



City Council

Regular Meeting & Work Session Agenda

Monday, August 3, 2026

6:30 PM

Elk River City Hall

- Regular meeting in Council Chambers
- Work Session meeting in Upper Town Conference Room immediately following regular meeting

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. CONSIDER AGENDA

4. CONSENT AGENDA

Considered to be routine and noncontroversial and will be approved by one motion. There will be no separate discussion of these items unless there is a request to remove the item from the consent agenda to the regular agenda.

4.1 June 15, 2026, City Council Meeting Minutes

4.2 July 6, 2026, City Council Meeting Minutes

4.3 July 13, 2026, Special Budget Minutes

4.4 Check Register

4.5 Athletic Facilities Framework Plan - Phase 1 and 2 Amendment

4.6 Agreement 26-23: Temporary Fire Inspection Services Contract

4.7 Severance Agreement and Waiver of Claims

4.8 2026 City Council Goals

4.9 2026 City Mission and Vision Statement Update

4.10 Interim Fire Chief Pay

5. OPEN FORUM

An opportunity to provide comments and feedback regarding items not on the agenda. Information provided in Open Forum will not be discussed at this meeting; rather, the information will be referred to staff and/or scheduled for discussion at a future meeting.

6. PRESENTATIONS, AWARDS, AND RECOGNITION

6.1 Heritage Preservation Commission Candidate Interview

7. PUBLIC HEARINGS

An opportunity for the public to express their opinions and raise questions pertaining to the agenda item. All comments become part of the official public record. For this reason, all comments must be made at the podium so they can be heard and recorded. Comments may also be provided in writing. There will not be deliberations, discussions, or answers to questions until the hearing is closed. It is important to be courteous and allow each presenter to comment before adding additional testimony.

7.1 Conditional Use Permit: Municipal Liquor Store, City of Elk River - 19417 Evans St NW

7.2 Conditional Use Permit: Data Center, Michael Margulies - 19178 Industrial Blvd NW

8. GENERAL BUSINESS

Items in which the information is presented by city staff or consultants, then deliberation and action occur. General Business items are not opportunities to receive or provide public input. However, the presiding officer may, at its sole discretion, solicit public feedback.

8.1 Ordinance 26-17: Data Center Moratorium

8.2 Discuss Work Session Items

9. COUNCIL LIAISON UPDATES

9.1 Council Liaison Updates

10. MOTION TO ADJOURN REGULAR MEETING

11. WORK SESSION

Work Sessions are less formal meetings to encourage dialog. Official action or votes are not typically taken. At the conclusion of a discussion, a simple consensus provides staff direction for execution of the item. This portion of the agenda is audio recorded but not video recorded or broadcast. Work Sessions are open to the public; however, visitors who wish to provide input must be invited by the presiding officer, assume a seat at the discussion table and provide their full name and address for the official record.

11.1 Administration Offices and Cubicles

11.2 Home Occupations and Cottage Food Producers

12. MOTION TO ADJOURN

The Elk River Vision

A welcoming community with revolutionary and spirited resourcefulness, exceptional service, and community engagement that encourages and inspires prosperity



**Meeting of the City Council
Held at the Elk River City Hall
Monday, June 15, 2026**

Members Present: Mayor John Dietz, Councilmember Cory Grupa, Councilmember J. Brian Calva, Councilmember Mike Beyer, Councilmember Jennifer Wagner

Members Absent: None

Staff Present: City Administrator Cal Portner, City Attorney Sharda Enslin, Senior Planner Chris Leeseberg, Business Services Director/Assistant City Administrator Joe Stremcha, Community Development Director Zack Carlton, and City Clerk Justin Dunford.

1. CALL MEETING TO ORDER

Pursuant to due call and notice thereof, the meeting was called to order at 06:07 PM.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

3. CONSIDER AGENDA

Moved by Councilmember Calva and seconded by Councilmember Beyer to approve the agenda. Motion carried 5-0.

4. CONSENT AGENDA

Moved by Councilmember Beyer and seconded by Councilmember Wagner to approve the following consent items as outlined in their respective staff reports. Motion carried 5-0.

4.1 June 1, 2026 Regular Meeting Minutes

4.2 Check Register

4.3 Hire Police Officer Harris

4.4 Resolution 26-41: Appointment of Absentee Ballot Board for 2026 Statewide Primary

4.5 2026-2027 Liquor License Renewals

4.6 Temporary On-Sale Liquor License: Davis-Darrow-Meyer American Legion Post 112

4.7 Hire Police Officer Daly

4.8 Hire City Hall Support Assistant

4.9 Hillside Mural

5. OPEN FORUM

Steven Cyr, 19199 Jackson Ct NW, voiced concerns regarding driving and crossing on Jackson Street. Mr. Cyr is seeking safety improvements for that street. Council referred the issue to Justin Femrite, Public Works Director and Chief Engineer. He will study the issue and then return to council with a recommendation.

6. PRESENTATIONS, AWARDS, AND RECOGNITION

6.1 City of Elk River Volunteer of the Month

Mayor Dietz presented the June 2026 Volunteer of the Month award to Gregory Crow. He highlighted the following: Mr. Crow provides airplane rides for kids through the Experimental Aircraft Association Young Eagles Program. Gregory works at the annual Airventure event in Oshkosh, Wisconsin. He is very active in the local American Legion chapter, having served as First Vice Commander, Second Vice Commander, and Adjutant. Gregory is also a member of the Legion Riders. Mr. Crow serves as a member of the American Legion Honor Guard for funerals, football and hockey games, Memorial Day, and Veterans Day events. He also serves food at the Legion fish dinners during Lent.

6.2 Annual Comprehensive Financial Report for Year ended December 31, 2025

Presented by Lori Stitch, City of Elk River Finance Manager. The 2025 Audit was completed by BerganKDV. Andrew Grice presented the findings to the council.

The information presented to council was the Independent Auditor's Report. As a result, the information is the unmodified opinion of the reviewing agency, which is the best that can be provided by a financial auditor. The Independent Auditor's Report was conducted in accordance with Government Auditing Standards.

The city has a policy to maintain a minimum fund balance between 40-45% of budgeted expenditures. The city currently has a fund balance of 42% compared to budgeted expenditures.

Expenditures and revenues came in better than budgeted, as there were lower expenditures and higher revenues. By the end of the year, the city ended up with \$350,000 in net fund balance. Mr. Grice stated that the city should consider using fewer intergovernmental transfers for the General Fund. Mr. Grice reviewed funds that the city operates with, such as the Multipurpose Facility Fund, Sewer Operations Fund, Storm Water Operations Fund, and the Municipal Liquor Fund.

6.3 Introduce New Staff

Lori Stitch introduced Erika Pudas, who started as an accountant on May 26, 2026.

7. PUBLIC HEARINGS

7.1 Ordinance 26-14: Add Outpatient Medical Facilities as a Conditional Use in the Business Park, Lift PT

Moved by Councilmember Wagner and seconded by Councilmember Beyer to Adopt Ordinance 26-14 amending Section 30-1295, Business Park District, establishing Outpatient Medical Facilities as a Conditional Use. Motion carried 5-0.

Senior Planner Chris Leeseburg presented the staff report. A Conditional Use Permit Request was made by Lift PT to allow Outpatient Health Care Facilities in the business park. The applicant went before the Planning Commission for a Concept Review. Commission unanimously recommended approval of the ordinance amendment before council.

Mayor Dietz opened the public hearing. Kelsey Fransen, owner of Lift PT, spoke before Council. She had been looking for space for her business for three years to expand physical therapy operations in the city. 65% of athletes treated at Lift PT are local athletes from both high school and college levels. Building usage is much better in warehouse-type settings due to the high ceilings.

Mayor Dietz closed the public hearing. Councilmember Wagner spoke positively of the process and of Lift PT. She personally helped the owner and is very supportive of seeing this change occurring in the business park to best reflect times and how businesses change and adapt.

7.2 Ordinance 26-15: Allowed Uses in the Business Park Zoning District, Onyx Strategic Partners

Moved by Councilmember Calva and seconded by Councilmember Grupa to adopt, by motion, Ordinance 26-15 amending Section 30-1295, Business Park District, establishing Medical Facilities, Outpatient, Printing and Publishing, and Repair Services as Permitted Uses. Motion carried 4-1.

Moved by Councilmember Wagner and seconded by Councilmember Beyer to direct, by motion, staff to prepare a finding of fact denying the ordinance amendment request to allow Indoor Commercial Dog Kennels and removing limitations on Warehouse Space in the Business Park (BP) zoning district. In addition, to direct staff to prepare an ordinance amendment to add Physical Recreation or Training and Health and Fitness Clubs as Interim Uses. Motion carried 5-0

No one spoke during the public hearing.

Onyx Strategic Partners is seeking an amendment to allow a number of additional uses in the Business Park zoning district. The Business Park zone has been amended numerous times to respond to the business and commercial market. Recreational uses are often discouraged in industrial zoning areas. For example, recreational users may be exposed to a number of hazards. The Business Park is intended to preserve areas for manufacturing, processing, and similar employment-generating business.

The amendment went before the Planning Commission. The Planning Commission agreed with some alterations but disagreed with others. Uses the Planning Commission agreed with and staff has no issues with: wholesale, printing and publishing, repair services (not vehicle repair), machine shops. The amendment is before council to add these as permitted uses. Staff is also looking for direction to prepare Findings of Fact denying physical recreation or training, health and fitness clubs, indoor commercial dog kennels, and removing limitations on the warehouse space of the Business Park.

Councilmember Wagner brought up a comment she made at the end of the Planning Commission Meeting. She had made mention of making use of the higher ceilings in the Business Park for some recreational purposes. Councilmember Wagner sought to have recreational use as a Conditional Use (CUP) or Intermittent Use (IUP).

7.3 Ordinance 26-16: Oakwater Ridge PUD Standards Related to Signage, Capstone Homes

Moved by Councilmember Wagner and seconded by Councilmember Calva to adopt, by motion, Ordinance 26-16, establishing PUD standards for marketing and development signage within the Oakwater Ridge development. Motion carried 5-0.

No one spoke at the public hearing.

Capstone Homes is seeking larger marketing signs and approval of an entrance monument. All larger marketing signs are required to be removed upon acceptance of the final residential phase. The Planning Commission unanimously recommended approval of the PUD before council.

7.4 Ordinance Amendment and Conditional Use Permit: Data Center, Michael Margulies, 19178 Industrial Blvd NW

Moved by Councilmember Beyer and seconded by Councilmember Calva to continue the hearing to July 6, 2026. Motion carried 5-0.

Two applications before Council: an ordinance amendment and a Conditional Use Permit. The ordinance amendment is to allow data centers in I-1 and I-2 zoning districts (Light Industrial Zoning District). The city can include standards for new data centers through this ordinance amendment. The Conditional Use Permit is for the data center project at 19178 Industrial Blvd. The applicant is seeking to utilize an approximately 60,000 square foot existing building. It will be a 33 MW max load, with a 23 MW initial construction. The data center will utilize a closed-loop cooling system and look to employ roughly 40 full-time employees. The closest residence is approximately 930 feet away, and the applicant is preparing a noise study to bring before the Planning Commission at the June 23, 2026, meeting.

General Manager Mark Hanson provided an education process on how electric load is delivered by sub-stations to a given customer. In addition, Mr. Hanson explained the infrastructure impacts, utility rate impacts, and risk management of this potential data center project.

Applicant Michael Margulies provided background on the project as well as their intent to answer any questions brought by staff or the public. Mr. Margulies spoke about the upcoming noise study, including low-frequency emissions.

Mayor Dietz opened the public hearing and set speaking rules of three minutes per speaker.

Tony Sofio, 19370 Upland St NW, Elk River, MN 55330

Mr. Sofio is concerned about the number of questions that remain about the project. In addition, Mr. Sofio sees potential risk of the project from noise pollution, environmental impacts, and broader impacts on the community. Mr. Sofio seeks to know if construction jobs are going to be local and whether the potential for 40 full-time jobs will actually be fewer jobs.

Andrea Claire, 18950 Queen St., Elk River, MN 55330

Mrs. Claire is a 15-year resident of Elk River. She is concerned about the city's growth and what the city is becoming as development continues.

Rebecca Ruley 19551 Vernon St.

Based on all the information presented, she believes Elk River has enough money as is and does not wish to see a data center created.

Jessie Lang, 19371 Upland St NW, Elk River, MN 55330

Mr. Lang raised concerns about the ownership of the project, Swervo and Michael Margulies. Mr. Lang also raised concerns about noise pollution and how low-frequency noise can be inadequately captured by standards and noise studies. Mr. Lang seeks 5 conditions be added to the CUP. Pre-construction baseline becomes the operative limit. Independent peer review at applicant's cost. Scope must require C-weighted and octave band analysis, chiller yard receptor placement, full 33 MW load model, and nighttime evaluation. Post-construction verification with a remedy trigger. Annual monitoring for 5 years. Generator testing to be limited to weekday daytime periods.

Cynthia Grummak, 18384 Xerxes St NW, Elk River, MN 55330

New to the community and is concerned about the levels of noise that the data center would create. Desires the City Council to ensure there are experts that will assist with project review and to educate the City Council.

Jan Filer, 19448 Vernon St, Elk River, MN 55330

Concerned neighbor who has been a licensed real estate agent and brokerage for over 20 years. Mrs. Filer has experienced potential home buyers who are concerned about potential negative effects on the real estate market and property values.

Sarah Spiers, 19366 Vernon St NW, Elk River, MN 55330

Mrs. Spiers is concerned about the impacts on the neighborhoods near the data center. As an educator, she is concerned about water pollution, noise pollution, and negative long-term health effects. Mrs. Spiers is looking to ensure that there are strong protections against environmental impacts on the rest of the community and independent review of the noise created by the data center.

Assid Abdul, 8655 Erik St, Elk River, MN 55330

Mr. Abdul is concerned about the water used during hot days, is seeking boundaries against the noise

pollution, and wants to know how the money is going to be spent. Mr. Abdul asked staff about the water usage of the facility and is seeking budget transparency.

David McClellan, 1877 Ulysses St NW, Elk River, MN 55330

Mr. McClellan brought concerns about a closed loop system not being a truly closed loop system, and there being additional non-disclosed water usage. Mr. McClellan also seeks transparency in the data used to estimate utility revenue from the proposed data center project.

Tim Jones, Owner of Aegir Brewing Company

Mr. Jones is concerned about the potential negative effects on the data center being a neighbor to his company. His concern is that his business would close due to the data center.

Sarah West, 17885 Tyler St NW, Elk River, MN 55330

Mrs. West wanted to know if the city council signed non-disclosure agreements during the course of this project. Mrs. West is concerned that data centers tend to only last 10 years and wants to know what comes afterward.

Anna Wagner, 12616 3rd Ave S, Zimmerman, MN

Mrs. Wagner was a 42-year resident of Elk River until recently. She submitted information to the city council for their review. She raised concerns about the data center project, highlighting a Gallup poll showing the unpopularity of data centers. She also raised concerns about infrared sound.

Jack Lorge, 1940 Lowell St NW, Elk River, MN

Mr. Florge raised concerns about community members not being aware of the potential project and the public meetings the city has been holding. Mr. Florge asked to have a petition circulated outside of the council chambers.

Mary Gillete, 13919 223rd Ave NW, Elk River, MN 55330

Mrs. Gillete is seeking power guarantees regardless of the data center's activity and wants to ensure that residential utility customers are protected from any negative effects of the data center.

Abby Huslid, 14099 182nd Ave, Elk River, MN 55330

Ms. Huslid is currently a Concordia College student and grew up next to one of the current data centers in Elk River. She is concerned about the moral aspects of the data center and the potential negative effects on the community. She does not want to see a third data center present in Elk River.

Nick Canable, 9660 178th Ave, Elk River, MN 55330

Mr. Canable is a millwright and believes that there is no such thing as a closed-loop system. He is also concerned about the noise and vibrations from the generators in the data center should power go out.

Vicky Stevenson, 19890 Watson Cir NW, Elk River, MN 55330

Mrs. Stevenson raised concerns about the number of schools in the general vicinity of this proposed project, in addition to sports fields. Mrs. Stevenson is concerned about the frequency, noise, sound, and air pollution of the cooling system and the generators.

Jessica Rolsehouse, 12542 194th LN NW, Elk River, MN 55330

Mrs. Rolsehouse wanted to raise concerns about this project, its proximity to neighborhoods and the community, and the project's potential impacts.

Sabrina Mattiss, 12600 105th Ct NW, Elk River, MN 55330

Mrs. Mattiss has an autistic, non-speaking child and highlights the negative effects of sound on her well-being. She also raised concerns that the city council might be receiving kickbacks or employment from the developers.

With no one else to speak on the matter, Mayor Dietz closed the public hearing.

8. GENERAL BUSINESS

8.1 Northbound Construction Guaranteed Maximum Price (GMP)

Moved by Councilmember Calva and seconded by Councilmember Grupa to approve, by motion, the guaranteed maximum price (GMP) of \$6,020,589 for Terra Construction to begin constructing the new Northbound liquor store. Motion carried 5-0.

8.2 Parks and Recreation Framework Plan

Moved by Councilmember Wagner and seconded by Councilmember Beyer to approve, by motion, the Parks and Recreation Framework Plan proposal submitted by ISG. Motion carried 5-0.

8.3 Tall Pines Occupancy Permits

Tall Pines Developer is seeking occupancy permits to be released so that they can begin selling homes. The occupancy permits have been held up due to a stormwater issue. Council was firm in its direction that no occupancy permits would be released until the stormwater review and permits have been accepted by staff.

9. MOTION TO ADJOURN REGULAR MEETING

Moved by Councilmember Calva and seconded by Councilmember Grupa to adjourn the meeting. Motion carried 5-0.

The regular meeting adjourned at 8:26 p.m. Mayor Dietz called the work session to order at 8:31 p.m.

10. WORK SESSION

10.1 Concept Review: Subdivision and Commercial Development along Highway 10

Community Development Director Zack Carlton presented the staff report to City Council. City ordinance requires all billboards be placed on their own plats. As a result, staff are looking at plans to create a plat for billboards along Highway 10. One of the impacts is that development potential in the area is pushed back behind the billboard plats that would be created. Another option would be to amend the ordinance to have billboards added as PUD so that they do not need their own plats. Council was supportive of this idea.

II. COMMUNITY EVENT CENTER JOINT SESSION

The Community Event Center Commission was called to order at 8:43.

II.1 2027 Facility Rates

FT Center staff presented the 2027 Facility Rates, which includes facility and event rentals. Primarily, rates are increasing with the inflation rate and are based on a review of local rates.

Rates are broken down into three categories, Bronze, Silver, and Gold.

II.2 Capital Improvement Items

Staff presented current Capital Improvement Items to the joint meeting. The FT Center is looking to increase the number of bathrooms in the facility, as the current bathrooms are located on only one side of the building. The parking lot is in the process of being expanded as well. Lastly, team shower facilities are being explored. One of the main hurdles is ensuring the showers, as well as bathrooms, meet ADA requirements.

After the Capital Improvement items were discussed, the joint meeting discussed the continuing purpose and mission of the Community Event Center Commission.

12. MOTION TO ADJOURN

Moved by Commissioner Hecker and seconded by Commissioner Beyer to adjourn the meeting of the Community Event Center Commission. Motion carried 4-0.

Moved by Councilmember Beyer and seconded by Councilmember Calva to adjourn the meeting of City Council. Motion carried 5-0.

The meeting adjourned at 09:28 p.m.

Minutes prepared by Justin Dunford.

13. INFORMATION

13.1 May Financial Reports

John J. Dietz, Mayor

Justin Dunford, City Clerk



**Meeting of the City Council
Held at the Elk River City Hall
Monday, July 6, 2026**

Members Present: Mayor John Dietz, Councilmember Cory Grupa, Councilmember J. Brian Calva, Councilmember Mike Beyer, Councilmember Jennifer Wagner

Members Absent: None

Staff Present: City Administrator Cal Portner, City Attorney Sharda Enslin, Economic Development Director Brent O'Neil, Community Development Director Zack Carlton, and City Clerk Justin Dunford

1. CALL MEETING TO ORDER

Pursuant to due call and notice thereof, the meeting was called to order at 06:30 PM.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

3. CONSIDER AGENDA

Moved by Councilmember Grupa and seconded by Councilmember Calva to approve the agenda. Motion carried 5-0.

4. CONSENT AGENDA

Moved by Councilmember Wagner and seconded by Councilmember Beyer to approve the following consent items as outlined in their respective staff reports. Motion carried 5-0.

4.1 June 22, 2026, Council Retreat Minutes

4.2 Check Register

4.3 Resolution 26-45: Final Plat of Bradford Park 3rd Addition

4.4 Resolution 26-46: Finding of Fact Denying an Ordinance Amendment, Onyx Strategic Partners

4.5 Resolution 26-42: Authorize Transfer from the Liquor Fund to the Park Improvement Fund

4.6 Resolution 26-43: Authorize Transfer from the Government Building Fund to the 2020B CIP Refunding Debt Service Fund.

4.7 FT Center 2027 Rate Schedule

4.8 Resolution 26-44: Appointing Election Judges for the 2026 Elections

4.9 Temporary On-Sale Liquor License: Saint Andrew Catholic Church

4.10 FT Center Restroom/Shower Improvements — Architect Letter of Agreement

4.11 Temporary On-Sale Liquor License: F.O.E Aerie 3264 August 2026

4.12 Temporary On-Sale Liquor License: F.O.E Aerie 3264 September 2026

4.13 Employment Termination

4.14 Economic Development Director Position Classification

4.15 Curbing Replacement on 2021 Street Improvement Project

4.16 Temporary Liquor License: Aegir Brewing Company

4.17 Annual Renewals of Aggregate Mining Licenses

4.18 IT Server Replacements

4.19 Hire Park Maintenance Worker

4.20 Change Order I – 2026 Parking Lot Improvements

5. OPEN FORUM

Kelly Russad, Windsor Park 3rd, addressed the Council with concerns regarding accidents due to the Meadowsweet Bend development as more traffic moves into the area. Concern is County Road 33 and I. There was a recent bad accident that hospitalized a 16-year-old girl.

Mayor Dietz asked Mrs. Russad to go to a Sherburne County Board Meeting because the highways are under the control of the County.

6. PRESENTATIONS, AWARDS, AND RECOGNITION

7. PUBLIC HEARINGS

7.1 Easement Vacation and Final Plat: Meadowsweet Bend Second Addition, Twin City Land Development

Moved by Councilmember Beyer and seconded by Councilmember Grupa to adopt, by motion, Resolution 26-48 vacating the drainage and utility easements on Lot 12, Block 2, Meadowsweet Bend, subject to the condition that the City Council approves the final plat for Meadowsweet Bend Second Addition. Motion carried 5-0.

Moved by Councilmember Calva and seconded by Councilmember Beyer to adopt, by motion, Resolution 26-47 approving the final plat of Meadowsweet Bend Second Addition, subject to the following conditions:

- 1. Council approval of a Development Agreement outlining the responsibilities of the city and the developer.**
- 2. A Letter of Credit shall be provided to the city in the amount of 100% of the costs of the public improvements.**
- 3. Upon completion of all improvements and acceptance by the city, a security or warranty in a form acceptable to the public works director must be secured.**
- 4. The Development Plan shall be approved by the public works director prior to the issuance of building permits.**
- 5. Staff approval of all site, civil, and landscaping plans.**
- 6. Park Dedication Fee will be paid at a prorated amount based on the land dedication outlined in the preliminary plat approval.**
- 7. Any item or condition found that indicates the site is likely to yield information important to prehistory or history shall be reported to the city immediately. Further, the city reserves the right to stop work authorized for its approval until the site is appropriately investigated and work is authorized.**
- 8. A sanitary sewer extension fee of \$9,030/lot shall be paid at the time of platting.**
- 9. The city must review the HOA documents regarding the long-term maintenance plan for the private sanitary service.**
- 10. The easement vacation for Lot 12, Block 2, Meadowsweet Bend must be approved by the City Council and recorded prior to the final plat.**

The motion carried 5-0.

Moved by Councilmember Wagner and seconded by Councilmember Grupa to approve, by motion, the development agreement for Meadowsweet Bend Second Addition, and authorize staff to make non-substantive changes as required. Motion carried 5-0.

The staff report was provided by Community Development Director Zack Carlton. There is now a

need to vacate the existing easement and create new easements on new plats. All new platted areas will still be required to maintain required protections.

Mayor Dietz opened the public hearing. There was no public comment. Mayor Dietz closed the public hearing.

7.2 Ordinance Amendment and Conditional Use Permit: Data Center, Michael Margulies - 19178 Industrial Blvd NW

Moved by Councilmember Wagner and seconded by Councilmember Beyer to continue the public hearing for the Conditional Use Permit Application to August 3, 2026.

Moved by Councilmember Wagner and seconded by Councilmember Grupa to direct staff, by motion, to prepare a resolution making Findings of Fact denying the request to add data centers as a conditional use in the I-1 (Light Industrial) zoning district, on the basis that the proposed use does not fit into the current city comprehensive plan. Motion carried 5-0.

Moved by Councilmember Grupa and seconded by Councilmember Calva to direct staff, by motion, to review and prepare a 12-month moratorium on data center projects. Motion carried 5-0.

Community Development Director Zack Carlton presented the staff report, providing an in-depth review of the process and the proposed ordinance amendment. The proposed amendment would establish several criteria that data center projects would be required to meet, including size limits, power usage limits, prohibition on connection to city water, and specific analysis of sound limitations using both C-weighted and Z-weighted standards. The amendment would also limit backup generators to emergency use only, require that testing occur during weekday hours, require generator systems to be reviewed for compliance with emission standards, and require a decommissioning plan addressing the future transition of the site to alternative uses.

The Planning Commission unanimously recommended rejection of the proposed ordinance amendment and expressed support for a six-month moratorium on data center projects. Staff also reviewed common themes from public comments received to date.

Mayor Dietz opened the public hearing, which continued from the June 15, 2026, City Council Meeting, setting a three-minute time limit per speaker. The following individuals provided comment:

Lauren Waters (507 6th St) raised concerns about water usage impacts on other communities, the environmental effects of diesel generators, and broader power and environmental impacts of the proposed location. She encouraged the Council to wait for additional study.

Mary Stewart (20572 Ulysses St), a municipal utilities commission member, distinguished between concerns appropriate to large-scale data centers versus the smaller project before the Council. She noted that utility conferences confirmed ERMU has managed its responsibilities appropriately but raised concerns about inflation and the impact on power and tax costs. She noted that additional revenue from the project could benefit the public and encouraged the Council to identify ways to offset costs to residents while ensuring all necessary legal limits are in place.

Sam Carly (19195 Carson St NW) asked about the Conditional Use Permit (CUP) process and requested clarity on the administrative review process for this and future data center projects. He voiced support for the moratorium and asked the Council to clearly explain the reasoning behind its decision.

Jesse Lang (19371 Upland St), who previously appeared before the Council and Planning Commission and created the Elk River Data Center informational website, spoke to setback standards in the draft ordinance, the power density of the proposed location, and the relationship between power use, heat, cooling needs, and resulting noise. He noted that modern data centers differ significantly from those built 20 years ago and stated a need for frequency and spectral analysis to understand tonal noise content. He expressed support for the Planning Commission's recommendation and suggested forming a task force to further study the issue.

Bailey Riddle (151 5th St), who works near the proposed site, spoke on behalf of local children, noting that eight public schools and over 5,000 children are located within 1.3 miles of the proposed site. She raised concern that existing noise studies do not account for differences between adult and child sensitivity, and expressed concern about placing an industrial facility within a residential and school-dense area.

Sandy Meredith (20687 Quincy St NW), an educator and retired Minneapolis firefighter, raised concerns about fire suppression at a potential facility, air pollution from diesel generators, radiator flushing requirements, and the potential for the site to be repurposed for different data center uses over time, along with associated ongoing cooling and water system needs.

Becker Early (19951 Vernon St) urged the Council to vote no on the proposal, noting that data centers vary significantly in size and utility usage and that a general "data center" label should not substitute for site-specific scrutiny. He raised process concerns, noting that data centers are not currently an allowed use and that approval could open the door to additional projects. He recommended the city study the issue, develop a plan, and set clear standards before proceeding, and noted that perception matters to the community.

Jack Lorge (19490 Lowell St NW) stated that children should be the Council's top priority and noted that petitions with approximately 400 signatures had been collected, primarily from residents near the proposed site, many of whom have children or pets. He expressed concern about the impact of constant noise on animals, including the potential for wildlife to flee the area.

Anna Wagner (12616 3rd Ave S, Zimmerman) reported that petitions, along with information on sound impacts, had been submitted to the City Clerk, including signatures from some Otsego residents. She raised concerns regarding the operations of Swervo and potential improper or illegal conduct.

Jessica Rolsehouse (12542 194th LN NW) referenced a Pioneer Press report from that morning regarding a lawsuit filed by a development group against the City of Eagan, noting that Elk River's circumstances differ from Eagan's. She cautioned that once the ordinance is changed, the opportunity to add further restrictions would be lost, and recommended adoption of a temporary moratorium.

Sabrina Mattis. 12600 195 CT NW, raised concerns about potential health risks to children, referencing concerns associated with existing data centers regarding cancer and migraines, as well as impacts on child sensory development. She asked the Council to reflect the public comments received and raised concerns about data privacy in connection with Palantir.

David McClellan (18577 Ulysses St NW) urged the Council to draw on community experience and continue to study the issue before proceeding, cautioning against future regret.

Jordan, a resident of the Trout Brook Neighborhood, opposed the data center, citing three children living within a mile of the proposed site and raising concerns about noise, water quality, general development impacts, and the background of an individual associated with the project's development history, including a prior embezzlement conviction.

Scott Stevenson (19850 Watson Cir), a licensed amateur radio operator, spoke about his understanding of frequency-related impacts, including potential radio interference from the facility. He raised concerns about infrasound, noting that low frequencies are not blocked by walls and could travel an estimated 2.5 miles beyond the building, potentially causing headaches, migraines, or other health effects without being audible, and could also affect animals and pollinators.

