CREDIT	Invoice	05/14/2026	8.69-	101-4-3120-4219
101						
341983	1	PARTS - ERMU	Invoice	05/19/2026	20.34	101-4-3150-4221
Total 52338 NAPA OF ELK RIVER, LLC:					1,179.83	
OWEN SCHEPP						
101						
5-18-26 OS	1	SEASONAL BOOT ALLOWANCE-SCH	Invoice	05/19/2026	75.00	101-4-5110-4217
Total 52644 OWEN SCHEPP:					75.00	
OXFORD STREET MERCHANTS						

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
603						
7564239	1	WINE	Invoice	05/13/2026	640.00	603-4-9111-4253
603						
7564239	2	FREIGHT	Invoice	05/13/2026	11.95	603-4-9111-4332
603						
7564240	1	WINE	Invoice	05/13/2026	785.60	603-4-9151-4253
603						
7564240	2	FREIGHT	Invoice	05/13/2026	14.32	603-4-9151-4332
603						
7565025	1	WINE	Invoice	05/20/2026	1,006.00	603-4-9111-4253
603						
7565025	2	FREIGHT	Invoice	05/20/2026	12.39	603-4-9111-4332
603						
7565052	1	WINE	Invoice	05/20/2026	708.00	603-4-9151-4253
603						
7565052	2	FREIGHT	Invoice	05/20/2026	5.37	603-4-9151-4332
603						
7565053	1	FREIGHT	Invoice	05/20/2026	1.79	603-4-9151-4332
Total 52608 OXFORD STREET MERCHANTS:					3,185.42	
PAUSTIS WINE COMPANY						
603						
294755	1	WINE	Invoice	05/14/2026	1,060.00	603-4-9151-4253
603						
294755	2	FREIGHT	Invoice	05/14/2026	12.00	603-4-9151-4332
603						
295210	1	WINE CREDIT	Invoice	05/20/2026	128.00-	603-4-9151-4253
603						
295210	2	FREIGHT CREDIT	Invoice	05/20/2026	1.50-	603-4-9151-4332
Total 29251 PAUSTIS WINE COMPANY:					942.50	
PHILLIPS WINE & SPIRITS CO						
603						
5171934	1	LIQUOR	Invoice	05/13/2026	1,001.42	603-4-9111-4251
603						
5171934	2	FREIGHT	Invoice	05/13/2026	21.24	603-4-9111-4332
603						
5171935	1	WINE	Invoice	05/13/2026	769.65	603-4-9111-4253
603						
5171935	2	FREIGHT	Invoice	05/13/2026	24.93	603-4-9111-4332
603						
5171936	1	POP/MISC	Invoice	05/13/2026	59.75	603-4-9111-4255
603						
5171936	2	FREIGHT	Invoice	05/13/2026	1.77	603-4-9111-4332
603						
5171937	1	WINE	Invoice	05/13/2026	308.70	603-4-9151-4253
603						
5171937	2	FREIGHT	Invoice	05/13/2026	10.74	603-4-9151-4332
603						
5171938	1	LIQUOR	Invoice	05/13/2026	49.50	603-4-9151-4251
603						
5171938	2	FREIGHT	Invoice	05/13/2026	1.79	603-4-9151-4332
603						
5173851	1	LIQUOR	Invoice	05/15/2026	1,000.25	603-4-9151-4251

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
603						
5173851	2	FREIGHT	Invoice	05/15/2026	27.75	603-4-9151-4332
603						
5173852	1	WINE	Invoice	05/15/2026	545.60	603-4-9151-4253
603						
5173852	2	FREIGHT	Invoice	05/15/2026	12.68	603-4-9151-4332
603						
5173853	1	POP/MISC	Invoice	05/15/2026	84.75	603-4-9151-4255
603						
5173853	2	FREIGHT	Invoice	05/15/2026	3.58	603-4-9151-4332
603						
5175346	1	LIQUOR	Invoice	05/20/2026	1,371.30	603-4-9111-4251
603						
5175346	2	FREIGHT	Invoice	05/20/2026	23.66	603-4-9111-4332
603						
5175347	1	WINE	Invoice	05/20/2026	1,004.10	603-4-9111-4253
603						
5175347	2	FREIGHT	Invoice	05/20/2026	33.63	603-4-9111-4332
603						
5175348	1	POP/MISC	Invoice	05/20/2026	88.00	603-4-9111-4255
603						
5175348	2	FREIGHT	Invoice	05/20/2026	1.77	603-4-9111-4332
Total 29665 PHILLIPS WINE & SPIRITS CO:					6,446.56	
PLAISTED COMPANIES INC						
101						
10234	1	SUPPLIES-RED BALL DIAMOND AGG	Invoice	05/09/2026	2,022.25	101-4-5110-4219
Total 29845 PLAISTED COMPANIES INC:					2,022.25	
PRYES BREWING COMPANY LLC						
603						
W-122780	1	BEER	Invoice	05/21/2026	419.00	603-4-9111-4252
Total 52318 PRYES BREWING COMPANY LLC:					419.00	
PSIX LLC						
101						
I903056	1	TICKET WRITER PAPER - PATROL	Invoice	05/11/2026	436.32	101-4-2120-4219
Total 11377 PSIX LLC:					436.32	
RED BULL DISTRIBUTION COM						
603						
2034045330	1	POP/MISC	Invoice	05/12/2026	408.22	603-4-9111-4255
603						
2034045408	1	POP/MISC	Invoice	05/20/2026	248.10	603-4-9151-4255
Total 12944 RED BULL DISTRIBUTION COM:					656.32	
RINK-TEC INTERNATIONAL INC						
221						
6586	1	BATTERY BACK UP FOR AMMONIA S	Invoice	05/14/2026	358.07	221-4-5400-4401
Total 14686 RINK-TEC INTERNATIONAL INC:					358.07	

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
RYAN SANDHOEFNER						
101						
5-20-26 RS	1	PE LICENSE RENEWAL	Invoice	05/20/2026	122.50	101-4-3300-4331
Total 52647 RYAN SANDHOEFNER:					122.50	
SHERWIN-WILLIAMS						
101						
6941145960526	1	PAINT-CITY HALL	Invoice	05/22/2026	12.08	101-4-1600-4219
Total 32280 SHERWIN-WILLIAMS:					12.08	
SOUTHERN GLAZER'S WINE & SPIRITS OF MN						
603						
2758018	1	LIQUOR	Invoice	05/14/2026	3,523.98	603-4-9151-4251
603						
2758018	2	FREIGHT	Invoice	05/14/2026	43.73	603-4-9151-4332
603						
2758019	1	FREIGHT	Invoice	05/14/2026	1.28	603-4-9151-4332
603						
2758020	1	FREIGHT	Invoice	05/14/2026	5.12	603-4-9151-4332
603						
2758021	1	WINE	Invoice	05/14/2026	233.52	603-4-9151-4253
603						
2758021	2	FREIGHT	Invoice	05/14/2026	5.12	603-4-9151-4332
603						
2758022	1	FREIGHT	Invoice	05/14/2026	7.68	603-4-9151-4332
603						
2760707	1	LIQUOR	Invoice	05/21/2026	3,197.72	603-4-9151-4251
603						
2760707	2	FREIGHT	Invoice	05/21/2026	51.41	603-4-9151-4332
603						
2760708	1	WINE	Invoice	05/21/2026	901.82	603-4-9151-4253
603						
2760708	2	FREIGHT	Invoice	05/21/2026	23.04	603-4-9151-4332
603						
2760709	1	FREIGHT	Invoice	05/21/2026	1.28	603-4-9151-4332
603						
5139293	1	WINE	Invoice	05/14/2026	160.72	603-4-9151-4253
603						
5139293	2	FREIGHT	Invoice	05/14/2026	3.84	603-4-9151-4332
Total 8000 SOUTHERN GLAZER'S WINE & SPIRITS OF MN:					8,160.26	
603						
2758014	1	LIQUOR	Invoice	05/14/2026	5,782.64	603-4-9111-4251
603						
2758014	2	FREIGHT	Invoice	05/14/2026	82.92	603-4-9111-4332
603						
2758015	1	FREIGHT	Invoice	05/14/2026	3.75	603-4-9111-4332
603						
2758016	1	FREIGHT	Invoice	05/14/2026	1.25	603-4-9111-4332
603						
2758017	1	WINE	Invoice	05/14/2026	1,896.00	603-4-9111-4253
603						
2758017	2	FREIGHT	Invoice	05/14/2026	28.75	603-4-9111-4332

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
603						
8380 U LKB	1	FREIGHT CREDIT	Invoice	04/23/2026	.62-	603-4-9111-4332
Total 11314 SOUTHERN GLAZER'S WINE & SPIRITS OF MN:					7,794.69	
SPEEDCUTTERS OUTDOOR MAINT LLC						
603						
31241	1	MOWING & FERTILIZER - MAY	Invoice	05/15/2026	621.60	603-4-9152-4404
603						
31241	2	MOWING & FERTILIZER - MAY	Invoice	05/15/2026	633.63	603-4-9112-4404
101						
31255	1	MOWING & FERTILIZER - RIVERS ED	Invoice	05/15/2026	447.85	101-4-5110-4409
101						
31255	2	MOWING & FERTILIZER - FIRE STATI	Invoice	05/15/2026	275.46	101-4-2310-4401
101						
31255	3	MOWING & FERTILIZER - PUBLIC SA	Invoice	05/15/2026	832.76	101-4-2190-4401
101						
31255	4	MOWING & FERTILIZER - PUBLIC W	Invoice	05/15/2026	1,678.71	101-4-5110-4409
101						
31255	5	MOWING & FERTILIZER - FIRE STATI	Invoice	05/15/2026	831.11	101-4-2310-4401
101						
31255	6	MOWING & FERTILIZER - CITY HALL	Invoice	05/15/2026	648.73	101-4-1600-4401
101						
31255	7	MOWING & FERTILIZER - JACKSON	Invoice	05/15/2026	275.47	101-4-1600-4401
211						
31255	8	MOWING & FERTILIZER - LIBRARY	Invoice	05/15/2026	717.95	211-4-5600-4401
Total 11661 SPEEDCUTTERS OUTDOOR MAINT LLC:					6,963.27	
STEPHEN POREDA						
101						
4583 - 6/11/26	1	ENTERTAINMENT 6/11/26	Invoice	03/17/2026	375.00	101-4-5220-4409
Total 15030 STEPHEN POREDA:					375.00	
STREICHER'S						
101						
CM305312	1	RETURN - NEW OFFICER INITIAL ISS	Invoice	03/20/2026	84.98-	101-4-2120-4217
101						
CM305313	1	RETURN - NEW OFFICER INITIAL ISS	Invoice	03/20/2026	40.99-	101-4-2120-4217
101						
I1826665	1	AMMUNITION	Invoice	05/12/2026	1,414.96	101-4-2120-4219
101						
I1827978	1	MISC EQUIPMENT	Invoice	05/19/2026	20.98	101-4-2110-4219
Total 33300 STREICHER'S:					1,309.97	
SUMMER LAKES BEVERAGE LLC						
603						
12509	1	POP/MISC	Invoice	05/19/2026	276.00	603-4-9151-4255
Total 14779 SUMMER LAKES BEVERAGE LLC:					276.00	
TAHO SPORTSWEAR, INC.						
101						
26T02743	1	WINTER WOMENS VB WINNER SHIR	Invoice	05/20/2026	243.00	101-4-5220-4219

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
101						
26T02749	1	WINTER MENS BBALL WINNER SHIR	Invoice	05/20/2026	88.00	101-4-5220-4219
Total 33816 TAHO SPORTSWEAR, INC.:					331.00	
TEAM LABORATORY CHEMICAL						
602						
INV0051581	1	FERTILIZER	Invoice	05/11/2026	449.00	602-4-9020-4219
602						
INV0051801	1	MEGA BUGS	Invoice	05/22/2026	1,150.00	602-4-9020-4219
Total 14016 TEAM LABORATORY CHEMICAL:					1,599.00	
THE AMERICAN BOTTLING CO						
603						
4847910042	1	POP/MISC	Invoice	05/18/2026	170.85	603-4-9111-4255
Total 10415 THE AMERICAN BOTTLING CO:					170.85	
THE SUNSHINE DEPOT						
101						
1 - 5/13/26	1	MEALS - LIVE BURN TRAINING	Invoice	05/13/2026	811.80	101-4-2320-4331
Total 33450 THE SUNSHINE DEPOT:					811.80	
TRADESMAN ELECTRIC LLC						
221						
2258	1	ELECTRIC REPAIRS/THE YARD	Invoice	03/30/2026	5,500.00	221-4-5400-4401
Total 52646 TRADESMAN ELECTRIC LLC:					5,500.00	
TRUE BRANDS						
603						
1762350	1	POP/MISC	Invoice	05/18/2026	196.32	603-4-9111-4255
Total 12840 TRUE BRANDS:					196.32	
UKG INC.						
101						
I01100194647	1	UKG APR OVERAGE	Invoice	05/16/2026	1,693.32	101-4-1220-4404
Total 12920 UKG INC.:					1,693.32	
URBAN GROWLER BREWING COMPANY, LLC						
603						
E-43027	1	BEER	Invoice	05/14/2026	524.00	603-4-9111-4252
Total 52364 URBAN GROWLER BREWING COMPANY, LLC:					524.00	
VERIZON WIRELESS-VSAT						
101						
9022432931	1	CELL PHONE DATA - 26002112	Invoice	05/15/2026	150.00	101-4-2130-4319
Total 13677 VERIZON WIRELESS-VSAT:					150.00	
VESTIS GROUP INC						

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
221						
2500983973	1	LOBBY RUGS	Invoice	05/13/2026	21.56	221-4-5400-4219
221						
2500983974	1	CONCESSIONS - LINENS	Invoice	05/13/2026	29.77	221-4-5430-4219
Total 52462 VESTIS GROUP INC:					51.33	
VIKING COCA-COLA CO						
603						
3928481	1	POP/MISC	Invoice	05/15/2026	792.65	603-4-9151-4255
Total 35725 VIKING COCA-COLA CO:					792.65	
VINOCOPIA						
603						
395051-IN	1	LIQUOR	Invoice	05/20/2026	544.00	603-4-9151-4251
603						
395051-IN	2	WINE	Invoice	05/20/2026	1,320.33	603-4-9151-4253
603						
395051-IN	3	FREIGHT	Invoice	05/20/2026	22.50	603-4-9151-4332
603						
395052-IN	1	LIQUOR	Invoice	05/20/2026	386.00	603-4-9111-4251
603						
395052-IN	2	FREIGHT	Invoice	05/20/2026	7.50	603-4-9111-4332
Total 35763 VINOCOPIA:					2,280.33	
WASTE MANAGEMENT CORP SVCS						
228						
50581-1706-9	1	CLEAN-UP DAY TRASH 4/25/26 CR	Invoice	05/18/2026	155.40-	228-4-7000-4409
605						
50581-1706-9	2	GARBAGE TIPPING FEES 5/01-5/15/2	Invoice	05/18/2026	25,446.33	605-4-9210-4384
602						
50594-1706-2	1	BIO SOLIDS HAULING-5/1-5/15/26	Invoice	05/18/2026	24,158.56	602-4-9020-4409
Total 36033 WASTE MANAGEMENT CORP SVCS:					49,449.49	
WINEBOW						
603						
MN00183741	1	WINE	Invoice	05/15/2026	192.00	603-4-9151-4253
603						
MN00183741	2	LIQUOR	Invoice	05/15/2026	319.50	603-4-9151-4251
603						
MN00183741	3	FREIGHT	Invoice	05/15/2026	3.00	603-4-9151-4332
603						
MN00183742	1	WINE	Invoice	05/15/2026	858.00	603-4-9111-4253
603						
MN00183742	2	FREIGHT	Invoice	05/15/2026	6.00	603-4-9111-4332
Total 14002 WINEBOW:					1,378.50	
Total :					1,793,556.70	
Grand Totals:					1,793,556.70	

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
101-4-1120-4226	61.48	.00	61.48
101-4-1210-4319	1,350.00	.00	1,350.00
101-4-1220-4201	186.34	.00	186.34
101-4-1220-4404	1,693.32	.00	1,693.32
101-4-1310-4201	17.99	.00	17.99
101-4-1350-4219	130.89	.00	130.89
101-4-1350-4321	207.11	.00	207.11
101-4-1510-4359	64.00	.00	64.00
101-4-1600-4219	12.08	.00	12.08
101-4-1600-4321	43.76	.00	43.76
101-4-1600-4389	3,434.81	.00	3,434.81
101-4-1600-4401	924.20	.00	924.20
101-4-2110-4201	36.22	.00	36.22
101-4-2110-4219	20.98	.00	20.98
101-4-2110-4319	1,005.00	.00	1,005.00
101-4-2110-4321	208.75	.00	208.75
101-4-2120-4217	.00	125.97-	125.97-
101-4-2120-4219	1,906.52	.00	1,906.52
101-4-2130-4217	404.50	.00	404.50
101-4-2130-4319	1,560.00	.00	1,560.00
101-4-2150-4331	19,415.69	.00	19,415.69
101-4-2190-4389	6,043.54	.00	6,043.54
101-4-2190-4401	832.76	.00	832.76
101-4-2310-4321	407.74	.00	407.74
101-4-2310-4389	765.89	.00	765.89
101-4-2310-4401	1,106.57	.00	1,106.57
101-4-2320-4331	811.80	.00	811.80
101-4-2330-4389	120.92	.00	120.92
101-4-3120-4201	58.75	.00	58.75
101-4-3120-4212	14,262.15	.00	14,262.15
101-4-3120-4219	5,842.62	8.69-	5,833.93
101-4-3120-4221	737.96	.00	737.96
101-4-3120-4321	114.82	.00	114.82
101-4-3120-4389	91.37	.00	91.37
101-4-3150-4219	449.10	.00	449.10
101-4-3150-4221	20.34	.00	20.34
101-4-3300-4331	122.50	.00	122.50
101-4-5110-4217	150.00	.00	150.00
101-4-5110-4219	3,185.02	.00	3,185.02
101-4-5110-4221	168.58	.00	168.58
101-4-5110-4389	5,318.48	.00	5,318.48
101-4-5110-4409	2,591.50	.00	2,591.50
101-4-5110-4415	168.00	.00	168.00
101-4-5210-4219	17.97	.00	17.97
101-4-5210-4349	325.00	.00	325.00
101-4-5220-4219	589.38	.00	589.38
101-4-5220-4409	6,240.00	.00	6,240.00
101-4-5230-4219	3,179.37	.00	3,179.37
101-4-5510-4219	206.96	.00	206.96
101-4-5510-4409	2,869.00	.00	2,869.00
211-4-5600-4389	2,508.84	.00	2,508.84
211-4-5600-4401	717.95	.00	717.95
221-4-5400-4219	2,546.46	.00	2,546.46
221-4-5400-4321	497.49	.00	497.49
221-4-5400-4401	5,858.07	.00	5,858.07
221-4-5400-4530	11,105.86	.00	11,105.86

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
221-4-5430-4219	29.77	.00	29.77
225-4-8546-4303	763.50	.00	763.50
228-4-7000-4409	609.01	155.40-	453.61
290-4-9220-4409	418.40	.00	418.40
291-4-7000-4404	13,168.89	.00	13,168.89
343-4-7000-4611	444,043.75	.00	444,043.75
401-4-3120-4389	16,004.65	.00	16,004.65
401-4-8010-4219	17,386.00	.00	17,386.00
401-4-8220-4303	33,116.50	.00	33,116.50
403-4-8450-4303	8,549.50	.00	8,549.50
602-4-9010-4303	622.50	.00	622.50
602-4-9010-4321	181.47	.00	181.47
602-4-9020-4219	2,483.83	.00	2,483.83
602-4-9020-4319	479.40	.00	479.40
602-4-9020-4389	25,402.85	.00	25,402.85
602-4-9020-4404	1,500.00	.00	1,500.00
602-4-9020-4409	24,158.56	.00	24,158.56
602-4-9020-4417	171.31	.00	171.31
602-4-9050-4389	3,121.81	.00	3,121.81
603-4-9111-4251	54,877.72	59.86-	54,817.86
603-4-9111-4252	72,347.12	277.35-	72,069.77
603-4-9111-4253	11,288.75	33.34-	11,255.41
603-4-9111-4255	2,775.03	.00	2,775.03
603-4-9111-4256	990.50	68.60-	921.90
603-4-9111-4332	1,152.42	.62-	1,151.80
603-4-9112-4219	168.99	.00	168.99
603-4-9112-4319	1,000.00	.00	1,000.00
603-4-9112-4321	48.54	.00	48.54
603-4-9112-4404	710.13	.00	710.13
603-4-9112-4510	811,026.27	.00	811,026.27
603-4-9151-4251	23,330.39	470.95-	22,859.44
603-4-9151-4252	30,474.93	2,233.26-	28,241.67
603-4-9151-4253	8,260.29	156.00-	8,104.29
603-4-9151-4255	2,099.78	.00	2,099.78
603-4-9151-4256	1,023.30	.00	1,023.30
603-4-9151-4332	478.09	1.50-	476.59
603-4-9152-4219	275.33	.00	275.33
603-4-9152-4389	1,785.75	.00	1,785.75
603-4-9152-4404	660.48	.00	660.48
605-4-9210-4384	25,446.33	.00	25,446.33
821-2200	42,000.00	.00	42,000.00
Grand Totals:	1,797,148.24	3,591.54-	1,793,556.70

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
00/00	1,797,148.24	3,591.54-	1,793,556.70
Grand Totals:	1,797,148.24	3,591.54-	1,793,556.70

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	Bank Number
132419										
05/26	05/26/2026	132419	15074	CIERRA MOORE	5-7-26 FM	101-4-5230-4219	.00	45.00	45.00	1
Total 132419:							.00		45.00	
132420										
05/26	05/26/2026	132420	22656	JEFFERSON FIRE & SAFETY,	IN340034	101-4-2320-4404	.00	2,400.00	2,400.00	1
Total 132420:							.00		2,400.00	
132421										
05/26	05/26/2026	132421	10866	STAR TRIBUNE	10694366 5-1	101-4-5510-4433	.00	97.66	97.66	1
Total 132421:							.00		97.66	
132422										
05/26	05/26/2026	132422	12467	ZACK CARLTON	2026 CONF-Z	101-4-1510-4331	.00	1,858.99	1,858.99	1
Total 132422:							.00		1,858.99	
132423										
05/26	05/26/2026	132423	52581	ALEXANDRA OBERLANDER	5-7-26 FM	101-4-5230-4219	.00	18.00	18.00	1
Total 132423:							.00		18.00	
132424										
05/26	05/26/2026	132424	10739	ARTIC	42935	101-4-2310-4404	.00	389.00	389.00	1
05/26	05/26/2026	132424	10739	ARTIC	43344	101-4-2310-4404	.00	584.50	584.50	1
05/26	05/26/2026	132424	10739	ARTIC	43346	101-4-2310-4404	.00	711.99	711.99	1
05/26	05/26/2026	132424	10739	ARTIC	43347	101-4-2310-4404	.00	438.00	438.00	1
05/26	05/26/2026	132424	10739	ARTIC	43348	101-4-3120-4404	.00	1,004.50	1,004.50	1
05/26	05/26/2026	132424	10739	ARTIC	43349	101-4-2190-4401	.00	438.00	438.00	1
Total 132424:							.00		3,565.99	
132425										
05/26	05/26/2026	132425	52636	BRIANNA PELOWSKI	5-7-26 FM	101-4-5230-4219	.00	15.00	15.00	1

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	Bank Number
Total 132425:							.00		15.00	
132426										
05/26	05/26/2026	132426	52549	CARMEN HARMS	5-7-26 FM	101-4-5230-4219	.00	25.00	25.00	1
Total 132426:							.00		25.00	
132427										
05/26	05/26/2026	132427	52517	CHAD HENNUM	5-7-26 FM	101-4-5230-4219	.00	8.00	8.00	1
Total 132427:							.00		8.00	
132428										
05/26	05/26/2026	132428	10994	CITY OF ST PAUL	IN65156	101-4-3120-4219	.00	445.33	445.33	1
Total 132428:							.00		445.33	
132429										
05/26	05/26/2026	132429	15550	CUB FOODS	196743	101-4-2110-4201	.00	11.98	11.98	1
Total 132429:							.00		11.98	
132430										
05/26	05/26/2026	132430	15887	DACOTAH PAPER CO	32740	101-4-2310-4219	.00	66.24	66.24	1
05/26	05/26/2026	132430	15887	DACOTAH PAPER CO	47129	101-4-5110-4219	.00	2,435.17	2,435.17	1
Total 132430:							.00		2,501.41	
132431										
05/26	05/26/2026	132431	13907	DENISE YURKEW	5-07-26 FM	101-4-5230-4219	.00	32.00	32.00	1
Total 132431:							.00		32.00	
132432										
05/26	05/26/2026	132432	52596	DONA GOODRICH	5-7-26 FM	101-4-5230-4219	.00	15.00	15.00	1
Total 132432:							.00		15.00	

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	Bank Number
132433										
05/26	05/26/2026	132433	52606	FIRST DUE HOLDINGS INC	7780	101-4-2310-4404	.00	16,250.00	16,250.00	1
	Total 132433:						.00		16,250.00	
132434										
05/26	05/26/2026	132434	12673	FIRST STATE TIRE RECYCLING	125677	228-4-7000-4409	.00	1,726.75	1,726.75	1
	Total 132434:						.00		1,726.75	
132435										
05/26	05/26/2026	132435	14551	GARVIN BROTHERS LLC	5-7-26 FM	101-4-5230-4219	.00	30.00	30.00	1
	Total 132435:						.00		30.00	
132436										
05/26	05/26/2026	132436	13773	GRAPHIC HOUSE INC	2139-Deposit	101-4-5110-4219	.00	5,319.99	5,319.99	1
	Total 132436:						.00		5,319.99	
132437										
05/26	05/26/2026	132437	52556	HEIDI WEST	5-7-26 FM	101-4-5230-4219	.00	10.00	10.00	1
	Total 132437:						.00		10.00	
132438										
05/26	05/26/2026	132438	21600	HOME DEPOT CREDIT SERVICES	7901337-2	101-4-2330-4219	.00	17.68	17.68	1
	Total 132438:						.00		17.68	
132439										
05/26	05/26/2026	132439	52485	KARINA ANDERSON	5-7-26 FM	101-4-5230-4219	.00	20.00	20.00	1
	Total 132439:						.00		20.00	
132440										
05/26	05/26/2026	132440	52475	KELLI SEIDENKRANZ	5-7-26 FM	101-4-5230-4219	.00	35.00	35.00	1

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	Bank Number
Total 132440:							.00		35.00	
132441										
05/26	05/26/2026	132441	23800	LEAGUE OF MN CITIES INS TRUST	1004566 - MA	291-4-7000-4109	.00	1,136.73	1,136.73	1
Total 132441:							.00		1,136.73	
132442										
05/26	05/26/2026	132442	23800	LEAGUE OF MN CITIES INS TRUST	5-01-26 - 2612	291-4-7000-4109	.00	190.09	190.09	1
Total 132442:							.00		190.09	
132443										
05/26	05/26/2026	132443	52597	MELISSA MASSMANN	5-7-26 FM	101-4-5230-4219	.00	20.00	20.00	1
Total 132443:							.00		20.00	
132444										
05/26	05/26/2026	132444	14954	OFFICE OF MNIT SERVICES	DV26040454	101-4-1350-4404	.00	202.00	202.00	1
Total 132444:							.00		202.00	
132445										
05/26	05/26/2026	132445	52598	SHERI HANSON	5-7-26 FM	101-4-5230-4219	.00	45.00	45.00	1
Total 132445:							.00		45.00	
132446										
05/26	05/26/2026	132446	15257	STEPHANIE DOLLANSKY	5-7-26 FM	101-4-5230-4219	.00	10.00	10.00	1
Total 132446:							.00		10.00	
132447										
05/26	05/26/2026	132447	12551	SYSCO MINNESOTA INC	147A3844M	221-4-5430-4259	.00	257.97	257.97	1
05/26	05/26/2026	132447	12551	SYSCO MINNESOTA INC	147A4339M	221-4-5430-4219	.00	68.08	68.08	1
05/26	05/26/2026	132447	12551	SYSCO MINNESOTA INC	147A4345M	221-4-5430-4259	.00	60.46	60.46	1
05/26	05/26/2026	132447	12551	SYSCO MINNESOTA INC	147A6274Z	221-4-5430-4219	.00	172.79	172.79	1
05/26	05/26/2026	132447	12551	SYSCO MINNESOTA INC	147A7629Z	221-4-5430-4219	.00	18.53	18.53	1

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	Bank Number
05/26	05/26/2026	132447	12551	SYSCO MINNESOTA INC	147A7720Z	221-4-5430-4219	.00	6.84	6.84	1
Total 132447:							.00		584.67	
132448										
05/26	05/26/2026	132448	11555	TKDA	2026002539	602-4-9070-4319	.00	455.00	455.00	1
Total 132448:							.00		455.00	
132449										
05/26	05/26/2026	132449	13946	T-MOBILE	965639928 05	221-4-5400-4321	.00	975.23	975.23	1
Total 132449:							.00		975.23	
132450										
05/26	05/26/2026	132450	52515	TRACEY M LARRICK	5-7-26 FM	101-4-5230-4219	.00	88.00	88.00	1
Total 132450:							.00		88.00	
132451										
05/26	05/26/2026	132451	36900	ZIEGLER INC	IN002359072	101-4-5110-4221	.00	89.07	89.07	1
Total 132451:							.00		89.07	
1009755										
05/26	05/27/2026	1009755	17000	E C M PUBLISHERS INC	1096596	101-4-1510-4359	.00	168.00	168.00	1
05/26	05/27/2026	1009755	17000	E C M PUBLISHERS INC	1097656	101-4-1110-4359	.00	104.00	104.00	1
05/26	05/27/2026	1009755	17000	E C M PUBLISHERS INC	1097657	101-4-1110-4359	.00	56.00	56.00	1
Total 1009755:							.00		328.00	
1009756										
05/26	05/27/2026	1009756	17700	ELK RIVER MUNICIPAL UTILITIES	526 - APR 26	401-4-3120-4389	.00	1,565.38	1,565.38	1
Total 1009756:							.00		1,565.38	
1009757										
05/26	05/27/2026	1009757	13020	FERRIS FAMILY FARM LLC	5-7-26 FM	101-4-5230-4219	.00	101.00	101.00	1