Mayor Dietz closed the public hearing.

The Council thanked citizens for their participation and staff for their research and analysis.

Council Member Wagner stated she does not support the proposed zoning change, noting that the broader conversation on this issue will continue.

Council Member Beyer thanked citizens, staff, ERMU, and the Planning Commission, stating the matter had been handled appropriately and in accordance with process. He addressed and refuted a public allegation of financial kickbacks to Council members as false. He noted the importance of balancing cost-of-living and business competitiveness with public safety, and acknowledged the potential benefits of the application, including additional revenue, but stated he does not support the application at this time. He noted the conversation may continue and that the city would welcome an application in another location and requested an assessment of the parcel that this project was proposed on.

Councilmember Calva stated he would vote no on the resolution denying the ordinance amendment for rezoning in the I-1/2 district, noting alternative approaches such as a Planned Unit Development (PUD) could be explored. He clarified he is voting no while remaining generally supportive of data center development, stated he has done a lot of investigation into local data centers and spoke to people nearby and associated with them and did not find the "scary" issues raised as significant as presented, and encouraged additional research.

Council Member Grupa thanked staff and ERMU and stated the proposal is not the right fit for this time or location. As a result, he is not supportive of the ordinance amendment.

Mayor Dietz stated agreement with the Planning Commission's recommendation to deny the ordinance and to explore a PUD approach for future data center proposals. He acknowledged his dual role as an ERMU Commission member and Mayor, and emphasized the Council's responsibility for fiscal stewardship, including identifying ways to offset increased costs and potential tax increases, while noting decisions should not be based on revenue alone. He expressed support for the moratorium and discussed the possibility of directing future data center-related revenue toward city equipment, vehicles, or the General Fund to help mitigate tax increases. He cited data indicating approximately 70% of Americans have concerns about data centers, emphasized the importance of developer engagement with neighborhoods, and stated that a six-week timeline is insufficient for adequate review. He

recommended the city pursue case studies of comparable existing data centers to evaluate utility rate impacts, closed-loop systems, noise effects, and environmental review findings.

Motion by Councilmember Calva and seconded by Councilmember Wagner to recess the City Council meeting. Motion carried 5-0.

8. GENERAL BUSINESS

8.1 Discuss Work Session Items

No discussion.

9. COUNCIL LIAISON UPDATES

9.1 Council Liaison Updates

Community Event Center Commission - Councilmember Beyer: There was no scheduled meeting this past month.

Heritage Preservation Commission - Councilmember Calva: There was no meeting in June.

Parks and Recreation Commission - Councilmember Grupa: There was a meeting on June 10, where the commission approved a mural painting and discussed the Park Improvement Plan.

Planning Commission - Councilmember Wagner: Recent meetings on data centers, and there was a public hearing for a CUP for bluff impacts on the shoreline on Gail Street.

Housing and Redevelopment Authority — Mayor Dietz: Presentation on Placer AI to HRA and Garden Gems judging upcoming. Winners will be brought to Council in August. HRA is trying to contact the property owner of a lot on 186th St to inquire about building a Habitat for Humanity house on that lot. There is a budget work session in August. Work Session items include forming a document with ERMU to ensure everyone understands who is responsible for what, and to reflect the relationship with HRA and ERMU.

Utilities Commission — Mayor Dietz: The financials for ERMU look good; they are ahead of previous years. They conducted a consumer confidence report/self evaluation. Utilities Commission signed an agreement for the proposed data center. They passed the streetlight and maintenance facility agreement. Mayor Dietz attended a power convention in Boston where he was able to learn great information on data centers.

Region 7W — Mayor Dietz: There is no meeting until October. The Mayor wants updates on county road projects and their timelines. Mayor Dietz also directed City Administrator Portner to pen a letter to the county to encourage a speedier process on the County Road 33 project.

10. MOTION TO ADJOURN REGULAR MEETING

Moved by Councilmember J. Brian Calva and seconded by Councilmember Cory Grupa to adjourn the meeting. Motion carried 5-0.

The regular meeting adjourned at 8:19 p.m. Mayor Dietz called the Work Session to order at 8:23 p.m.

11. WORK SESSION

11.1 Police Department Front Desk Remodel

Chief Kuhnly asked the City Council to consider and approve a redesign of the police department's front desk area. Currently, the design is not the best to work with, as there is a lot of wasted space. As clerical roles expand, more space than what they have is needed. The Council directed Chief Kuhnly to proceed. The funding will come from the Building Reserve Fund.

11.2 Police Department Camera System Replacement

The camera system in the police department interview rooms is used for evidentiary purposes. The current system is at the end of its expected life cycle and will no longer be supported by the supplier. Chief Kuhnly is seeking Council direction for the replacement of the system. A quote was received for the replacement, and the cost will be built into the budget through the Building Replacement Fund. The expected life cycle is 10. Council did ask for information related to the length of data retention. The quote provided a 10-year payment plan at no interest. Council directed Chief Kuhnly to pursue this route.

12. MOTION TO ADJOURN

Moved by Councilmember Beyer and seconded by Councilmember Wagner to adjourn the meeting of City Council. Motion carried 5-0.

The meeting adjourned at 8:31 p.m.

Minutes prepared by Justin Dunford.

13. CLOSED SESSION - PID 75-00566-0110

Council Present: Mayor John Dietz, Councilmembers J. Brian Calva, Cory Grupa, Mike Beyer, and Jennifer Wagner

Staff Present: City Administrator Cal Portner, Economic Development Director Brent O'Neil, and City Clerk Justin Dunford

Mayor Dietz read the following statement:

13.1 Statement to be read by the Mayor:

"The City Council will be closing the meeting pursuant to MN Statute Section 13D.05, Subdivision 3(c)(1) to consider offers or counteroffers relating to the sale of PID 75-00566-0110."

13.2 Motion Calling Closed Meeting

13.3 Hold Closed Meeting

13.4 Motion to Adjourn Closed Meeting

Moved by Councilmember Wagner and seconded by Councilmember Beyer to adjourn the closed meeting of City Council. Motion carried 5-0.

The meeting adjourned at 8:31 p.m.

John J. Dietz, Mayor

Justin Dunford, City Clerk

DRAFT



**NORTH
COUNTRY
CONCRETE
INC.**

**23035 Ulysses Street NE
East Bethel, MN 55005**

Phone: 763-576-8602

Fax: 763-576-8636

plans@northcountryconcrete.com

www.northcountryconcrete.com

PROPOSAL

DATE	PROPOSAL #
6/11/2026	54004
LET DATE	SCHEDULE
6/11/2026	2026
ESTIMATOR	
AARON VIRKUS	
JOB TYPE	
MNT	

Project Name and Address:

14330 231ST AVE
14330 231ST AVE
ELK RIVER, MN

#	Item	Description	QTY	Unit	Unit Cost	Total
		BID PER SITE VISIT (ON DATE 06/11/26) FOR WORK IN 2026 USING 3F CONCRETE MIX DESIGN. ADDENDUM NOTED - NONE. BID IS FOR THE FOLLOWING ITEMS:				
	MISC	BASE BID MOBILIZE ON-SITE. SAW CUT AND REMOVE CURB AND GUTTER (63 LF). SAW CUT AND REMOVE DRIVEWAY PANELS (144 SF). SAW CUT AND REMOVE PAVERS (46 SF). SAW CUT AND REMOVE COLORED CONCRETE BANDING (45 SF). INCLUDES RESTORATION WITH BLACK DIRT AND SEED. INCLUDES HAULING AND OFF-SITE DISPOSAL CHARGES. EXCLUDES INSTALLTION OF CLASS V (USE EXISTING)	1	LS	\$ 13,276.00	\$ 13,276.00
	MISC	MOBILIZE ON-SITE AND INSTALL CONCRETE CURB AND GUTTER DESIGN B618/DRIVE OVER CURB (63 LF), COLORED/STAMPED CONCRETE BANDING (45 SF), 6" THICK NON-REINFORCED CONCRETE DRIVEWAY PAVEMENT (190 SF). INCLUDES SHORT LOAD CHARGES AND 3 CY MINIMUM FOR COLORED CONCRETE BANDING. INCLUDES CLEAR SEALER. INCLUDES HIGH EARLY CONCRETE FOR DRIVEWAY PAVEMENT.				
	MOB	PRICE INCLUDES MOBILIZATION(S) TO COMPLETE THE WORK.				
	EXCLUSIONS	PERMITS, TESTING/TESTING EQUIPMENT, TRAFFIC CONTROL, BASE/BASE INSTALLATION, DRILLING/DOWELING, JOINT SEALING/CAULKING, NIGHT/WEEKEND WORK, PRIVATE LOCATES.				
	CONCRETE	**CONCRETE AND CONCRETE PLACEMENT ONLY				
	GRADE	GRADE +/- .1 FT				
	CB ADJUST	FINAL ADJUST ONLY. RINGS AND CASTINGS TO BE SUPPLIED BY GENERAL C.B. ADJUSTMNET INCLUDED UP TO THREE RINGS. (ADDITIONAL RINGS INSTALLED AT \$40.00 EACH)				
	SCHEDULE	NCCI REQUIRES A MINIMUM OF THREE BUSINESS DAYS PRIOR TO COMMENCEMENT OF WORK IN ORDER TO SCHEDULE GOPHER STATE ONE CALL FOR LOCATES				
	PROJ NOTE	**PROJECT NOTE: PROPOSAL DOES NOT INCLUDE WINTER PROTECTION COSTS. NCCI CANNOT WARRANT CONCRETE PLACED AFTER NOVEMBER 1ST DUE TO HIGH CHANCE OF POLY/BLANKET MARKS. SURFACE FREEZING, DISCOLORATION AND DAMAGE CAUSED BY DE-ICING CHEMICALS.**				
					TOTAL	\$ 13,276.00



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PROPOSAL

DATE	PROPOSAL #
6/11/2026	54004
LET DATE	SCHEDULE
6/11/2026	2026
ESTIMATOR	
AARON VIRKUS	
JOB TYPE	
MNT	

Project Name and Address:

14330 231ST AVE
14330 231ST AVE
ELK RIVER, MN

#	Item	Description	QTY	Unit	Unit Cost	Total
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* Bond Available upon request with a 1.0% charge over proposal.

* Proposal honored for 30 days

* Any alteration or deviations from above quantity quotations will be executed only upon written orders and will become an extra charge on the above proposal.

ACCEPTANCE OF PROPOSAL: The above prices, specifications and conditions are hereby accepted. We agree to give North Country Concrete, Inc. at least (7) days notice prior to commencing work.

Pursuant to this proposal the buyer is agreeing to be liable for payment for the work performed and all cost of collection, including all attorneys' fees, plus interest. Interest will accrue on the invoices starting 60 days of the invoice date, and will be accrued at the rate of 1.5% per month (18% APR).

* NO TESTING

* NO CONCRETE PUMPING

*NO WINTER CONDITIONS

*NO SURVEYOR'S LAYOUT

*NO SAND OR AGGREGATE BASE

*NO JOINT SEALING OR SAWING

*NO PERMITS INCLUDED IN PROPOSAL

*UNLESS OTHERWISE NOTED IN PROPOSAL

SIGN AND RETURN IF PROPOSAL IS ACCEPTED

SIGNATURE



**Meeting of the City Council
Held at the Elk River City Hall
Monday, July 13, 2026**

Members Present: Mayor John Dietz, Councilmember Cory Grupa, Councilmember Mike Beyer, Councilmember, Councilmember Jennifer Wagner, Councilmember J. Brian Calva

Members Absent: None

Staff Present: City Administrator Cal Portner, Business Services Director/Assistant City Administrator Joe Stremcha, Public Works Director/Chief Engineer Justin Femrite, Community Development Director Zack Carlton, Building Official Mark Pistulka, Finance Manager Lori Stich, Engineering Project Manager Ryan Sandhoefner, Environmental Services and Projects Specialist Joe Hale, Wastewater Treatment Chief Operator Matt Stevens, Public Works Supervisor Chris Teff, Public Works Supervisor Mitch Litfin, Public Works Supervisor Joshua Baas, Facilities Maintenance Supervisor Gary Lore, Assistant Facilities Maintenance Superintendent Butch Pelarski, Accountant Jill Knutson, Accountant Erika Pudas, City Clerk Justin Dunford, Records Specialist Dawn Robertson.

I. CALL MEETING TO ORDER

Pursuant to due call and notice thereof, the meeting was called to order at 04:00 p.m.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

3. 2027 BUDGET

3.1 2027 Budget

The Council met with various departmental staff to review budget requests for 2027.

Library

Ms. Burkhardt shared performance measures and goals. She noted that Elk River Library ranked third in the Great River Library system.

Mayor Dietz mentioned that in the future, the library should work more closely with the City of Elk River team.

Building Safety and Community Development

Staff provided an update on the new code adoption process. The departments are looking at a new plan review software and will gather feedback from other municipalities regarding its effectiveness. Mr. Pistulka reported that the Plumbing Inspector is currently training to obtain a commercial plan review delegation from the state. Mr. Carlton shared that the current CitizenServe software for permitting and licensing is effective and working well for staff, contractors, and residents.

Code Enforcement

Mr. Carlton provided an overview of the code enforcement process. He shared the department's goal to document all in-person interactions, highlighting that face-to-face contact with residents yields higher compliance rates. Common ordinance enforcement areas include unkept lawns, failure to shovel snow from sidewalks, and debris accumulation in yards.

Waste Water Treatment Plant

Mr. Stevens shared the wastewater treatment facility's projected goals. Staff reported that there has been a significant decrease in the amount of biosolids with the new centrifuge systems. Jonny Pops is continuing to work on the disposal of waste and an agreement with the city.

Engineering

Mr. Femrite shared the department's project projections, goals, and objectives.

Storm Water

Mr. Sandhoefner shared updated goals and objectives. He noted they are continuing pond clearing projects, inspections, and maintenance. He also gave updates on several upcoming city projects that will require storm water utilities.

Environmental

Mr. Hale shared updated goals and objectives. He is working to review and update ordinances for consistency and compliance with state laws. He noted there has been more participation in the recycling program. The contract for garbage removal with Republic Services is being reviewed. He noted the rates for the landfill have increased, stating the rates for the garbage services will likely increase.

Facilities and Maintenance

Staff shared the department's goals and objectives. Mr. Pelarski talked about the contract between the city and library for cleaning and stated they help the Furniture and Things Event Center with maintenance when they are requested. Mr. Lore noted the increases in budget for new staff training and computer software. Staff reported a low turnover rate in the maintenance department with an average tenure of 18 years.

Park Maintenance

Staff addressed previous concerns regarding downtown event garbage, explaining that bins had been removed for the parking lot project. Mr. Baas has since added more garbage cans to various downtown locations. Mr. Baas shared the department's goals, performance measures and objectives. He mentioned they are working daily at Orono Park Splash Pad to keep the chemicals and equipment up to standards. Mr. Baas also talked about putting irrigation in the green space at Orono Park, one new full-time hire, and an increase in contractual services with Speedcutters.

Streets

Mr. Teff shared with the Council the amount of new growth in streets that have been developed that require services. He also mentioned the city is currently bidding to construct the lanes leading into the new Oakwater Ridge Development, expressing the need for new vehicles. Mr. Teff shared some of the increases in the department's budget are for the gate into the complex, railroad compliance for noise, the truck currently up for replacement, and personnel costs for new staff and promotional positions.

fleet

Mr. Litfin shared the department's performance measures and goals. He stated the maintenance garage services whatever fleet vehicles they can, noting how they manage all fleet vehicles in a way that benefits the entire city.

4. **MOTION TO ADJOURN**

Moved by Councilmember Wagner and seconded by Councilmember Beyer to adjourn the meeting of City Council. Motion carried 5-0.

The meeting adjourned at 05:47 p.m.

Minutes prepared by Dawn Robertson.

John J. Dietz, Mayor

Justin Dunford, City Clerk



Request for Action

To
City Council

Item Number
4.4

Meeting Date
August 3, 2026

Prepared By
Amy Stangler, Accounting Clerk

Item Description
Check Register

Reviewed by
Lori Stich
Joe Stremcha
Cal Portner
Justin Dunford

Action Requested
Approve, by motion, the check register for the period ending August 3, 2026.

Background/Discussion
The details for the period ending August 3, 2026, are attached to this request for action.

Total for All Funds	\$889,094.64
---------------------	--------------

Financial Impact
N/A

Mission/Policy/Goal
N/A

Attachments
1. 4.4 at1 Check Register
2. 4.4 at2 Check Register

The Elk River Vision

A welcoming community with revolutionary and spirited resourcefulness, exceptional service, and community engagement that encourages and inspires prosperity

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
BARBARA KENNEY						
101						
7-9-26 FM	1	FARMERS MARKET 6/11-7/16/26	Invoice	07/21/2026	25.00	101-4-5230-4219
Total 13397 BARBARA KENNEY:					25.00	
CIERRA MOORE						
101						
7-9-26 FM	1	FARMERS MKT 6/11-7/16/26	Invoice	07/21/2026	20.00	101-4-5230-4219
Total 15074 CIERRA MOORE:					20.00	
DARAMOON OR MARY SENG						
101						
7-9-26 FM	1	FARMERS MARKET 6/11-7/16/26	Invoice	07/21/2026	288.00	101-4-5230-4219
Total 13336 DARAMOON OR MARY SENG:					288.00	
FLAGSHIP RECREATION LLC						
101						
F24697	1	PLAYGROUND SUPPLIES	Invoice	07/15/2026	1,835.00	101-4-5110-4219
Total 12035 FLAGSHIP RECREATION LLC:					1,835.00	
HIRSHFIELD'S						
101						
22200093	1	TRAFFIC PAINT	Invoice	07/16/2026	180.00	101-4-3120-4219
Total 21407 HIRSHFIELD'S:					180.00	
IDEAL SERVICE, INC						
602						
14270	1	TROUBLESHOOT BLOWER 2 FAILUR	Invoice	07/20/2026	300.00	602-4-9020-4404
Total 14365 IDEAL SERVICE, INC:					300.00	
LANO EQUIPMENT INC						
101						
2-1250990	1	PARTS #721	Invoice	07/14/2026	328.26	101-4-5110-4221
Total 23575 LANO EQUIPMENT INC:					328.26	
MEDICINE LAKE TOURS						
101						
8/19/26 TRIP	1	AUGUST TRIP - CHURCH BASEMENT	Invoice	07/24/2026	2,352.00	101-4-5510-4409
Total 13038 MEDICINE LAKE TOURS:					2,352.00	
MILK AND HONEY LLC						
603						
17585	1	BEER	Invoice	07/17/2026	328.00	603-4-9111-4252
Total 14879 MILK AND HONEY LLC:					328.00	
SARA RUTTEN						

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
101						
7-9-26 FM	1	FARMERS MARKET 6/11-7/16/26	Invoice	07/21/2026	132.00	101-4-5230-4219
Total 15062 SARA RUTTEN:					132.00	
SCR - CENTRAL						
603						
AW36633	1	COOLER REPAIRS	Invoice	07/21/2026	554.70	603-4-9112-4404
Total 31610 SCR - CENTRAL:					554.70	
SHERBURNE COUNTY RECORDER						
101						
7-23-2026	1	RELEASE DEF ASSESSMENT LIEN -	Invoice	07/23/2026	46.00	101-4-1310-4440
Total 32230 SHERBURNE COUNTY RECORDER:					46.00	
WILLEM HARTONG						
101						
2436 - 8/6/26	1	ENTERTAINMENT IN PARK 8/6/26	Invoice	03/06/2026	600.00	101-4-5220-4409
Total 34193 WILLEM HARTONG:					600.00	
ADVANCED FIRST AID INC						
101						
726-559	1	AED SERVICE CALL	Invoice	07/20/2026	296.00	101-4-5110-4401
Total 15052 ADVANCED FIRST AID INC:					296.00	
AID ELECTRIC CORPORATION						
101						
1206670	1	GATE REPAIRS	Invoice	07/16/2026	397.50	101-4-3120-4401
211						
1206672	1	AIR HANDLER REPAIRS	Invoice	07/16/2026	165.00	211-4-5600-4401
211						
1206673	1	REPLACE FLAG POLE LIGHT	Invoice	07/16/2026	397.50	211-4-5600-4401
101						
1206674	1	ROOFTOP REPAIRS	Invoice	07/16/2026	485.00	101-4-3120-4401
603						
1206676	1	REPAIR COOLER LIGHTS	Invoice	07/16/2026	1,360.00	603-4-9152-4404
Total 10373 AID ELECTRIC CORPORATION:					2,805.00	
AMA CONCESSIONS						
101						
7-9-26 FM	1	FARMERS MARKET 6/11-7/16/26	Invoice	07/21/2026	120.00	101-4-5230-4219
Total 52662 AMA CONCESSIONS:					120.00	
AMAZON CAPITAL SERVICES						
101						
134P-L9LN-G37X	1	HOULTON CLEANUP BAGS	Invoice	07/09/2026	79.98	101-4-5220-4219
101						
13FC-LMNF-XYKV	1	SUPPLIES	Invoice	07/15/2026	81.77	101-4-5510-4219
101						
13FN-7V69-9M4W	1	ELK RIVERFEST FIRST AID	Invoice	07/22/2026	37.99	101-4-1110-4409

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
221						
14FL-NVX1-CJJV	1	PORTABLE DRINK COOLER CARTS	Invoice	07/15/2026	540.66	221-4-5430-4219
101						
14LK-LCG4-GT79	1	EVIDENCE COMPUTER HARD DRIVE	Invoice	07/21/2026	569.99	101-4-2130-4219
221						
16YL-TTQM-VY9V	1	FAIR PARADE SUPPLIES	Invoice	07/17/2026	77.49	221-4-5400-4349
602						
1H77-CHWG-HDDD	1	SUPPLIES	Invoice	07/13/2026	73.87	602-4-9020-4219
101						
1NP1-71JM-P96F	1	PROGRAM SUPPLIES	Invoice	07/17/2026	117.60	101-4-5510-4219
101						
1NWH-XXMF-LHM4	1	CONCERT SUPPLIES	Invoice	07/14/2026	27.34	101-4-5220-4219
101						
1P4W-R6GL-661Y	1	FM SUPPLIES	Invoice	07/20/2026	46.62	101-4-5230-4219
101						
1PQX-9FWV-KMG9	1	SUPPLIES - POWER ADAPTER COR	Invoice	07/20/2026	23.06	101-4-1350-4219
101						
1PRV-RD9G-LD1X	1	GOOGLE TV STREAMER	Invoice	07/10/2026	79.99	101-4-1110-4219
221						
1RV6-1KPF-TDM4	1	SKATE GUARDS FOR RESALE	Invoice	07/20/2026	19.36	221-4-5400-4259
603						
1TXW-9PT3-DHQC	1	SUPPLIES - CARDSTOCK	Invoice	07/23/2026	26.57	603-4-9112-4219
603						
1TXW-9PT3-DHQC	2	SUPPLIES - CARDSTOCK	Invoice	07/23/2026	26.57	603-4-9152-4219
101						
1TXX-KD3J-FCR4	1	KEYBOARDS/CHARGERS FOR TABL	Invoice	07/23/2026	125.20	101-4-1310-4201
101						
1VHF-FJCK-1RK4	1	FM SUPPLIES	Invoice	07/13/2026	51.28	101-4-5230-4219
221						
1VWP-XHPD-RMMH	1	FAIR PARADE SUPPLIES	Invoice	07/17/2026	20.50	221-4-5400-4349
221						
1WPW-QDL1-1YK1	1	GOLF NET- THE YARD	Invoice	07/14/2026	171.98	221-4-5400-4219
101						
1WTL-QPG4-P31M	1	PROGRAM SUPPLIES	Invoice	07/16/2026	65.98	101-4-5510-4219
602						
1YM6-4C7L-9XCM	1	SUPPLIES	Invoice	07/16/2026	472.00	602-4-9020-4219
Total 13706 AMAZON CAPITAL SERVICES:					2,735.80	
ANDREW WEITNAUER						
821						
7-27-26 REFUND	1	EN25-08 WEITNAUER REFUND	Invoice	07/27/2026	1,000.00	821-2200
Total 52684 ANDREW WEITNAUER:					1,000.00	
ARTISAN BEER COMPANY						
603						
3872175	1	BEER	Invoice	07/15/2026	239.90	603-4-9111-4252
603						
3872176	1	THC PRODUCTS	Invoice	07/15/2026	629.75	603-4-9111-4256
603						
3872177	1	BEER	Invoice	07/15/2026	294.40	603-4-9151-4252
603						
3872178	1	THC PRODUCTS	Invoice	07/15/2026	367.10	603-4-9151-4256
603						
3874080	1	BEER	Invoice	07/22/2026	96.90	603-4-9151-4252

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
603						
3874081	1	THC PRODUCTS	Invoice	07/22/2026	123.95	603-4-9151-4256
Total 12167 ARTISAN BEER COMPANY:					1,752.00	
ATLAS STAFFING, INC						
101						
701015	1	TEMP STAFF - FACILITIES MAINT	Invoice	07/19/2026	1,008.00	101-4-1600-4409
Total 52380 ATLAS STAFFING, INC:					1,008.00	
AT-SCENE LLC						
101						
2174	1	SOFTWARE PLATFORM SUBSCRIPTI	Invoice	07/15/2026	5,512.00	101-4-2110-4404
Total 14245 AT-SCENE LLC:					5,512.00	
BEAUDRY OIL & SERVICE INC						
101						
3341288	1	UNLEADED FUEL - WOODLAND TRAI	Invoice	07/10/2026	394.62	101-4-5110-4212
Total 11663 BEAUDRY OIL & SERVICE INC:					394.62	
BEE SWEET HONEY						
101						
7-9-26 FM	1	FARMERS MARKET 6/11-7/16/26	Invoice	07/21/2026	251.00	101-4-5230-4219
Total 13817 BEE SWEET HONEY:					251.00	
BELLBOY CORP BAR SUPPLY						
603						
111389400	1	POP/MISC	Invoice	07/14/2026	46.00	603-4-9111-4255
603						
111389400	2	FREIGHT	Invoice	07/14/2026	2.77	603-4-9111-4332
603						
111410300	1	POP/MISC	Invoice	07/21/2026	72.00	603-4-9111-4255
603						
111410300	2	FREIGHT	Invoice	07/21/2026	2.89	603-4-9111-4332
Total 11810 BELLBOY CORP BAR SUPPLY:					123.66	
BELLBOY CORPORATION						
603						
211972600	1	LIQUOR	Invoice	07/14/2026	332.00	603-4-9111-4251
603						
211972600	2	POP/MISC	Invoice	07/14/2026	169.95	603-4-9111-4255
603						
211972600	3	FREIGHT	Invoice	07/14/2026	3.30	603-4-9111-4332
603						
212019200	1	LIQUOR	Invoice	07/21/2026	133.88	603-4-9111-4251
603						
212019200	2	FREIGHT	Invoice	07/21/2026	6.98	603-4-9111-4332
603						
301175800	1	THC PRODUCTS	Invoice	07/21/2026	540.00	603-4-9111-4256
603						
301175800	2	FREIGHT	Invoice	07/21/2026	6.60	603-4-9111-4332

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
Total 11800 BELLBOY CORPORATION:					1,192.71	
BERNICK'S						
603						
10514950	1	POP/MISC	Invoice	07/15/2026	36.00	603-4-9111-4255
603						
10514952	1	BEER	Invoice	07/15/2026	1,502.60	603-4-9111-4252
603						
10514953	1	BEER CREDIT	Invoice	07/15/2026	26.40-	603-4-9111-4252
603						
10514955	1	BEER	Invoice	07/15/2026	299.40	603-4-9151-4252
603						
10517454	1	POP/MISC	Invoice	07/22/2026	213.00	603-4-9111-4255
603						
10517455	1	THC PRODUCTS	Invoice	07/22/2026	72.00	603-4-9111-4256
603						
10517456	1	BEER	Invoice	07/22/2026	3,400.10	603-4-9111-4252
603						
10517457	1	BEER CREDIT	Invoice	07/22/2026	13.20-	603-4-9111-4252
603						
10517458	1	POP/MISC	Invoice	07/22/2026	168.70	603-4-9151-4255
603						
10517459	1	BEER	Invoice	07/22/2026	1,209.05	603-4-9151-4252
603						
10517460	1	BEER CREDIT	Invoice	07/22/2026	76.80-	603-4-9151-4252
Total 11950 BERNICK'S:					6,784.45	
BERRY COFFEE COMPANY						
101						
1124637	1	COFFEE	Invoice	07/20/2026	53.92	101-4-3120-4219
Total 11959 BERRY COFFEE COMPANY:					53.92	
BEST OF MEXICO FOODS						
101						
7-9-26 FM	1	FARMERS MARKET 6/11-7/16/26	Invoice	07/21/2026	65.00	101-4-5230-4219
Total 52675 BEST OF MEXICO FOODS:					65.00	
BLACKHAWK PEST CONTROL, LLC						
101						
52668	1	PEST CONTROL - FS3	Invoice	05/26/2026	52.50	101-4-2310-4401
101						
53015	1	PEST CONTROL - ORONO PARK	Invoice	07/16/2026	50.00	101-4-5110-4401
101						
53018	1	PEST CONTROL - PT COMPLEX	Invoice	07/16/2026	75.00	101-4-5110-4401
221						
53033	1	PEST CONTROL-FTCENTER	Invoice	07/20/2026	125.00	221-4-5400-4401
101						
53035	1	PEST CONTROL - CITY HALL	Invoice	07/20/2026	125.00	101-4-1600-4401
101						
53037	1	PEST CONTROL - FS3	Invoice	07/20/2026	52.50	101-4-2310-4401
101						
53040	1	PEST CONTROL- PW	Invoice	07/20/2026	110.00	101-4-3120-4401

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
603						
53043	1	PEST CONTROL-WB	Invoice	07/20/2026	55.56	603-4-9152-4404
603						
53046	1	PEST CONTROL - NB	Invoice	07/21/2026	64.19	603-4-9112-4404
Total 14717 BLACKHAWK PEST CONTROL, LLC:					709.75	
BLAINE LOCK & SAFE, INC						
101						
44035	1	SUPPLIES - KEYS	Invoice	07/14/2026	85.00	101-4-5110-4219
Total 12256 BLAINE LOCK & SAFE, INC:					85.00	
BOLTON & MENK, INC						
401						
400645	1	2025 STREET IMPROVEMENTS	Invoice	07/21/2026	300.00	401-4-8080-4303
221						
400646	1	FT CENTER PARKING LOT	Invoice	07/21/2026	2,220.50	221-4-5400-4319
401						
400646	2	DOWNTOWN RECONSTRUCTION	Invoice	07/21/2026	56,979.96	401-4-8220-4303
403						
400647	1	LINE AVE CUL-DE-SAC	Invoice	07/21/2026	1,022.00	403-4-8440-4303
406						
400650	1	MEADOWWOODS VILLAGE - SEWER	Invoice	07/21/2026	3,256.00	406-4-8050-4303
225						
400651	1	MEGA LOOP TRAIL IMPROVEMENTS	Invoice	07/21/2026	2,033.00	225-4-8546-4303
403						
400656	1	HWY 10 & 165TH AVE INTERSECTIO	Invoice	07/21/2026	64,464.50	403-4-8450-4303
403						
400657	1	YALE STREET EXTENSION	Invoice	07/21/2026	156.00	403-4-8440-4303
Total 11019 BOLTON & MENK, INC:					130,431.96	
BREAKTHRU BEVERAGE MINNESOTA						
603						
127954852	1	LIQUOR	Invoice	07/16/2026	1,411.38	603-4-9151-4251
603						
127954852	2	FREIGHT	Invoice	07/16/2026	34.80	603-4-9151-4332
603						
127954956	1	BEER	Invoice	07/16/2026	175.40	603-4-9151-4252
603						
128052181	1	FREIGHT	Invoice	07/23/2026	14.50	603-4-9151-4332
603						
128052181	2	LIQUOR	Invoice	07/23/2026	1,444.17	603-4-9151-4251
603						
128052821	1	BEER	Invoice	07/23/2026	270.00	603-4-9151-4252
Total 8002 BREAKTHRU BEVERAGE MINNESOTA:					3,350.25	
603						
127955187	1	POP/MISC	Invoice	07/16/2026	166.33	603-4-9111-4255
603						
127955187	2	FREIGHT	Invoice	07/16/2026	7.25	603-4-9111-4332
603						
127955188	1	LIQUOR	Invoice	07/16/2026	1,516.90	603-4-9111-4251
603						
127955188	2	FREIGHT	Invoice	07/16/2026	42.05	603-4-9111-4332

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
603						
127955189	1	WINE	Invoice	07/16/2026	216.00	603-4-9111-4253
603						
127955189	2	FREIGHT	Invoice	07/16/2026	2.90	603-4-9111-4332
603						
127955190	1	WINE	Invoice	07/16/2026	336.00	603-4-9111-4253
603						
127955190	2	FREIGHT	Invoice	07/16/2026	2.90	603-4-9111-4332
Total 12893 BREAKTHRU BEVERAGE MINNESOTA:					2,290.33	
C & L DISTRIBUTING CO						
603						
1839001820	1	BEER CREDIT	Invoice	07/15/2026	38.30-	603-4-9151-4252
603						
1839001835	1	BEER CREDIT	Invoice	07/22/2026	30.00-	603-4-9151-4252
603						
2331361	1	BEER	Invoice	07/15/2026	6.80	603-4-9151-4252
603						
2331362	1	LIQUOR	Invoice	07/15/2026	448.67	603-4-9151-4251
603						
2331363	1	BEER	Invoice	07/15/2026	2,151.70	603-4-9151-4252
603						
2331363	2	POP/MISC	Invoice	07/15/2026	15.00	603-4-9151-4255
603						
2331363	3	FREIGHT	Invoice	07/15/2026	5.00	603-4-9151-4332
603						
2332656	1	LIQUOR	Invoice	07/15/2026	700.80	603-4-9151-4251
603						
2332657	1	BEER	Invoice	07/15/2026	634.20	603-4-9151-4252
603						
2333124	1	BEER	Invoice	07/16/2026	152.00	603-4-9151-4252
603						
2333124	2	FREIGHT	Invoice	07/16/2026	5.00	603-4-9151-4332
603						
2335502	1	LIQUOR	Invoice	07/22/2026	1,464.28	603-4-9151-4251
603						
2335502	2	WINE	Invoice	07/22/2026	326.00	603-4-9151-4253
603						
2335573	1	BEER	Invoice	07/22/2026	4,105.50	603-4-9151-4252
603						
2335573	2	POP/MISC	Invoice	07/22/2026	65.40	603-4-9151-4255
603						
2336805	1	BEER CREDIT	Invoice	07/22/2026	46.00-	603-4-9151-4252
603						
2336806	1	BEER	Invoice	07/22/2026	8,843.20	603-4-9151-4252
603						
2336806	2	FREIGHT	Invoice	07/22/2026	5.00	603-4-9151-4332
Total 8003 C & L DISTRIBUTING CO:					18,814.25	
603						
1839001836	1	BEER CREDIT	Invoice	07/22/2026	120.65-	603-4-9111-4252
603						
1839001837	1	LIQUOR CREDIT	Invoice	07/22/2026	155.70-	603-4-9111-4251
603						
2332760	1	BEER CREDIT	Invoice	07/15/2026	154.50-	603-4-9111-4252

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
603						
2332761	1	THC PRODUCTS	Invoice	07/15/2026	139.30	603-4-9111-4256
603						
2332763	1	POP/MISC	Invoice	07/15/2026	70.00	603-4-9111-4255
603						
2332765	1	LIQUOR	Invoice	07/15/2026	1,855.84	603-4-9111-4251
603						
2332767	1	BEER	Invoice	07/15/2026	16,015.25	603-4-9111-4252
603						
2332909	1	BEER CREDIT	Invoice	07/15/2026	47.80-	603-4-9111-4252
603						
2336961	1	LIQUOR	Invoice	07/22/2026	1,395.00	603-4-9111-4251
603						
2336962	1	THC PRODUCTS CREDIT	Invoice	07/22/2026	33.51-	603-4-9111-4256
603						
2336963	1	POP/MISC	Invoice	07/22/2026	65.40	603-4-9111-4255
603						
2336964	1	THC PRODUCTS	Invoice	07/22/2026	432.35	603-4-9111-4256
603						
2336965	1	LIQUOR	Invoice	07/22/2026	381.22	603-4-9111-4251
603						
2336965	2	WINE	Invoice	07/22/2026	612.00	603-4-9111-4253
603						
2336966	1	BEER	Invoice	07/22/2026	26,581.40	603-4-9111-4252
Total 13375 C & L DISTRIBUTING CO:					47,035.60	
CARL JEFFREY ZACHMANN						
101						
072426	1	REPAIR WIND SCULPTURE	Invoice	07/24/2026	1,743.00	101-4-5110-4219
Total 12720 CARL JEFFREY ZACHMANN:					1,743.00	
CATHERINE ENGLISH						
101						
2 - 8/13/26	1	FARMERS MARKET MUSIC 8/13/26	Invoice	02/04/2026	175.00	101-4-5230-4409
Total 13598 CATHERINE ENGLISH:					175.00	
CCP DIRECT						
602						
IN05858628	1	SUPPLIES - GLOVES/EARPLUGS	Invoice	07/13/2026	813.16	602-4-9020-4219
Total 13325 CCP DIRECT:					813.16	
CHAD HENNUM						
101						
7-9-26 FM	1	FARMERS MARKET 6/11-7/16/26	Invoice	07/21/2026	74.00	101-4-5230-4219
Total 52517 CHAD HENNUM:					74.00	
CHARTER COMMUNICATIONS						
602						
175341701 JUL 26	1	PHONE LINE & TV CHGS-WW	Invoice	07/14/2026	181.77	602-4-9010-4321
Total 13954 CHARTER COMMUNICATIONS:					181.77	

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
CINTAS CORPORATION LOC 470						
602						
4276119354	1	UNIFORM RENTAL/CLEANING	Invoice	07/17/2026	158.51	602-4-9020-4417
603						
4276119532	1	MATS, TOWELS, SCRAPERS, MOPS	Invoice	07/17/2026	77.15	603-4-9112-4404
603						
4276128364	1	MATS, TOWELS, SCRAPERS, MOPS	Invoice	07/17/2026	48.24	603-4-9152-4404
Total 14080 CINTAS CORPORATION LOC 470:					283.90	
CITY OF MONTICELLO						
101						
55246	1	ANIMAL CONTROL CHARGES	Invoice	07/15/2026	666.00	101-4-2150-4409
Total 27050 CITY OF MONTICELLO:					666.00	
CLAREY'S SAFETY EQUIP						
101						
223661	1	GAS MONITOR & CHARGER KIT	Invoice	07/10/2026	5,689.07	101-4-2320-4219
Total 14165 CLAREY'S SAFETY EQUIP:					5,689.07	
COBORN'S INC						
101						
202327002905	1	PARADE CANDY-SHER CO FAIR & H	Invoice	07/13/2026	400.00	101-4-1110-4440
Total 14303 COBORN'S INC:					400.00	
COLLINS BROTHERS TOWING						
101						
127968	1	TOWING - TORO LAWN MOWER	Invoice	07/13/2026	100.00	101-4-5110-4409
Total 14425 COLLINS BROTHERS TOWING:					100.00	
CRYSTAL SPRINGS ICE						
603						
3-602448	1	ICE	Invoice	07/17/2026	262.40	603-4-9111-4255
603						
3-602448	2	FREIGHT	Invoice	07/17/2026	6.00	603-4-9111-4332
603						
3-602449	1	ICE	Invoice	07/17/2026	235.28	603-4-9151-4255
603						
3-602449	2	FREIGHT	Invoice	07/17/2026	6.00	603-4-9151-4332
603						
3-602472	1	ICE	Invoice	07/21/2026	335.52	603-4-9111-4255
603						
3-602472	2	FREIGHT	Invoice	07/21/2026	6.00	603-4-9111-4332
Total 52407 CRYSTAL SPRINGS ICE:					851.20	
DACOTAH PAPER CO						
101						
10274	1	CLEANING SUPPLIES	Invoice	07/14/2026	264.80	101-4-3120-4219
101						
14119	1	SUPPLIES - TOILET PAPER	Invoice	07/21/2026	145.94	101-4-3120-4219
101						
14120	1	SUPPLIES - TOILET PAPER	Invoice	07/21/2026	499.64	101-4-5110-4219

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
Total 15887 DACOTAH PAPER CO:					910.38	
DAHLHEIMER BEVERAGE, LLC						
603						
2829797	1	BEER	Invoice	07/16/2026	276.50	603-4-9151-4252
603						
2829798	1	BEER	Invoice	07/16/2026	7,668.50	603-4-9151-4252
603						
2830260	1	LIQUOR	Invoice	07/16/2026	39.00	603-4-9151-4251
603						
2830386	1	BEER CREDIT	Invoice	07/15/2026	16.00-	603-4-9151-4252
603						
2832482	1	BEER	Invoice	07/20/2026	60.00	603-4-9151-4252
603						
2832483	1	BEER	Invoice	07/20/2026	9,665.05	603-4-9151-4252
603						
2833405	1	BEER	Invoice	07/23/2026	9,424.25	603-4-9151-4252
603						
2835936	1	THC PRODUCTS	Invoice	07/23/2026	204.00	603-4-9151-4256
603						
2835937	1	BEER	Invoice	07/23/2026	625.25	603-4-9151-4252
603						
2835995	1	BEER CREDIT	Invoice	07/22/2026	53.20-	603-4-9151-4252
603						
2836681	1	BEER CREDIT	Invoice	07/23/2026	28.80-	603-4-9151-4252
Total 8005 DAHLHEIMER BEVERAGE, LLC:					27,864.55	
603						
2829065	1	BEER CREDIT	Invoice	07/16/2026	55.00-	603-4-9111-4252
603						
2829948	1	THC PRODUCTS	Invoice	07/16/2026	1,354.00	603-4-9111-4256
603						
2829949	1	BEER	Invoice	07/16/2026	7,798.05	603-4-9111-4252
603						
2830394	1	BEER CREDIT	Invoice	07/15/2020	156.00-	603-4-9111-4252
603						
2830411	1	LIQUOR CREDIT	Invoice	07/15/2026	158.33-	603-4-9111-4251
603						
2830411	2	BEER CREDIT	Invoice	07/15/2026	76.70-	603-4-9111-4252
603						
2832152	1	LIQUOR	Invoice	07/20/2026	1,260.00	603-4-9111-4251
603						
2832152	2	BEER	Invoice	07/20/2026	20,936.94	603-4-9111-4252
603						
2835671	1	BEER	Invoice	07/23/2026	15,376.65	603-4-9111-4252
603						
2835671	2	POP/MISC	Invoice	07/23/2026	55.50	603-4-9111-4255
603						
2835750	1	THC PRODUCTS	Invoice	07/23/2026	214.00	603-4-9111-4256
Total 15900 DAHLHEIMER BEVERAGE, LLC:					46,549.11	
DISTINCTIVE WINDOW CLEANING						
101						
11306447	1	CITY HALL - EXTERIOR WINDOW CL	Invoice	07/22/2026	275.00	101-4-1600-4401

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
101						
11306447	2	FIRE DEPT 1 - EXTERIOR WINDOW C	Invoice	07/22/2026	33.00	101-4-2310-4401
101						
11306447	3	FIRE DEPT 2 - EXTERIOR WINDOW C	Invoice	07/22/2026	125.00	101-4-2310-4401
101						
11306447	4	FIRE DEPT 3 - EXTERIOR WINDOW C	Invoice	07/22/2026	559.00	101-4-2310-4401
101						
11306447	5	POLICE DEPT - EXTERIOR WINDOW	Invoice	07/22/2026	269.00	101-4-2190-4401
101						
11306447	6	UTILITIES - EXTERIOR WINDOW CLE	Invoice	07/22/2026	211.00	101-4-1600-4401
211						
11306447	7	LIBRARY - EXTERIOR WINDOW CLE	Invoice	07/22/2026	259.00	211-4-5600-4401
101						
11306447	8	PUBLIC WORKS - EXTERIOR WINDO	Invoice	07/22/2026	170.00	101-4-3120-4401
Total 16448 DISTINCTIVE WINDOW CLEANING:					1,901.00	
E C M PUBLISHERS INC						
101						
1106605	1	BUSINESS CARDS - HARRIS / DALY	Invoice	07/10/2026	116.00	101-4-2110-4201
221						
1106606	1	BUSINESS CARDS - JEN AHR	Invoice	07/10/2026	59.00	221-4-5400-4219
101						
1107102	1	BUSINESS CARDS - EDLUND	Invoice	07/15/2026	58.00	101-4-2110-4219
101						
1107422	1	PAT NOTICE	Invoice	07/18/2026	40.00	101-4-1230-4359
101						
1107533	1	ELK RIVERFEST ADVERTISING	Invoice	07/19/2026	325.00	101-4-1110-4409
603						
1107534	1	JOB AD FULL TIME LIQUOR	Invoice	07/19/2026	59.40	603-4-9112-4349
101						
1107868	1	BUSINESS CARDS - JUSTIN FEMRIT	Invoice	07/20/2026	59.00	101-4-3300-4201
Total 17000 E C M PUBLISHERS INC:					716.40	
ELK RIVER GREENHOUSE LLC						
101						
7-9-26 FM	1	FARMERS MARKET 6/11-7/16/26	Invoice	07/21/2026	178.00	101-4-5230-4219
Total 11695 ELK RIVER GREENHOUSE LLC:					178.00	
ELK RIVER MUNICIPAL UTILITIES						
401						
527 - 7/15/26	1	ELECTRIC - STREET LIGHTS 527	Invoice	07/15/2026	13,993.94	401-4-3120-4389
401						
528 - 7/22/26	1	ELECTRIC - STREET LIGHTS 528	Invoice	07/22/2026	519.87	401-4-3120-4389
603						
7-15-26 ERMU	1	WATER/ELECTRIC/SEWER/STMWTR	Invoice	07/15/2026	3,433.01	603-4-9152-4389
101						
7-15-26 ERMU	2	ELECTRIC	Invoice	07/15/2026	45.65	101-4-3120-4389
101						
7-15-26 ERMU	3	ELECTRIC	Invoice	07/15/2026	63.00	101-4-3120-4389
602						
7-15-26 ERMU	4	WATER/ELECTRIC	Invoice	07/15/2026	38,793.91	602-4-9020-4389
101						
7-15-26 ERMU	5	WATER/ELECTRIC	Invoice	07/15/2026	6,239.78	101-4-5110-4389

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
602						
7-15-26 ERMU	6	ELECTRIC	Invoice	07/15/2026	4,581.68	602-4-9050-4389
101						
7-15-26 ERMU	7	ELECTRIC	Invoice	07/15/2026	81.49	101-4-2330-4389
101						
7-15-26 ERMU	8	ELECTRIC	Invoice	07/15/2026	786.39	101-4-5110-4389
101						
7-15-26 ERMU	9	WATER/SEWER	Invoice	07/15/2026	2,176.85	101-4-5110-4389
101						
7-15-26 ERMU	10	WATER/ELECTRIC/SEWER	Invoice	07/15/2026	9,161.68	101-4-2190-4389
101						
7-15-26 ERMU	11	WATER/ELECTRIC/SEWER	Invoice	07/15/2026	1,247.99	101-4-2310-4389
101						
7-15-26 ERMU	12	WATER/ELECTRIC/SEWER/STMWTR	Invoice	07/15/2026	7,916.01	101-4-1600-4389
211						
7-15-26 ERMU	13	WATER/ELECTRIC/SEWER	Invoice	07/15/2026	3,815.18	211-4-5600-4389
101						
7-15-26 ERMU	14	ELECTRIC	Invoice	07/15/2026	66.00	101-4-2190-4389
221						
7-22-26 ERMU	1	WATER/ELECTRIC/SEWER/STMWTR	Invoice	07/22/2026	37,766.54	221-4-5400-4389
101						
7-22-26 ERMU	2	WATER/ELECTRIC	Invoice	07/22/2026	7,599.35	101-4-5110-4389
602						
7-22-26 ERMU	3	ELECTRIC	Invoice	07/22/2026	1,278.27	602-4-9050-4389
101						
7-22-26 ERMU	4	ELECTRIC	Invoice	07/22/2026	370.49	101-4-2330-4389
101						
7-22-26 ERMU	5	ELECTRIC	Invoice	07/22/2026	66.16	101-4-2190-4389
101						
7-22-26 ERMU	6	WATER/ELECTRIC/SEWER/STMWTR	Invoice	07/22/2026	5,091.48	101-4-3120-4389
101						
7-22-26 ERMU	7	ELECTRIC	Invoice	07/22/2026	71.50	101-4-5110-4389
602						
7-22-26 ERMU	8	ELECTRIC	Invoice	07/22/2026	66.20	602-4-9050-4389
101						
7-22-26 ERMU	9	WATER/ELECTRIC/SEWER	Invoice	07/22/2026	516.08	101-4-2190-4389
Total 17700 ELK RIVER MUNICIPAL UTILITIES:					145,748.50	

FASTENAL COMPANY

101						
MNELK147961	1	SUPPLIES - VENDING	Invoice	07/14/2026	54.04	101-4-1600-4219
101						
MNELK147961	2	SUPPLIES - VENDING	Invoice	07/14/2026	455.70	101-4-5110-4219
101						
MNELK147961	3	SUPPLIES - VENDING	Invoice	07/14/2026	614.59	101-4-3120-4219
101						
MNELK147961	4	SUPPLIES - VENDING	Invoice	07/14/2026	123.36	101-4-3150-4219
101						
MNELK148169	1	SUPPLIES - VENDING	Invoice	07/17/2026	117.78	101-4-3120-4219
101						
MNELK148169	2	SUPPLIES - VENDING	Invoice	07/17/2026	113.58	101-4-5110-4219

Total 18453 FASTENAL COMPANY:

1,479.05

FERRIS FAMILY FARM LLC

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
101						
7-9-26 FM	1	FARMERS MARKET 6/11-7/16/26	Invoice	07/21/2026	475.00	101-4-5230-4219
Total 13020 FERRIS FAMILY FARM LLC:					475.00	
FES, INC.						
101						
22050	1	LION FIRE BOOTS	Invoice	07/13/2026	500.00	101-4-2320-4219
Total 15222 FES, INC.:					500.00	
GERTENS						
101						
7529/11	1	SUPPLIES	Invoice	07/24/2026	9.00	101-4-1600-4219
Total 13257 GERTENS:					9.00	
GLOBAL RESERVE LLC - GRD						
603						
ORD-28042	1	THC PRODUCTS	Invoice	07/14/2026	326.00	603-4-9111-4256
Total 15311 GLOBAL RESERVE LLC - GRD:					326.00	
GRAINGER						
101						
9016645781	1	SUPPLIES FOR REPAIRS	Invoice	07/23/2026	719.16	101-4-2190-4219
101						
9016645799	1	SHOP TOOL	Invoice	07/23/2026	50.23	101-4-3150-4219
Total 20300 GRAINGER:					769.39	
GRANITE CITY JOBBING CO						
603						
538186	1	POP/MISC	Invoice	07/17/2026	505.00	603-4-9151-4255
603						
538186	2	SUPPLIES	Invoice	07/17/2026	17.25	603-4-9152-4219
603						
538186	3	FREIGHT	Invoice	07/17/2026	5.00	603-4-9151-4332
603						
538187	1	POP/MISC	Invoice	07/17/2026	1,189.40	603-4-9111-4255
603						
538187	2	SUPPLIES	Invoice	07/17/2026	34.72	603-4-9112-4219
603						
538187	3	FREIGHT	Invoice	07/17/2026	5.00	603-4-9111-4332
Total 10654 GRANITE CITY JOBBING CO:					1,756.37	
GREGORY ARMSTRONG						
101						
8-06-2026	1	FINAL CHECK FABULOUS ARMADILL	Invoice	05/06/2026	6,375.00	101-4-5220-4409
Total 12210 GREGORY ARMSTRONG:					6,375.00	
GRIMCO, INC						
101						
35826606-01	1	SIGN SUPPLIES	Invoice	07/22/2026	248.00	101-4-1120-4226

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
Total 14770 GRIMCO, INC:					248.00	
HAWKINS, INC.						
602						
7494757	1	CHLORINE & SULFUR DIOXIDE	Invoice	07/15/2026	80.00	602-4-9020-4219
602						
7500692	1	CHLORINE & SULFUR DIOXIDE	Invoice	07/15/2026	1,254.13	602-4-9020-4219
Total 21053 HAWKINS, INC.:					1,334.13	
HAYDEN HAE						
101						
7-9-26 FM	1	FARMERS MARKET JUN/JUL	Invoice	07/21/2026	70.00	101-4-5230-4219
Total 15333 HAYDEN HAE:					70.00	
HEIDI WEST						
101						
7-9-26 FM	1	FARMERS MARKET 6/11-7/16/26	Invoice	07/21/2026	25.00	101-4-5230-4219
Total 52556 HEIDI WEST:					25.00	
HOME DEPOT CREDIT SERVICES						
101						
1620818	1	SUPPLIES	Invoice	07/14/2026	99.49	101-4-5110-4219
101						
9102353	1	SUPPLIES - PLANTS	Invoice	07/16/2026	159.84	101-4-5110-4219
Total 21600 HOME DEPOT CREDIT SERVICES:					259.33	
INK WIZARDS						
101						
13558	1	LOGO ON SHIRTS FOR BUTCH	Invoice	07/15/2026	48.00	101-4-1600-4217
101						
13566	1	SHIRTS FOR TEMP EMPLOYEE	Invoice	07/16/2026	110.25	101-4-1600-4217
Total 22250 INK WIZARDS:					158.25	
INSIGHT BREWING COMPANY, LLC						
603						
32775	1	BEER	Invoice	07/20/2026	119.19	603-4-9111-4252
603						
32775	2	THC PRODUCTS	Invoice	07/20/2026	108.49	603-4-9111-4256
Total 52377 INSIGHT BREWING COMPANY, LLC:					227.68	
JACK NORTON						
211						
21026D - 8-7-26	1	CONDUCTOR JACK - 8/7/26	Invoice	02/10/2026	500.00	211-4-5600-4409
Total 52575 JACK NORTON:					500.00	
JAZ BRODZINSKI						
821						
7-27-26 REFUND	1	EN 25-12 BRODZINSKI REFUND	Invoice	07/27/2026	1,000.00	821-2200

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
Total 52685 JAZ BRODZINSKI:					1,000.00	
JOHNSON BROS LIQUOR						
603 1097907	1	LIQUOR	Invoice	07/15/2026	10,997.44	603-4-9111-4251
603 1097907	2	FREIGHT	Invoice	07/15/2026	167.59	603-4-9111-4332
603 1097908	1	WINE	Invoice	07/15/2026	1,839.20	603-4-9111-4253
603 1097908	2	FREIGHT	Invoice	07/15/2026	31.13	603-4-9111-4332
603 1097909	1	POP/MISC	Invoice	07/15/2026	140.00	603-4-9111-4255
603 1097909	2	FREIGHT	Invoice	07/15/2026	5.31	603-4-9111-4332
603 1097910	1	LIQUOR	Invoice	07/15/2026	160.00	603-4-9151-4251
603 1097910	2	FREIGHT	Invoice	07/15/2026	4.18	603-4-9151-4332
603 1097911	1	FREIGHT	Invoice	07/15/2026	1.79	603-4-9151-4332
603 1097912	1	LIQUOR	Invoice	07/15/2026	3,960.40	603-4-9111-4251
603 1097912	2	FREIGHT	Invoice	07/15/2026	46.02	603-4-9111-4332
603 1097913	1	LIQUOR	Invoice	07/15/2026	3,623.84	603-4-9151-4251
603 1097913	2	WINE	Invoice	07/15/2026	80.00	603-4-9151-4253
603 1097913	3	FREIGHT	Invoice	07/15/2026	68.03	603-4-9151-4332
603 1097914	1	WINE	Invoice	07/15/2026	2,150.00	603-4-9151-4253
603 1097914	2	FREIGHT	Invoice	07/15/2026	46.54	603-4-9151-4332
603 1102476	1	LIQUOR	Invoice	07/22/2026	2,368.92	603-4-9151-4251
603 1102476	2	FREIGHT	Invoice	07/22/2026	35.80	603-4-9151-4332
603 1102477	1	WINE	Invoice	07/22/2026	1,200.00	603-4-9151-4253
603 1102477	2	FREIGHT	Invoice	07/22/2026	23.72	603-4-9151-4332
603 1102478	1	POP/MISC	Invoice	07/22/2026	16.00	603-4-9151-4255
603 1102478	2	FREIGHT	Invoice	07/22/2026	1.79	603-4-9151-4332
603 1102479	1	LIQUOR	Invoice	07/22/2026	1,498.50	603-4-9151-4251
603 1102479	2	FREIGHT	Invoice	07/22/2026	16.11	603-4-9151-4332
603 192122	1	FREIGHT CREDIT	Invoice	07/09/2026	1.77-	603-4-9111-4332
Total 22775 JOHNSON BROS LIQUOR:					28,480.54	

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
JOSEPH ZIMMERLEY						
101						
7-9-26 FM	1	FARMERS MARKET 6/11-7/16/26	Invoice	07/21/2026	8.00	101-4-5230-4219
Total 52480 JOSEPH ZIMMERLEY:					8.00	
KASANO MWANZA						
211						
40558 - 8/5/26	1	KASANOWORLD LLC - 8/5/26 PERFO	Invoice	02/05/2026	650.00	211-4-5600-4409
Total 52545 KASANO MWANZA:					650.00	
KATIE HLAVACHEK						
821						
7-27-26 REFUND	1	CU 24-08 ESCROW REFUND	Invoice	07/27/2026	175.00	821-2200
Total 52686 KATIE HLAVACHEK:					175.00	
KEN ROUSH						
101						
7-9-26 FM	1	FARMERS MARKET 6/11-7/16/26	Invoice	07/21/2026	122.00	101-4-5230-4219
Total 52391 KEN ROUSH:					122.00	
LAKE STATE RECYCLING INC						
603						
284150	1	CARDBOARD RECYCLING-NB	Invoice	07/20/2026	150.00	603-4-9112-4389
603						
284151	1	CARDBOARD RECYCLING-WB	Invoice	07/20/2026	150.00	603-4-9152-4389
Total 13119 LAKE STATE RECYCLING INC:					300.00	
LEAST SERVICES/COUNSELING						
101						
2113	1	CHECK-UPS & RETAINER	Invoice	07/15/2026	480.00	101-4-2110-4319
Total 15055 LEAST SERVICES/COUNSELING:					480.00	
LY LEE VUE						
101						
7-9-26 FM	1	FARMERS MARKET 6/11-7/16/26	Invoice	07/21/2026	473.00	101-4-5230-4219
Total 13007 LY LEE VUE:					473.00	
M R P A						
101						
4885	1	MRPA ANNUAL CONF - SHELBY/ELLI	Invoice	07/23/2026	910.00	101-4-5210-4331
Total 24440 M R P A:					910.00	
M T I DISTRIBUTING INC						
101						
1530038-00	1	PARTS #721	Invoice	07/20/2026	377.50	101-4-5110-4221
101						
1531120-00	1	PARTS #723	Invoice	07/20/2026	572.82	101-4-5110-4221
101						
1532231-00	1	PARTS #724	Invoice	07/24/2026	133.73	101-4-5110-4221