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	Bank Number
Total 1009757:							.00		101.00	
1009758										
05/26	05/27/2026	1009758	20113	GOODIN COMPANY	1605183-00	101-4-5110-4404	.00	137.04	137.04	1
Total 1009758:							.00		137.04	
1009759										
05/26	05/27/2026	1009759	24575	MACQUEEN EQUIPMENT, LLC	MP123125-53	602-4-9020-4219	.00	1,255.11	1,255.11	1
Total 1009759:							.00		1,255.11	
1009760										
05/26	05/27/2026	1009760	25145	MENARDS - ELK RIVER	4-30-26	228-4-7000-4219	.00	4,428.17	4,428.17	1
Total 1009760:							.00		4,428.17	
1009761										
05/26	05/27/2026	1009761	12651	PERFECTION PLUS, INC.	316431	101-4-5210-4401	.00	60.00	60.00	1
Total 1009761:							.00		60.00	
1009762										
05/26	05/27/2026	1009762	30229	PRO-TEC DESIGN, INC	122732	211-4-5600-4404	.00	111.48	111.48	1
Total 1009762:							.00		111.48	
1009763										
05/26	05/27/2026	1009763	36033	WASTE MANAGEMENT	50513-1706-2	101-4-5110-4389	.00	234.20	234.20	1
Total 1009763:							.00		234.20	
520202620										
05/26	05/20/2026	520202620	26275	MN DEPT OF REVENUE	APR 26 FUEL	602-4-9050-4212	.00	280.03	280.03	1
Total 520202620:							.00		280.03	

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	Bank Number
520202621										
05/26	05/20/2026	520202621	26300	MN DEPT. OF REVENUE	APR 26 SALE	101-2080	.00	78,136.00	78,136.00	1
Total 520202621:							.00		78,136.00	
Grand Totals:							.00		124,880.98	

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
101-2020	39.45	38,922.23-	38,882.78-
101-2080	893.16	.00	893.16
101-3-0000-3417	1.55	.00	1.55
101-4-1110-4321	67.24	.00	67.24
101-4-1110-4359	160.00	.00	160.00
101-4-1120-4321	34.65	.00	34.65
101-4-1350-4404	202.00	.00	202.00
101-4-1510-4331	1,858.99	.00	1,858.99
101-4-1510-4359	168.00	.00	168.00
101-4-1600-4219	175.91	.00	175.91
101-4-1600-4321	108.99	.00	108.99
101-4-2110-4201	11.98	.00	11.98
101-4-2110-4321	114.80	.00	114.80
101-4-2150-4219	44.32	.00	44.32
101-4-2190-4401	438.00	.00	438.00
101-4-2310-4219	78.34	.00	78.34
101-4-2310-4404	18,373.49	.00	18,373.49
101-4-2320-4404	2,400.00	.00	2,400.00
101-4-2330-4219	17.68	.00	17.68
101-4-2410-4321	57.81	.00	57.81
101-4-2420-4321	44.05	.00	44.05
101-4-3120-4212	248.84	.00	248.84
101-4-3120-4219	1,729.83	.00	1,729.83
101-4-3120-4321	74.34	.00	74.34
101-4-3120-4404	1,004.50	.00	1,004.50
101-4-3150-4321	24.78	.00	24.78

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
101-4-3300-4321	19.27	.00	19.27
101-4-5110-4219	9,195.60	.00	9,195.60
101-4-5110-4221	89.07	.00	89.07
101-4-5110-4321	59.43	.00	59.43
101-4-5110-4389	234.20	.00	234.20
101-4-5110-4404	137.04	.00	137.04
101-4-5210-4321	154.93	.00	154.93
101-4-5210-4401	60.00	.00	60.00
101-4-5220-4219	.00	39.45-	39.45-
101-4-5230-4219	517.00	.00	517.00
101-4-5510-4321	24.78	.00	24.78
101-4-5510-4433	97.66	.00	97.66
211-2020	.00	111.48-	111.48-
211-4-5600-4404	111.48	.00	111.48
221-2020	.00	6,389.81-	6,389.81-
221-2080	4,971.91	.00	4,971.91
221-4-5400-4219	730.40	.00	730.40
221-4-5400-4321	58.42	.00	58.42
221-4-5430-4219	310.65	.00	310.65
221-4-5430-4259	318.43	.00	318.43
228-2020	.00	1,796.53-	1,796.53-
228-4-7000-4219	69.78	.00	69.78
228-4-7000-4409	1,726.75	.00	1,726.75
291-2020	.00	1,326.82-	1,326.82-
291-4-7000-4109	1,326.82	.00	1,326.82
401-2020	.00	1,565.38-	1,565.38-
401-4-3120-4389	1,565.38	.00	1,565.38
602-2020	.00	2,554.51-	2,554.51-
602-4-9010-4321	103.04	.00	103.04
602-4-9020-4219	1,965.28	.00	1,965.28
602-4-9050-4212	31.19	.00	31.19
602-4-9070-4319	455.00	.00	455.00
603-2020	.00	72,253.67-	72,253.67-
603-2080	72,166.01	.00	72,166.01
603-4-9112-4219	19.72	.00	19.72
603-4-9112-4349	2.88	.00	2.88
603-4-9112-4404	16.74	.00	16.74
603-4-9152-4321	28.70	.00	28.70
603-4-9152-4349	2.88	.00	2.88
603-4-9152-4404	16.74	.00	16.74

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
Grand Totals:	124,959.88	124,959.88-	.00

Dated: _____

Mayor: _____

City Council: _____

_____

_____

_____

_____

_____

City Recorder: _____

M = Manual Check, V = Void Check

Request for Action

To
City Council

Item Number
4.3

Meeting Date
June 1, 2026

Prepared By
Jolene Richter, Deputy Clerk

Item Description
2026-2027 Liquor License Renewals

Reviewed by
Cal Portner
Justin Dunford

Action Requested
Approve, by motion, the attached list of liquor license renewals for the period of July 1, 2026, through June 30, 2027.

Background/Discussion
Liquor licenses run from July 1 through June 30.

Financial Impact
N/A

Mission/Policy/Goal
The City of Elk River Mission Statement.

Attachments
1. 2026-2027 Liquor License Renewals

2026-2027 LIQUOR LICENSES

3.2 Percent Malt Beverage On-Sale ($225/year)

- Pinewood Golf Club
- Pompeii Pizzeria

3.2 Percent Off-Sale ($75/year)

- Cub Foods
- Speedway #4196
- Speedway #4338
- Speedway #4470
- Wal-Mart Supercenter #3209

On-Sale Liquor ($5,000/year)

- Elk River Extreme Motorpark
- Elk River Golf Club
- Furniture and Things Community Event Center
- Hajime Sushi Restaurant
- MC's Pub
- Serrano Brothers Catering

On-Sale Sunday ($200/year)

- Elk River Extreme Motorpark
- Elk River Golf Club
- Furniture and Things Community Event Center
- Hajime Sushi Restaurant
- MC's Pub
- Serrano Brothers Catering

Wine ($700/year)

- Pompeii Pizzeria

Strong Beer Permission (no fee)

- Pompeii Pizzeria

Request for Action

To
City Council

Item Number
4.4

Meeting Date
June 1, 2026

Prepared By
Lauren Wipper, Human Resources Manager

Item Description
Post Employment Health Care Savings Plan

Reviewed by
Cal Portner
Justin Dunford

Action Requested
Add, by motion, the following Post Employment Health Care Savings Plan policy to the Personnel Policy Manual.

Background/Discussion
Different groups within the city have policies defining contributions to a Post-Employment Health Care Savings Plan (PEHCSP). Supervisors at City Hall would like to establish a policy. By law, a PEHCSP policy must be officially approved in a union contract or personnel policy. The following language is being presented to the Council for addition to the city's Personnel Policy Manual.

> Full-time Supervisors below the director level who office at City Hall and who supervise full or part-time employees shall contribute 100% of their Severance Pay, as paid according to policy, to their Post-Employment Health Care Savings Plan (HCSP). Employees of this group who were hired on December 31, 2020, or before will also contribute 50% of their vacation bank at separation and 2% of their gross pay for each payroll.
>
> Employees with a qualified exemption may exercise an irrevocable opt-out as set forth by law. Should an Employee choose this opt-out provision, the Severance Pay and vacation pay will be paid to the Employee as severance in accordance with policy.
>
> Upon the death of an employee, contributions can no longer be made to the HCSP. Any payments owed but not yet paid to the HCSP will be paid out as regular income in accordance with state and federal law.

Following approval by Council, an application will be made to the MN State Retirement System before contributions can begin.

Financial Impact
There is no financial impact on the city, and it will save the city Medicare and Social Security matching costs on the funds contributed.

Mission/Policy/Goal
The Elk River Mission Statement.

Attachments
None

Request for Action

To
City Council

Item Number
4.5

Meeting Date
June 1, 2026

Prepared By
Lauren Wipper, Human Resources Manager

Item Description
Pay Plan Market Adjustment

Reviewed by
Cal Portner
Justin Dunford

Action Requested
Approve, by motion, the June 28, 2026, market adjustment pay plan.

Background/Discussion
At the July 21, 2025, City Council Meeting Work Session, the City Council directed staff to conduct a pay plan market study. During 2026 budget discussions it was decided that the results of the market study would become effective mid-year 2026. Consistent with the 2026 budget, we are requesting approval to implement the market study on June 28, 2026, which is the first day of the pay period that includes July 1, 2026.

Financial Impact
These costs are included in the 2026 budget.

Mission/Policy/Goal
The Elk River Mission Statement.

Attachments
1. June 28, 2026 Pay Plan

City of Elk River
2026 Market Adjustment

Effective 6/28/2026

Grade Levels	A Minimum	B	C	D	E Maximum
1E	$192,150	$197,487	$202,825	$208,162	$213,500
1.5E	$164,838	$169,417	$173,995	$178,574	$183,153
2E	$160,559	$165,019	$169,479	$173,939	$178,399
3E	$155,492	$159,811	$164,130	$168,449	$172,769
4E	$120,596	$125,917	$131,237	$136,557	$141,878
5E	$113,323	$118,322	$123,322	$128,321	$133,321
6E	$100,592	$105,030	$109,468	$113,906	$118,344
7E	$91,311	$95,340	$99,368	$103,396	$107,425
8E	$80,077	$83,610	$87,142	$90,675	$94,208
1N	$89,763 $43.16	$93,723 $45.06	$97,683 $46.96	$101,643 $48.87	$105,603 $50.77
2N	$79,442 $38.19	$82,947 $39.88	$86,451 $41.56	$89,956 $43.25	$93,461 $44.93
3N	$71,550 $34.40	$76,022 $36.55	$80,494 $38.70	$84,966 $40.85	$89,438 $43.00
4N	$66,063 $31.76	$70,192 $33.75	$74,321 $35.73	$78,450 $37.72	$82,579 $39.70
5N	$61,604 $29.62	$66,075 $31.77	$70,547 $33.92	$75,018 $36.07	$79,489 $38.22
6N	$50,852 $24.45	$55,090 $26.49	$59,328 $28.52	$63,565 $30.56	$67,803 $32.60

Request for Action

To
City Council

Item Number
4.6

Meeting Date
June 1, 2026

Prepared By
Justin Femrite, Public Works Director/Chief Engineer

Item Description
Updated Streetlight Agreement 26-21 with ERMU

Reviewed by
Justin Femrite
Cal Portner
Justin Dunford

Action Requested
Approve, by motion, updates to the Streetlight Installation and Maintenance Agreement 26-21 with Elk River Municipal Utilities

Background/Discussion
Consistent with direction and understanding during the budget discussions in the fall of 2025 and the increase in Payment In Lue Of Taxes (PILOT) from ERMU, staff has drafted changes to the 2022 lighting agreement to formalize the electrical costs for the street lighting system now being paid by the city.

Additionally, the brackets for decorations and flags on various systems throughout town have been removed from our agreement form, as those are requested and needed by the HRA and American Legion, respectively.

Financial Impact
The agreement memorizes the understanding that, starting in 2026, the city is responsible for the costs associated with the electrical consumption of the street and trail lights.

Mission/Policy/Goal
Meet changing needs - Agile

Attachments
1. 2026 Street Light Installation and Maintenance Agreement

STREETLIGHT INSTALLATION AND MAINTENANCE AGREEMENT
BETWEEN
ELK RIVER MUNICIPAL UTILITIES
AND
THE CITY OF ELK RIVER, MINNESOTA

This AGREEMENT, hereinafter referred to as "Agreement," is hereby made and entered effective the 10th day of May, 2022, by and between the City of Elk River, Minnesota, hereinafter referred to as the "City" and Elk River Municipal Utilities, hereinafter referred to as "ERMU", and replaces the prior Memorandum of Understanding between the parties dated January 1, 2012.

1.0 Purpose

The purpose of this Agreement is to clarify the following with regard to streetlights, semaphores, and utility poles within the City of Elk River, Minnesota:

- The ownership of streetlights and certain trail lights within the City.
- Maintenance of semaphores within the City.
- The installation of new and replacement streetlights in existing developments.
- The material and labor costs associated with the installation and removal of City-approved brackets on streetlights and utility poles.

2.0 Installation of New and Replacement Streetlights

ERMU shall provide as a contribution to the residents of Elk River all the material costs and labor associated with the installation of new or replacement streetlights in street improvement and rehabilitation projects located within the City. The City shall notify ERMU of street improvement or rehabilitation projects under consideration on a timely basis to provide adequate time for design and budgeting and will specify the number and location of streetlights to be installed.

Streetlights in new developments shall be installed by ERMU, pursuant to ERMU's standards.

ERMU shall take possession of streetlight fixtures and associated public improvements that meet City/ERMU standard when public improvements are accepted by the City.

3.0 Maintenance of Streetlights and Trail Lights

As owner of City streetlights, ERMU shall provide all material costs and labor associated with maintenance all of streetlights located within the City. The maintenance of streetlights will include lamping, ballasts, painting, and the locating of associated underground facilities.

ERMU shall also maintain the City owned trail lights along Trunk Highway 10 from Orono Park to Downtown Elk River as a contribution to the City, and thereby the residents of Elk River (see map Appendix I.) The city shall pay the material cost to replace said trail lights.

4.0 Maintenance of Semaphores

ERMU shall provide as a contribution to the residents of Elk River, limited maintenance of semaphores when such public improvements are turned over to the City for public ownership. The limited maintenance of these semaphores will include lamping and the locating of associated underground facilities.

5.0 Electric costs

Starting in January 2026, as an offset to an increased payment in leu of taxes contribution from ERMU to the City, the City will be responsible for the electricity costs of the street and trail lighting. ERMU will bill the City for said costs on a per fixture or meter basis based on their standards for billing.

6.0 Termination of Agreement

This Agreement, which replaces the existing May 2022 Agreement, may be cancelled or terminated without cause by either party by giving (30) calendar days advance written notice to the other party. Such notification shall state the effective date of termination or cancellation. Any and all amendments must be made in writing and must be agreed to by the parties before becoming effective.

IN WITNESS WHEREOF, each of the parties has caused this Agreement to be executed by their duly authorized representatives:

ELK RIVER MUNICIPAL UTILITIES	THE CITY OF ELK RIVER, MINNESOTA
By_____	By_____
John Dietz, Chair	John Dietz, Mayor
By_____	By_____
Mark Hanson General Manager	Justin Dunford, City Clerk

APPENDIX I

APPENDIX II

APPENDIX III

Request for Action

To
City Council

Item Number
4.7

Meeting Date
June 1, 2026

Prepared By
Lauren Wipper, Human Resources Manager

Item Description
Severance Agreement and Waiver of Claims

Reviewed by
Cal Portner
Justin Dunford

Action Requested
Approve, by motion, the Separation Agreement and Release with Assistant Fire Chief Joe Libor.

Background/Discussion
Joe Libor's last day with the city was May 22, 2026. As part of the Severance Pay requirements, a release of claims must be executed. Mr. Libor returned his signed Agreement on May 26, 2026.

Financial Impact
As per the Severance Pay policy.

Mission/Policy/Goal
The Elk River Mission Statement.

Attachments
1. JLibor Agreement

SEPARATION AGREEMENT AND RELEASE

1. Separation From Employment and Severance Payment.

I, Joseph R. Libor, (referred to throughout this Separation and Release Agreement in the first person) understand that my last day of employment with the City of Elk River (the "City") will be May 22, 2026, (the "Separation Date"). I understand that City policy ("Severance Pay") provides that I may be eligible to receive a portion of my unused sick leave if I meet the following conditions: 1) I must resign in good standing; 2) I must provide proper written notice of my resignation in accordance with City policy; and 3) I must execute a release of claims. The amount I may be eligible for is determined in accordance with the Severance Pay policy. For purposes of this Agreement, the third condition described above is the "Release Condition"; and first and second conditions are the "Other Conditions".

I understand that in order to be eligible for a portion of my unused sick leave in connection with my separation from employment, I must satisfy the Other Conditions according to their terms and I must satisfy the Release Condition by signing and not rescinding this Separation Agreement and Release ("Agreement"). As of May 2, 2026, the amount of my unused sick and ESST leave is 165.5506 hours and my regular rate of pay at the time I gave notice is $62.4236 per hour. If I satisfy the Release Condition and the Other Conditions, pursuant to the Severance Policy, the portion of my unused sick and ESST leave that I will receive is 50% up to 480 hours. Accordingly, the sum total of the cash payment that I will receive for my unused sick and ESST leave if I satisfy the Release Condition and the Other Conditions will be five thousand one hundred sixty-seven dollars and thirteen cents ($5,167.13) plus the product of my regular rate of pay and 50% of the number of any ESST hours that I accrue and minus the product of my regular rate of pay and 50% of the number of any sick leave or ESST hours that I use between May 3, 2026, and the Separation Date (the "Severance"). The Severance will be paid on the first pay day following 18 days after I sign and return this Agreement, provided I sign and do not rescind the Agreement.

I understand that the Severance payment will be subject to normal deductions that the City is obligated by law to make, or believes in good faith it is obligated by law to make. No representations as to taxability or tax treatment of the Severance have been made to me by the City. I understand that I will receive the Severance only if I satisfy the Other Conditions and sign this Agreement and do not rescind it within the fifteen (15) calendar days described below under Opportunity to Rescind.

2. No Other Benefits.

I understand that except for the Severance payment described in this Agreement, following the Separation Date I shall receive no other benefits. All my rights under the City's benefit plans shall be governed in accordance with the terms of such plans. I acknowledge receipt of applicable summary plan descriptions relating to such plans. I understand that I will no longer be an employee of the City after the Separation Date, and I hereby relinquish any rights I may have had under the City's employee policies and any contractual rights I may have had under any agreements with the City.

3. Return of Property.

As of the date of my signing of this Agreement, I warrant that I have returned the originals and all copies of all the City files, documents, software, hardware, keys, office equipment, all records and documents related to the City, and all other City property in my possession or under my control. If I find any City property after I sign this Agreement, I will promptly return it.

4. No Further Claim to Compensation.

This Agreement fully and completely satisfies any and all obligations between the City and me that arise out of or relate to my employment, except for my final paycheck to be paid on June 5, 2026, and all payments required under this Agreement to be paid as defined in Paragraph 1. I have no claim to any compensation from the City, in any form, beyond the compensation that is specifically described in Paragraph 1 through 4 of this Agreement.

5. Complete Release.

In return for the Severance payment and other benefits provided herein, which I acknowledge are good and sufficient consideration for all aspects of this Agreement, I, on behalf of myself and all of my past, present and future heirs, executors, administrators, agents, attorneys, insurers, subrogees, lienors, trustees, indemnitors, principals, servants, representatives, employees, partners, predecessors, successors and assigns, hereby release the City, and any of its subsidiaries and affiliated entities, and all of their respective current and former officers, agents, directors, employees, independent contractors, shareholders, attorneys, accountants, insurers, representatives, predecessors, successors and assigns, both individually and in any representative capacity (collectively, the "Released Parties"), from each and every legal claim, demand or grievance of any kind ("Claim"), whether known or unknown, existing at any time up to and including the date I sign this Agreement, including without limitation any claim, demand or grievance in any way arising out of or related to my employment with the City, or my separation of employment with the City.

I understand and agree that this Agreement is a full, final and complete settlement and release of the Released Parties of any and all Claims, whether known or unknown, including but not limited to any Claim I may have under: the federal or any state constitution; Employment Retirement Income Security Act; Title VII of the Civil Rights Act of 1964; the Americans with Disabilities Act; the Fair Labor Standards Act; the Equal Pay Act; the Family and Medical Leave Act; the Age Discrimination in Employment Act; the Minnesota Public Employment Labor Relations Act; the Minnesota Veterans Preference Act; the Minnesota Government Data Practices Act; the Minnesota Employment, Wages, Conditions, Hours, and Restrictions Laws (Minn. Stat. Chapter 181); the Minnesota Whistleblower Act; section 176.82 of the Minnesota Worker's Compensation Act; the Minnesota Human Rights Act; the Minnesota Public Employment Labor Relations Act; and any other federal, state, or local government laws, regulations or executive orders governing employment. I further understand and agree that I am releasing any Claim I may have, whether known or unknown, for: payment of compensation or benefits of any kind; fraud or misrepresentation; promissory estoppel; wrongful or constructive discharge; defamation; invasion of privacy; breach of covenant of good faith and fair dealing; reprisal or retaliation; breach of contract; breach of a collective bargaining agreement; unjust

enrichment; negligence; negligent hiring; supervision and retention; intentional or negligent infliction of emotional distress; and any other Claim arising under any law.

I further agree that if any Claim I release in this Agreement is prosecuted in my name before any court or administrative agency, I will waive any benefits I obtain through such prosecution and will not take any award of money or other damages from such Claim.

Notwithstanding the foregoing, this Agreement does not release any rights or claims I may have under the Minnesota Human Rights Act or the Age Discrimination in Employment Act that arise after I sign this Agreement or that arise from acts occurring after I sign this Agreement. Furthermore, this Agreement does not release any post-separation rights I may have under an ERISA welfare benefit or pension plan that are specifically provided for in the applicable plan document or required by law, any rights I may have under any plan subject to Section 409A of the Internal Revenue Code of the United States to the extent the release would cause a violation of Section 409A, or any rights to post-separation benefits continuation under state or federal law. This Agreement also does not prevent me from pursuing any claim to enforce this Agreement, or any right or claim that by law may not be waived.

6. Period for Review and Consideration.

I acknowledge, agree, represent, and warrant that I have been provided twenty-one (21) days in which to consider whether to sign this Agreement. I understand that I may use as much or as little of this twenty-one (21) day period as I wish prior to signing this Agreement. I also understand that upon the expiration of this twenty-one (21) day period, the offer to enter into this Agreement may be revoked if I have not by then accepted it. I also acknowledge that I have been advised by the City to seek advice of an attorney of my choosing and that I have had the opportunity to obtain such advice before I signed this Agreement. I acknowledge that if I sign this Agreement before the twenty-one (21) calendar days have elapsed, I am voluntarily waiving my right to the twenty-one (21) day review period.

7. Opportunity to Rescind Under the ADEA and MHRA.

I recognize that by signing this Agreement I am waiving and releasing any employment discrimination, retaliation, or other claims that he might have under the Age Discrimination in Employment Act ("ADEA"). After I sign this Agreement, I will have seven (7) calendar days to revoke my waiver and release of any claims arising under the ADEA. This right of revocation applies only to claims arising under the ADEA. For a revocation of claims under the ADEA to be effective, it must be personally delivered to Lauren Wipper, City of Elk River, 13065 Orono Parkway, Elk River, Minnesota 55330, or sent by United States certified mail, return receipt requested and postmarked within the 7 day period.

I recognize that by signing this Agreement I am waiving and releasing any employment discrimination and retaliation claims that I might have under the Minnesota Human Rights Act ("MHRA"). Under the MHRA (Minnesota Statutes § 363A.31), I have the right to rescind this release of claims in writing within fifteen (15) calendar days after signing it. This right of rescission applies only to any claims arising under the MHRA. For a rescission of claims arising under the MHRA to be effective, it must be delivered to Lauren Wipper, either personally or by United States mail within the fifteen (15) day period. If delivered by mail, the rescission must be

postmarked within the fifteen (15) day period, properly addressed to Lauren Wipper, City of Elk River, 13065 Orono Parkway, Elk River, Minnesota 55330 and sent by certified mail, return receipt requested.

8. Effect of Rescission of Release of Claims.

If I revoke or rescind any part of the Release of All Claims in this Agreement, paragraph 1 of this Agreement will automatically be rescinded without further action by either party.

9. Non-Disparagement.

I agree not to make any disparaging or negative remarks, either verbally or in writing, regarding the City or any of the City's current or former employees, elected or appointed officials, representatives, or business partners, either individually or in any representative capacity, with regard to acts occurring before the signing of this Agreement.

10. No Admission of Wrongdoing.

Nothing in this Agreement may be construed to be an admission of liability or wrongdoing by, against, or on behalf of the City or me. Any form of wrongdoing or liability is expressly denied by the City and its representatives and by the undersigned and his representatives.

11. Complete Agreement.

I acknowledge and agree that there are no other agreements, covenants, promises, undertakings, or understandings between me and the City except as explicitly set forth in this Agreement and that I have not relied on any statement, representation, or promise of the City, or of any representative or attorney for the City, in executing this Agreement, except as may be set forth explicitly in this Agreement.

No modification of, or addition to, this Agreement shall be effective unless it is in writing and signed by all Parties to this Agreement.

12. Miscellaneous.

I understand that this Agreement is a contract, and that the contract has been agreed upon by the City in Minnesota, and that this Agreement will be construed and interpreted in accordance with the laws of the state of Minnesota. I also understand that if either the City or I believe that this Agreement has been violated or breached in some fashion, that any litigation brought to enforce this Agreement must be brought in the State of Minnesota. I also understand that nothing contained in this Agreement is to be construed by me or anyone else as an admission that the City has violated any local, state or federal law, rule, regulation or principle of common law. In fact, I understand that the City expressly denies any wrongdoing whatsoever in connection with my employment and the termination of my employment.

13. Signature.

I have read this Agreement, know its contents and have signed it as a free and voluntary act having had adequate opportunity to consider its terms. Furthermore,

I HAVE SIGNED THIS AGREEMENT INTENDING TO BE LEGALLY BOUND TO ALL ITS TERMS.

Joseph R. Libor
EMPLOYEE NAME

Date: 05/23/2026

EMPLOYEE SIGNATURE

Date: _____

THE CITY OF ELK RIVER

_____
John J. Dietz, Mayor

ATTEST:

_____
Justin Dunford, City Clerk

GP:2771993 v1

Request for Action

To
City Council

Item Number
4.8

Meeting Date
June 1, 2026

Prepared By
Joseph Hale, Environmental Services and Projects Specialist

Item Description
Orono Beach E. Coli Testing Procedure Amendment

Reviewed by
Justin Femrite
Cal Portner
Justin Dunford

Action Requested
Approve, by motion, the amended Orono Beach E.coli testing procedure.

Background/Discussion
The amended process for testing E.coli on Orono beach includes the implementation of permanent signage near the beach and adjusting testing procedures to reduce redundant tests. The signage will provide a link for users to access the latest testing results and Minnesota Department of Health (MDH) recommendations based on lake readings. Any advisories or caution levels, as outlined in the protocol, will be posted on the website, which is hosted and managed by the Orono Lake Improvement District. Results exceeding the caution level will result in notification to the parties listed in the protocol.

A work session was held on May 18, 2026, to discuss the proposed changes. The Council directed staff to continue to post the beach following any advisory or caution results while lake users become accustomed to the new posting procedure. Staff will continue to post advisory and caution levels at the beach this summer.

Financial Impact
N/A

Mission/Policy/Goal
Meet changing needs - agile.

Attachments
1. Ammended Orono Lake Ecoli Testing 2026

Water Quality Testing at Lake Orono Beach

Testing Procedure

Orono Lake will be assessed for E. coli (Escherichia coli) bacteria to determine fecal contamination in recreational waters. Elevated bacteria levels generally occur in aquatic environments after significant rain events when bacteria sources are washed into the lake from land. The Minnesota Department of Health (MDH) recommends posting an advisory at the beach indicating swimming and wading are not recommended when laboratory or model results show E. coli counts exceed established standards.

The MDH recommends the following readings to be considered at advisory levels:

- Single-Sample Limit: At least one of the three samples per sampling day results in 235 organisms per 100 mL of water or higher.

- Geometric Mean: At minimum five samples equally spaced over a 30-day period exceed 126 organisms per 100 mL of water.

Orono Lake will be tested at Orono Park twice weekly (Tuesday and Thursday) from Memorial Day through Labor Day by taking three samples each day for a total of six samples per week. Informative signs will be placed near the beach and boat landing, which will provide a QR code and link to the most recent results.

Sample results will be housed and managed by the Orono Lake Improvement District on their website (https://oronolid.org/beach-testing/). The Minnesota Department of Health's (MDH) recommended water quality criteria will be provided on the webpage to help lake users interpret the current readings. Samples that exceed advisory levels will be highlighted on the OLID website as exceeding the MDH recommendations.

Standard for Posting Caution

If E. coli levels are above the guidelines for high risk levels (1260 Colony Forming Units Per 100 ML) the OLID will post a caution on their webpage and the following parties will be notified.

- Public Works Superintendent
- Park Foreman - Placement & removal of signs at Orono Beach/public access when posting is required.
- Police Chief and Police Captain
- OLID - email list to lake owners. oronolid@gmail.com
- City Administrator, or designee, who will inform Mayor and City Council

The caution will be removed from the website once sample results are below the high-risk level.

Effective as of January 1, 2018
Amended September 8, 2020
Revised May 2026

Request for Action

To
City Council

Item Number
7.1

Meeting Date
June 1, 2026

Prepared By
Zack Carlton, Community Development Director

Item Description
Conditional Use Permit: Educational Use, ISD 728 and Habitat for Humanity – 900 School St NW

Reviewed by
Chris Leeseberg
Cal Portner
Justin Dunford

Action Requested
Approve, by motion, the CUP allowing construction of an outdoor classroom space at Elk River High School, subject to the following conditions:
1. The applicant must submit documentation describing the standards against which the state is reviewing the space.
2. Commercial building permits will be required for the improvements.
3. The fencing along the north, east, and south faces must be 100% opaque.
4. The applicant must submit an updated site plan showing how the parking lot will be updated (striped) to address the changes to parking and circulation.
5. Staff approval of all updated plans, ensuring full compliance with state building and fire codes.

Background/Discussion
The school district is working with Habitat for Humanity to establish an outdoor classroom at the high school. This space supports the technical education program and provides students with an opportunity to construct a home throughout the school year. Students will be able to experience all phases of the construction process, and at the end of the year, the home will be transferred to a residential parcel and conveyed to Habitat for Humanity.

The proposed site is on the east side of the parking lot, behind the school and along Jackson Ave. The school plans to include an 8-foot fence around the construction site, and it will include a tool shed, electrical service, propane tank, construction materials and equipment, and the house that is being constructed that year.

The proposed location impacts the existing parking and traffic circulation in the parking lot. The city has spoken with ISD 728 staff, and they are preparing a plan to address these impacts, which will likely require restriping on the east side of the parking lot.

The city and school district are also working together to ensure the project complies with all state standards related to standard commercial building codes and educational/classroom spaces. Regarding inspections of the home itself, the school will coordinate all relevant inspections with the state rather than the city.