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
Total 24475 M T I DISTRIBUTING INC:					1,084.05	
MAIN STREET FAMILY SERVICES						
245						
8-03-2026 MSFS	1	SAHA ALLOCATION - PAYMENT 4	Invoice	08/03/2026	10,000.00	245-4-6100-4440
Total 52505 MAIN STREET FAMILY SERVICES:					10,000.00	
MANSFIELD OIL CO						
101						
28178258	1	UNLEADED FUEL	Invoice	07/23/2026	16,185.43	101-4-3120-4212
Total 12310 MANSFIELD OIL CO:					16,185.43	
MARCO HOLDINGS LLC						
101						
INV15494891	1	ACE365	Invoice	07/22/2026	7,091.32	101-4-1350-4404
101						
INV15504659	1	OFFICE365 SUBSCRIPTION	Invoice	07/24/2026	6,403.59	101-4-1350-4404
Total 24714 MARCO HOLDINGS LLC:					13,494.91	
MARTIN MARIETTA MATERIALS						
101						
49871096	1	SUPPLIES - TACK OIL	Invoice	07/15/2026	330.00	101-4-3120-4219
Total 24716 MARTIN MARIETTA MATERIALS:					330.00	
MARY JACOBSON						
101						
072126	1	PLANTS - ORONO GARDENS	Invoice	07/21/2026	97.00	101-4-5110-4219
Total 15031 MARY JACOBSON:					97.00	
MAVERICK BEVERAGE CO MN LLC						
603						
INV1756394	1	FREIGHT	Invoice	07/23/2026	9.00	603-4-9151-4332
603						
INV1756394	2	LIQUOR	Invoice	07/23/2026	240.00	603-4-9151-4251
603						
INV1756404	1	LIQUOR	Invoice	07/23/2026	180.00	603-4-9111-4251
603						
INV1756404	2	FREIGHT	Invoice	07/23/2026	12.00	603-4-9111-4332
Total 14588 MAVERICK BEVERAGE CO MN LLC:					441.00	
MICHAEL WHITE						
101						
7-9-26 FM	1	FARMERS MARKET 6/11-7/16/26	Invoice	07/21/2026	10.00	101-4-5230-4219
Total 52676 MICHAEL WHITE:					10.00	
MINNESOTA UI						
603						
19667626	1	2ND QTR UNEMPLOYMENT	Invoice	07/08/2026	7.22	603-4-9112-4110

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
221						
19667626	2	2ND QTR UNEMPLOYMENT	Invoice	07/08/2026	2,327.09	221-4-5400-4110
Total 26076 MINNESOTA UI:					2,334.31	
MN BCA						
101						
47515	1	TRAINING - M. WOOD	Invoice	07/27/2026	300.00	101-4-2150-4331
Total 11597 MN BCA:					300.00	
MN DEPT OF MOTOR VEHICLES						
101						
11575 - 2017 FORD	1	TAB RENEWAL VIN 1575 2017 FORD	Invoice	07/01/2026	16.25	101-4-2110-4437
39040 - 2016 FORD	1	TAB RENEWAL VIN 9040 2016 FORD	Invoice	07/01/2026	16.25	101-4-2110-4437
Total 26190 MN DEPT OF MOTOR VEHICLES:					32.50	
MN GEOTHERMAL LLC						
211						
1309	1	GEOTHERMAL UNIT REPAIRS	Invoice	07/15/2026	390.00	211-4-5600-4401
Total 52679 MN GEOTHERMAL LLC:					390.00	
MN VALLEY TESTING LAB INC						
602						
1367631	1	WATER TESTING	Invoice	07/20/2026	479.40	602-4-9020-4319
Total 24500 MN VALLEY TESTING LAB INC:					479.40	
MOLLY DROSSEL						
101						
7-9-26 FM	1	FARMERS MARKET 6/11-7/16/26	Invoice	07/21/2026	20.00	101-4-5230-4219
Total 15065 MOLLY DROSSEL:					20.00	
NAPA OF ELK RIVER, LLC						
101						
350872	1	SHOP STOCK	Invoice	07/22/2026	155.10	101-4-3150-4219
350881	1	SHOP STOCK	Invoice	07/22/2026	3.27	101-4-3150-4219
351203	1	FLOOR LINERS #601	Invoice	07/24/2026	111.31	101-4-2320-4221
Total 52338 NAPA OF ELK RIVER, LLC:					269.68	
NATHAN HUNTER						
101						
7-9-26 FM	1	FARMERS MARKET 6/11-7/16/26	Invoice	07/21/2026	40.00	101-4-5230-4219
Total 52469 NATHAN HUNTER:					40.00	
OMANN BROS INC						
101						
19752	1	SUPPLIES - AC FINES MIX	Invoice	07/13/2026	414.92	101-4-3120-4219

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
101						
19757	1	SUPPLIES - AC FINES MIX	Invoice	07/14/2026	278.76	101-4-3120-4219
101						
19765	1	SUPPLIES - AC FINES MIX	Invoice	07/15/2026	93.84	101-4-3120-4219
101						
19773	1	AC FINES MIX	Invoice	07/16/2026	94.76	101-4-3120-4219
Total 28850 OMANN BROS INC:					882.28	
OXFORD STREET MERCHANTS						
603						
7571971	1	WINE	Invoice	07/15/2026	680.00	603-4-9111-4253
603						
7571971	2	FREIGHT	Invoice	07/15/2026	10.62	603-4-9111-4332
603						
7571972	1	WINE	Invoice	07/15/2026	249.99	603-4-9151-4253
603						
7571972	2	FREIGHT	Invoice	07/15/2026	5.37	603-4-9151-4332
603						
7572410	1	WINE	Invoice	07/17/2026	836.00	603-4-9111-4253
603						
7572410	2	FREIGHT	Invoice	07/17/2026	13.28	603-4-9111-4332
603						
7572829	1	WINE	Invoice	07/22/2026	822.00	603-4-9151-4253
603						
7572829	2	FREIGHT	Invoice	07/22/2026	13.43	603-4-9151-4332
Total 52608 OXFORD STREET MERCHANTS:					2,630.69	
PHILLIPS WINE & SPIRITS CO						
603						
5205463	1	LIQUOR	Invoice	07/15/2026	882.70	603-4-9111-4251
603						
5205463	2	FREIGHT	Invoice	07/15/2026	15.93	603-4-9111-4332
603						
5205464	1	WINE	Invoice	07/15/2026	371.45	603-4-9111-4253
603						
5205464	2	FREIGHT	Invoice	07/15/2026	12.39	603-4-9111-4332
603						
5205465	1	WINE	Invoice	07/15/2026	176.00	603-4-9111-4253
603						
5205465	2	POP/MISC	Invoice	07/15/2026	130.13	603-4-9111-4255
603						
5205465	3	FREIGHT	Invoice	07/15/2026	7.58	603-4-9111-4332
603						
5205466	1	LIQUOR	Invoice	07/15/2026	575.80	603-4-9151-4251
603						
5205466	2	FREIGHT	Invoice	07/15/2026	7.16	603-4-9151-4332
Total 29665 PHILLIPS WINE & SPIRITS CO:					2,179.14	
POLYDYNE INC.						
602						
2047416	1	SUPPLIES - CLARIFLOC	Invoice	07/16/2026	14,628.00	602-4-9020-4219
Total 14886 POLYDYNE INC.:					14,628.00	

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
PRYES BREWING COMPANY LLC						
603						
W-126857	1	BEER	Invoice	07/16/2026	266.00	603-4-9111-4252
Total 52318 PRYES BREWING COMPANY LLC:					266.00	
PVS TECHNOLOGIES INC						
602						
403203	1	FERRIC CHLORIDE SOLUTION	Invoice	07/08/2026	10,618.46	602-4-9020-4219
Total 14923 PVS TECHNOLOGIES INC:					10,618.46	
RED BULL DISTRIBUTION COM						
603						
5024107458	1	POP/MISC	Invoice	07/15/2026	210.00	603-4-9151-4255
Total 12944 RED BULL DISTRIBUTION COM:					210.00	
ROSENQUIST CONSTRUCTION I						
603						
42935	1	REPAIR ROOF LEAK-WESTBOUND	Invoice	07/20/2026	729.00	603-4-9152-4404
Total 14328 ROSENQUIST CONSTRUCTION I:					729.00	
RUSSELL HEIDORN						
101						
100-2 - 8/6/26	1	FARMERS MARKET MUSIC 8/6/26	Invoice	02/05/2026	150.00	101-4-5230-4409
Total 52572 RUSSELL HEIDORN:					150.00	
SANDHILL NURSERY & GREENHOUSE, LLC						
101						
7-9-26 FM	1	FARMERS MARKET 6/11-7/16/26	Invoice	07/21/2026	121.00	101-4-5230-4219
Total 52474 SANDHILL NURSERY & GREENHOUSE, LLC:					121.00	
SHANNON GILBERTSON						
101						
INV-26130	1	RECOGNITION PLAQUES	Invoice	07/22/2026	361.00	101-4-1110-4440
Total 14724 SHANNON GILBERTSON:					361.00	
SOUTHERN GLAZER'S WINE & SPIRITS OF MN						
603						
2781575	1	WINE	Invoice	07/16/2026	655.52	603-4-9151-4253
603						
2781575	2	FREIGHT	Invoice	07/16/2026	15.36	603-4-9151-4332
603						
2781576	1	LIQUOR	Invoice	07/16/2026	3,399.75	603-4-9151-4251
603						
2781576	2	FREIGHT	Invoice	07/16/2026	32.75	603-4-9151-4332
603						
2781577	1	FREIGHT	Invoice	07/16/2026	3.84	603-4-9151-4332
603						
2784103	1	LIQUOR	Invoice	07/23/2026	2,212.10	603-4-9151-4251
603						
2784103	2	FREIGHT	Invoice	07/23/2026	30.72	603-4-9151-4332

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
603						
2784104	1	WINE	Invoice	07/23/2026	180.00	603-4-9151-4253
603						
2784104	2	FREIGHT	Invoice	07/23/2026	2.56	603-4-9151-4332
Total 8000 SOUTHERN GLAZER'S WINE & SPIRITS OF MN:					6,532.60	
603						
2781573	1	LIQUOR	Invoice	07/16/2026	4,298.83	603-4-9111-4251
603						
2781573	2	FREIGHT	Invoice	07/16/2026	36.27	603-4-9111-4332
603						
2781574	1	WINE	Invoice	07/16/2026	1,093.82	603-4-9111-4253
603						
2781574	2	FREIGHT	Invoice	07/16/2026	12.71	603-4-9111-4332
603						
2784101	1	LIQUOR	Invoice	07/23/2026	2,801.43	603-4-9111-4251
603						
2784101	2	FREIGHT	Invoice	07/23/2026	29.17	603-4-9111-4332
603						
2784102	1	WINE	Invoice	07/23/2026	1,746.70	603-4-9111-4253
603						
2784102	2	FREIGHT	Invoice	07/23/2026	29.17	603-4-9111-4332
603						
9706564	1	LIQUOR CREDIT	Invoice	07/13/2026	72.00-	603-4-9111-4251
603						
9707973	1	FREIGHT CREDIT	Invoice	07/17/2026	.62-	603-4-9111-4332
Total 11314 SOUTHERN GLAZER'S WINE & SPIRITS OF MN:					9,975.48	
SPEEDCUTTERS OUTDOOR MAINT LLC						
101						
31580	1	MOWING & FERTILIZER - RIVERS ED	Invoice	07/15/2026	447.84	101-4-5110-4409
101						
31580	2	MOWING & FERTILIZER - FIRE STATI	Invoice	07/15/2026	275.46	101-4-2310-4401
101						
31580	3	MOWING & FERTILIZER - PUBLIC SA	Invoice	07/15/2026	832.76	101-4-2310-4401
101						
31580	4	MOWING & FERTILIZER - PUBLIC W	Invoice	07/15/2026	1,678.71	101-4-5110-4409
101						
31580	5	MOWING & FERTILIZER - FIRE STATI	Invoice	07/15/2026	831.12	101-4-2310-4401
101						
31580	6	MOWING & FERTILIZER - CITY HALL	Invoice	07/15/2026	648.73	101-4-1600-4401
101						
31580	7	MOWING & FERTILIZER - JACKSON	Invoice	07/15/2026	275.46	101-4-1600-4401
211						
31580	8	MOWING & FERTILIZER - LIBRARY	Invoice	07/15/2026	717.96	211-4-5600-4401
603						
31620	1	MOWING & FERTILIZER - JULY	Invoice	07/24/2026	621.60	603-4-9152-4404
603						
31620	2	MOWING & FERTILIZER - JULY	Invoice	07/24/2026	633.63	603-4-9112-4404
Total 11661 SPEEDCUTTERS OUTDOOR MAINT LLC:					6,963.27	
STARR SORHEIM						
101						
7-27-26 AIR FARE	1	AIRFARE - 3CMA CONFERENCE	Invoice	07/27/2026	408.88	101-4-1120-4331

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
Total 52357 STARR SORHEIM:					408.88	
STEP SAVER INC						
101						
197469	1	BULK SALT -- POLICE DEPARTMENT	Invoice	07/15/2026	130.50	101-4-2190-4219
211						
197470	1	BULK SALT -- LIBRARY	Invoice	07/15/2026	171.00	211-4-5600-4219
Total 13048 STEP SAVER INC:					301.50	
STEPHEN NEURURER						
101						
7202026 RD	1	BACKGROUND INVEST- DALY	Invoice	07/21/2026	869.40	101-4-2110-4319
101						
7212026 KH	1	BACKGROUND INVEST- HARRIS	Invoice	07/21/2026	1,176.90	101-4-2110-4319
Total 14929 STEPHEN NEURURER:					2,046.30	
STREICHER'S						
101						
11838302	1	NEW OFFICER INITIAL ISSUE - HARR	Invoice	07/20/2026	1,662.72	101-4-2120-4217
Total 33300 STREICHER'S:					1,662.72	
SUMMER LAKES BEVERAGE LLC						
603						
13246	1	POP/MISC	Invoice	07/14/2026	552.00	603-4-9111-4255
Total 14779 SUMMER LAKES BEVERAGE LLC:					552.00	
SUSAN D COLLINS						
101						
7-22-26 SC	1	CARDMAKING CLASS 7/24/26	Invoice	07/22/2026	240.00	101-4-5510-4409
Total 15209 SUSAN D COLLINS:					240.00	
SVIHEL VEGETABLE FARM						
101						
7-9-26 FM	1	FARMERS MARKET 6/11-7/16/26	Invoice	07/21/2026	779.00	101-4-5230-4219
Total 13929 SVIHEL VEGETABLE FARM:					779.00	
TERRA GENERAL CONTRACTORS						
603						
25-883-001	1	PRECONSTRUCTION SERVICES	Invoice	04/30/2026	4,000.00	603-4-9112-4319
Total 14340 TERRA GENERAL CONTRACTORS:					4,000.00	
THE AMERICAN BOTTLING CO						
603						
4847910894	1	POP/MISC	Invoice	07/13/2026	318.07	603-4-9111-4255
Total 10415 THE AMERICAN BOTTLING CO:					318.07	
THE WINE COMPANY						

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
603						
446926	1	LIQUOR	Invoice	07/17/2026	338.00	603-4-9111-4251
603						
446926	2	WINE	Invoice	07/17/2026	1,100.00	603-4-9111-4253
603						
446926	3	FREIGHT	Invoice	07/17/2026	45.00	603-4-9111-4332
Total 36423 THE WINE COMPANY:					1,483.00	
TLS CUSTOM CONCRETE INC						
101						
17172	1	CONCRETE PAD FOR STATUE	Invoice	07/20/2026	2,500.00	101-4-2190-4401
Total 52682 TLS CUSTOM CONCRETE INC:					2,500.00	
TRUE NORTH CONTROLS						
602						
3626	1	LIFT STATION RADIO WORK	Invoice	07/24/2026	3,317.00	602-4-9050-4404
Total 52681 TRUE NORTH CONTROLS:					3,317.00	
TWIN CITY GARAGE DOOR-GARAGE DOOR STORE						
101						
473065695	1	COMPOST GATE REPAIR	Invoice	07/23/2026	637.50	101-4-3120-4401
Total 34925 TWIN CITY GARAGE DOOR-GARAGE DOOR STORE:					637.50	
US FOODS, INC						
221						
3358533	1	SUPPLIES - CHAFING FUEL	Invoice	07/17/2026	87.02	221-4-5430-4219
221						
3358533	2	CATERING/CONCESSIONS FOOD &	Invoice	07/17/2026	900.94	221-4-5430-4259
Total 52522 US FOODS, INC:					987.96	
VESTIS GROUP INC						
221						
250023421	1	CONCESSIONS - LINENS	Invoice	07/14/2026	73.84	221-4-5430-4219
221						
2501035348	1	CONCESSIONS - LINENS	Invoice	07/15/2026	30.44	221-4-5430-4219
221						
2501035349	1	LOBBY RUGS	Invoice	07/15/2026	21.56	221-4-5400-4219
Total 52462 VESTIS GROUP INC:					125.84	
VIKING COCA-COLA CO						
603						
39709412	1	POP/MISC	Invoice	07/18/2026	594.55	603-4-9111-4255
Total 35725 VIKING COCA-COLA CO:					594.55	
VINOCOPIA						
603						
398026-IN	1	LIQUOR	Invoice	07/15/2026	329.25	603-4-9111-4251
603						
398026-IN	2	WINE	Invoice	07/15/2026	1,312.00	603-4-9111-4253

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
603						
398026-IN	3	FREIGHT	Invoice	07/15/2026	19.50	603-4-9111-4332
Total 35763 VINOCOPIA:					1,660.75	
WASTE MANAGEMENT CORP SVCS						
605						
50758-1706-3	1	GARBAGE TIPPING FEES 7/1 - 7/15/2	Invoice	07/16/2026	34,095.22	605-4-9210-4384
602						
50767-1706-4	1	BIO SOLIDS HAULING-7/1-7/15/26	Invoice	07/16/2026	4,794.29	602-4-9020-4409
Total 36033 WASTE MANAGEMENT CORP SVCS:					38,889.51	
WINEBOW						
603						
MN00186836	1	LIQUOR	Invoice	07/17/2026	292.50	603-4-9111-4251
603						
MN00186836	2	WINE	Invoice	07/17/2026	306.00	603-4-9111-4253
Total 14002 WINEBOW:					598.50	
WRUCK SEWER & PORTABLE RENTAL						
101						
I34049	1	SPECIAL REQUEST 05/02/26 @ DAC	Invoice	05/15/2026	80.00	101-4-5110-4415
Total 13814 WRUCK SEWER & PORTABLE RENTAL:					80.00	
YER THOR						
101						
7-9-26 FM	1	FARMERS MARKET 6/11-7/16/26	Invoice	07/21/2026	151.00	101-4-5230-4219
Total 52661 YER THOR:					151.00	
Total :					678,845.32	
Grand Totals:					678,845.32	

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
101-4-1110-4219	79.99	.00	79.99
101-4-1110-4409	362.99	.00	362.99
101-4-1110-4440	761.00	.00	761.00
101-4-1120-4226	248.00	.00	248.00
101-4-1120-4331	408.88	.00	408.88
101-4-1230-4359	40.00	.00	40.00
101-4-1310-4201	125.20	.00	125.20
101-4-1310-4440	46.00	.00	46.00
101-4-1350-4219	23.06	.00	23.06
101-4-1350-4404	13,494.91	.00	13,494.91
101-4-1600-4217	158.25	.00	158.25
101-4-1600-4219	63.04	.00	63.04
101-4-1600-4389	7,916.01	.00	7,916.01

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
101-4-1600-4401	1,535.19	.00	1,535.19
101-4-1600-4409	1,008.00	.00	1,008.00
101-4-2110-4201	116.00	.00	116.00
101-4-2110-4219	58.00	.00	58.00
101-4-2110-4319	2,526.30	.00	2,526.30
101-4-2110-4404	5,512.00	.00	5,512.00
101-4-2110-4437	32.50	.00	32.50
101-4-2120-4217	1,662.72	.00	1,662.72
101-4-2130-4219	569.99	.00	569.99
101-4-2150-4331	300.00	.00	300.00
101-4-2150-4409	666.00	.00	666.00
101-4-2190-4219	849.66	.00	849.66
101-4-2190-4389	9,809.92	.00	9,809.92
101-4-2190-4401	2,769.00	.00	2,769.00
101-4-2310-4389	1,247.99	.00	1,247.99
101-4-2310-4401	2,761.34	.00	2,761.34
101-4-2320-4219	6,189.07	.00	6,189.07
101-4-2320-4221	111.31	.00	111.31
101-4-2330-4389	451.98	.00	451.98
101-4-3120-4212	16,185.43	.00	16,185.43
101-4-3120-4219	2,589.31	.00	2,589.31
101-4-3120-4389	5,200.13	.00	5,200.13
101-4-3120-4401	1,800.00	.00	1,800.00
101-4-3150-4219	331.96	.00	331.96
101-4-3300-4201	59.00	.00	59.00
101-4-5110-4212	394.62	.00	394.62
101-4-5110-4219	5,088.25	.00	5,088.25
101-4-5110-4221	1,412.31	.00	1,412.31
101-4-5110-4389	16,873.87	.00	16,873.87
101-4-5110-4401	421.00	.00	421.00
101-4-5110-4409	2,226.55	.00	2,226.55
101-4-5110-4415	80.00	.00	80.00
101-4-5210-4331	910.00	.00	910.00
101-4-5220-4219	107.32	.00	107.32
101-4-5220-4409	6,975.00	.00	6,975.00
101-4-5230-4219	3,544.90	.00	3,544.90
101-4-5230-4409	325.00	.00	325.00
101-4-5510-4219	265.35	.00	265.35
101-4-5510-4409	2,592.00	.00	2,592.00
211-4-5600-4219	171.00	.00	171.00
211-4-5600-4389	3,815.18	.00	3,815.18
211-4-5600-4401	1,929.46	.00	1,929.46
211-4-5600-4409	1,150.00	.00	1,150.00
221-4-5400-4110	2,327.09	.00	2,327.09
221-4-5400-4219	252.54	.00	252.54
221-4-5400-4259	19.36	.00	19.36
221-4-5400-4319	2,220.50	.00	2,220.50
221-4-5400-4349	97.99	.00	97.99
221-4-5400-4389	37,766.54	.00	37,766.54
221-4-5400-4401	125.00	.00	125.00
221-4-5430-4219	731.96	.00	731.96
221-4-5430-4259	900.94	.00	900.94
225-4-8546-4303	2,033.00	.00	2,033.00
245-4-6100-4440	10,000.00	.00	10,000.00
401-4-3120-4389	14,513.81	.00	14,513.81

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
401-4-8080-4303	300.00	.00	300.00
401-4-8220-4303	56,979.96	.00	56,979.96
403-4-8440-4303	1,178.00	.00	1,178.00
403-4-8450-4303	64,464.50	.00	64,464.50
406-4-8050-4303	3,256.00	.00	3,256.00
602-4-9010-4321	181.77	.00	181.77
602-4-9020-4219	27,939.62	.00	27,939.62
602-4-9020-4319	479.40	.00	479.40
602-4-9020-4389	38,793.91	.00	38,793.91
602-4-9020-4404	300.00	.00	300.00
602-4-9020-4409	4,794.29	.00	4,794.29
602-4-9020-4417	158.51	.00	158.51
602-4-9050-4389	5,926.15	.00	5,926.15
602-4-9050-4404	3,317.00	.00	3,317.00
603-4-9111-4251	30,955.39	386.03-	30,569.36
603-4-9111-4252	92,564.08	650.25-	91,913.83
603-4-9111-4253	10,625.17	.00	10,625.17
603-4-9111-4255	4,416.25	.00	4,416.25
603-4-9111-4256	3,815.89	33.51-	3,782.38
603-4-9111-4332	588.31	2.39-	585.92
603-4-9112-4110	7.22	.00	7.22
603-4-9112-4219	61.29	.00	61.29
603-4-9112-4319	4,000.00	.00	4,000.00
603-4-9112-4349	59.40	.00	59.40
603-4-9112-4389	150.00	.00	150.00
603-4-9112-4404	1,329.67	.00	1,329.67
603-4-9151-4251	19,587.21	.00	19,587.21
603-4-9151-4252	45,958.10	289.10-	45,669.00
603-4-9151-4253	5,663.51	.00	5,663.51
603-4-9151-4255	1,215.38	.00	1,215.38
603-4-9151-4256	695.05	.00	695.05
603-4-9151-4332	393.45	.00	393.45
603-4-9152-4219	43.82	.00	43.82
603-4-9152-4389	3,583.01	.00	3,583.01
603-4-9152-4404	2,814.40	.00	2,814.40
605-4-9210-4384	34,095.22	.00	34,095.22
821-2200	2,175.00	.00	2,175.00
Grand Totals:	680,206.60	1,361.28-	678,845.32

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
00/00	680,206.60	1,361.28-	678,845.32
Grand Totals:	680,206.60	1,361.28-	678,845.32

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	Bank Number
132843										
07/26	07/27/2026	132843	10469	PRINCETON RENTAL INC	1-585138	101-4-5110-4219	.00	39.58	39.58	1
Total 132843:							.00		39.58	
132844										
07/26	07/27/2026	132844	32900	SPORTECH, INC	7-2026	245-4-6210-4440	.00	20,102.80	20,102.80	1
Total 132844:							.00		20,102.80	
132845										
07/26	07/27/2026	132845	52295	CNH ARCHITECTS LTD	3820	101-4-2310-4319	.00	26,325.80	26,325.80	1
Total 132845:							.00		26,325.80	
132846										
07/26	07/27/2026	132846	15550	CUB FOODS	99619	101-4-1110-4201	.00	11.98	11.98	1
Total 132846:							.00		11.98	
132847										
07/26	07/27/2026	132847	52592	FAMILY FUN JUMPS	257	101-4-1110-4409	.00	150.00	150.00	1
Total 132847:							.00		150.00	
132848										
07/26	07/27/2026	132848	21600	HOME DEPOT CREDIT SERVICES	7730972 / WH	602-4-9020-4219	.00	18.99	18.99	1
Total 132848:							.00		18.99	
132849										
07/26	07/27/2026	132849	52680	IN THE WEEDS LLC	JUN 2026	101-4-5110-4219	.00	693.65	693.65	1
Total 132849:							.00		693.65	
132850										
07/26	07/27/2026	132850	52565	JASPER HOLDINGS OF MN LLC	7-2026	245-4-6210-4440	.00	3,632.19	3,632.19	1

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	Bank Number
Total 132850:							.00		3,632.19	
132851										
07/26	07/27/2026	132851	52416	KUTAK ROCK LLP	3764418 1268	245-4-6210-4319	.00	106.00	106.00	1
Total 132851:							.00		106.00	
132852										
07/26	07/27/2026	132852	24716	MARTIN MARIETTA MATERIALS	49783987	101-4-3120-4219	.00	330.00	330.00	1
Total 132852:							.00		330.00	
132853										
07/26	07/27/2026	132853	27172	MORRELL TRUCKING	7-2026	245-4-6210-4440	.00	5,084.19	5,084.19	1
Total 132853:							.00		5,084.19	
132854										
07/26	07/27/2026	132854	14954	OFFICE OF MNIT SERVICES	DV26060454	101-4-1350-4404	.00	202.00	202.00	1
Total 132854:							.00		202.00	
132855										
07/26	07/27/2026	132855	28850	OMANN BROS INC	19720	101-4-3120-4219	.00	646.76	646.76	1
07/26	07/27/2026	132855	28850	OMANN BROS INC	19734	101-4-3120-4219	.00	276.00	276.00	1
Total 132855:							.00		922.76	
132856										
07/26	07/27/2026	132856	30694	R M COTTON COMPANY	166616-IN	101-4-1600-4401	.00	596.00	596.00	1
Total 132856:							.00		596.00	
132857										
07/26	07/27/2026	132857	13377	RAN PROPERTIES LLC	7-2026	245-4-6210-4440	.00	17,502.59	17,502.59	1
Total 132857:							.00		17,502.59	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	Bank Number
132858										
07/26	07/27/2026	132858	14456	RANDALL GOLDENMAN	62326	101-4-5110-4409	.00	790.00	790.00	1
Total 132858:							.00	790.00		
132859										
07/26	07/27/2026	132859	13926	SBH PROPERTIES LLC	7-2026	245-4-6210-4440	.00	8,895.50	8,895.50	1
Total 132859:							.00	8,895.50		
132860										
07/26	07/27/2026	132860	31950	SCIENCE MUSEUM OF MN	INV1803	211-4-5600-4409	.00	600.00	600.00	1
Total 132860:							.00	600.00		
132861										
07/26	07/27/2026	132861	13946	T-MOBILE	965639928 07	101-4-1350-4321	.00	979.42	979.42	1
Total 132861:							.00	979.42		
132862										
07/26	07/27/2026	132862	13754	T-MOBILE USA, INC	L2606020165	101-4-2130-4319	.00	50.00	50.00	1
Total 132862:							.00	50.00		
132863										
07/26	07/27/2026	132863	52522	US FOODS, INC	3241227	221-4-5430-4219	.00	24.01	24.01	1
Total 132863:							.00	24.01		
132864										
07/26	07/27/2026	132864	52462	VESTIS GROUP INC	250022425	221-4-5430-4219	.00	28.40	28.40	1
Total 132864:							.00	28.40		
1010020										
07/26	07/29/2026	1010020	12076	CAMPBELL KNUTSON P.A.	3237G JUN 26	821-2200	.00	17,754.06	17,754.06	1