Planning Commission

The Planning Commission held a public hearing on May 26, 2026. No one spoke during the hearing, and the commission unanimously recommended approval. Staff also reached out to the applicant before the meeting, and they did not have any concerns with the proposed application.

Financial Impact
None

Mission/Policy/Goal
Meet changing needs - agile.

Attachments
1. Planning Commission Memo dated May 26, 2026
2. Conditional Use Permit

Request for Action

To
Planning Commission

Item Number
4.2

Meeting Date
May 26, 2026

Prepared By
Zack Carlton, Community Development Director

Item Description
Conditional Use Permit: Habitat for Humanity build site, ISD 728 - 900 School St NW

Reviewed by
Chris Leeseberg

Action Requested
Recommend, by motion, approval of the CUP allowing construction of an outdoor classroom space at Elk River Highschool, subject to the following conditions:
1. The applicant must submit documentation describing the standards against which the state is reviewing the space.
2. Commercial building permits will be required for the improvements.
3. The fencing along the north, east, and south faces must be 100% opaque.
4. The applicant must submit an updated site plan showing how the parking lot will be updated (striped) to address the changes to parking and circulation.
5. Staff approval of all updated plans, ensuring full compliance with state building and fire codes.

Background/Discussion
The school district is working with Habitat for Humanity to establish an outdoor classroom at the high school. This space supports the technical education program and provides students with an opportunity to construct a home throughout the school year. Students will be able to experience all phases of the construction process and at the end of the year, the home will be transferred to a residential parcel and conveyed to Habitat for Humanity.

The proposed site is on the east side of the parking lot, behind the school and along Jackson Ave. The school plans to include an 8-foot fence around the construction site, and it will include a tool shed, electrical service, propane tank, construction materials and equipment, and the house that is being constructed that year.

The proposed location impacts the existing parking and traffic circulation in the parking lot. The city has spoken with ISD 728 staff, and they are preparing a plan to address these impacts, which will likely require restriping on the east side of the parking lot.

The city and school district are also working together to ensure the project complies with all state standards related to standard commercial building codes and educational/classroom spaces. Regarding inspections of the home itself, the school will coordinate all relevant inspections with the state rather than the city.

Applicable Regulations
The issuance of a Conditional Use Permit can be ordered only if the use at the proposed location:

1. Will not endanger, injure or detrimentally affect the use and enjoyment of other property in the immediate vicinity or the public health, safety, morals, comfort, convenience or general welfare of the neighborhood or the city.
Construction activities within the project area will largely be limited to school hours and only during the school year. Some of the more technical aspects of the home building process (plumbing, electrical, etc.) will be completed by professionals, and that may occur outside the regular school day.

With the proposed location in a parking lot and at least 500 feet from the nearest home, staff do not see a need to impose specific conditions to satisfy this standard.

2. Will be consistent with the comprehensive plan.
The property is guided for public/institutional uses, supporting school operations. The use supports education in the trades, which will support the growth and development of the community.

Staff do not see a need to impose specific conditions to satisfy this standard.

3. Will not impede the normal and orderly development and improvement of surrounding vacant property.
As there are no vacant properties in the area, the site is already developed, and the proposed use does not require changes that would limit future development options for adjacent parcels, the proposed use will not impede the normal and orderly development and improvement of surrounding vacant or developed properties.

Staff do not see a need to impose specific conditions to satisfy this standard.

4. Will be served adequately by and will not adversely affect essential public facilities and services including streets, police and fire protection, drainage, refuse disposal, water and sewer systems, parks and schools; and will not, in particular, create traffic congestion or interference with traffic on adjacent and neighboring public thoroughfares.
The proposed use is a generally low-intensity educational use that will not generate excessive traffic. Adequate onsite parking is provided, and traffic access will not cause congestion or interfere with adjacent public roadways. The site is adequately served by existing public facilities and services, including streets, police and fire protection, drainage, refuse disposal, water, and sanitary sewer systems.

Maintaining clear internal circulation of the site is of concern and staff have included conditions of approval to ensure the site continues to function efficiently for staff, students, and visitors.

5. Will not involve uses, activities, processes, materials, equipment and conditions of operation that will be detrimental to any person or property because of excessive traffic, noise, smoke, fumes, glare, odors, dust or vibrations.
The proposed use will not involve activities, materials, or conditions of operation that would be detrimental to persons or property due to excessive traffic, noise, smoke, fumes, glare, odors, dust, or vibrations. While the use of power tools is expected, this will occur during normal business operations and the site is not immediately adjacent to any residential areas.

Staff do not see a need to impose specific conditions to satisfy this standard.

6. Will not result in the destruction, loss or damage to a natural, scenic or historic feature of major importance.
No additional impervious surfaces are proposed, and all work will take place within the existing parking lot. The proposal will not result in the destruction, loss, or damage to any natural, scenic, or historic feature of major importance.

Staff do not see a need to impose specific conditions to satisfy this standard.

7. Will fully comply with all other requirements of this Code, including any applicable requirements and Standards for

the issuance of a license or permit to establish and operate the proposed use in the city.
Staff and the school district have been in communication regarding permitting and the application of building codes to the site. As this is a unique operation, we have not finalized the process, but believe we are comfortable recommending approval of the project subject to the conditions outlined.

Staff have recommended several conditions to ensure compliance with city code requirements.

Financial Impact
None.

Mission/Policy/Goal
Explain how this meets the city's mission, current policies and/or council goals

Attachments
1. Location Map
2. Applicant's Narrative
3. Site Plan

Project Location Map

ISD 728

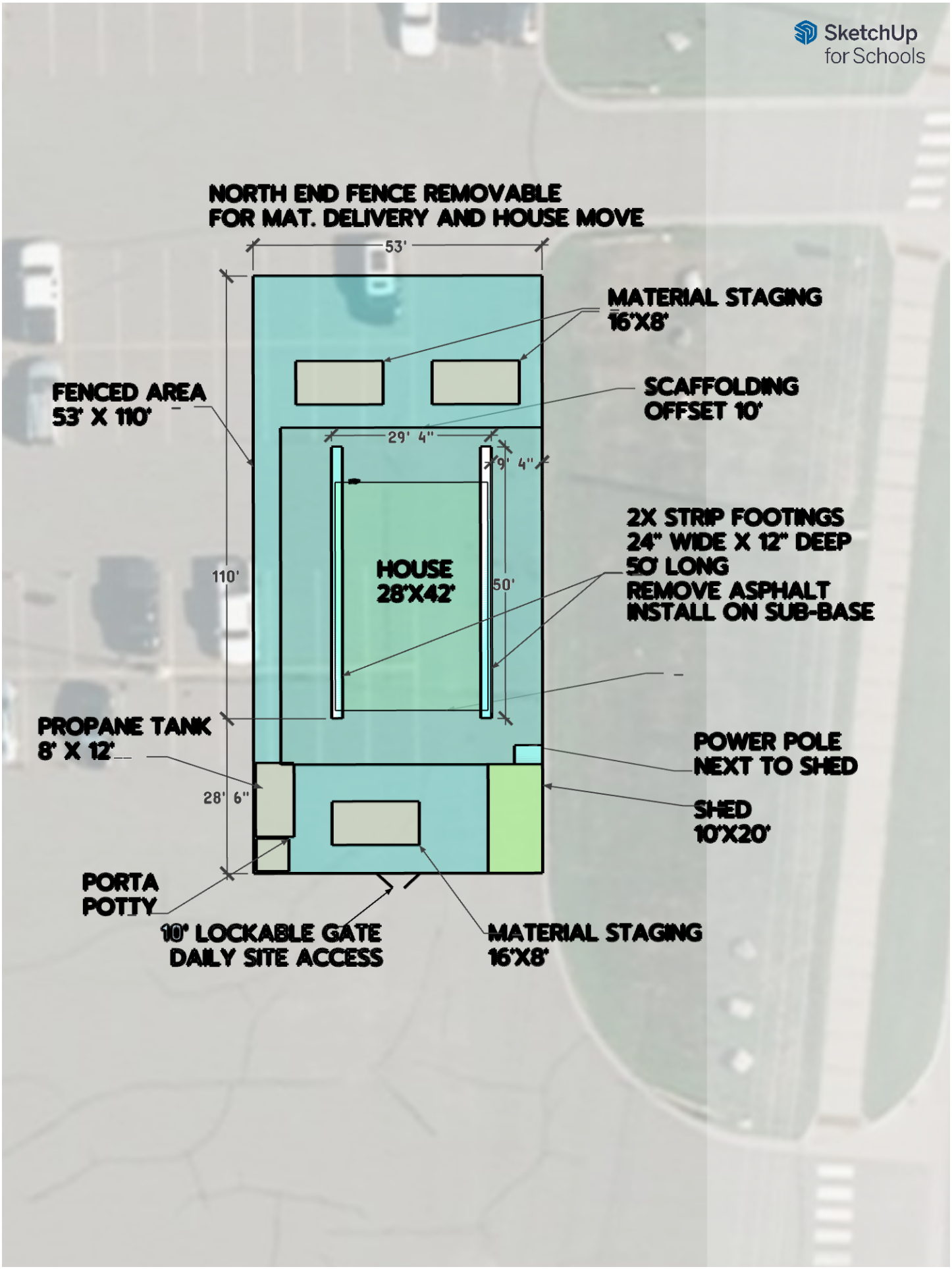
Conditional Use Permit

Case No: CU 26-02

Legal Description of Property
That part of the Northwest Quarter of the Northwest Quarter of Section 34, Township 33, Range 26, Sherburne County, Minnesota, described as commencing at the northwest comer of said Section 34; thence South 00 degrees 02 minutes 29 seconds West, assumed bearing, along the west line of said Northwest Quarter of the Northwest Quarter 289.00 feet to the point of beginning of the land to be described; thence North 89 degrees 23 minutes 09 seconds East, parallel with the north line of said Northwest Quarter of the Northwest Quarter 180.00 feet; thence South 00 degrees 02 minutes 29 seconds West, parallel with said west line of the Northwest Quarter of the Northwest Quarter 230.00 feet; thence South 89 degrees 23 minutes 09 seconds West, parallel with said north line of the Northwest Quarter of the Northwest Quarter 180.00 feet to said west line of the Northwest Quarter of the Northwest Quarter; thence North 00 degrees 02 minutes 29 seconds East along said west line of the Northwest Quarter of the Northwest Quarter 230.00 feet to the point of beginning.
The narrative is your opportunity to describe, promote, and sell your proposal to the Planning Commission and/or City Council before the meeting(s). Please fill in the following information *explaining* your request in detail *(type N/A if not applicable).* Describe the scope of your project (what is being proposed)? *For example: we are proposing the construction of a new daycare facility or, to allow for a motor vehicle sales office with motor vehicle repairs in X-square feet of the existing building.*
The District is working with Habitat for Humanity to construct a house on the High School site. The construction will be part of the CTE curriculum for the students. The District is looking to install an 8' high, fenced in area, along Jackson Ave NW, that will contain the construction site. Within the fenced in area will be a shed, electrical service, propane tank, materials, scaffolding, and the house under construction. When the house is complete, it will be moved off site and the next project would start

Hours of Operation	7:00AM-5:00PM Monday- Friday
Number of Employees	Six
Number of parking stalls required by ordinance: City Ordinance Section 30-903 outlines these requirements.	None
Number of existing and proposed parking stalls	None

If screening, not associated with outdoor storage, is being proposed, what will it consist of?	Fence slats if required
What are the proposed building materials? *The required building materials vary from zoning district to zoning district.*	Chain link fenced area to contain a home under construction that will be moved when complete
Is outdoor storage being proposed? If yes, detail what is being stored, how much/many, and what is the proposed screening? City Ordinance Section 30-807 outlines these requirements.	There will be a small storage shed within the fenced area to store tools and equipment. Building materials will be stored within the fenced area.


SketchUp for Schools
NORTH END FENCE REMOVABLE
FOR MAT. DELIVERY AND HOUSE MOVE
53'
MATERIAL STAGING
16'X8'
FENCED AREA
53' X 110'
SCAFFOLDING
OFFSET 10'
29' 4"
9' 4"
2X STRIP FOOTINGS
24" WIDE X 12" DEEP
50' LONG
REMOVE ASPHALT
INSTALL ON SUB-BASE
110'
HOUSE
28'X42'
50'
PROPANE TANK
8' X 12'
POWER POLE
NEXT TO SHED
28' 6"
SHED
10'X20'
PORTA
POTTY
10' LOCKABLE GATE
DAILY SITE ACCESS
MATERIAL STAGING
16'X8'

CITY OF ELK RIVER
SHERBURNE COUNTY

CONDITIONAL USE PERMIT
Case No. CU 26-02

Permit. Subject to the terms and conditions set forth herein, the City of Elk River hereby grants a Conditional Use Permit ("Permit") requested by **Tom Baranick, ISD 728** for the following use:

Conditional Use Permit to allow a Habitat for Humanity home building/training site at Elk River High School, 900 School St

Property. The Permit is for the following described property ("Subject Property") in the City of Elk River, Sherburne County, Minnesota:

That part of the Northwest Quarter of the Northwest Quarter of Section 34, Township 33, Range 26, Sherburne County, Minnesota, described as commencing at the northwest comer of said Section 34; thence South 00 degrees 02 minutes 29 seconds West, assumed bearing, along the west line of said Northwest Quarter of the Northwest Quarter 289.00 feet to the point of beginning of the land to be described; thence North 89 degrees 23 minutes 09 seconds East, parallel with the north line of said Northwest Quarter of the Northwest Quarter 180.00 feet; thence South 00 degrees 02 minutes 29 seconds West, parallel with said west line of the Northwest Quarter of the Northwest Quarter 230.00 feet; thence South 89 degrees 23 minutes 09 seconds West, parallel with said north line of the Northwest Quarter of the Northwest Quarter 180.00 feet to said west line of the Northwest Quarter of the Northwest Quarter; thence North 00 degrees 02 minutes 29 seconds East along said west line of the Northwest Quarter of the Northwest Quarter 230.00 feet to the point of beginning, Sherburne County, Minnesota

Owner. Owner of the Subject Property at time of the approval of the Permit:

Independent School District 728, owner

Conditions. The Permit is issued subject to the following conditions:

1. **The applicant must submit documentation describing the standards against which the state is reviewing the space.**
2. **Commercial building permits will be required for the improvements.**
3. **The fencing along the north, east, and south faces must be 100% opaque.**
4. **The applicant must submit an updated site plan showing how the parking lot will be updated (striped) to address the changes to parking and circulation.**
5. **Staff approval of all updated plans, ensuring full compliance with state building and fire codes.**

Termination of Permit. The Permit shall remain in effect only for so long as the conditions set for the herein are complied with. The City may revoke the Permit following a public hearing for violation of the terms and/or conditions set forth in the Permit.

Lapse. If within two (2) years of the issuance of the Permit the proposed work described in a conditional use permit has not been substantially completed, the permit shall expire and become void, except that the council may, following recommendation of the planning commission, extend the permit for an additional period determined by the council on the receipt of a request for a permit extension prior to its expiration. A conditional use permit authorizes only the use specified in the permit and shall expire if, for any reason, the authorized use ceases for more than six (6) months.

Criminal Penalty. Both the owner and any occupant of the Subject Property are responsible for compliance with the permit. Violation of the terms of the Permit is a criminal misdemeanor.

Recording. The Permit shall be recorded against the title to Subject Property.

Dated: June 1, 2026.

CITY OF ELK RIVER

By: _____
Mayor John J. Dietz

By: _____
City Clerk Justin Dunford

STATE OF MINNESOTA)
) ss.
COUNTY OF SHERBURNE)

The foregoing instrument was acknowledged before me this 26 day of May, 2026, by John J. Dietz and Justin Dunford, respectively, the Mayor and City Clerk of the City of Elk River, a Minnesota municipal corporation, on behalf of the corporation and pursuant to the authority granted by the City Council.

_____

Notary Public

DRAFTED BY:
City of Elk River
13065 Orono Parkway NW
Elk River, MN 55330
Phone: 763-635-1032

Request for Action

To
City Council

Item Number
7.2

Meeting Date
June 1, 2026

Prepared By
Chris Leeseberg, Senior Planner

Item Description
Resolution 26-39: Simple Plat: Lane Estates, 11076 205th Ave NW

Reviewed by
Zack Carlton
Cal Portner
Justin Dunford

Action Requested

Adopt, by motion, Resolution 26-39 approving the final plat of Lane Estates with the following conditions:

1. Park Dedication Fees shall be paid for one dwelling unit at the rate applicable when the subdivision is released for recording.
2. A trail easement along County Road 33 for a future trail shall be recorded against the property, location, and size to be determined by city staff.

Background/Discussion

The subject property is zoned Single Family Residential (R1a), which requires a minimum lot size of 2.5 acres. The applicant is proposing to split their existing 10.15-acre parcel into two buildable lots. One lot (4.83 acres) will contain the existing home, and the second lot (5 acres) will be a new buildable lot, eligible for Park Dedication.

<u>Parks and Recreation Commission</u>

During their May 13, 2026, meeting, the Park and Recreation Commission recommended Park Dedication Fees for one dwelling unit and a trail easement along County Road 33.

Applicable Regulations

City ordinance section 30-375 outlines the required findings for approval of a plat.

1. *The proposed subdivision is consistent with the zoning regulations (article VI of this chapter) and conforms in all respects with all requirements of this Code, including the zoning regulations and this article.*

The proposed subdivision is consistent with all zoning regulations. The lot size and lot width meet the ordinance requirements.

2. *The proposed subdivision is consistent with all applicable general and specialized city, county, and regional plans, including, but not limited to, the city's comprehensive development plan.*

The subdivision is consistent with all applicable plans.

3. *The physical characteristics of the site, including but not limited to topography, soils, vegetation, susceptibility to erosion and siltation, susceptibility to flooding, and drainage are suitable for the type and density of development and uses contemplated.*

The physical characteristics of the site are suitable for the type and density of development and uses contemplated.

4. *The proposed subdivision makes adequate provision for water supply, storm drainage, sewage transportation, erosion control and all other services, facilities, and improvements otherwise required in this article.*

The subdivision includes infrastructure to meet city requirements.

5. *The proposed subdivision will not cause substantial environmental damage.*

Although grading will occur, the subdivision will not cause substantial environmental damage.

6. *The proposed subdivision will not conflict with easements of record or with easements established by the judgment of a court.*

The proposed subdivision will not conflict with easements of record or with easements established by the judgment of a court.

7. *The proposed subdivision will not have an undue and adverse impact on the reasonable development of neighboring land.*

The surrounding properties are both developed and undeveloped. The proposed subdivision will not impact the reasonable development of neighboring land.

8. *The proposed subdivision is not premature. A subdivision is premature if any of the following exists:*
    a. *Lack of adequate stormwater drainage.*
    b. *Lack of adequate roads.*
    c. *Lack of adequate sanitary sewer systems.*
    d. *Lack of adequate off-site public improvements or support systems.*

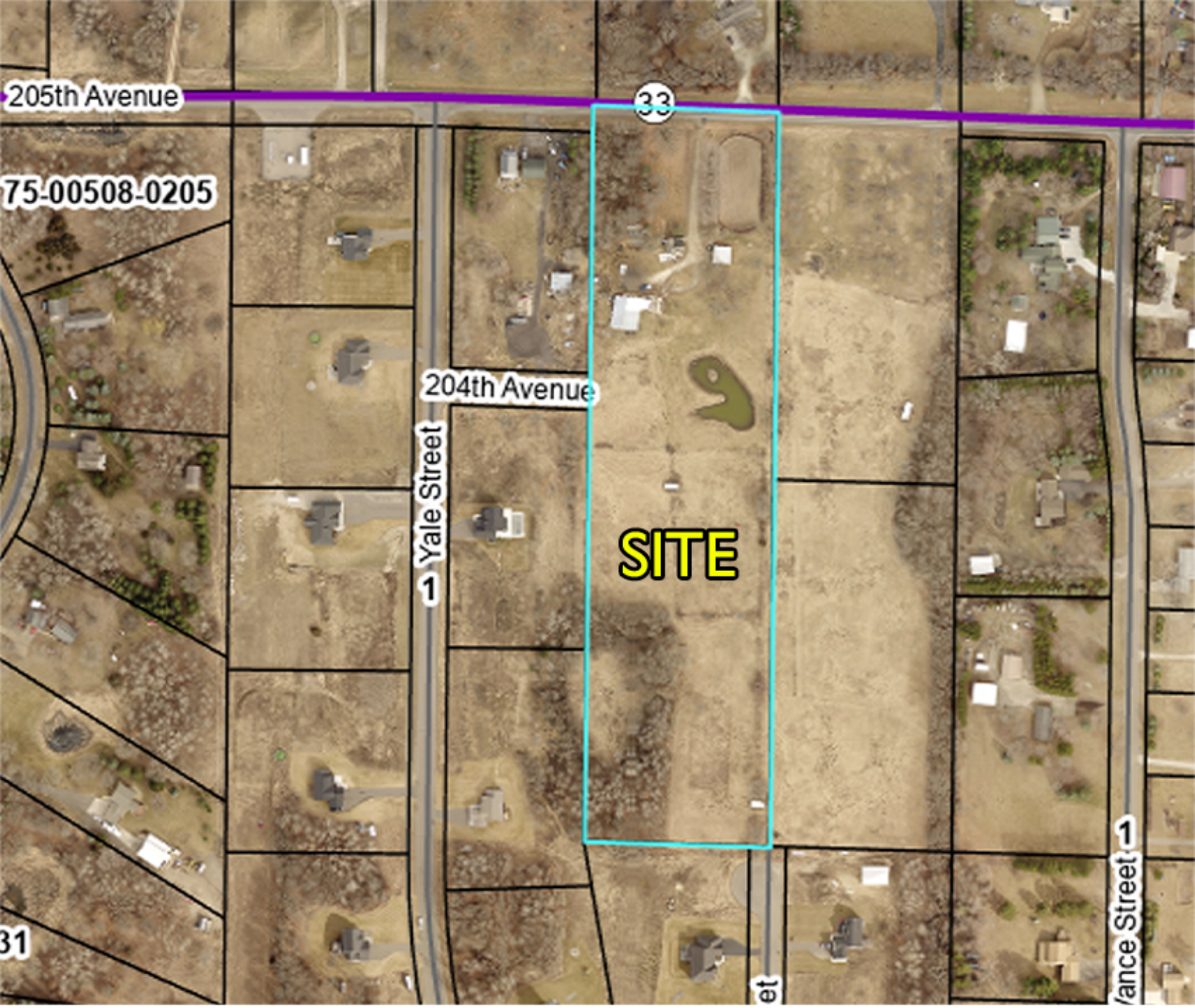
The subdivision is not premature as the above conditions have been provided for.

Financial Impact
None

Mission/Policy/Goal
Ethical, efficient, and responsible.

Attachments

1. Location Map
2. Prelim Plat
3. Final Plat
4. Lane Estates Resolution



Project Location Map

Hokanson

Simple Plat

Case No: P 26-05

LANE ESTATES

KNOW ALL PERSONS BY THESE PRESENTS: That Thomas R. Lane and Lynn M. Lane, husband and wife, owners of the following described property situated in the County of Sherburne, State of Minnesota, to wit:

The West 335 feet of the East 665 feet of the Northwest Quarter of the Northwest Quarter of Section 23, Township 33, Range 26.

Have caused the same to be surveyed and platted as LANE ESTATES and do hereby dedicate to the County of Sherburne for public use forever County State Aid Highway No. 33, as shown on this plat. Also dedicating to the County of Sherburne the right to limit access to said County Highway No. 33, as shown on this plat. Also dedicating to the public for public use forever the easements as shown on this plat for drainage and utility purposes only.

In witness whereof said Thomas R. Lane and Lynn M. Lane, husband and wife, have hereunto set their hands this _____ day of _____, 202___ .

Thomas R. Lane

Lynn M. Lane

STATE OF MINNESOTA
COUNTY OF _____

The forgoing instrument was acknowledged before me this _____ day of _____, 202___ by Thomas R. Lane and Lynn M. Lane, husband and wife.

Notary Public, Minnesota
My commission expires _____

I hereby certify that I have surveyed and platted the land, or directly supervised the surveying and platting of the land described on this plat as LANE ESTATES; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been set; as of the date of this certification, all wet lands and water boundaries and all public ways are shown and labeled as defined in Minnesota Statutes, Section 505.01, Subd. 3.

Brian Person, Licensed Land Surveyor
Minnesota License No. 49138

STATE OF MINNESOTA
COUNTY OF ANOKA

This instrument was acknowledged before me this _____ day of _____, 202___ by Brian Person, a Licensed Land Surveyor, Minnesota License No. 49138.

Notary Public, Minnesota
My commission expires _____

Approved and accepted by the City Council of the City of Elk River, Sherburne County, Minnesota at a meeting held this _____ day of _____, 202___ .

Mayor

Clerk

I hereby certify that proper evidence of title has been presented to and examined by me, and I hereby approve this plat as to form and execution this _____ day of _____, 202___ .

Elk River City Attorney

Pursuant to Sherburne County Ordinance Number 005, I hereby certify that this plat has been checked and approved as to compliance with Chapter 505, Minnesota Statutes this _____ day of _____, 202___ .

Sherburne County Surveyor

I hereby certify that this plat has been reviewed by the office of the County Highway Engineer.
Dated this _____ day of _____, 202___ .

Sherburne County Highway Engineer

I hereby certify taxes payable in the year _____ on lands herein described are paid in full, and there are no delinquent taxes, and that transfer was entered this _____ day of _____, 202___ .

Sherburne County Auditor/Treasurer

I hereby certify that this instrument was filed in the Office of the County Recorder for record on this _____ day of _____, 202___, at _____ o'clock ____ .M. and was duly recorded as Document Number _____ .

Sherburne County Recorder

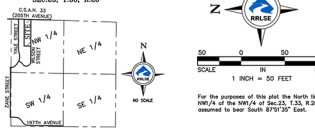
DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS:

(NOT TO SCALE)

Being 10.00 feet in width and adjoining all right of way lines and plat boundary lines unless otherwise shown on this plat and being 5.00 feet in width and adjoining all side and rear lot lines unless otherwise shown on this plat.

VICINITY MAP

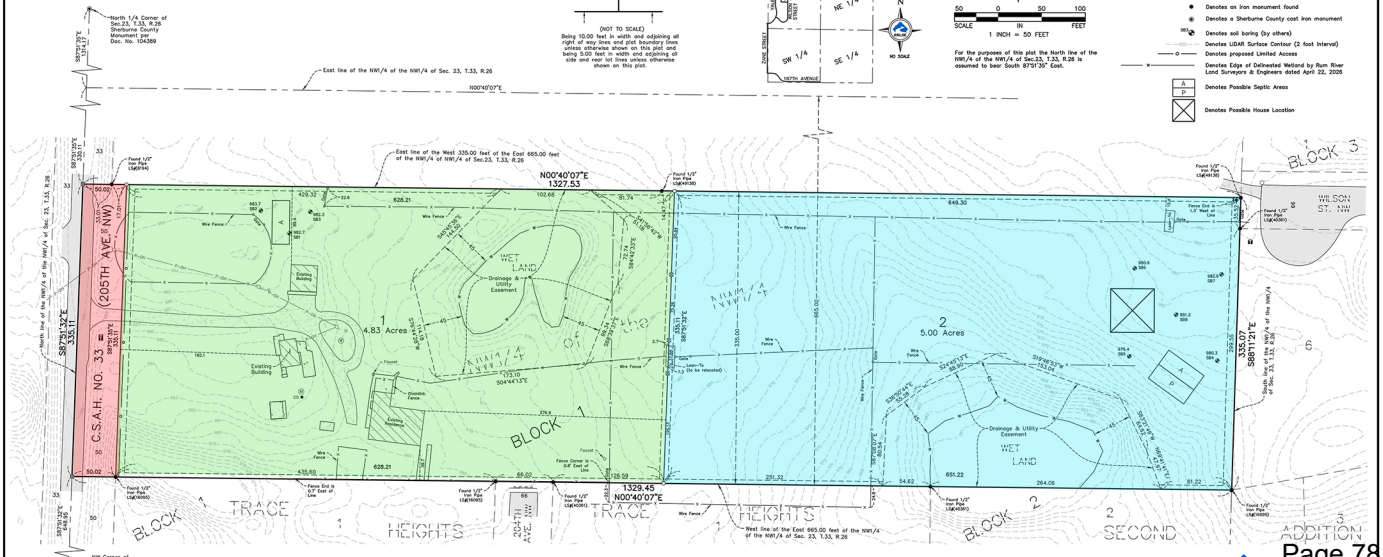
SEC.23, T.33, R.26



1 INCH = 50 FEET

For the purposes of this plat the North line of the NW1/4 of the NW1/4 of Sec.23, T.33, R.26 is assumed to bear South 87°51'30" East.

- Denotes set spike on line
- Denotes a 1/2 inch by 14 inch iron monument with a plastic cap marked R.L.S. No. 49138 set
- Denotes set pk concrete nail
- Denotes an iron monument found
- Denotes a Sherburne County cast iron monument
- Denotes soil boring (by others)
- Denotes LiDAR Surface Contour (2 foot interval)
- Denotes proposed Limited Access
- Denotes Edge of Delineated Wetland by Rum River Land Surveyors & Engineers dated April 22, 2026
- Denotes Possible Septic Areas
- Denotes Possible House Location



LANE ESTATES

KNOW ALL PERSONS BY THESE PRESENTS: That Thomas R. Lane and Lynn M. Lane, husband and wife, owners of the following described property situated in the County of Sherburne, State of Minnesota, to wit:

The West 335 feet of the East 665 feet of the Northwest Quarter of the Northwest Quarter of Section 23, Township 33, Range 26.

Have caused the same to be surveyed and platted as LANE ESTATES and do hereby dedicate to the County of Sherburne for public use forever County State Aid Highway No. 33, as shown on this plat. Also dedicating to the County of Sherburne the right to limit access to said County Highway No. 33, as shown on this plat. Also dedicating to the public for public use forever the easements as shown on this plat for drainage and utility purposes only.

In witness whereof said Thomas R. Lane and Lynn M. Lane, husband and wife, have hereunto set their hands this _____ day of _____, 202___ .

Thomas R. Lane Lynn M. Lane

STATE OF MINNESOTA
COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, 202___ by Thomas R. Lane and Lynn M. Lane, husband and wife.

Notary Public, Minnesota
My commission expires _____

I hereby certify that I have surveyed and platted the land, or directly supervised the surveying and platting of the land described on this plat as LANE ESTATES; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been set; as of the date of this certification, all wet lands and water boundaries and all public ways are shown and labeled as defined in Minnesota Statutes, Section 505.01, Subd. 3.

Brian Person, Licensed Land Surveyor
Minnesota License No. 49138

STATE OF MINNESOTA
COUNTY OF ANOKA

This instrument was acknowledged before me this _____ day of _____, 202___ by Brian Person, a Licensed Land Surveyor, Minnesota License No. 49138.