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	Bank Number
Total 1010020:							.00		17,754.06	
1010021										
07/26	07/29/2026	1010021	11773	CIVICPLUS, LLC	378794	101-4-1110-4319	.00	1,925.17	1,925.17	1
Total 1010021:							.00		1,925.17	
1010022										
07/26	07/29/2026	1010022	15723	CYBER ADVISORS, INC.	172313	101-4-1350-4319	.00	4,162.50	4,162.50	1
Total 1010022:							.00		4,162.50	
1010023										
07/26	07/29/2026	1010023	17700	ELK RIVER MUNICIPAL UTILITIES	529 - 6/25/26	401-4-3120-4389	.00	697.38	697.38	1
Total 1010023:							.00		697.38	
1010024										
07/26	07/29/2026	1010024	18453	FASTENAL COMPANY	MNELK14706	101-4-3120-4219	.00	250.35	250.35	1
Total 1010024:							.00		250.35	
1010025										
07/26	07/29/2026	1010025	14770	GRIMCO, INC	35666171-01	101-4-1120-4226	.00	122.89	122.89	1
07/26	07/29/2026	1010025	14770	GRIMCO, INC	35721521-01	101-4-1120-4226	.00	122.89-	122.89-	1
07/26	07/29/2026	1010025	14770	GRIMCO, INC	35808751-02	101-4-1120-4226	.00	67.37	67.37	1
Total 1010025:							.00		67.37	
1010026										
07/26	07/29/2026	1010026	11926	HUMERATECH	260529	221-4-5400-4401	.00	6,505.46	6,505.46	1
Total 1010026:							.00		6,505.46	
1010027										
07/26	07/29/2026	1010027	25145	MENARDS - ELK RIVER	6-30-26	101-4-3150-4219	.00	2,524.62	2,524.62	1

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	Bank Number
Total 1010027:							.00		2,524.62	
1010028										
07/26	07/29/2026	1010028	14833	MERRICK INC	INV3162	228-4-7000-4409	.00	220.00	220.00	1
Total 1010028:							.00		220.00	
1010029										
07/26	07/29/2026	1010029	13984	MR CUTTING EDGE	8165	221-4-5400-4401	.00	73.00	73.00	1
Total 1010029:							.00		73.00	
1010030										
07/26	07/29/2026	1010030	52591	STATE INDUSTRIAL PRODUCTS	904264363	602-4-9020-4219	.00	94.00	94.00	1
Total 1010030:							.00		94.00	
1010031										
07/26	07/29/2026	1010031	36050	WATER LABORATORIES	10981	607-4-9310-4409	.00	698.20	698.20	1
Total 1010031:							.00		698.20	
Grand Totals:							.00		122,057.97	

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
101-2020	122.89	43,526.97-	43,404.08-
101-4-1110-4201	11.98	.00	11.98
101-4-1110-4319	1,925.17	.00	1,925.17
101-4-1110-4321	75.70	.00	75.70
101-4-1110-4409	150.00	.00	150.00
101-4-1120-4226	190.26	122.89-	67.37
101-4-1120-4321	8.83	.00	8.83
101-4-1350-4319	4,162.50	.00	4,162.50

GL Account	Debit	Credit	Proof
101-4-1350-4321	18.92	.00	18.92
101-4-1350-4404	202.00	.00	202.00
101-4-1400-4304	4,071.56	.00	4,071.56
101-4-1600-4219	166.04	.00	166.04
101-4-1600-4321	90.09	.00	90.09
101-4-1600-4401	596.00	.00	596.00
101-4-2110-4321	133.70	.00	133.70
101-4-2120-4219	17.50	.00	17.50
101-4-2130-4319	50.00	.00	50.00
101-4-2190-4219	49.13	.00	49.13
101-4-2310-4219	50.67	.00	50.67
101-4-2310-4319	26,325.80	.00	26,325.80
101-4-2410-4321	57.81	.00	57.81
101-4-2420-4321	44.06	.00	44.06
101-4-2440-4409	552.00	.00	552.00
101-4-3120-4201	29.94	.00	29.94
101-4-3120-4219	1,550.16	.00	1,550.16
101-4-3120-4321	79.59	.00	79.59
101-4-3150-4219	19.65	.00	19.65
101-4-3150-4321	30.01	.00	30.01
101-4-3300-4321	19.27	.00	19.27
101-4-5110-4219	1,428.78	.00	1,428.78
101-4-5110-4321	59.44	.00	59.44
101-4-5110-4409	790.00	.00	790.00
101-4-5210-4321	161.25	.00	161.25
101-4-5220-4219	384.37	.00	384.37
101-4-5510-4321	24.79	.00	24.79
211-2020	.00	600.00-	600.00-
211-4-5600-4409	600.00	.00	600.00
221-2020	.00	7,168.35-	7,168.35-
221-4-5400-4219	499.59	.00	499.59
221-4-5400-4321	37.89	.00	37.89
221-4-5400-4401	6,578.46	.00	6,578.46
221-4-5430-4219	52.41	.00	52.41
228-2020	.00	220.00-	220.00-
228-4-7000-4409	220.00	.00	220.00
245-2020	.00	55,323.27-	55,323.27-
245-4-6210-4319	106.00	.00	106.00
245-4-6210-4440	55,217.27	.00	55,217.27
401-2020	.00	697.38-	697.38-

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
401-4-3120-4389	697.38	.00	697.38
602-2020	.00	652.21-	652.21-
602-4-9010-4321	103.07	.00	103.07
602-4-9020-4219	549.14	.00	549.14
603-2020	.00	163.98-	163.98-
603-4-9152-4219	128.98	.00	128.98
603-4-9152-4321	35.00	.00	35.00
607-2020	.00	146.20-	146.20-
607-4-9310-4409	146.20	.00	146.20
821-2020	.00	13,682.50-	13,682.50-
821-2200	13,682.50	.00	13,682.50
Grand Totals:	122,303.75	122,303.75-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	Bank Number
720202620										
07/26	07/20/2026	720202620	26275	MN DEPT OF REVENUE	07202026	101-4-3120-4212	.00	325.35	325.35	1
Total 720202620:							.00		325.35	
720202621										
07/26	07/20/2026	720202621	26300	MN DEPT. OF REVENUE	07202026	603-4-9152-4404	.00	87,866.00	87,866.00	1
Total 720202621:							.00		87,866.00	
Grand Totals:							.00		88,191.35	

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
101-2020	.00	1,090.14-	1,090.14-
101-2080	806.28	.00	806.28
101-3-0000-3417	16.75	.00	16.75
101-4-3120-4212	267.11	.00	267.11
221-2020	.00	4,199.19-	4,199.19-
221-2080	4,183.55	.00	4,183.55
221-4-5430-4219	15.64	.00	15.64
602-2020	.00	58.24-	58.24-
602-4-9050-4212	58.24	.00	58.24
603-2020	.00	82,843.78-	82,843.78-
603-2080	82,787.63	.00	82,787.63
603-4-9112-4219	2.72	.00	2.72
603-4-9112-4404	17.04	.00	17.04
603-4-9152-4219	19.65	.00	19.65
603-4-9152-4404	16.74	.00	16.74
Grand Totals:	88,191.35	88,191.35-	.00



Request for Action

To
City Council

Item Number
4.5

Meeting Date
August 3, 2026

Prepared By
Joe Stremcha, Business Services Director/Assistant
City Administrator

Item Description
Athletic Facilities Framework Plan - Phase I and 2
Amendment

Reviewed by
Jeff Shelby
Cal Portner
Justin Dunford

Action Requested

Amend, by motion, the Athletic Facilities Framework Plan Phase One and Two projects be reduced in size/scope by 10 percent equally across all categories for a total cost reduction of \$1,600,500.

Background/Discussion

On July 8, 2026, the Parks & Recreation Commission discussed the Park Improvement Fund Capital Improvement Plan in great detail. The Commission discussed a combination of increased funding and reduction of expenses to ensure the fund remained balanced and did not reflect a negative balance in future years.

Phase 1 - Rectangle Fields at the Plants and Things Recreation Complex (Project Cost: \$10,455,000)

- Fields: \$1,165,000
- Parking and Roads: \$2,850,000
- Trails and Plazas: \$1,245,000
- Other Costs: \$2,015,000
- Soft Costs: \$1,090,000
- 25% Contingency: \$2,090,000

Phase 2 - Hales Field ISD 728 Land swap and Site Improvement (Project Cost: \$5,550,000)

- Premier Field includes turf option: \$3,125,000
- Trails and plazas: \$365,000
- Other costs: \$525,000
- Soft Costs: \$610,000
- 20% Contingency: \$925,000

The Commission recommended (by those that were present 5-0), by motion, the City Council amend the
The Elk River Vision

A welcoming community with revolutionary and spirited resourcefulness, exceptional service, and community engagement that encourages and inspires prosperity

Athletic Facilities Framework Plan by recommending phase one and two be reduced by 10 percent equally across all categories.

Financial Impact

Phase 1 size/scope reduced from \$10,455,000 to 9,409,500 (\$1,045,500), and Phase 2 size/scope reduced from \$5,550,000 to \$4,995,000 (\$555,000). The total impact of the 10% reduction is \$1,600,500.

Mission/Policy/Goal

Meet changing needs - agile

Attachments

- I. Athletic Facilities Framework Plan (February 2025)



**ATHLETIC FIELDS
FRAMEWORK PLAN**
City of Elk River, Minnesota

February 2025



CONTENTS

WHAT IS A FRAMEWORK PLAN.....1

ATHLETIC FIELDS STUDY FINDINGS.....1

OVERVIEW OF CONCEPTS.....2

OAK KNOLL ATHLETIC COMPLEX CONCEPT.....3

DAVE ANDERSON ATHLETIC COMPLEX CONCEPT.....4

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PROJECT PHASES AND ESTIMATES.....7-8

WHAT IS A FRAMEWORK PLAN?

The Elk River Athletic Facilities Framework Plan includes an examination of the major outdoor field facilities in the City. Recent improvements at Lion John Weicht Park with 2 softball fields serve the high school and to some extent the youth softball programs in Elk River, so this facility was included in field analysis, but is not expected to change and was not part of the design efforts. This project looked at:

- Dave Anderson Athletic Complex
- Oak Knoll Athletic Complex (including school district property)
- Plants and Things Recreation Complex (including an expansion area to the south of the built area)

The framework plan developed concepts for these facilities to a “schematic” level. Schematic design allows for:

- Testing of ideas
- Assigning program (how will the facility will be used?)
- Site fit testing (can the fields and related support facilities like parking fit on the site?)
- Planning level cost estimating (how much money do we need to allocate to realize this vision?)

Schematic design is early in the process, so what is built may ultimately shift somewhat from the framework plan. There are still some variables that have not been resolved that could change what can or should be done at the sites. In the case of this plan, this could include questions of property ownership, larger than expected wetlands identified by a future delineation, changing costs and/or funding opportunities, changes to adjacent land uses, or unanticipated shifts in population growth.

What this plan allows the City to do is start moving forward with a funding strategy, knowing how much these improvements will cost. It also helps the City plan for where to invest time, money, and resources into existing facilities. For example, based on these designs, it would not be wise for the City to invest in new buildings at DAAC, but it may make sense to continue investments to the baseball area at PTRC.

As the City gets closer to building out these facilities, additional design work will be needed to fine tune layout adjustments and resolve some of the details.

GUIDANCE AND GOALS FOR THE FRAMEWORK PLAN

In order to develop the Framework Plan, goals were identified and guidelines were provided. The goals of this project included:

- Accommodate and identify locations for as many of the anticipated fields needed, based on the 2022 Athletic Fields Study
- Group alike facilities
 - Give each sport a “home” facility
 - Better facilitate tournaments
- Improve the quality of the facilities
- Improve facilities for maintenance and recreation programming

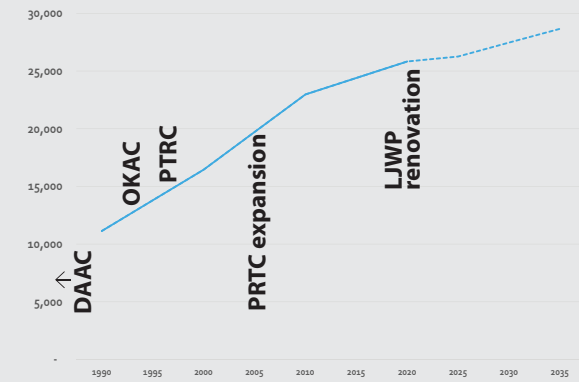
Additional guidance on what the Framework Plan should consider was also provided:

- Layout plans on existing City property (and some school district property at OKAC)
- The long term plans for adjacent land uses by DAAC are unclear and we may not always be able to rely on the currently available parking. Reduce the level of intensive investment at this facility.
- The City has ownership of land south of the wetland complex at PTRC and this land is anticipated to be a part of PTRC. Utilize this land for additional field development. The boundaries of this land have shifted since 2018 planning efforts.

FINDINGS FROM THE ATHLETIC FIELDS STUDY

In 2022, the City of Elk River completed a field utilization study. The City has been growing and user expectations around fields have changed. The last major expansion of field space happened in 2005 with the expansion of PTRC. At that time, the City was approximately 19,700 people. Since then the population has grown to 27,393 (ESRI). Growth is continuing, and at a more rapid pace than anticipated.

Population Growth and Field Development in Elk River



Sources: US Census, Elk River Comprehensive Plan, ESRI

The field study looked at multiple variables when developing recommendations for additions to the system. These included:

- Population ratios relative to the last time fields were added (2005)
- Comparisons (City only and including schools) with other peer cities
- Participation trends in different sports
- User Feedback

The study recommended the following additions:

- + 4 rectangle fields (football, soccer, lacrosse)
The framework plan adds 3 rectangle fields, and increases flexibility for programming
- + 3-4 60' ballfields with 200-225' fences
The framework plan adds 1 60' baseball field to the system and 2 60' softball fields
- + 1-2 75' ballfields
The framework plan makes 1 90' field functional for 75' and improves another for dedicated baseball
- + 1-2 90' ballfields
The framework plan does not add any 90' baseball fields, but the addition of turf at Hales would increase capacity and one practice field was added at the HS during renovations

As noted, the framework plan does not fully address all of the demand, but does improve numbers and function.





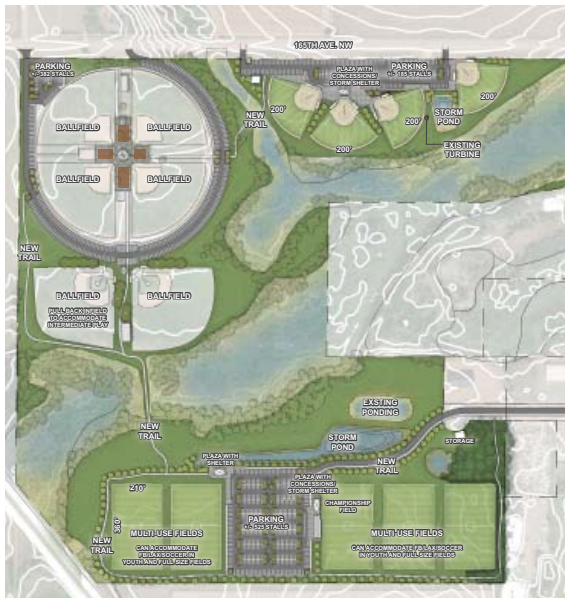
OVERVIEW OF CONCEPTS OAK KNOLL ATHLETIC COMPLEX – 1 Full size baseball stadium, 1 dedicated field for intermediate age baseball, 2 dedicated youth baseball fields

Oak Knoll will become a baseball specific complex where players of all ages and abilities can interact and learn from each other. Hale’s Field will be adjusted and improved. It is envisioned as a marquee, town ball level stadium. If turfed, this would add capacity to the amount of use the 90’ field could take, as well as be an option for younger players (60’ and 75’ basepaths can be laid out on a larger turf field). Youth fields will be dedicated baseball fields with grass infields. There will also be an intermediate baseball field for 70/75’ basepaths that is appropriately sized for this age group. Elk River will also be home to a miracle field, closing a regional gap between St. Cloud, Minnetonka, and Blaine.



DAVE ANDERSON ATHLETIC COMPLEX – 1 full sized rectangle field, 2 revitalized softball fields

Plans for Dave Anderson Athletic Complex envision a shift away from the aging softball complex to a more functional expansion of Orono Park. Retaining two softball fields will help alleviate safety concerns with the current pinwheel layout and seating down the foul lines. A large green space can accommodate a full sized soccer field, but will can also be programmed with a multitude of smaller youth fields. It will also open up improved operations for the City’s recreation programming, add parking, and create a less “fenced in” feel to this side of the City’s park and government campus.



PLANTS AND THINGS RECREATION COMPLEX – 5 new rectangle fields (Football, Lacrosse, Soccer), 4 youth sized softball fields, retain current diamonds (2 full size, 4 flex BB/SB)

Plants and Things Recreation Complex will grow, while enhancing its role as a key destination for youth athletics in Elk River and beyond. 5 rectangle fields with new support facilities will better accommodate football, lacrosse, and soccer games and tournaments. The layout of 4 new softball fields creates a “right size” set of fields for youth fastpitch softball instead of oversized fields designed for adult, slow pitch. The baseball fields in the northwest remain, but are enhanced through site improvements for support facilities. This layout also better facilitates tournament play, allowing for 5 full sized soccer/football/lacrosse fields or many younger fields to be active at the same time. Likewise, the facility could now host a little league baseball or softball tournament with 8 fields going at once.

TOURNAMENT CAPACITY One benefit to the Framework Plan is an increase in tournament capacity at most facilities. The table below considers the number of fields at any one location that could host tournaments for different sports.

Sport	Existing	Proposed	Notes
Youth Baseball (60')	4	8	DAAC or PTRC today, PTRC Proposed
Intermediate Baseball (75')	4	5	DAAC or PTRC today, PTRC Proposed
Full Sized Baseball (90')	2	2	PTAC for both, ISD adds capacity if OKAC
Fast Pitch Softball	4	8	DAAC or PTRC today, PTRC Proposed
Slow Pitch Softball	4	4	DAAC or PTRC today, PTRC Proposed
Rectangle Fields (FB/Lacrosse/Soccer)	2	5	OKAC today, PTRC Proposed

TIMING (SEE PAGES 7-8) There should be minor investment in safety netting at DAAC. The timeline on removal of these fields is far enough out that investment in netting would be justified.

- 1 - Three Rectangle fields at PTRC
(Allows for removal of existing PTRC and OKAC fields)
- 2 - Hale’s Field at OKAC
(Can shift depending on School District and City timing)
- 3 - Softball Fields at PTRC
(Allows for removal of DAAC fields and add grass at OKAC)
- 4 - Baseball Complex at OKAC
(Keep DAAC fields for baseball capacity while under construction)
- 5 - Upgrades to Baseball area and two rectanglie fields at PTRC
- 6 - Removal of Softball Fields at DAAC



NEXT STEPS The next steps to continue this project will include:

- Wetland delineation – needs to be within 5 years of planned improvements
- Final design
- Secure Funding
- Joint Powers Funding and Use Agreement with the School District
- Construction Documentation, Bidding, and Construction
- Ongoing Maintenance



OAK KNOLL ATHLETIC COMPLEX



- » Anticipates the removal/relocation of Ivan Sand and the Education Technology Center
- » Reconfigures access to Proctor Road and School Street, and creates a connection between the two entries
- » New, re-oriented full size (90' basepath) ballfield with grandstand seating
- » Adds miracle field and inclusive playground
- » Plaza to support the premier field, inclusive play area, and miracle field
- » Creation of two dedicated youth (60' basepath) baseball fields with grass infields
- » Creation of a dedicated intermediate (70-80' basepaths) baseball field with grass infield
- » Centralized, elevated plaza with shelter to support the youth and intermediate field
- » New parking to support expanded ballfield program
- » Sound wall to mitigate train noise

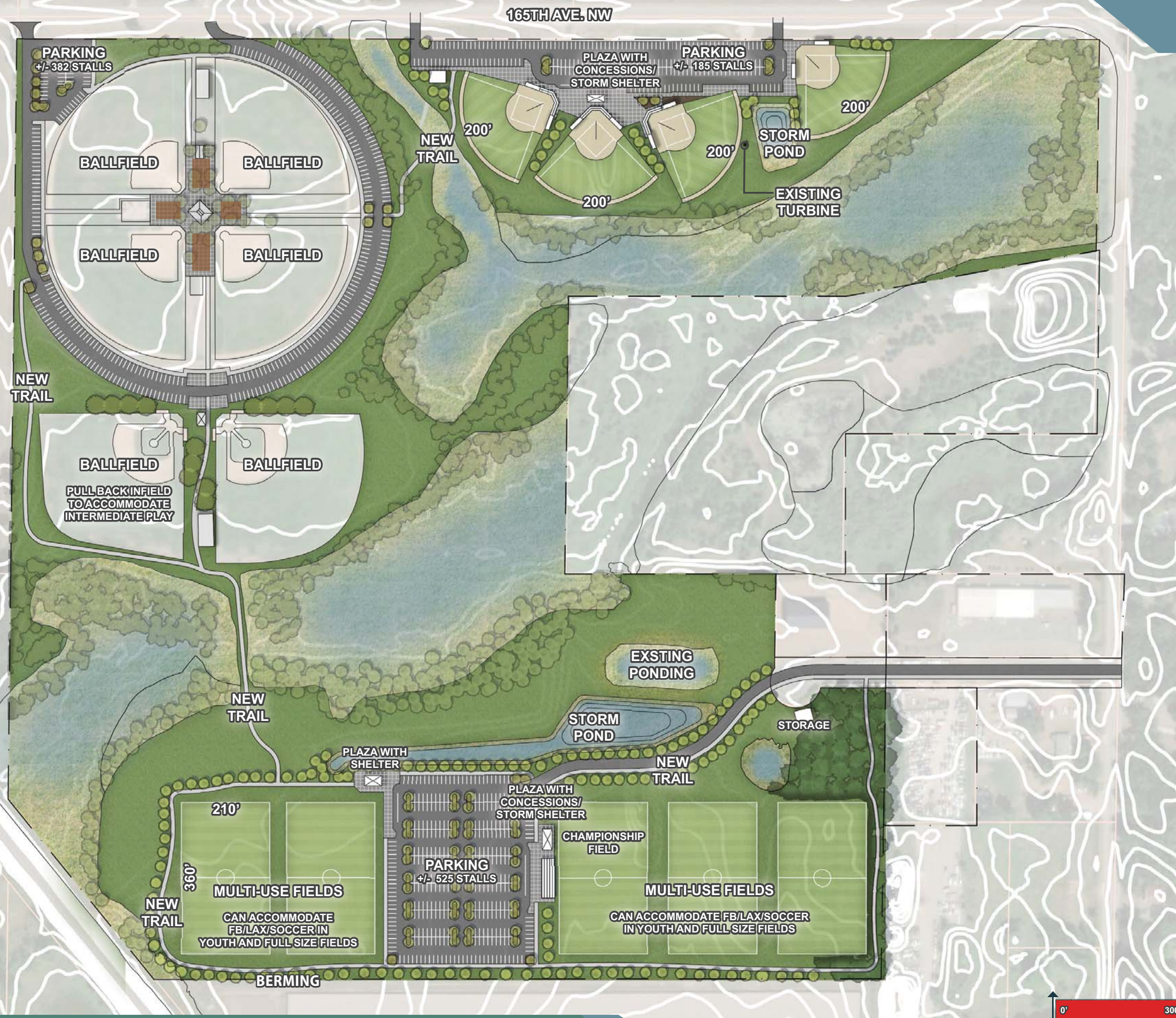
DAVE ANDERSON ATHLETIC COMPLEX

- » Removes 2 softball fields and replaces them with open field space that can accommodate up to a full sized rectangle field or multiple youth sized fields
- » Improves safety considerations by reducing the number of softball fields and having play occur behind spectators
- » Installation of drain tile in the outfields to reduce flooding/ponding that is occurring today
- » Addition of a centralized plaza and shelter to support recreational field use
- » Creation of new parking to support field programming, as well as Orono Park
- » Retains flexibility for potential long term change with adjacent land uses



PLANTS AND THINGS RECREATION COMPLEX

- » Creates showcase opportunities for Plants and Things at plaza areas in each of the three areas
- » Relocates softball from DAAC and creates a 4 field dedicated complex with youth sized fields
- » Softball tournaments could incorporate the existing pinwheel for an 8 field schedule
- » Parking to accommodate extensive field use
- » Creates a new rectangle field destination that can accommodate football, lacrosse, and soccer with up to 5 full sized fields or many youth sized layouts
- » Each sport area would have concessions/ restroom/storm shelter
- » Existing ballfields would have parking paved
- » The smaller 90' field would have infield grass pulled back to accommodate intermediate play
- » New trails incorporated into the park
- » Berming for train noise mitigation in southwest



PLANTS AND THINGS RECREATION COMPLEX



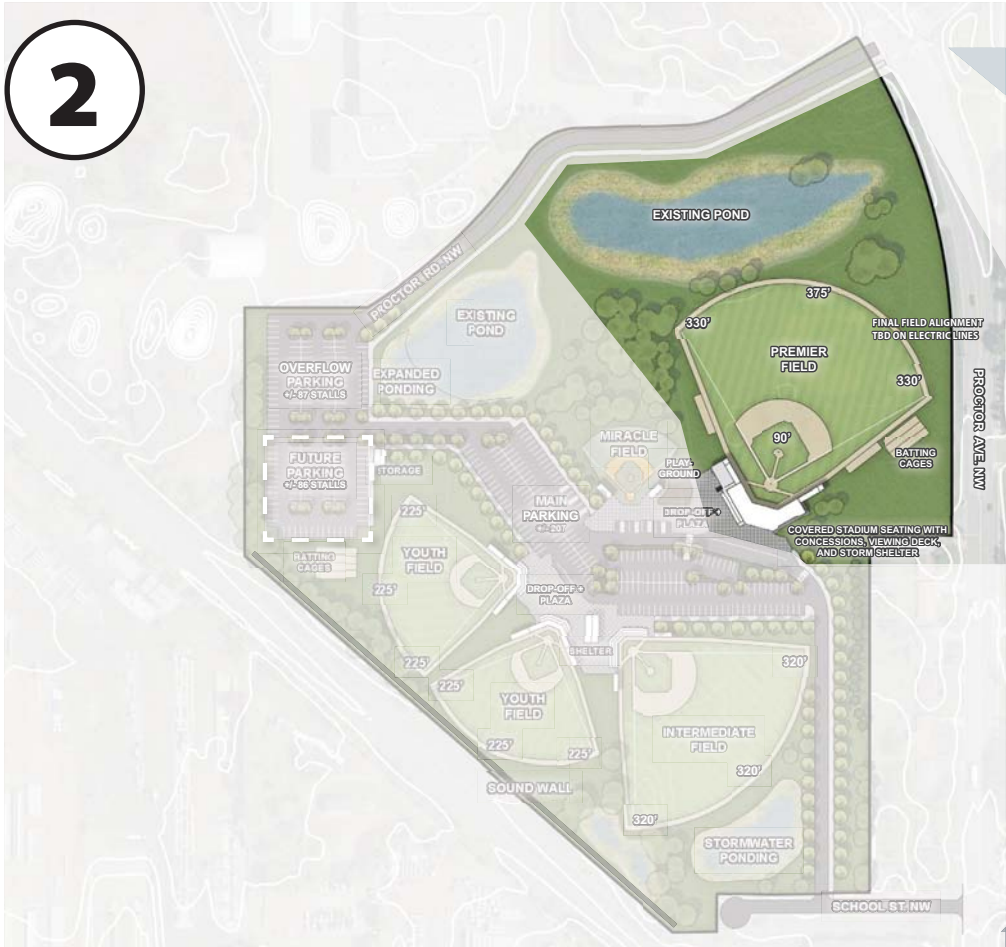
PROJECT PHASES AND ESTIMATES

These pages outline the anticipated phases discussed on page 2. All costs are planning level to help the City budget based on observed contractor pricing on similar projects. Additional design will further refine the costs. Costs may change based on inflation, labor & material costs, permitting, timing, and other factors. Costs reflect current (2025) pricing and may shift in the future.