Notary Public, Minnesota
My commission expires _____

Approved and accepted by the City Council of the City of Elk River, Sherburne County, Minnesota at a meeting held this _____ day of _____, 202___ .

Mayor Clerk

I hereby certify that proper evidence of title has been presented to and examined by me, and I hereby approve this plat as to form and execution this _____ day of _____, 202___ .

Elk River City Attorney

Pursuant to Sherburne County Ordinance Number 006, I hereby certify that this plat has been checked and approved as to compliance with Chapter 505, Minnesota Statutes this _____ day of _____, 202___ .

Sherburne County Surveyor

I hereby certify that this plat has been reviewed by the office of the County Highway Engineer.
Dated this _____ day of _____, 202___ .

Sherburne County Highway Engineer

I hereby certify taxes payable in the year _____ on lands herein described are paid in full, and there are no delinquent taxes, and that transfer was entered this _____ day of _____, 202___ .

Sherburne County Auditor/Treasurer

I hereby certify that this instrument was filed in the Office of the County Recorder for record on this _____ day of _____, 202___, at _____ o'clock ____.M. and was duly recorded as Document Number _____ .

Sherburne County Recorder

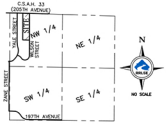
DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS

(NOT TO SCALE)

Being 10.00 feet in width and adjoining all right of way lines and plat boundary lines unless otherwise shown on this plat and being 5.00 feet in width and adjoining all side and rear lot lines unless otherwise shown on this plat.

VICINITY MAP

SEC.23, T.33, R.26



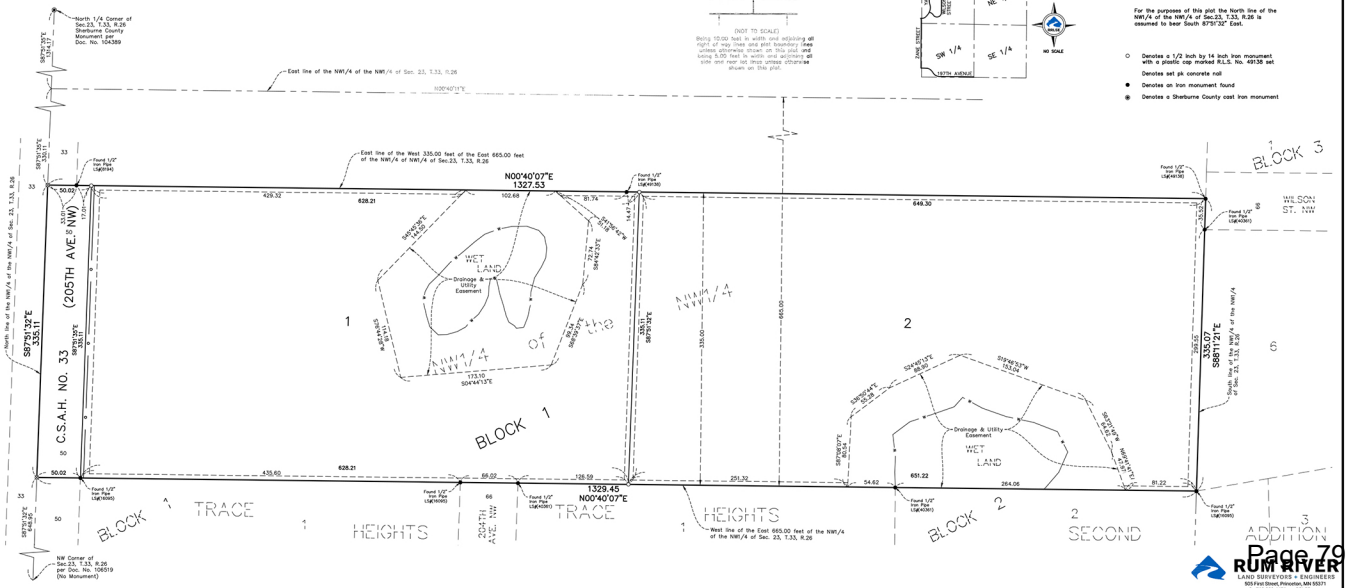
For the purposes of this plat the North line of the NW1/4 of the NW1/4 of Sec.23, T.33, R.26 is assumed to bear South 87°51'32" East.

○ Denotes a 1/2 inch by 14 inch iron monument with a plastic cap marked R.L.S. No. 49138 set

Denotes set pk concrete nail

● Denotes an iron monument found

◉ Denotes a Sherburne County cast iron monument



RUM RIVER
LAND SURVEYORS + ENGINEERS
805 First Street, Princeton, MN 55371
O: 763.389.4476 RRLSE.com

City of Elk River
City Council

Resolution 26-____

A Resolution of the City Council of the City of Elk River Granting Final Plat Approval for Lane Estates
Case No. P 26-05

WHEREAS, application has been made for plat approval, pursuant to Section 30-391 of the Elk River City Code of Ordinances of the property legally described on attached Exhibit A and hereinafter referred to as "the Property"; and

WHEREAS, the proposed plat complies with each of the conditions set forth by the City Council in its approval of the plat of the Property.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Elk River, Minnesota, as follows:

A. The proposed subdivision is consistent with the Chapter of 30 of the City Code of Ordinances and conforms with all of its requirements.

B. The proposed subdivision is consistent with all applicable general and specialized city, county, and regional plans including, but not limited to, the City's Comprehensive Plan.

C. The physical characteristics of the site, including, but not limited to, topography, soils, vegetation, susceptibility to erosion and siltation, susceptibility to flooding, and drainage are suitable for the type and density of development and uses contemplated.

D. The proposed subdivision makes adequate provision for water supply, storm drainage, sewage transportation, erosion control and all other services, facilities and improvements otherwise required herein.

E. The proposed subdivision will not cause substantial environmental damage.

F. The proposed subdivision will not conflict with easements of record or with easements established by judgment of a court.

G. The proposed subdivision will not have an undue or adverse impact on the reasonable development of neighboring land.

1. Final plat approval is hereby granted for the Property, subject to the conditions set forth in attached Exhibit B.

2. The officers of the City are hereby authorized, once the conditions set forth in Exhibit B are met and complied with, to sign the final plat for the Property and to issue a certified copy of this Resolution giving final approval of the plat.

3. The owner of the Property is authorized to record the final plat as required by law and shall file proof of said recording with the City. No building permits will be issued for the Property until the final plat is recorded.

4. This final plat approval shall expire two years from the date of this resolution if the final plat is not recorded within that time.

Passed and adopted this 1st day of June 2026.

_____

John J. Dietz, Mayor

ATTEST:

_____

Justin Dunford, City Clerk

EXHIBIT A

LEGAL DESCRIPTION

The West 335 feet of the East 665 feet of the Northwest Quarter of the Northwest Quarter of Section 23, Township 33, Range 26.

EXHIBIT B

CONDITIONS OF APPROVAL

1. Park Dedication Fees shall be paid for one dwelling unit at the rate applicable when the subdivision is released for recording.
2. A trail easement along County Road 33 for a future trail shall be recorded against the property. Location and size to be determined by city staff.

Request for Action

To
City Council

Item Number
8.1

Meeting Date
June 1, 2026

Prepared By
Joshua Mollan, Economic Development Specialist

Item Description
DERBA Chair Placement

Reviewed by
Brent O'Neil
Cal Portner
Justin Dunford

Action Requested
Approve, by motion, the attached memorandum of understanding allowing placement of Downtown Elk River Business Association's (DERBA) red chair at Rivers Edge Commons Park for public use.

Background/Discussion
The Downtown Elk River Business Association (DERBA) was gifted an oversized Adirondack chair from Plants and Things in May 2024. The Elk River Housing and Redevelopment Authority (HRA) approved DERBA to place the chair on their property at 724 Main Street, the former Elk River Meats site, and has remained there since. This chair has been a local attraction, drawing visitors to take and share pictures. With the upcoming King Avenue lot reconstruction, the green space at 724 Main St will be removed, and the chair will need to be relocated.

City staff recently met with DERBA to consider alternative locations for the chair in Downtown Elk River and identified Rivers Edge Commons as the most suitable location. This proposed site would offer a beautiful river backdrop for visitor photos, further promoting Rivers Edge Commons and Elk River as a whole. The relocation of the chair would be completed at no cost to the city. The Parks & Recreation Commission declined to recommend approval to the City Council at their May 13 meeting. Additionally, city staff have communicated with the lawn vendor, Speedcutters, to confirm appropriate lawn care can be maintained.

The attached memorandum of understanding is substantially similar to the version executed with the HRA. It allows the oversized chair to remain at Rivers Edge Commons, subject to 60 days' notice of termination by either party, and includes an indemnification provision.

Financial Impact
N/A

Mission/Policy/Goal
Meet changing needs - agile.

Attachments
1. DERBA Chair Relocation Concept
2. DERBA Chair MOU

ELK
RIVER
PLANTS THINGS
FURNITURE THINGS

ELK
RIVER
Discover the Charm
PLANTS AND THINGS
FURNITURE AND THINGS

Memorandum of Understanding

This **MEMORANDUM OF UNDERSTANDING** ("MOU") is made and entered into as of the ___ day of _____, 2026 by and between the **CITY COUNCIL OF THE CITY OF ELK RIVER,** a municipal corporation and political subdivision under the laws of the State of Minnesota ("City") and the **DOWNTOWN ELK RIVER BUSINESS ASSOCIATION,** a Minnesota nonprofit corporation ("Association").

RECITALS

WHEREAS, the City owns the real property with a PID of 75-00404-0142 (the "Property"); and

WHEREAS, the Association has offered to place an oversized Adirondack chair (the "Furniture") on the Property for use by the public; and

WHEREAS, the Association has arranged to obtain the Furniture at its own sole expense; and

WHEREAS, the City believes that placing the Furniture on the Property will benefit the public and further a public purpose by supporting the City's efforts to improve citizens' quality of life; and

WHEREAS, the parties to this MOU wish to memorialize their understanding.

NOW, THEREFORE, the City and the Association have reached the following understandings:

1. Purpose. The purpose of this MOU is to establish a mutual understanding of the parties' intentions, rights, and obligations.

2. Furniture Placement Authorized. The Association is authorized to place the Furniture on the Property through the term of this MOU. In no case shall the City be responsible for any portion of the cost associated with the Furniture on the Property.

3. Responsibilities of Association. The Association shall be solely responsible for acquiring, transporting, placing, maintaining, cleaning, repairing, and removing the Furniture. The Association shall ensure the Furniture is removed from the Property on or before the date the authorization ends.

4. Responsibilities of the City. The City shall allow the Furniture to be placed on the Property, and shall not remove the Furniture except as provided in this MOU. If the Furniture becomes damaged, defaced, in disrepair, unsightly, or begins to encroach on or obstruct the use of the Property or nearby uses, the City may, but is under no obligation to, remove and dispose of the affected portion of the Furniture.

5. Time; Termination. This MOU shall be effective from the date of its final execution and shall continue until terminated by either party. Either party to this MOU may terminate this agreement for any reason upon sixty (60) days' written notice. The Association shall, at its own sole cost, remove the Furniture from the Property within fourteen (14) days of any termination of this agreement. If the Association fails to do so, the City may remove the Furniture and the Association shall reimburse the City for the full cost of doing so.

6. Representation of Authority. The undersigned executing this agreement represent and warrant that they have been duly authorized to execute this agreement and that this agreement shall bind it to the terms and obligations contained herein.

7. Mutual Indemnification. To the fullest extent permitted by law, the Association agrees to defend, indemnify and hold harmless the City, and their employees, officials, and agents from and against all claims, actions, damages, losses and expenses, including reasonable attorney fees, arising out of the Association's use of the Property or its placement of the Furniture. The indemnification obligation shall apply to anyone directly or indirectly employed, hired, or otherwise participating in the Association use, or anyone for whose acts the Association may be liable. The City agrees to defend, indemnify and hold harmless the Association, and their employees, officials, and agents from and against all claims, actions, damages, losses and expenses, including reasonable attorney fees, arising out of the City's performance under this agreement. It is understood and agreed that the provisions of the Municipal Tort Claims Act, Minn. Stat. Ch. 466, and other applicable laws govern liability arising from the City's acts or omissions. The parties agree this indemnity obligation shall survive the completion or termination of this Agreement.

8. Entire Agreement; Modification. This MOU supersedes any prior or contemporaneous representations or agreements, whether written or oral, between the Parties and contains the entire agreement. Any modification to this MOU must be in writing and be signed by the parties.

9. Assignment. The Association may not assign this Agreement to any other person unless written consent is obtained from the City.

10. No Employee Relationship. Nothing within this MOU shall be construed as creating an agent or employee relationship between the City and the Association.

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City of Elk River

_____
John Dietz, Mayor

_____
Justin Dunford, City Clerk

Downtown Elk River Business Association

_____
Deana Mclean, Chair

Request for Action

To
City Council

Item Number
8.2

Meeting Date
June 1, 2026

Prepared By
Jolene Richter, Deputy Clerk

Item Description
Liquor License Renewal: The Confluence LLC dba Edge Bar & Boutique

Reviewed by
Cal Portner
Justin Dunford

Action Requested
Approve, by motion, the 2026-2027 liquor license renewal of an On-Sale 3.2% License with strong beer permission and a Wine License to The Confluence LLC dba Edge Bar & Boutique, valid through June 30, 2027.

Background/Discussion
Liquor licenses run July 1 through June 30. This item is considered separately because the licensee is a member of the city council and will want to abstain from the discussion and vote.

Financial Impact
N/A

Mission/Policy/Goal
The City of Elk River Mission Statement.

Attachments
None

Request for Action

To
City Council

Item Number
8.3

Meeting Date
June 1, 2026

Prepared By
Jolene Richter, Deputy Clerk

Item Description
Discuss Work Session Items

Reviewed by
Cal Portner
Justin Dunford

Action Requested
Review work session items listed below and identify future work session topics.

Background/Discussion
Work sessions will be added to the end of regular meetings on the first and third Mondays as needed. At the first Council meeting of each month, staff will present a list of future work session topics for the Council to review.
Proposed work session topics are as follows:

- Public Safety grant expenditure update
- Review of zoning north of 197th Ave and the gravel mining area following Highway 169 construction
- Update of traffic light timing along Highway 169
- City Council Mission/Vision - Staff/Council Retreat
- Education on the controversy over data centers
- Joint meeting with Sherburne County (Spring 2026)
- Deer hunting firearms (August 2026)
- Update on yard waste program (early fall)

Financial Impact
N/A

Mission/Policy/Goal
Responsibly grow, meet changing needs (agile), and ethical, efficient, and responsible.

Attachments
None

Request for Action

To
City Council

Item Number
9.1

Meeting Date
June 1, 2026

Prepared By
Jolene Richter, Deputy Clerk

Item Description
Council Liaison Updates

Reviewed by
Cal Portner
Justin Dunford

Action Requested
Councilmembers to provide liaison updates.

Background/Discussion
The Mayor and Councilmembers serve as liaisons to multiple committees and commissions. The first meeting of the month provides an opportunity for the Council to provide updates on the work of those committees and commissions.

- **Community Event Center Commission** – CM Beyer
- **Heritage Preservation Commission** – CM Calva
- **Parks and Recreation Commission** – CM Grupa
- **Planning Commission** – CM Wagner
- **Housing and Redevelopment Authority** - Mayor Dietz
- **Utilities Commission** – Mayor Dietz
- **Region 7W** – Mayor Dietz

Other Committees, Commissions, etc.

Financial Impact
None

Mission/Policy/Goal
The City of Elk River Mission Statement.