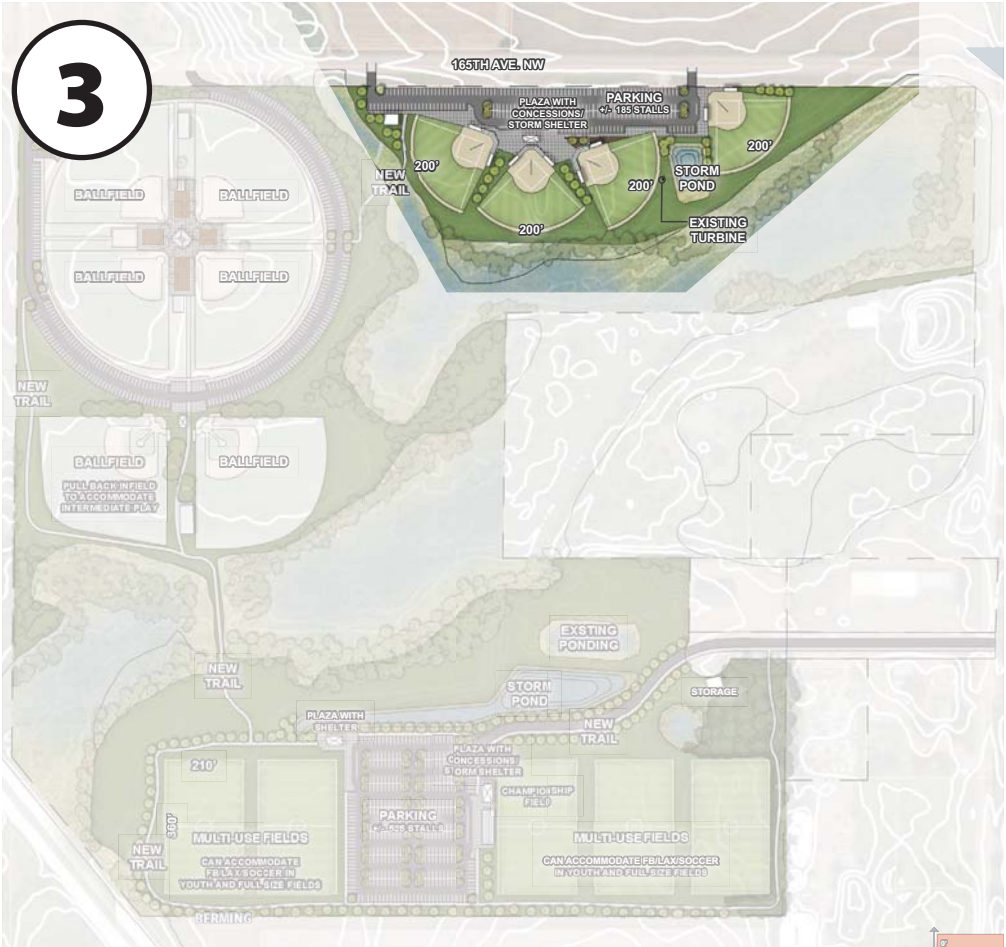
Rectangle Fields Phase 1 Project Cost: \$10,455,000

Fields:	\$1,165,000
Parking and Roads:	\$2,850,000
Trails and Plazas:	\$1,245,000
Other Costs:	\$2,015,000
Soft Costs:	\$1,090,000
25% Contingency:	\$2,090,000



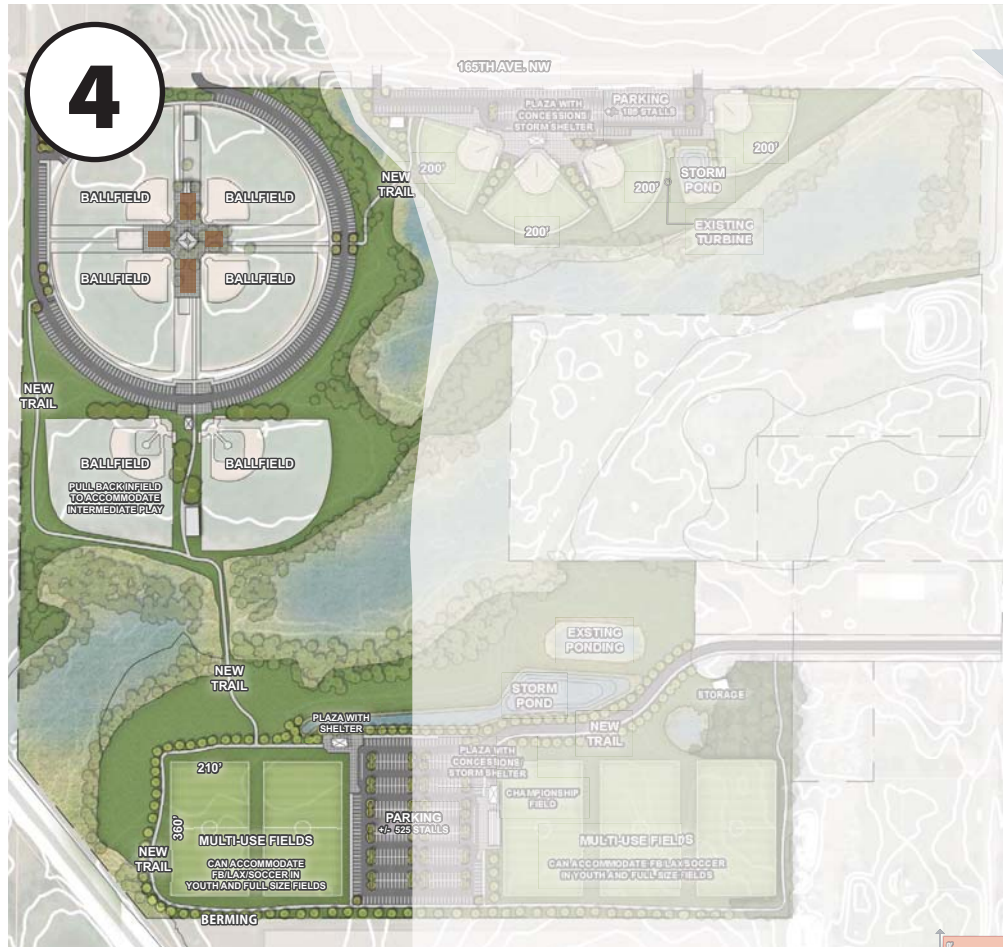
Project Cost: \$5,550,000

Premier Field <i>includes turf option:</i>	\$3,125,000
Trails and plazas:	\$365,000
Other costs:	\$525,000
Soft Costs:	\$610,000
20% Contingency:	\$925,000



Softball Area Project Cost: \$8,785,000

Fields:	\$1,750,000
Parking and Roads:	\$1,660,000
Trails and Plazas:	\$1,265,000
Other Costs:	\$1,440,000
Soft Costs:	\$915,000
25% Contingency:	\$1,755,000



Northwest Area Project Cost: \$3,800,000

Parking and Roads:	\$1,650,000
Trails and Plazas:	\$1,030,000
Other Costs:	\$325,000
Soft Costs:	\$300,000
15% Contingency:	\$495,000

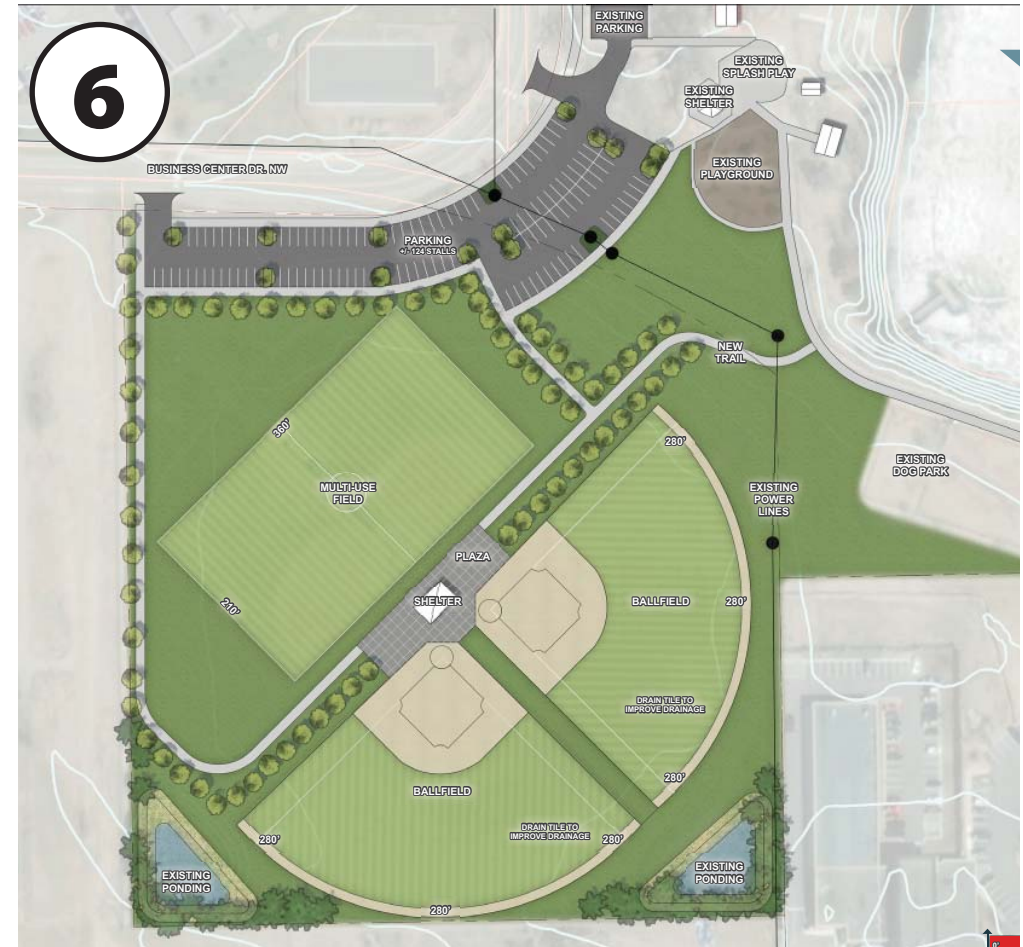
Rectangle Fields Phase 2 Project Cost: \$5,095,000

Fields:	\$775,000
Parking and Roads:	\$1,095,000
Trails and Plazas:	\$830,000
Other Costs:	\$845,000
Soft Costs:	\$530,000
25% Contingency:	\$1,020,000



Project Cost: \$13,385,000

Miracle Field and playground:	\$1,070,000
Other fields:	\$1,410,000
Parking and roads:	\$3,800,000
Trails and plazas:	\$845,000
Other costs (including sound wall allowance):	\$2,560,000
Soft Costs:	\$1,450,000
20% Contingency:	\$2,250,000



Project Cost: \$1,985,000

Parking and Roads:	\$760,000
Plaza and Trails:	\$645,000
Other:	\$235,000
Soft Costs:	\$165,000
10% Contingency:	\$180,000



Request for Action

To
City Council

Item Number
4.6

Meeting Date
August 3, 2026

Prepared By
Zack Carlton, Community Development Director

Item Description
Agreement 26-23: Temporary Fire Inspection
Services Contract

Reviewed by
Cal Portner
Justin Dunford

Action Requested

Approve, by motion, the contract with Rum River Consultants to provide temporary Fire Inspection Services

Background/Discussion

Jeff Smith, the city's Fire Marshal and state-designated fire code official, retired on July 31, 2026. The position will be filled at a later date, but the city will need to continue to provide plan review and inspection services for commercial building construction projects.

To ensure the city can continue to provide required inspections for these projects, staff recommends contracting with Rum River Consultants through January 2027. Rum River is qualified to be the city's designated official and has the staff and experience for the job. They will work with city staff until the next Fire Chief has had an opportunity to review the needs of their department and organizational structure.

The city attorney has reviewed the attached contract, and staff recommends adoption. The contractor will begin reviewing our active projects immediately and conduct inspections in partnership with the building official.

Financial Impact

Building permit fees charged for the projects will be used to pay the contractor.

Mission/Policy/Goal

Appropriately govern in an ever-changing environment.
Support the growth and development of the community.

Attachments

1. Rum River Consultants Cover Letter
2. Rum River Consultants Fire Protection Services Contract

The Elk River Vision

A welcoming community with revolutionary and spirited resourcefulness, exceptional service, and community engagement that encourages and inspires prosperity



July 29, 2026

Mark Pistulka, Building Official
City of Elk River
13065 Orono Parkway
Elk River, MN 55330

Zack Carlton, AICP
City of Elk River
13065 Orono Parkway
Elk River, MN 55330

RE: Fire Delegation Supplemental Services Agreement

Dear Mark & Zack,

Thank you for considering Rum River Consultants ("RRC") for temporary fire delegation supplemental services. We appreciate the opportunity to partner with the City of Elk River and support your staff with responsive, professional, and consistent fire code administration services tailored to your needs.

RRC is a Minnesota-based professional consulting firm that has provided code administration services to local jurisdictions since 2017. Our team includes exceptional administrative staff, inspectors, plans examiners, and code officials who are state and nationally certified and supported by an experienced leadership team. We currently provide services to jurisdictions through both full-service and varying supplemental models. RRC offers flexible and dependable support, clear communication, and a service approach centered on explaining the reasoning behind the requirements - what we call "the why behind the what" - so that staff, applicants, and the public are well informed.

I've attached the reviewed agreement for fire delegation supplemental services, and my understanding is this will go before the Elk River City Council on Monday, August 3, 2026. Please let me know if you would like a representative from RRC to attend the August 3 City Council meeting.

We appreciate the opportunity to work with the City of Elk River while building a strong relationship by providing services that are professional, responsive, and aligned with your community's needs.

Respectfully,

Carri Levitski
Senior Advisor | Government Relations
Rum River Consultants

CITY OF ELK RIVER
Elk River, Minnesota



PROFESSIONAL SERVICES AGREEMENT

Fire Protection Services

THIS PROFESSIONAL SERVICES AGREEMENT (“Agreement”) is made this 3rd day of August, 2026, by and between the **CITY OF ELK RIVER**, a Minnesota municipal corporation (“City”) and **RUM RIVER VENTURES, LLC, DBA RUM RIVER CONSULTANTS**, a Minnesota limited liability company (“Contractor”). City and Contractor, in consideration of the mutual covenants set forth herein, agree as follows:

1. Scope of Services. Contractor shall provide the City professional fire protection services as detailed in **Exhibit A** (the “Services”). Contractor shall exercise the same degree of care, skill, and diligence in the performance of the Services as is ordinarily possessed and exercised by a professional Contractor under similar circumstances. The Services will include serving as the City’s designated fire code official pursuant the Minnesota State Fire Code. Contractor is an independent provider of professional services, responsible for means and methods used in performing Contractor’s services pursuant to this Agreement. No other warranty, express or implied, is included in this Agreement or in any drawing, specification, report, or opinion produced pursuant to this Agreement, except as outlined in Section 9.

2. Effective Date and Term. This Agreement shall be effective upon execution by the City and Contractor, and the term of this Agreement shall be from August 4, 2026, through January 31, 2027. Either party may terminate this Agreement upon thirty (30) days written notice to the other party, except that Contractor’s obligation to render services under this Agreement will extend for a period which may reasonably be required for the completion of any pending work unless released from such obligation by the City in writing. The City shall be obligated to pay for any work provided by Contractor on any pending work Contractor has not been released from performing.

3. Payments to Contractor.

3.1 *Fee Schedule for Services and Expenses of Contractor.* The Fees for Professional Services shall be as specified in **Exhibit B**.

3.2 *Times of Payments.* Contractor shall submit monthly statements for Professional Services rendered and billable pursuant to Exhibit B. The statements will be based upon Contractor's estimate of the proportion of the total services actually completed at the time of billing. City shall make prompt monthly payments in response to Contractor's monthly statements. Contractor shall comply with Minnesota Statutes § 471.425. Contractor must pay any subcontractor for all undisputed services provided by subcontractor within ten days of Contractor's receipt of payment from City. Contractor must pay interest of 1.5 percent per month or any part of a month to subcontractor on any undisputed amount not paid on time to subcontractor. The minimum monthly interest penalty payment for an unpaid balance of \$100 or more is \$10.

3.3 *Financial Records and Audits.* Contractor shall keep records pertinent to Contractor's compensation under this Agreement in accordance with generally accepted accounting principles. Copies will be made available to City at cost on request prior to final payment for Contractor's services, and shall be subject to inspection and audit by the City or state audit officials.

4. Ownership of Documents. All documents prepared or furnished by Contractor (and Contractor's independent professional associates and contractors) pursuant to this Agreement are instruments of service and the City will be provided with original record copies. Where the documents exist in electronic format, they shall be provided to the City in that format or converted to a format determined by the City. Any reuse without written verification or adaptation by Contractor for the specific purpose intended will be at City's sole risk.

5. Minnesota Government Data Practices Act. Contractor must comply with the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13, as it applies to (1) all data provided by the City pursuant to this Agreement, and (2) all data, created, collected, received, stored, used, maintained, or disseminated by Contractor pursuant to this Agreement. Contractor is subject to all the provisions of the Minnesota Government Data Practices Act, including but not limited to the civil remedies of Minnesota Statutes § 13.08, as if it were a government entity. In the event Contractor receives a request to release data, Contractor must immediately notify the City. Prior to the release of any requested data, the City will give Contractor instructions concerning the release of such data. Contractor agrees to defend, indemnify, and hold the City, its officials, officers, agents, employees, and volunteers harmless from any claims resulting from any unlawful disclosure and/or use of protected data Contractor's officers, agents, partners, employees, volunteers, assignees, or subcontractors. The terms of this Section shall survive the cancellation or termination of this Agreement.

6. **Insurance.** Contractor shall secure and maintain such insurance as will protect Contractor from claims under the Worker's Compensation Act and from claims for bodily injury, death, or property damage which may arise from the performance of the Services under this Agreement. Such general liability insurance shall be written for amounts not less than the following:

Bodily Injury	
General & Automobile	\$2,000,000 Each Person
General & Automobile	\$2,000,000 Each Occurrence
Property Damage	
General & Automobile	\$2,000,000 Each Occurrence
General	\$2,000,000 Aggregate

The City shall be named as an additional insured on the policy.

Professional Liability Insurance. Contractor shall secure and maintain a professional liability insurance policy. Said policy shall insure payment of damages for legal liability arising out of the performance of professional services for the City, in the insured's capacity as Contractor, if such legal liability is caused by an error, omission, or negligent act of the insured or any person or organization for whom the insured is legally liable. Said policy shall provide minimum limits of \$1,000,000 with a deductible maximum of \$125,000; and shall state that such insurance cannot be cancelled until thirty (30) days after the City has received written notice (upon request) of the insurer's intention to cancel this insurance.

Before commencing work, Contractor shall provide the City a certificate of insurance evidencing the required insurance coverage in a form acceptable to the City.

7. **Indemnification.**

7.1 Contractor agrees, to the fullest extent permitted by law, to indemnify and hold the City, its officials, officers, agents, employees, and volunteers harmless from any damage, liability, or cost (including reasonable attorney's fees and costs of defense) to the extent caused by Contractor's negligent or willful acts, errors, or omissions in the performance of professional services under this Agreement and those of his or her subcontractors or anyone for whom Contractor is liable. No supplemental agreement or work order may reduce or limit this obligation.

7.2 Consistent with the foregoing, Contractor shall have no obligation under this Section with respect to any claim, damage, liability, cost, or expense to the extent caused by any enforcement action or inaction by the City after Contractor has (i) timely provided the City with documented written notice of the applicable code violation and the need for City action, and (ii) performed the enforcement and notification duties within Contractor's authority under this Agreement. This limitation does not relieve Contractor of responsibility to the extent a claim is caused by Contractor's negligent or willful act, error,

or omission, including a negligent failure to identify or timely report a violation or to take action within Contractor's delegated authority.

8. Successors and Assigns.

8.1 The City and Contractor each is bound by this Agreement, and the respective partners, successors, executors, administrators, and legal representatives of the City and Contractor are likewise bound to the other party, to this Agreement, and to the partners, successors, executors, administrators and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.

8.2 Neither City nor Contractor shall assign, sublet or transfer any rights under or interest in this Agreement (including, but without limitation, monies that may become due or monies that are due) without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated by law or the effect of this limitation may be restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement. Nothing contained in this Section 8.2 shall prevent Contractor from employing such independent professional associates and contractors as Contractor may deem appropriate to assist in the performance of the Services.

8.3 No part of this Agreement shall be construed to give any rights or benefits in this Agreement to anyone other than the City and Contractor, and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of the City and Contractor, and not for the benefit of any other party.

9. Contractor's Warranties and Obligations.

9.1 Contractor and its employees or subcontractors shall comply with all federal, state, and local laws, statutes, ordinances, rules, and regulations now in effect or hereinafter adopted pertaining to the Services, including but not limited to nondiscrimination laws.

9.2 Contractor represents and warrants that Contractor and any subcontractors or employees providing the Services are qualified to provide the Services and possess all required licenses, permits, and certifications to provide the Services. Contractor shall obtain, at its own cost, any required licenses, permits, and certification as may become necessary to provide the Services.

9.3 Contractor's or Contractor's employees or subcontractors' failure to comply with laws, rules, or regulations as specified in Section 9.1, or loss of qualification, licensure, permits or certifications to provide the Services, regardless of the reason, whether or not intentional, or whether or not it results in a criminal conviction of any law, shall constitute a material breach of this Agreement and entitle the City to terminate this Agreement effective as of the date of the violation. The City may terminate the Agreement for a material breach upon ten (10) days written notice to Contractor, who shall have up to ten (10) days to cure the breach from notice.

10. Miscellaneous.

10.1 *Governing Law; Venue.* The laws of the State of Minnesota govern the interpretation of this Agreement. In the event of litigation, the exclusive venue shall be in the District Court of the State of Minnesota for Sherburne County.

10.2 *Severability.* Any provision or part of this Agreement that is held to be void or unenforceable under any law or regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon the City and Contractor, who agree that Agreement shall be reformed to replace such stricken provision or part with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provisions.

10.3 *Waiver.* In the particular event that either party shall at any time or times waive any breach of this Agreement by the other, such waiver shall not constitute a waiver of any other or any succeeding breach of this Agreement by either party, whether of the same or any other covenant, condition or obligation.

10.4 *Entire Agreement.* This Agreement represents the entire agreement of the parties and is a final, complete, and all-inclusive statement of the terms agreed upon, and supersedes and terminates any prior agreement(s), understanding(s), or written or verbal representation(s) made between the parties. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and constitute on and the same instrument.

10.5 *Notices.* Any notice required by this Agreement to be delivered to the other party shall be in writing, and shall be either hand delivered to the other party; deposited in the United States Mail, to be delivered by certified or registered mail, return receipt requests; or deposited with an overnight courier to be delivered to the other party. Notices shall be delivered to the following address for each party:

If to the City:

City of Elk River
ATTN: City Administrator
13065 Orono Parkway
Elk River, MN 55330

If to Contractor:

Rum River Consultants
ATTN: Carri Levitski
23340 Cree Street
St. Francis, MN 55070

Each party may designate a new or alternate address by providing the same to the other party in writing.

11. Exhibits; Incorporation. The following Exhibits that are attached to this Agreement are true and correct, and are incorporated into and made part of this Agreement:

Exhibit	Name	Date
A	Scope of Fire Protection Services	
B	Fee Schedule	

City of Elk River

Professional Services Agreement - 5

[Signature page and Exhibits follow]

IN WITNESS WHEREOF, the parties have executed this Agreement to be effective as of the date of the last signature affixed below.

CITY OF ELK RIVER

BY: _____
John J. Dietz, Mayor

BY: _____
Calvin Portner, City Administrator

BY: _____
John Kreuser, Deputy Chief

Date: _____

CONTRACTOR

**RUM RIVER VENTURES, LLC, DBA
RUM RIVER CONSULTANTS**

BY: _____
Andy Schreder, Owner

BY: _____
Roxanne M. Schreder, Owner

ATTEST: _____
Carri Levitski, Senior Advisor
Government Relations

Date: _____

EXHIBIT A

Scope of Services

1. Contractor shall be designated as the fire code official with the powers and responsibilities defined under the Minnesota State Fire Code.
2. Contractor shall specifically be responsible for any inspections, document review, meetings, or other related tasks to perform the following services:
 - a. Reviewing and approving all fire suppression systems for 20 heads or less;
 - b. Reviewing and approving all fire alarm system permits;
 - c. Inspecting all fire suppression systems and fire alarms; and
 - d. Answering contractor questions as needed.

Contractor will be also responsible for any necessary and authorized state-delegated inspections, document review, meetings, or other related tasks. Any work the City requires the Contractor to perform that is within the Contractor's authority as the fire code official but not listed here as a specific responsibility of the Contractor shall constitute services not otherwise identified and shall be billed accordingly.

3. **Normal Work Schedule.** Contractor's normal work schedule is Monday through Friday, 8:00 a.m. to 4:30 p.m., excluding City-observed holidays. The Contractor may agree in advance with the City or a permit applicant, as applicable, to perform a scheduled inspection, meeting, or other service outside those hours. A service scheduled in advance and accepted by the Contractor shall not be considered after-hours or emergency work solely because it is performed outside the Contractor's normal work schedule.
4. **Ongoing Responsibility for Project-Assigned Services.** For Project-Assigned Services performed under this Agreement, the Contractor shall remain responsible for required site inspections and documentation through completion of the work and satisfactory final inspection(s), provided the permit remains valid.

EXHIBIT B Fee Schedule

1. **Billing Timing.** Contractor shall bill for the services following permit issuance by the City and/or upon completion of a particular service, as applicable.
2. **Minimum Charges.**
 - a. Contractor shall bill a minimum of \$114.75 for permit administration and inspection for non-residential or multi-family permits.
 - b. Contractor shall bill a minimum of \$150.00 for plan review related to any state-delegated project.
3. **General Hourly Rate Structure.** Contractor shall bill at a rate of \$110.00 per hour in one-half (1/2) hour minimum increments of time for the following work:
 - a. Work specifically authorized pursuant to Exhibit A, including but not limited to travel time within City limits to perform the services; and
 - b. Work categorized as services not otherwise identified in Exhibit A, except re-inspections or site inspections requested and not otherwise identified in Exhibit A shall be billed in one-hour minimum increments of time.
4. **After-Hours and Emergency Response.** Contractor shall bill at a rate of \$150.00 per hour, with a minimum charge of two hours, for unscheduled, expedited, or emergency work requested outside the Contractor's normal work schedule. Notwithstanding the foregoing, a service scheduled in advance and accepted by the Contractor under Exhibit A, Section 3 shall be billed at the otherwise applicable rate and shall not be subject to the after-hours rate solely because of the time at which the service is performed.
5. **Staff Meetings.** If Contractor receives written approval from the City to attend any City staff meetings, contractor shall bill at a rate of \$110.00 per hour. In-person meetings will be billed at a minimum of two (2) hours and virtual meetings will be billed at a minimum of one (1) hour.
6. **State-Delegated Projects.** For State-Delegated Fire Protection projects requiring an administrative or technical plan review performed by the Contractor, the Contractor shall charge the Jurisdiction in accordance with the following fee schedule ("Fee Table F1") as determined by the project valuation. State-Delegated Fire Protection projects requiring permit administration and related inspections performed by the Contractor will be billed according to the fee schedule in Fee Table F2. Minimum fees in accordance with Exhibit A(4) shall apply to all State-Delegated Fire Protection projects.

FEE TABLE F1 (PLAN REVIEW FEE)

City of Elk River

Professional Services Agreement - 9

Valuation/Project Details	Fee Payable to Contractor (Plan Review Fee)
\$0 to \$1,500	\$114.75
\$1,501 to \$2,500	\$114.75 for the first \$1,500, plus \$23.80 for each additional \$500 or fraction thereof, to and including \$2,500
\$2,501 to \$5,000	\$162.35 for the first \$2,500, plus \$21.25 for each additional \$500 or fraction thereof, to and including \$5,000;
\$5,001 to \$25,000	\$268.60 for the first \$5,000, plus \$28.05 for each additional \$1,000 or fraction thereof, to and including \$25,000;
\$25,001 to \$50,000	\$829.60 for the first \$25,000, plus \$26.35 for each additional \$1,000 or fraction thereof, to and including \$50,000;
\$50,001 to \$500,000	\$1,488.35 for the first \$50,000, plus \$19.55 for each additional \$10,000 or fraction thereof, to and including \$500,000;
\$500,001 to \$3,000,000	\$2,368.10 for the first \$500,000, plus \$34.85 for each additional \$100,000 or fraction thereof, to and including \$3,000,000; and
\$3,000,001 and over	\$3,239.35 for the first \$3,000,000, plus \$28.05 for each additional \$100,000 or fraction thereof;

7. **Inspection Services.** State-Delegated Fire Protection projects are valuation-based and the cost for permit administration and inspections shall be billed in accordance with the following fee schedule (“Fee Table F2”):

FEE TABLE F2 (PERMIT FEE)

Valuation/Project Details	Fee Payable to Contractor (Permit Fee)
\$0 to \$1,500	\$114.75
\$1,501 to \$2,500	\$114.75 for the first \$1,500, plus \$36.55 for each additional \$500 or fraction thereof, to and including \$2,500;
\$2,501 to \$5,000	\$187.85 for the first \$2,500, plus \$23.80 for each additional \$500 or fraction thereof, to and including \$5,000;
\$5,001 to \$25,000	\$306.85 for the first \$5,000, plus \$45.05 for each additional \$1,000 or fraction thereof, to and including \$25,000;
\$25,001 to \$50,000	\$1,207.85 for the first \$25,000, plus \$43.35 for each additional \$1,000 or fraction thereof, to and including \$50,000;
\$50,001 to \$500,000	\$2,291.60 for the first \$50,000, plus \$39.95 for each additional \$10,000 or fraction thereof, to and including \$500,000;
\$500,001 to \$3,000,000	\$4,089.35 for the first \$500,000, plus \$51.85 for each additional \$50,000 or fraction thereof, to and including \$3,000,000; or
\$3,000,001 and over	\$6,681.85 for the first \$3,000,000, plus \$43.35 for each additional \$100,000 or fraction thereof;
Operational permits	\$297.50, duration of permit determined by the Fire Code Official or their designee

8. Pre-Application Meetings.

- a. The Contractor may attend up to one (1) pre-application meeting at no charge with prospective permit applicants. Additional meetings shall be billed at \$110.00 per hour, with a minimum charge of two (2) hours for in-person meetings and one (1) hour for virtual meetings. The Contractor shall obtain written approval from the Jurisdiction prior to attending any pre-application meetings that would incur additional charges.
- b. Pre-application meetings for projects for which the Contractor will not perform the plan review or administer the permit due to the timing of application and conclusion of this Agreement, shall be billed at \$110.00 per hour, with a minimum charge of two (2) hours for in-person meetings and one (1) hour for virtual meetings.



Request for Action

To
City Council

Item Number
4.7

Meeting Date
August 3, 2026

Prepared By
Lauren Wipper, Human Resources Manager

Item Description
Severance Agreement and Waiver of Claims

Reviewed by
Cal Portner
Justin Dunford

Action Requested
Approve, by motion, the Separation Agreement and Release with retired Patrol Sergeant Brian Boos.

Background/Discussion
Brian Boos' last day with the city was July 28, 2026. As part of the Severance Pay requirements, a release of claims must be executed. Sgt. Boos returned his signed Agreement after he completed his shift on July 28, 2026.

Financial Impact
As per the Severance Policy.

Mission/Policy/Goal
The Elk River Mission Statement.

Attachments
I. B Boos Agreement

The Elk River Vision

A welcoming community with revolutionary and spirited resourcefulness, exceptional service, and community engagement that encourages and inspires prosperity

SEPARATION AGREEMENT AND RELEASE

1. Separation From Employment and Severance Payment.

I, Brian J. Boos, (referred to throughout this Separation and Release Agreement in the first person) understand that my last day of employment with the City of Elk River (the "City") will be July 28, 2026, (the "Separation Date"). I understand that City policy ("Severance Pay") provides that I may be eligible to receive a portion of my unused sick leave if I meet the following conditions: 1) I must resign in good standing; 2) I must provide proper written notice of my resignation in accordance with City policy; and 3) I must execute a release of claims. The amount I may be eligible for is determined in accordance with the Severance Pay policy. For purposes of this Agreement, the third condition described above is the "Release Condition"; the first and second conditions are the "Other Conditions."