Attachments
None

Request for Action

To
City Council

Item Number
11.1

Meeting Date
June 1, 2026

Prepared By
Zack Carlton, Community Development Director

Item Description
Requested Sale of City Property

Reviewed by
Jeff Shelby
Cal Portner
Justin Dunford

Action Requested
Provide staff with direction regarding a request from Lee Whiting to purchase city property.

Background/Discussion
During the Open Forum portion of the April 20, 2026, City Council meeting, Lee Whiting,13463 Ranch Road, asked the city to consider selling him a portion of city property to support relocating his driveway and improving access to his lot. Mr. Whiting stated that Xcel Energy relocated the support poles for the overhead electric lines near his property last year and that the new location significantly impacts access to his parcel. He said that the new poles are now only a few feet from the edge of his driveway, making the turn from Ranch Road challenging, especially while towing a trailer.

The city property subject to the request has an existing driveway and is part of the land to be received as Park Dedication for the Meadowsweet Bend residential subdivision. With the property planned as an addition to Burr Oak Park, the Park and Recreation Commission reviewed the request at its May 13, 2026, Regular Meeting. The commissioners were not supportive of his request, citing that it provides direct access to the park from Ranch Road. Without this connection, the primary access to the park would come from a new parking area in the north-west corner of Oak Knoll Park.

The City Council is asked to review Mr. Whiting's request and provide staff with further direction.

Financial Impact
If Council supports the request, a sale price would be negotiated and approved by the Council at a later meeting.

Mission/Policy/Goal
Reflect the culture of citizens and what is important.

Attachments
1. Park and Recreation Memo dated May 13, 2026

Request for Action

To
Parks and Recreation Commission

Item Number
7.1

Meeting Date
May 13, 2026

Prepared By
Jeff Shelby, Recreation Manager

Item Description
Burr Oak Park Access Road

Reviewed by
Jeff Shelby
Joe Stremcha

Action Requested
The commission will provide staff with direction to address Mr. Whiting's concerns.

Background/Discussion
Elk River resident Lee Whiting resides at 13463 Ranch Road in Elk River. His property sits just to the east of Burr Oak Park. Mr. Whiting has access concerns to his driveway and he will be present to share them.

Financial Impact
To be determined.

Mission/Policy/Goal
Work with citizens to achieve goals. Ethical, efficient, and responsible.

Attachments
1. driveway1 (1)
2. driveway2 (1)
3. Burr Oak
4. Beacon - Burr Oak

My proposal today to the City (Parks and Rec) is that I would like to move my driveway from the current location to a vacated
access which is right next to my current driveway.

When I originally built my home 29 years ago, Sherburne County restricted me where the driveway could be placed.
It needed to be 330' from the existing driveways on CTY RD 33, of my future driveway, and which it ended up being 5' from my west property line.

About 4-5 years later, a home was built behind my property. Which at the time restricted me access to the rear of my shed. As well as trees that were planted.
His driveway was approved to be placed about 100' and about 200' from his wife's parents home. I didn't understand why it was allowed and never
got a clear answer from anyone from the County when I inquired at the time the driveway built.

A few years ago I tried to keep my neighbors driveway from being placed an unreasonable distance from mine.
the city's decision has created ongoing challenges and inconveniences for me as a property owner.

I was unsuccessful from keeping his driveway from being moved next to mine.

Fast forward about a year later, Excel Energy has made matters worse. They have placed a new Highline pole about 18" from the other side of my driveway
causing even more dangerous an unsafe conditions. So when the city forced the initial hardship, the Utility company has even further restricted my access to my property.

- Snow removal has been difficult. The neighbor constantly piled snow up that blocked my view of oncoming traffic
Which the speed limit is supposed to 55 MPH. But people drive by much faster.

- People have been using my driveway for access to the park when the entrance was plowed closed. When they drive off the edge of my driveway it also causes damage to the blacktop.
I even left notes on vehicles that asked them to stop using my driveway but it continued.

- People have left dead deer carcasses in the trees on my property since the development has started and hunting has been allowed.

- Because of the unsafe entrance to my driveway drivers have refused deliveries, others have thrown my packages at the end of my driveway or at the base of the mailbox, which of course is extremely dangerous for everyone.

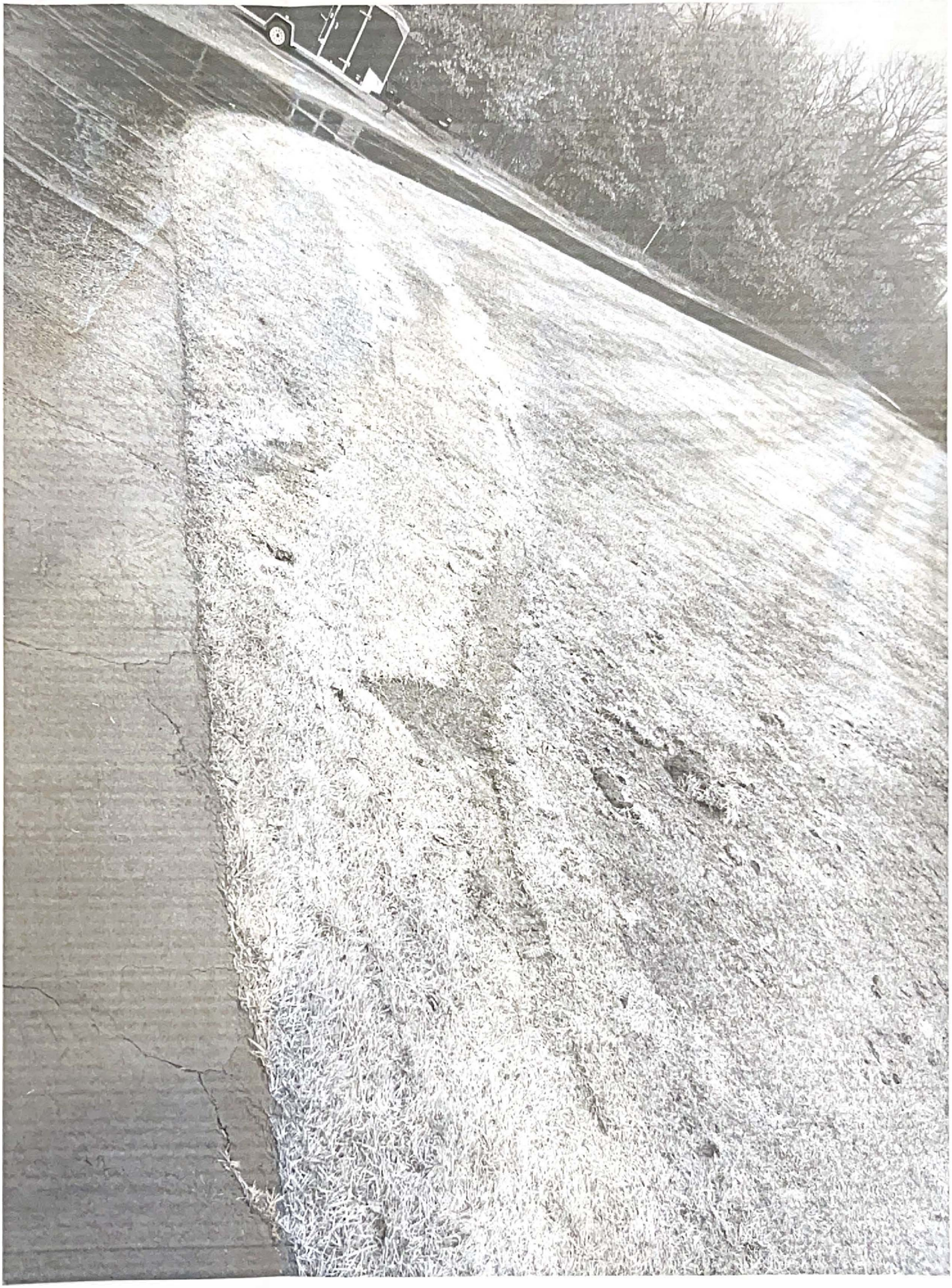
- Trespassers have come as far as my home and then needed to turn around only to get stuck and tear up my lawn. (pic)
Just last Friday two separate vehicles flew up to my house, and before I could

approach the vehicles they fled off.
Then flew up the vacated driveway at an extremely high rate of speed. Its not the first time and probably not the last

- A week after the first snowfall my grandson was traveling too fast and slid into the pole because of traffic that was following too close.
- A few weeks later, I had to slow down to almost a stop on the icy county road to make the turn and was almost rear ended from another vehicle

Excel Energy has agreed to replace the end of my driveway from damage that they did installing new poles last fall and this spring.
This would be a good time to move the driveway to relieve the hardship incurred and the unsafe and hazardous conditions. I would also like to place a gate at the end of my driveway to stop peoples curiosity and misdirection of using my driveway that has started about 6 months ago from the new development. As well as a new fence to prevent people from trespassing.

Maybe the pole is in right of way, or past the easement code?
Neighbor potentially would sell a piece? if necessary
Parks and Rec have already planned parking on the north side?
New entrance west of park?



TO: City of [City Name] Parks & Recreation Board / Sherburne County Highway Department

FROM: [Your Name]

DATE: April 21, 2026

SUBJECT: Proposal for Access Relocation and Safety Mitigation – [Your Address]

To the Board and Planning Commission:

I am writing to formally propose a relocation of my residential driveway to the adjacent vacated access point. After 29 years at this location, a recent convergence of utility installations, increased park traffic, and hazardous road conditions has rendered my current entrance a significant public safety liability.

The Current Hardship and Safety Hazards

My current driveway placement (originally restricted by the 330' rule in 1997) has become dangerously restricted due to the following factors:

- **Utility Obstruction:** In the last year, Xcel Energy installed a high-line pole approximately 18" from my driveway edge. This has created a "pinch point" that makes entering and exiting my property hazardous, particularly in icy conditions. This was evidenced by a recent accident involving my grandson sliding into the pole.
- **Sight-Line Deficiencies:** The neighbor's driveway placement and subsequent snow-piling, combined with the new utility pole, have severely obstructed the "sight triangle" necessary to safely enter CTY RD 33, where traffic frequently exceeds the 55 MPH speed limit.
- **Public Confusion and Trespassing:** Since the new park development began, my private driveway is frequently mistaken for a park entrance. This has led to unauthorized vehicles entering my property, getting stuck, damaging the blacktop,

private driveway is frequently mistaken for a park entrance. This has led to unauthorized vehicles entering my property, getting stuck, damaging the blacktop, and creating a security risk for my family.

- **Restricted Emergency/Delivery Access:** Delivery drivers and emergency services have begun refusing access or leaving packages in the roadway due to the unsafe nature of the current turn-in.

Proposed Solution: The "Vacated Access" Relocation

I am proposing to move my driveway entrance to the existing **vacated access** immediately adjacent to my current drive. This shift would provide:

1. **Increased Buffer:** Moving away from the Xcel pole and the neighbor's snow-storage area to restore a safe sight-line.
2. **Infrastructure Efficiency:** Xcel Energy has already agreed to repair blacktop damage from their recent work. By approving this move now, the city can facilitate a permanent safety solution while a utility partner is already mobilized for construction.
3. **Security Measures:** I intend to install a gate and fencing at the new entrance. This will clearly demarcate private property, preventing park-goers from mistakenly entering my land and reducing the city's liability for accidents occurring on private property.

Request for Review

I am requesting a site visit from the Parks and Rec Department and the County Highway Engineer to review the "vacated access" and the current utility pole obstruction. I believe this relocation is a "common sense" fix that resolves a 30-year hardship while improving the overall safety of CTY RD 33.

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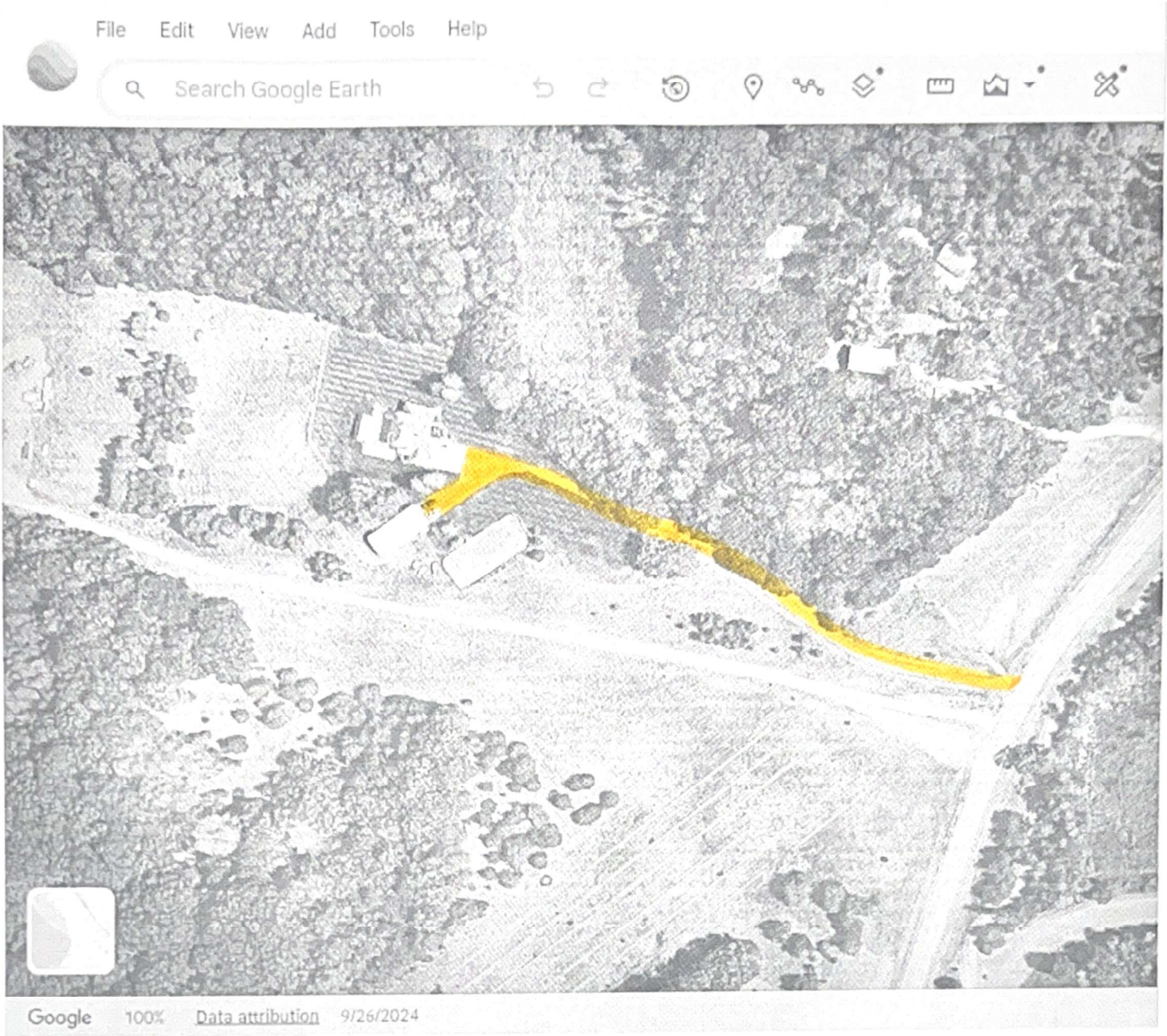
View
Add
Tools
Help
Search Google Earth
Google
100%
Data attribution
9/26/2024

PROPOSED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9/26/2024

– EXISTING

Burr Oak Park
Ranch Rd NW
214th Ln NW