I understand that in order to be eligible for a portion of my unused sick leave in connection with my separation from employment, I must satisfy the Other Conditions according to their terms and I must satisfy the Release Condition by signing and not rescinding this Separation Agreement and Release ("Agreement"). As of July 11, 2026, the amount of my unused sick and ESST leave is 1,180.3494 hours and my regular rate of pay at the time I gave notice to resign was \$69.74 per hour. If I satisfy the Release Condition and the Other Conditions, pursuant to the Severance Policy, the portion of my unused sick/ESST leave that I will receive is 50% up to 480 hours. Accordingly, the sum total of the contribution into my Post Employment Health Care Savings Plan that I will receive for my unused sick/ESST leave if I satisfy the Release Condition and the Other Conditions will be thirty-three thousand four hundred seventy-five dollars and twenty cents (\$33,475.20) plus the product of my regular rate of pay and 50% of the number of any ESST hours that I accrue and minus the product of my regular rate of pay and 50% of the number of any sick leave/ESST hours that I used between July 12, 2026, and the Separation Date (the "Severance"). The Severance will be paid to my Post Employment Health Care Savings Account on the first pay day following 18 days after I sign this Agreement, provided I sign and do not rescind the Agreement.

I also acknowledge that I am age 50 or older and am retiring from fulltime POST qualified police work and will not reactivate my POST license in the future. The additional portion of my unused sick leave that I will receive is 20% up to 192 hours. Accordingly, the sum total of the contribution into my Post Employment Health Care Savings Plan that I will receive for my additional unused sick leave if I satisfy the Release Condition and the Other Conditions will be thirteen thousand three hundred ninety dollars and eight cents (\$13,390.08) plus the product of my regular rate of pay and 20% of the number of any ESST hours that I accrue and minus the product of my regular rate of pay and 20% of the number of any sick leave/ESST hours that I used between July 12, 2026, and the Separation Date (the "Severance"). This portion of the Severance will be paid to my Post Employment Health Care Savings Account on the first pay day following 90 days after my termination provided I do not return to active policing and provided I sign and do not rescind the Agreement.

I understand that the Severance payment will be subject to normal deductions that the City is obligated by law to make, or believes in good faith it is obligated by law to make. No

representations as to taxability or tax treatment of the Severance have been made to me by the City. I understand that I will receive the Severance only if I satisfy the Other Conditions and sign this Agreement and do not rescind it within the fifteen (15) calendar days described below under Opportunity to Rescind.

2. No Other Benefits.

I understand that except for the Severance payment described in this Agreement, following the Separation Date I shall receive no other benefits. All my rights under the City's benefit plans shall be governed in accordance with the terms of such plans. I acknowledge receipt of applicable summary plan descriptions relating to such plans. I understand that I will no longer be an employee of the City after the Separation Date, and I hereby relinquish any rights I may have had under the City's employee policies and any contractual rights I may have had under any agreements with the City.

3. Return of Property.

As of the date of my signing of this Agreement, I warrant that I have returned the originals and all copies of all the City files, documents, software, hardware, keys, office equipment, all records and documents related to the City, and all other City property in my possession or under my control. If I find any City property after I sign this Agreement, I will promptly return it.

4. No Further Claim to Compensation.

This Agreement fully and completely satisfies any and all obligations between the City and me that arise out of or relate to my employment, except for my final paycheck to be paid on August 14, 2026, and all payments required under this Agreement to be paid as defined in Paragraph 1. I have no claim to any compensation from the City, in any form, beyond the compensation that is specifically described in Paragraph 1 through 4 of this Agreement.

5. Complete Release.

In return for the Severance payment and other benefits provided herein, which I acknowledge are good and sufficient consideration for all aspects of this Agreement, I, on behalf of myself and all of my past, present and future heirs, executors, administrators, agents, attorneys, insurers, subrogees, lienors, trustees, indemnitors, principals, servants, representatives, employees, partners, predecessors, successors and assigns, hereby release the City, and any of its subsidiaries and affiliated entities, and all of their respective current and former officers, agents, directors, employees, independent contractors, shareholders, attorneys, accountants, insurers, representatives, predecessors, successors and assigns, both individually and in any representative capacity (collectively, the "Released Parties"), from each and every legal claim, demand or grievance of any kind ("Claim"), whether known or unknown, existing at any time up to and including the date I sign this Agreement, including without limitation any claim, demand or grievance in any way arising out of or related to my employment with the City, or my separation of employment with the City.

I understand and agree that this Agreement is a full, final and complete settlement and release of the Released Parties of any and all Claims, whether known or unknown, including but not

limited to any Claim I may have under: the federal or any state constitution; Employment Retirement Income Security Act; Title VII of the Civil Rights Act of 1964; the Americans with Disabilities Act; the Fair Labor Standards Act; the Equal Pay Act; the Family and Medical Leave Act; the Age Discrimination in Employment Act; the Minnesota Public Employment Labor Relations Act; the Minnesota Veterans Preference Act; the Minnesota Government Data Practices Act; the Minnesota Employment, Wages, Conditions, Hours, and Restrictions Laws (Minn. Stat. Chapter 181); the Minnesota Whistleblower Act; section 176.82 of the Minnesota Worker's Compensation Act; the Minnesota Human Rights Act; the Minnesota Public Employment Labor Relations Act; and any other federal, state, or local government laws, regulations or executive orders governing employment. I further understand and agree that I am releasing any Claim I may have, whether known or unknown, for: payment of compensation or benefits of any kind; fraud or misrepresentation; promissory estoppel; wrongful or constructive discharge; defamation; invasion of privacy; breach of covenant of good faith and fair dealing; reprisal or retaliation; breach of contract; breach of a collective bargaining agreement; unjust enrichment; negligence; negligent hiring; supervision and retention; intentional or negligent infliction of emotional distress; and any other Claim arising under any law.

I further agree that if any Claim I release in this Agreement is prosecuted in my name before any court or administrative agency, I will waive any benefits I obtain through such prosecution and will not take any award of money or other damages from such Claim.

Notwithstanding the foregoing, this Agreement does not release any rights or claims I may have under the Minnesota Human Rights Act or the Age Discrimination in Employment Act that arise after I sign this Agreement or that arise from acts occurring after I sign this Agreement. Furthermore, this Agreement does not release any post-separation rights I may have under an ERISA welfare benefit or pension plan that are specifically provided for in the applicable plan document or required by law, any rights I may have under any plan subject to Section 409A of the Internal Revenue Code of the United States to the extent the release would cause a violation of Section 409A, or any rights to post-separation benefits continuation under state or federal law. This Agreement also does not prevent me from pursuing any claim to enforce this Agreement, or any right or claim that by law may not be waived.

6. Period for Review and Consideration.

I acknowledge, agree, represent, and warrant that I have been provided twenty-one (21) days in which to consider whether to sign this Agreement. I understand that I may use as much or as little of this twenty-one (21) day period as I wish prior to signing this Agreement. I also understand that upon the expiration of this twenty-one (21) day period, the offer to enter into this Agreement may be revoked if I have not by then accepted it. I also acknowledge that I have been advised by the City to seek advice of an attorney of my choosing and that I have had the opportunity to obtain such advice before I signed this Agreement. I acknowledge that if I sign this Agreement before the twenty-one (21) calendar days have elapsed, I am voluntarily waiving my right to the twenty-one (21) day review period.

7. Opportunity to Rescind Under the ADEA and MHRA.

I recognize that by signing this Agreement I am waiving and releasing any employment discrimination, retaliation, or other claims that he might have under the Age Discrimination in

Employment Act ("ADEA"). After I sign this Agreement, I will have seven (7) calendar days to revoke my waiver and release of any claims arising under the ADEA. This right of revocation applies only to claims arising under the ADEA. For a revocation of claims under the ADEA to be effective, it must be personally delivered to Michael Eichten, City of Elk River, 13065 Orono Parkway, Elk River, Minnesota 55330, or sent by United States certified mail, return receipt requested and postmarked within the 7 day period.

I recognize that by signing this Agreement I am waiving and releasing any employment discrimination and retaliation claims that I might have under the Minnesota Human Rights Act ("MHRA"). Under the MHRA (Minnesota Statutes § 363A.31), I have the right to rescind this release of claims in writing within fifteen (15) calendar days after signing it. This right of rescission applies only to any claims arising under the MHRA. For a rescission of claims arising under the MHRA to be effective, it must be delivered to Michael Eichten, either personally or by United States mail within the fifteen (15) day period. If delivered by mail, the rescission must be postmarked within the fifteen (15) day period, properly addressed to Michael Eichten, City of Elk River, 13065 Orono Parkway, Elk River, Minnesota 55330 and sent by certified mail, return receipt requested.

8. Effect of Rescission of Release of Claims.

If I revoke or rescind any part of the Release of All Claims in this Agreement, paragraph 1 of this Agreement will automatically be rescinded without further action by either party.

9. Non-Disparagement.

I agree not to make any disparaging or negative remarks, either verbally or in writing, regarding the City or any of the City's current or former employees, elected or appointed officials, representatives, or business partners, either individually or in any representative capacity, with regard to acts occurring before the signing of this Agreement.

10. No Admission of Wrongdoing.

Nothing in this Agreement may be construed to be an admission of liability or wrongdoing by, against, or on behalf of the City or me. Any form of wrongdoing or liability is expressly denied by the City and its representatives and by the undersigned and his representatives.

11. Complete Agreement.

I acknowledge and agree that there are no other agreements, covenants, promises, undertakings, or understandings between me and the City except as explicitly set forth in this Agreement and that I have not relied on any statement, representation, or promise of the City, or of any representative or attorney for the City, in executing this Agreement, except as may be set forth explicitly in this Agreement.

No modification of, or addition to, this Agreement shall be effective unless it is in writing and signed by all Parties to this Agreement.

12. Miscellaneous.

I understand that this Agreement is a contract, and that the contract has been agreed upon by the City in Minnesota, and that this Agreement will be construed and interpreted in accordance with the laws of the state of Minnesota. I also understand that if either the City or I believe that this Agreement has been violated or breached in some fashion, that any litigation brought to enforce this Agreement must be brought in the State of Minnesota. I also understand that nothing contained in this Agreement is to be construed by me or anyone else as an admission that the City has violated any local, state or federal law, rule, regulation or principle of common law. In fact, I understand that the City expressly denies any wrongdoing whatsoever in connection with my employment and the termination of my employment.

13. Signature.

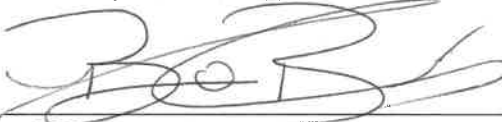
I have read this Agreement, know its contents and have signed it as a free and voluntary act having had adequate opportunity to consider its terms. Furthermore,

I HAVE SIGNED THIS AGREEMENT INTENDING TO BE LEGALLY BOUND TO ALL ITS TERMS.

Date: 7-28-26

Brian J. Boos

EMPLOYEE NAME



EMPLOYEE SIGNATURE

Date: _____

THE CITY OF ELK RIVER

John J. Dietz, Mayor

ATTEST:

Justin Dunford, City Clerk

GP:2771993 v1



Request for Action

To
City Council

Item Number
4.8

Meeting Date
August 3, 2026

Prepared By
Cal Portner, City Administrator

Item Description
2026 City Council Goals

Reviewed by
Justin Dunford

Action Requested

Adopt, by motion, the Elk River City Council's Short-term, Mid-term, and Long-term goals.

Background/Discussion

Each year, the City Council and key staff meet for a retreat to discuss strategic planning, goal setting, and visioning.

At the retreat, held on June 22, 2026, the Council updated its short-, mid-, and long-term goals.

The Council reviewed the goals in its Regular Meeting Work Session on July 20, 2026,

Following approval, staff shall initiate efforts needed to accomplish these goals.

Financial Impact
N/A

Mission/Policy/Goal
Elk River Mission and Vision

Attachments
I. 2026 Goals FINAL

The Elk River Vision

A welcoming community with revolutionary and spirited resourcefulness, exceptional service, and community engagement that encourages and inspires prosperity



Current Adopted Goals

Approved August 3, 2026

Short-term (2026-27)

- Commercial Development
- Budget and sinking fund for building repair.
 - Transition of PW Facility bond to general levy (ongoing)
- Craft a Cost Participation Policy for Trail and Street Improvement Projects
- Fire Station #1 Construction
- 193rd Ave NW Cul-de-sac
- Implement Police Attrition Plan
- Park Asset Review – Neighborhood Playground Replacement
- Babcock Park parking lot improvements
- Assess availability of NorthStar Park and Ride Property Acquisition
- Review Impact of Street Reconstruction on business – Economic support
- Traffic Control Measures – School St./TH 169 during high-volume travel periods
- Industrial/Business Park Property

Mid-term (2031)

- Acquire business park land.
 - Assist developers with private acquisition as needed.
- Commercial development
 - CRT Zoning District
 - Hotel/Hospitality Growth
- Oak Knoll/Hale's Field improvement - collaboration with ISD #728
- Parks and Rec app – directions, ads, amenities, park features
- Communitywide Strategic Planning Implementation (downtown district)
- Implementation of Athletic Field Framework Plan
- Implementation of new Housing Study recommendations (workforce housing)
- Electronic Billboard Planning and Development
- Implement Police Attrition Plan
- Gravel Road Paving Plan

Long-term (2036)

- Urban Service Area expansion
- C/I development
- Trail connections
- Pedestrian Trail Connection downtown over/under the railroad and TH10.
- More retail development in western Elk River
- Riverwalk from Orono Park to City of Ramsey
- Highway 10 safety and mobility improvements, 165th Ave to Jarvis St.
- TH169 and 225th Avenue Safety Improvements
- Implementation of Downtown Small Area Study recommendations
- County Fairgrounds Development
- CRT Zoning review/update
- Implement Athletic Field Framework Plan
- Consider Wapiti Campground acquisition if available



Request for Action

To
City Council

Item Number
4.9

Meeting Date
August 3, 2026

Prepared By
Cal Portner, City Administrator

Item Description
2026 City Mission and Vision Statement Update

Reviewed by
Justin Dunford

Action Requested

Approve, by motion, the 2026 update to the City of Elk River Mission and Vision Statements.

Background/Discussion

The City Council and key staff meet each year to review and update Council goals and review the mission, vision, and values for the community.

At the Council/Staff Retreat on June 22, 2026, and at the July 20, 2026, Regular Meeting Work Session, the Council discussed and crafted an update to both the Mission Statement and Vision Statement.

The Council will approve the new statements, and city communication staff will update city documents.

Financial Impact

N/A

Mission/Policy/Goal

City Mission and Vision Statements

Attachments

- I. 2026 Mission Vision Update

The Elk River Vision

A welcoming community with revolutionary and spirited resourcefulness, exceptional service, and community engagement that encourages and inspires prosperity



Vision Statement

A resilient, welcoming, and thriving community that leads through innovation, meaningful engagement, exceptional service, and responsible planning for future generations.

Mission Statement

Through partnership with our citizens, council and staff commit to responsible leadership and strategic investment that preserve Elk River's character while supporting a strong and successful future. Through transparent communication and shared accountability, we thoughtfully manage change and create a community where people can put down roots, pursue opportunity, and thrive.

Approved by City Council on August 3, 2026



Request for Action

To
City Council

Item Number
4.10

Meeting Date
August 3, 2026

Prepared By
Lauren Whipper, Human Resources Manager

Item Description
Interim Fire Chief Pay

Reviewed by
Cal Portner
Justin Dunford

Action Requested

Approve, by motion, an interim pay increase for Deputy Chief John Kreuser for additional duties and responsibility in the absence of a fire chief.

Background/Discussion

Fire Chief Mark Dickinson retired July 31, 2026. Hiring to fill this position has not been completed. In the interim, before the replacement chief is on board, Deputy Chief John Kreuser will be handling the additional duties and responsibilities.

The city has typically adjusted the wages of individuals temporarily filling the role of a leadership position to reflect the additional responsibility, decision-making, and accountability. The rate, historically, has been 10% of current pay.

Financial Impact

The interim increase can be absorbed in the General Fund in the absence of the budgeted fire chief.

Mission/Policy/Goal

The Elk River Mission Statement

Attachments

None

The Elk River Vision

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Request for Action

To
City Council

Item Number
6.1

Meeting Date
August 3, 2026

Prepared By
Jolene Richter, Deputy Clerk

Item Description
Heritage Preservation Commission Candidate
Interview

Reviewed by
Cal Portner
Justin Dunford

Action Requested

The Council will interview a candidate for the Heritage Preservation Commission. Appointments will be made at a later meeting.

Background/Discussion

There is currently one vacancy on the Heritage Preservation Commission with a term ending 02/28/27. Sam Carley will be in attendance for an interview.

Financial Impact
NA

Mission/Policy/Goal
Elk River Mission

Attachments
I. HPC Application

The Elk River Vision

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From: noreply@civicplus.com
To: [Jolene Richter](#)
Subject: Online Form Submittal: Board and Commission Application Form
Date: Friday, July 10, 2026 7:34:38 PM

Board and Commission Application Form

Residency Information

Residency Requirements

Must be an Elk River resident for the following

- Economic Development Authority (EDA)
- Heritage Preservation Commission
- Housing and Redevelopment Authority (HRA)
- Planning Commission
- Utilities Commission

Residency not required for the following:

- Community Event Center Commission
- EDA Beautification and Public Art Committee
- Joint Finance Committee
- Parks and Recreation Commission

Select the Commission applying for	Heritage Preservation Commission
------------------------------------	----------------------------------

First Name	Sam
------------	-----

Last Name	Carley
-----------	--------

Are you an Elk River resident?	Yes
--------------------------------	-----

Address	19195 Carson St NW
---------	--------------------

City	Elk River
------	-----------

State	MN
-------	----

Zip	55330
-----	-------

Home Phone Number	<i>Field not completed.</i>
-------------------	-----------------------------

Cell Phone Number	Field not completed.
Email Address	
Public Contact Information	Email Address
Employer	St. Cloud Area School District 742
Occupation	Teacher
Employer Address	1201 2nd St S
Employer City	Waite Park
Employer State	MN
Employer Zip	56387
Employment Status	Full-time
Why are you interested in serving on a city commission?	My interest in genealogy and family history began when I was 11 years old and found my late great-grandmother's American Bicentennial Bible, with our family tree handwritten in the front. That discovery inspired me to begin researching the names and stories she had recorded, and family-history research has remained a deep interest of mine ever since. Over time, that interest has grown into a broader appreciation for the ways communities document, preserve, and share their stories. I am the person who stops to read every historical plaque while on vacation. I also read the history section on Wikipedia for nearly every place I visit and often buy the local Images of America book so I can better understand how the community developed over time. I recently visited the Oliver Kelley Farm for its Old-Fashioned Fourth of July celebration with my family, including my young son. Watching him experience a historic place helped me reflect on our responsibility to leave meaningful connections to the past for the next generation. Preserving local history gives children growing up in our community the opportunity to understand the people, places, and events that shaped it before they arrived. Other recent experiences have reinforced that sense of responsibility. The nation's 250th anniversary, a visit to Lion John Weicht Park and its moving tribute to John Weicht, and community conversations about development and change in Elk River have all made me think more seriously about the importance of documenting and preserving our local history while the people, places, and stories connected to it can still be

identified.

One area of particular interest to me is the identification, documentation, and preservation of local cemeteries and burial sites. Through my family-history research, I have visited cemeteries and searched for older family graves. Those experiences have shown me how much community history can be preserved in these places and how easily it can be lost. I would also be interested in broader efforts to document historic places, share local stories, and make Elk River's history more accessible to residents and future generations.

Serving on the Heritage Preservation Commission would allow me to turn a lifelong personal interest into meaningful community service and help ensure that Elk River's history remains visible as the city continues to grow and change.

What skills, training, and experience would you bring to the commission for which you seek appointment?

I would bring many years of experience in genealogical and family-history research, including locating, comparing, and evaluating vital records, cemetery information, historical newspapers, maps, photographs, and other primary and secondary sources. This work has taught me to be patient, persistent, detail-oriented, and careful about distinguishing documented facts from assumptions.

I would also bring skills developed through my work as an educator and former school administrator. I have experience researching complex topics, communicating information clearly, managing projects, working collaboratively, and helping people understand material that may initially seem distant or unfamiliar. I would be especially interested in finding ways to involve schools, families, community organizations, and longtime residents in documenting and sharing local history.

My professional background has also required me to review policies, organize information, facilitate discussions, listen to different perspectives, and balance immediate practical considerations with long-term community needs. These skills would be valuable because heritage preservation involves more than appreciating historic buildings or artifacts. It requires thoughtful documentation, public engagement, cooperation with property owners and community partners, and careful consideration of how preservation fits within a growing city.

I would bring curiosity, enthusiasm, strong research and communication skills, and a willingness to do the detailed work necessary to support the commission. I would also bring a strong interest in making local history accessible and meaningful so that it is preserved not only in records, but also in the knowledge and experiences passed on to future generations.

Conflict of Interest	No
If yes, explain:	<i>Field not completed.</i>
How did you hear about this vacancy?	City Website
Electronic Signature Agreement	Agree
Electronic Signature	Samantha Carley

Email not displaying correctly? [View it in your browser.](#)



Request for Action

To
City Council

Item Number
6.2

Meeting Date
August 3, 2026

Prepared By

Item Description
Volunteer of the Year

Reviewed by
Cal Portner
Cal Portner
Justin Dunford

Action Requested
Item 6.2 was added to the agenda at the meeting by Mayor Dietz.

Background/Discussion

Financial Impact

Mission/Policy/Goal
The City of Elk River Mission Statement.

Attachments
None

The Elk River Vision

A welcoming community with revolutionary and spirited resourcefulness, exceptional service, and community engagement that encourages and inspires prosperity



Request for Action

To
City Council

Item Number
7.1

Meeting Date
August 3, 2026

Prepared By
Zack Carlton, Community Development Director

Item Description
Conditional Use Permit: Municipal Liquor Store,
City of Elk River - 19417 Evans St NW

Reviewed by
Cal Portner
Justin Dunford

Action Requested

Approve, by motion, the Conditional Use Permit adding *liquor establishments, off-sale (municipally owned)* as an allowed use in the Hillside Crossing PUD, and approving a municipally owned liquor store at 19417 Evans St. NW.

Background/Discussion

The City of Elk River is requesting approval of a Conditional Use Permit (CUP) to amend the Hillside Crossing Planned Unit Development (PUD) to allow “Liquor establishments, off sale (municipally owned)” as a conditional use within the development. Concurrently, the city is requesting a CUP to construct a new 16,500-square-foot municipal liquor store on the subject property.

The property is one of only two remaining vacant parcels within the area, which includes a fully developed commercial center that includes a grocery store, home improvement retailer, restaurant, and numerous other commercial businesses. Established residential neighborhoods are located east of the subject site.

The city's existing municipal liquor store, located across Evans Street from the proposed site, was originally approved as a Governmental, Business and Professional Office or retail use. Since that time, the city's zoning ordinance has been amended to specifically identify *liquor establishments, off-sale (municipally owned)*, as a CUP within the Highway Commercial (C3) zoning district. The Hillside Crossing PUD predates the proposed use classification, and the requested PUD amendment maintains consistency with the zoning ordinance and the approved PUD.

The proposed project includes a new 16,500-square-foot municipal liquor store with access from Evans Street through an existing shared access easement. The primary public entrance will be located on the north side of the building, while service functions, including the loading dock, dumpster enclosure, and screened refuse area, will be located on the east side of the building. The dumpster enclosure includes a masonry privacy wall with an opaque gate.

Planning Commission

The Planning Commission held a public hearing on July 28, 2026. No one spoke during the hearing, and the commission unanimously recommended approval of the request.

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Financial Impact

Construction of the new northbound liquor store will be funded by the city.

Mission/Policy/Goal

Responsible for every dollar - good stewards.

Attachments

1. Planning Commission Memo dated July 28, 2026
2. Conditional Use Permit
3. Liquor Store Presentation



Request for Action

To
Planning Commission

Item Number
5.5

Meeting Date
July 28, 2026

Prepared By
Chris Leeseberg, Senior Planner

Item Description
Conditional Use Permit: Municipal Liquor Store,
City of Elk River - 19417 Evans St NW

Reviewed by
Zack Carlton

Action Requested

Recommend, by motion, approval of the Conditional Use Permit as the standards set forth in Section 30-654 are satisfied.

Background/Discussion

The City of Elk River is requesting approval of a Conditional Use Permit (CUP) to amend the Hillside Crossing Planned Unit Development (PUD) to allow "Liquor establishments, off sale (municipally owned)" as a conditional use within the development. Concurrently, the city is requesting a CUP to construct a new 16,500-square-foot municipal liquor store on the subject property.

The subject property is one of only two remaining vacant parcels within the area, which includes a fully developed commercial center that includes a grocery store, home improvement retailer, restaurant, and numerous other commercial businesses. Established residential neighborhoods are located to the east of the development.

The city's existing municipal liquor store, located across Evans Street from the proposed site, was originally approved under the "Governmental, Business and Professional Offices" use classification. Since that time, the city's zoning ordinance has been amended to specifically identify "Liquor establishments, off-sale (municipally owned)" as a CUP within the Highway Commercial (C3) zoning district. Because the Hillside Crossing PUD predates this ordinance amendment, the requested PUD amendment is necessary to maintain consistency between the zoning ordinance and the approved PUD.

The proposed development includes a new 16,500-square-foot municipal liquor store with vehicular access provided from Evans Street through an existing shared access easement. The primary public entrance will be located on the north side of the building, while service functions, including the loading dock, dumpster enclosure, and screened refuse area, will be located on the east side of the building. The dumpster enclosure includes a masonry privacy wall with an opaque gate.

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A total of 59 parking stalls are proposed, exceeding the minimum ordinance requirement of 51 stalls. The building will be constructed using a non-combustible steel frame with EIFS and Nichiha siding to provide a high-quality architectural appearance consistent with surrounding commercial development.

Applicable Regulations

1. The proposed use will not endanger, injure, or detrimentally affect the use and enjoyment of other property in the immediate vicinity or the public health, safety, morals, comfort, convenience, or general welfare of the neighborhood or the city.

The proposed municipal liquor store is compatible with the surrounding commercial development and represents a continuation of existing commercial land uses within the Hillside Crossing PUD. The site is surrounded by established commercial businesses, with the city's existing municipal liquor store located directly across Evans Street. The development has been designed with appropriate building placement, parking, access, loading facilities, and screening to minimize impacts on neighboring properties. The proposed use should not adversely affect surrounding properties or the general welfare of the area.

Staff do not see a need to impose specific conditions to satisfy this standard.

2. The proposed use will be consistent with the Comprehensive Plan.

The Comprehensive Plan guides the property as Highway Business, which is intended to accommodate regional commercial uses serving both residents and visitors. A municipal off-sale liquor establishment is consistent with this land use designation and complements the existing commercial uses within the PUD. The request is consistent with the goals and policies of the Comprehensive Plan.

Staff do not see a need to impose specific conditions to satisfy this standard.

3. The proposed use will not impede the normal and orderly development and improvement of surrounding vacant property.

The subject property is one of only two remaining undeveloped parcels within the area. Development of this site completes an intended commercial pad within the overall development and is consistent with the established pattern of commercial growth. The proposal will not hinder the future development of the remaining vacant parcel or surrounding properties.

Staff do not see a need to impose specific conditions to satisfy this standard.

4. The proposed use will be served adequately by and will not adversely affect essential public facilities and services, including streets, police and fire protection, drainage, refuse disposal, water and sewer systems, parks and schools; and will not create traffic congestion or interfere with traffic on adjacent and neighboring public thoroughfares.

The property is fully served by existing public infrastructure, including municipal water, sanitary sewer, stormwater facilities, streets, police, and fire protection. Access is provided through an existing shared access easement from Evans Street, which has been designed to accommodate commercial traffic within the development. The site provides 59 parking spaces, exceeding the minimum parking requirement of 51 spaces. The existing public infrastructure has sufficient capacity to serve the proposed development and the project will not create undue traffic congestion or negatively impact adjacent roadways.

Staff do not see a need to impose specific conditions to satisfy this standard.

5. The proposed use will not involve uses, activities, processes, materials, equipment, or conditions of operation that will be detrimental to any persons or property because of excessive traffic, noise, smoke, fumes, glare, odors, dust, or vibrations.

The proposed use is a retail commercial establishment operating within an established commercial center. Activities associated with the use are consistent with other retail businesses located within the PUD and are not expected to generate excessive traffic, noise, smoke, fumes, glare, odors, dust, or vibration beyond what

is typical for commercial development. Service activities have been located on the east side of the building and include screened loading and refuse facilities to minimize visual impacts.

Staff do not see a need to impose specific conditions to satisfy this standard.

6. The proposed use will not result in the destruction, loss, or damage of a natural, scenic, or historic feature of major importance.

The subject property is a vacant commercial lot within an existing PUD and does not contain any identified natural, scenic, or historic resources of major importance. Development of the site will not result in the destruction or loss of significant environmental or historic features.

Staff do not see a need to impose specific conditions to satisfy this standard.

7. The proposed use will fully comply with all other requirements of the City Code, including any applicable requirements and standards for the issuance of a license or permit to establish and operate the proposed use.

Subject to approval of the requested PUD amendment and CUP, the proposed development will comply with all applicable provisions of the Elk River Zoning Ordinance, building code requirements, engineering standards, and all other applicable regulations. The proposed parking, access, building design, and site layout meet the applicable ordinance requirements, and any required permits and approvals will be obtained prior to construction.

The proposed amendment aligns the Hillside Crossing PUD with the current zoning ordinance, and the request satisfies the CUP standards contained in the City Code. The proposed municipal liquor store is compatible with the surrounding commercial development, consistent with the Comprehensive Plan, adequately served by public infrastructure, and not expected to create adverse impacts on neighboring properties or the public.

Financial Impact

None.

Mission/Policy/Goal

Meet changing needs - agile.

Responsibly grow.

Attachments

1. Location Map
2. Narrative
3. Site Plan
4. Staff Site Plan
5. Floor Plan
6. Rendering
7. Loading Area



Project Location Map

City of Elk River
Conditional Use Permit

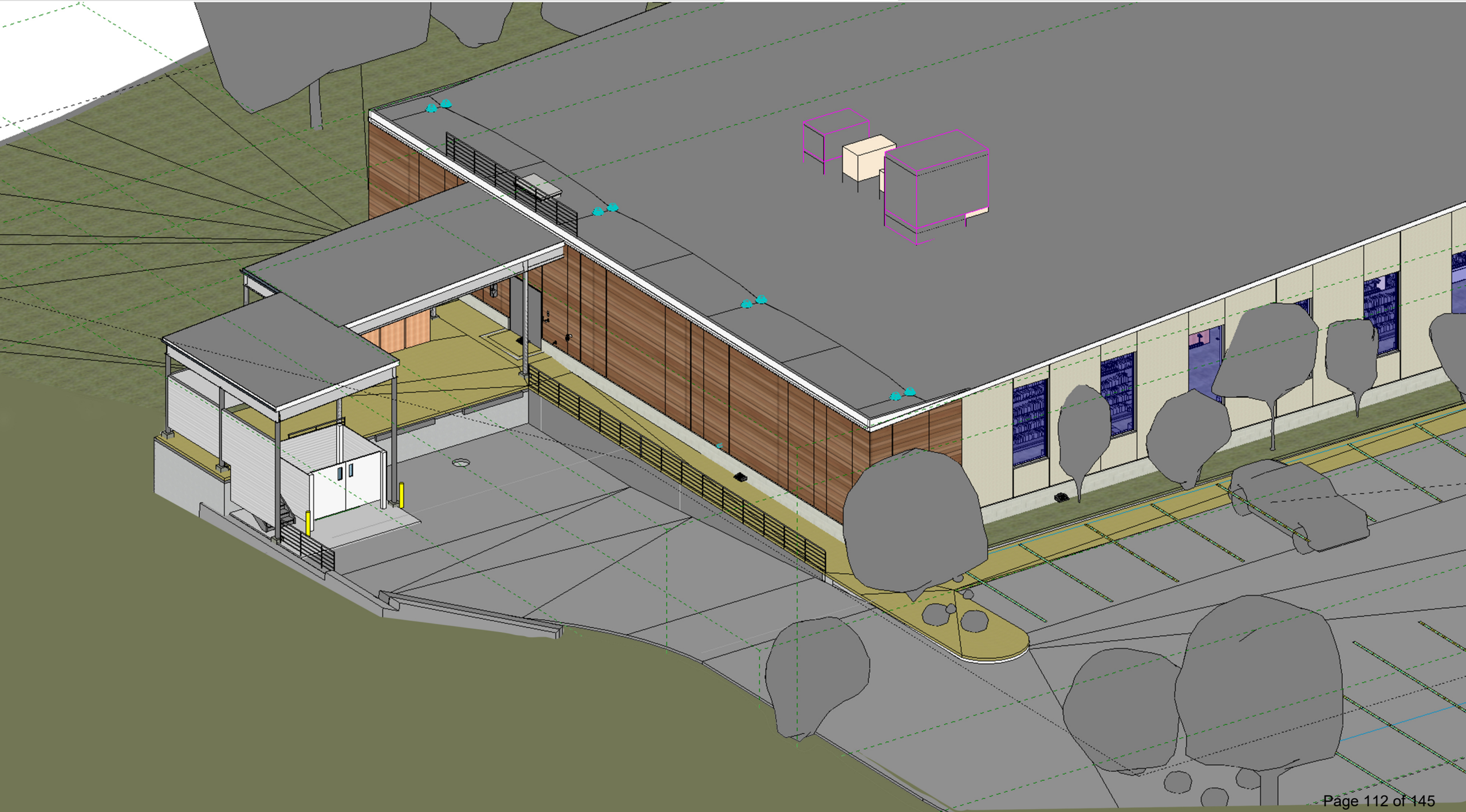
Case No: CU 26-08



Legal Description of Property	
The narrative is your opportunity to describe, promote, and sell your proposal to the Planning Commission and/or City Council before the meeting(s). Please fill in the following information <i>explaining</i> your request in detail (<i>type N/A if not applicable</i>). Describe the scope of your project (what is being proposed)? <i>For example: we are proposing the construction of a new daycare facility or, to allow for a motor vehicle sales office with motor vehicle repairs in X-square feet of the existing building.</i>	
We are proposing the construction of a new municipal liquor store at an adjacent site to our existing store.	
Hours of Operation	Monday: 9 AM–10 PM Tuesday: 9 AM–10 PM Wednesday: 9 AM–10 PM Thursday: 9 AM–10 PM Friday: 8 AM–10 PM Saturday: 8 AM–10 PM Sunday: 11 AM–6 PM
Number of Employees	7 FT and 20 PT
Number of parking stalls required by ordinance: City Ordinance Section 30-903 outlines these requirements.	49 stalls and 2 handicap stalls w/ PUD parking easement agreement
Number of existing and proposed parking stalls	57 stalls and 2 handicap stalls
If screening, not associated with outdoor storage, is being proposed, what will it consist of?	Privacy block wall w/ gate screening trash enclosure
What are the proposed building materials? <i>The required building materials vary from zoning district to zoning district.</i>	Non-Combustable steel frame structure w/ EFIS and Nichiha siding.
Is outdoor storage being proposed? If yes, detail what is being stored, how much/many, and what is the proposed screening? City Ordinance Section 30-807 outlines these requirements.	N/A







CITY OF ELK RIVER
SHERBURNE COUNTY

CONDITIONAL USE PERMIT
Case No. CU 26-08

Permit. Subject to the terms and conditions set forth herein, the City of Elk River hereby grants a Conditional Use Permit ("Permit") requested by **Joe Stremcha** for the following use:

Conditional Use Permit to amend the Hillside Crossing Planned Unit Development (PUD) to allow "Liquor establishments, off-sale (municipally owned)" as a CUP in the PUD and a CUP to construct a municipal liquor establishment at 19417 Evans St NW

Property. The Permit is for the following described property ("Subject Property") in the City of Elk River, Sherburne County, Minnesota:

Lot 2, Block 2, Hillside Crossing, Sherburne County, Minnesota

Owner. Owner of the Subject Property at time of the approval of the Permit:

City of Elk River, owner

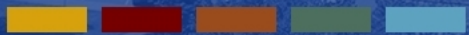
Termination of Permit. The Permit shall remain in effect only for so long as the conditions set for the herein are complied with. The City may revoke the Permit following a public hearing for violation of the terms and/or conditions set forth in the Permit.

Lapse. If within two (2) years of the issuance of the Permit the proposed work described in a conditional use permit has not been substantially completed, the permit shall expire and become void, except that the council may, following recommendation of the planning



City of Elk River

Conditional Use Permit





Background

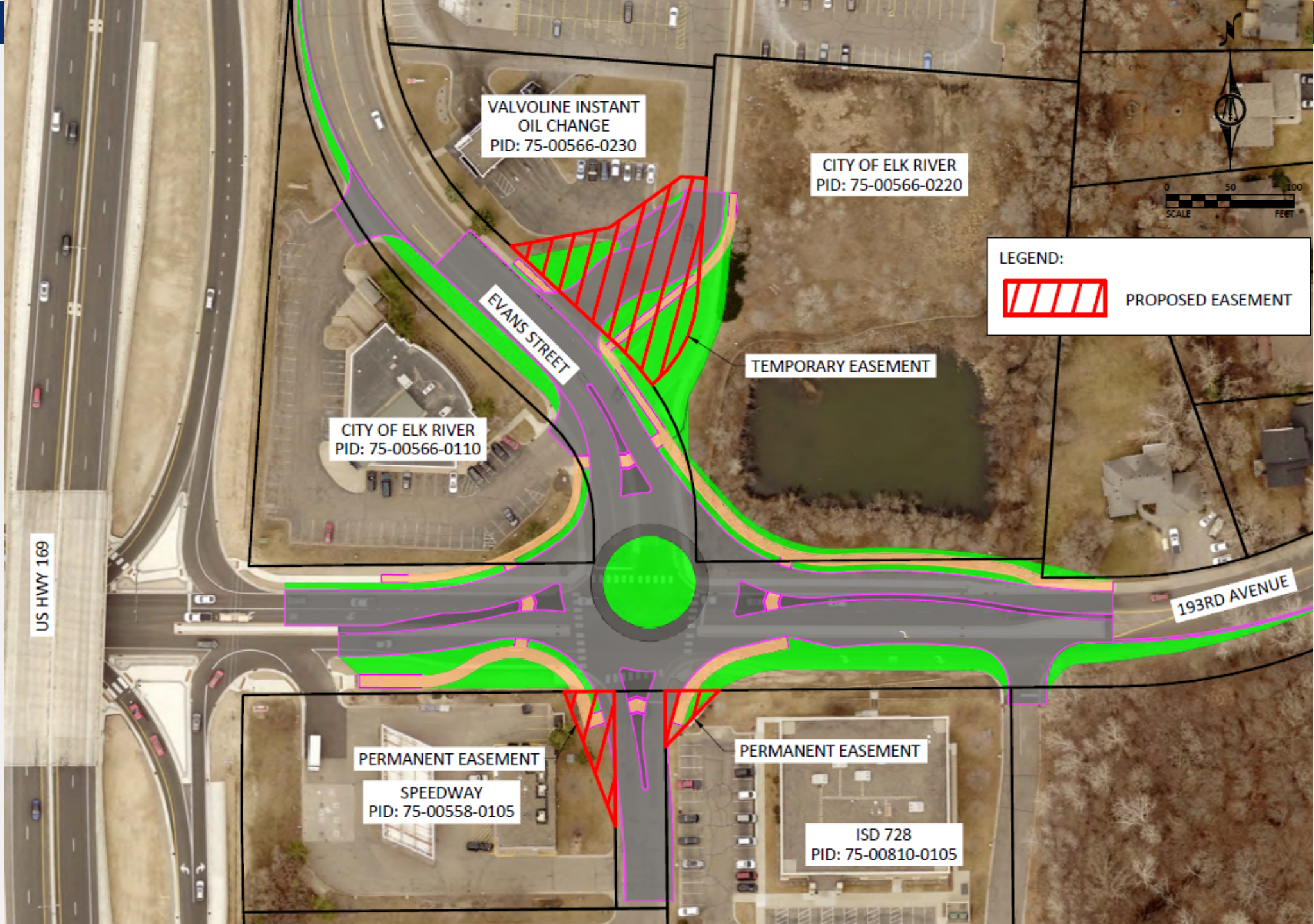
- Ordinance identifies *Liquor establishments, off-sale (municipally owned)* as an allowed use in C-3.
- Updating the PUD to reflect current language as the area is guided for highway business uses

Background

- New municipal liquor store
 - 16,500 sqft
- Access off Evans Street via shared access
- Main entrance on north side
- Loading dock on east side of building
- 51 parking stall required
 - 59 proposed







Planning Commission

- PC held public hearing on July 28, 2026
- No one spoke during PH
 - No additional comments have been received
- Unanimously recommended approval

Action Requested

- Approve, by motion, the conditional use permit for a municipally owned, off-sale liquor store.



75-00566-0210

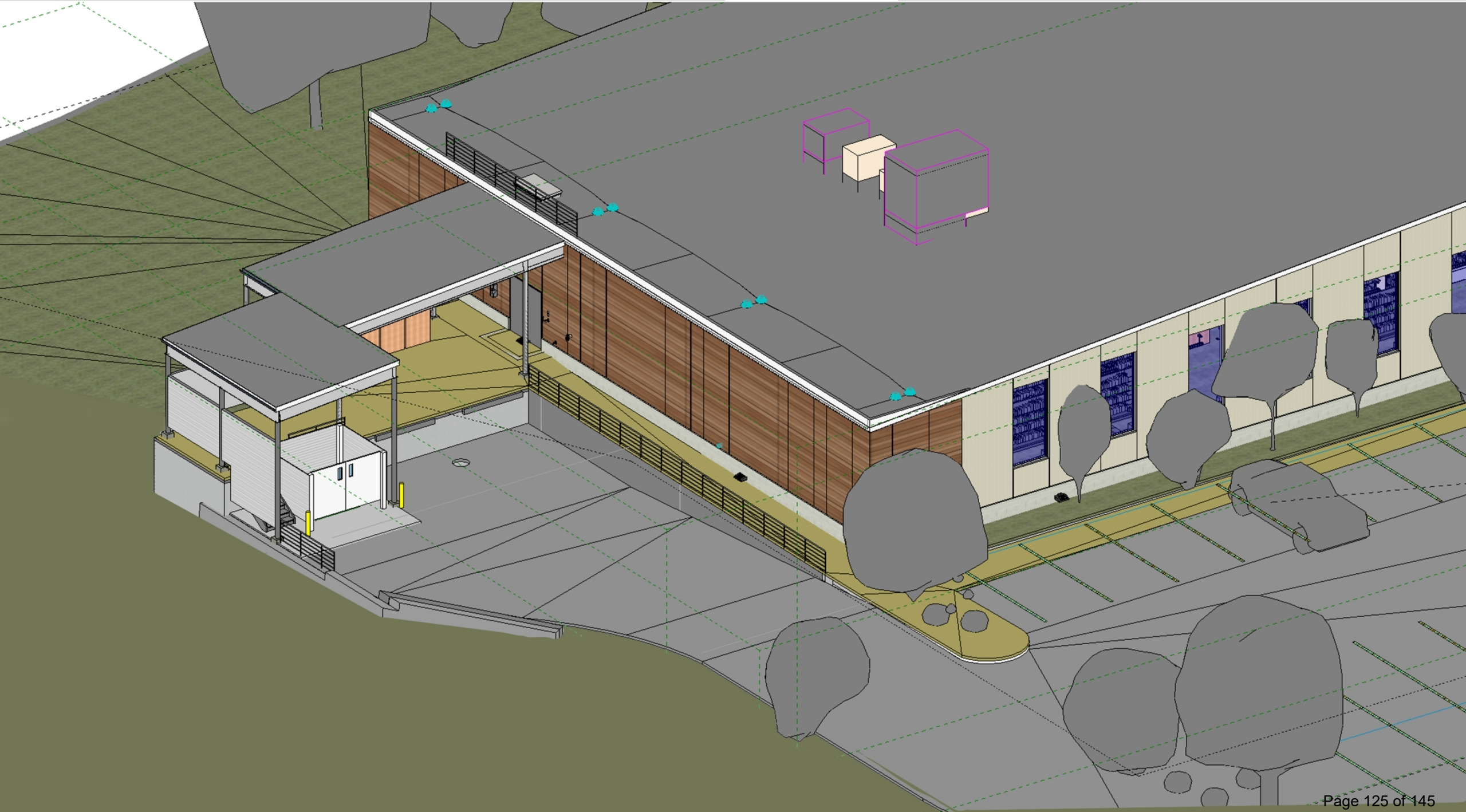
75-00538-0102

75-00538-0104

75-00538-0106

75-00538-0108

1





Request for Action

To
City Council

Item Number
7.2

Meeting Date
August 3, 2026

Prepared By
Zack Carlton, Community Development Director

Item Description
Conditional Use Permit: Data Center, Michael
Margulies - 19178 Industrial Blvd NW

Reviewed by
Cal Portner
Justin Dunford

Action Requested
The application has been withdrawn, and no action is required.

Background/Discussion
On July 10, 2026, the applicant formally withdrew their ordinance amendment and Conditional Use Permit applications. As the applicant has chosen to remove these items from consideration, no action, discussion, or public hearing is required.

Including this item on the agenda is a formality of the public hearing process.

Financial Impact
None

Mission/Policy/Goal
Reflect the culture of citizens and what is important.

Attachments
I. Withdrawal Email 7-10-2026

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Re- Elk River Capital--Application for Ordinance Amendment and Conditional Use Permit

From Michael Margulies <michaelmargulies7@gmail.com>

Date Fri 7/10/2026 5:19 PM

To Zachary Carlton <zcarlton@ElkRiverMN.gov>

Cc Ned Abdul <ned@swervo.com>

Zach:

On April 27, 2026, Newton RES LLC, on behalf of Elk River Capital, LLC filed (a) an application for an Amendment to amend Elk River City Code Section 30-1293(d) to add data center use as a conditional use in the L-1 (Light Industrial) Zoning District and (b) an application for a conditional use permit to operate a data center at 19178 Industrial Blvd NW (collectively, the "Applications").

This is to advise you that, to the extent the Applications have not been denied by the City Council, the Applications are formally withdrawn as of the date hereof, and the Applicant intends to take no additional action in furtherance of the Applications.

Please confirm receipt of this notice of withdrawal and that it is sufficient to fully terminate the application process.

In the meantime, thank you very much for your hard work on this matter..

Michael S. Margulies, for
Newton RES LLC
(612) 205-0521



Request for Action

To
City Council

Item Number
8.1

Meeting Date
August 3, 2026

Prepared By
Zack Carlton, Community Development Director

Item Description
Ordinance 26-17: Data Center Moratorium

Reviewed by
Cal Portner
Justin Dunford

Action Requested

Adopt, by motion, Ordinance 26-17 establishing a one-year moratorium on the review, approval, and development of data centers in the City of Elk River.

Background/Discussion

On July 6, 2026, the City Council directed staff to prepare a one-year moratorium ordinance prohibiting the review and development of data centers within the city. The City Council cited concerns about long-term environmental impacts, a lack of clarity on noise regulations, and the rapid growth in technology as reasons for requesting a temporary hold on data center development.

City staff, along with the city attorney's office, have prepared the attached moratorium ordinance placing a one-year prohibition on data center development. It also directs staff to conduct a review of the potential impacts of data centers in the city and what standards the city could or should place on their location and construction. Staff will begin the review immediately and schedule additional discussions with the Planning Commission and City Council in the future.

Financial Impact
None

Mission/Policy/Goal
Work with citizens to achieve goals.

Attachments
I. Data Center Moratorium Ordinance

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Ordinance 26-17

An Interim Ordinance Establishing a Moratorium on Land Use Approvals for Data Centers for One Year from the Date of This Ordinance

The City Council of the City of Elk River does hereby ordain as follows:

SECTION 1. BACKGROUND.

1. Minnesota Statutes, Section 462.355, Subd. 4 authorizes a city to enact an interim ordinance for the purpose of considering the adoption or amendment of official controls as defined in chapter 462.
2. Minnesota Statutes, 412.221, subd. 32 empowers the city to enact an interim ordinance under its general police powers to protect the public health, safety, and welfare.
3. The city's zoning ordinance does not currently define data centers, nor does it explicitly allow them in any zoning district.
4. For the purposes of this ordinance, data centers will be defined as follows:
A facility used primarily for the storage, management, processing, and transmission of digital data, which houses computer or network equipment, systems, servers, appliances, and other associated components related to digital data operations. The facility may also include air handlers, power generators, cooling or temperature-control systems, utility substations, and other associated infrastructure necessary for sustained operations.

SECTION 2. FINDINGS.

1. Due to the protentional for significant environmental impacts, the evolving needs of data center technologies, and the lack of clarity with the city's zoning ordinances, there is need for a thorough review of their potential impacts on the community.
2. The city will benefit from establishing its own standards and regulations related to data centers to establish community standards for the review of future data center applications.

SECTION 3. MORATORIUM.

1. A moratorium is hereby imposed throughout the city on data centers, which during the term of this ordinance shall be considered a prohibited use within the city. During the period of the moratorium, all property within the city is subject to the following as it relates to data centers:

- a. No building permits shall be issued for the construction, reconstruction, alteration, or expansion of any structure in support of a data center.
- b. No proposal for rezoning (which includes planned unit developments) or Comprehensive Plan amendment for a data center shall be reviewed.
- c. No application for the establishment or expansion of a data center shall be accepted, processed or approved.

SECTION 4. STUDY

- 1. The Community Development Department is directed to conduct a review to evaluate the impacts of data centers within the community and prepare a draft zoning ordinance regarding their location and development standards.
- 2. The draft ordinance will be brought to the Planning Commission for their review and recommendation to the City Council.

SECTION 5. ENFORCEMENT. The city may enforce this Ordinance by mandamus, injunctive relief, or other appropriate civil remedy in any court of competent jurisdiction. The City Council hereby authorizes the City Administrator, in consultation with the City Attorney, to initiate any legal action deemed necessary to secure compliance with this Ordinance.

SECTION 6. TERM. Unless earlier rescinded by the City Council, the moratorium established under this Ordinance shall remain in effect until twelve (12) months from its effective date, at which point, it will automatically expire.

SECTION 7. EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage by the City Council and publication.

Passed and adopted by the City Council of the City of Elk River this 3rd day of August, 2026.

John J. Dietz, Mayor

ATTEST:

Justin Dunford, City Clerk



Request for Action

To
City Council

Item Number
8.2

Meeting Date
August 3, 2026

Prepared By
Jolene Richter, Deputy Clerk

Item Description
Discuss Work Session Items

Reviewed by
Cal Portner
Justin Dunford

Action Requested

Review work session items listed below and identify future work session topics.

Background/Discussion

Work sessions will be added to the end of regular meetings on the first and third Mondays as needed. At the first Council meeting of each month, staff will present a list of future work session topics for the Council to review.

Proposed work session topics are as follows:

- Public Safety grant expenditure update
- Review of zoning north of 197th Ave and the gravel mining area following Highway 169 construction
- Update of traffic light timing along Highway 169
- Education on the controversy over data centers
- Joint meeting with Sherburne County
- Deer hunting firearms (August 17)
- Update on yard waste program (August 17)
- Financial impact of construction projects on businesses
- Review of new residential housing developments and impact on public works services

Financial Impact
N/A

Mission/Policy/Goal

Responsibly grow, meet changing needs (agile), and ethical, efficient, and responsible.

Attachments
None

The Elk River Vision

A welcoming community with revolutionary and spirited resourcefulness, exceptional service, and community engagement that encourages and inspires prosperity



Request for Action

To
City Council

Item Number
9.1

Meeting Date
August 3, 2026

Prepared By
Jolene Richter, Deputy Clerk

Item Description
Council Liaison Updates

Reviewed by
Cal Portner
Justin Dunford

Action Requested
Councilmembers to provide liaison updates.

Background/Discussion

The Mayor and Councilmembers serve as liaisons to multiple committees and commissions. The first meeting of the month provides an opportunity for the Council to provide updates on the work of those committees and commissions.

- **Community Event Center Commission** – CM Beyer
- **Heritage Preservation Commission** – CM Calva
- **Parks and Recreation Commission** – CM Grupa
- **Planning Commission** – CM Wagner
- **Housing and Redevelopment Authority** - Mayor Dietz
- **Utilities Commission** – Mayor Dietz
- **Region 7W** – Mayor Dietz

Other Committees, Commissions, etc.

Financial Impact
None

Mission/Policy/Goal
The City of Elk River Mission Statement.

Attachments
None

The Elk River Vision

A welcoming community with revolutionary and spirited resourcefulness, exceptional service, and community engagement that encourages and inspires prosperity



Request for Action

To
City Council

Item Number
11.1

Meeting Date
August 3, 2026

Prepared By
Justin Dunford, City Clerk

Item Description
Administration Offices and Cubicles

Reviewed by
Cal Portner
Justin Dunford

Action Requested

Receive information, discuss, and provide staff direction for the addition of two cubicles in City Hall.

Background/Discussion

Currently, half of the Communications Division works in the cable/recording area of City Hall, while the other half works in the Administration area of City Hall.

To facilitate team cohesion and more efficient workflow, it is best to have all four members of Communications working in the same area. To accomplish this, two cubicles would be created in the Records Area of City Hall, which is currently not in use, to house the Deputy City Clerk and Records Specialist.

Financial Impact

\$19,841.94 from the Building Reserve Fund.

Mission/Policy/Goal

Meet changing needs - agile.

Attachments

1. Fluid Interiors Quote
2. Two Workstation Designs

The Elk River Vision

A welcoming community with revolutionary and spirited resourcefulness, exceptional service, and community engagement that encourages and inspires prosperity

Project: 46888
Proj Desc: City Hall Workstation adds

Quote: 46888.001
Status: New

Sold To: 2140-01
City of Elk River
13065 Orono Parkway
Elk River, MN 55330
Attention: Butch Pelarski

Bill To: 2140-01
City of Elk River
13065 Orono Parkway
Elk River, MN 55330
Attention: Elk River AP

Ship To: 2140-01
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13065 Orono Parkway
Elk River, MN 55330
Attention: Butch Pelarski
Phone: (763) 635-1127
Email: bpelarski@ElkriverMN.gov

Date Entered	Customer PO	Salesperson	FOB	Terms
07/23/2026		Kris Root	D	Net 35 Days

Line	Loc	Item Number	Description	Order Qty	Unit Price	Extended
1	01	TARIFF - COMMENT	TARIFFS & RELATED SURCHARGES NOT KNOWN OR INCLUDED AT TIME OF PRICING WILL BE INVOICED SEPARATELY.	0	0.00	0.00
2	01	DISCLAIMER - PRODUCT	PLEASE BE AWARE THAT FLUID CANNOT CONTROL MANUFACTURERS ABILITY TO FULFILL ORDERS PER ORIGINAL LEAD TIMES PRODUCTION CAPABILITIES. PLEASE REFER TO THE DELIVERY SECTION OF THE TERMS AND CONDITIONS FOR DISCLAIMERS.	0	0.00	0.00
3	01	DESIGN/SPECIFICATION - FLUID	DESIGN/SPECIFICATION - FLUID Fluid Design Services of: Preliminary Interior Fit Planning LAYOUTS, Field Site Verification, Furniture/Finish Specification, 3D VISUALS, Proposed Power Plan, and Installation Plans.	1	500.00	500.00
4	01	EUER-153P-GS0S	TRIPLEX RECEPTACLE, 15 AMP, 332, CM 2 WS ADD Options: ,TR-K-CHARCOAL, GRADE A	1	103.65	103.65
5	01	J2HG-6424-SSJR	X SERIES PST,HNGDDR,64.5HX24WX24D,F/F,VALET,RH,PTDDW R,PTD/STLDR,J PULL STL,REG TOP,GLIDE 2 WS ADD Options: ,TR-K-CHARCOAL, GRADE A ,LR-BL-BLACK, GRADE A	1	1,610.28	1,610.28
6	01	J2HJ-6424-SSJR	X SERIES PST,HNGDDR,64.5HX24WX24D,F/F,VALET,LH,PTDDW R,PTD/STLDR,J PULL STL,REG TOP,GLIDE 2 WS ADD Options: ,TR-K-CHARCOAL, GRADE A ,LR-BL-BLACK, GRADE A	1	1,610.28	1,610.28
7	01	JLPD-0236-SJA	X SERIES,27.5"H X 36"W,LATERAL FILE,FILE,PTD DRAWER FRONT,PROUD,PTD LOCK BAR,ATTACHED,J PULL,GLIDES 2 WS ADD Options: ,TR-K-CHARCOAL, GRADE A ,LR-BL-BLACK, GRADE A	2	631.21	1,262.42
8	01	JPAH-24-SJ	X SERIES,PEDESTAL,ATTACHED,B/B/F,24"D,PTDDRWFR T, STL LKRL,J PULL 2 WS ADD Options: ,TR-K-CHARCOAL, GRADE A ,LR-BL-BLACK, GRADE A	2	348.12	696.24
10	01	LUTN-0017-19ULDN	LIGHT, TASK, LED,ADAPT,17", STAND ALONE,18 WATT,9 CORD 2 WS ADD	4	137.85	551.40
11	01	UZFS-1630-PML	COMPOSE ,UPPER STORAGE,30"W,PAINTED FRONT,PANEL MOUNT,HINGE,LOCKING 2 WS ADD Options: ,TR-K-CHARCOAL, GRADE A ,TR-K-CHARCOAL, GRADE A ,LR-BL-BLACK, GRADE A	4	366.31	1,465.24
12	01	UZSN-0848-PM	COMPOSE,SHELF,STD MOUNT,48W 2 WS ADD	4	132.23	528.92

Project: 46888
Proj Desc: City Hall Workstation adds

Quote: 46888.001
Status: New

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 Attention: Butch Pelarski

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Date Entered	Customer PO	Salesperson	FOB	Terms
07/23/2026		Kris Root	D	Net 35 Days

Line	Loc	Item Number	Description	Order Qty	Unit Price	Extended
			Options: ,TR-K-CHARCOAL, GRADE A			
13	01	VZAD-0000-R	ELEC COMP, DATA BLANK COVER 2 WS ADD	8	3.20	25.60
			Options: ,TR-K-CHARCOAL, GRADE A			
14	01	VZAL-6600	COMPOSE, VERTICAL LIGHT BLOCK, 66IN 2 WS ADD	2	2.94	5.88
15	01	VZAR-0000	ELEC COMP, RECEPTACLE BLANK COVER, COMPOSE/PREMISE 2 WS ADD	1	3.20	3.20
			Options: ,TR-K-CHARCOAL, GRADE A			
16	01	VZAT-6600	COMPOSE, WALL TRACK, 11 HOLES, 66IN. HIGH 2 WS ADD	6	52.13	312.78
			Options: ,TR-K-CHARCOAL, GRADE A			
17	01	VZCC-0024-HS	COMPOSE, TOP TRIM 24IN. W, STL, PNL FRAME 2 WS ADD	2	23.86	47.72
			Options: ,TR-K-CHARCOAL, GRADE A			
18	01	VZCC-0030-HS	COMPOSE, TOP TRIM 30IN. W, STL, PNL FRAME 2 WS ADD	2	26.20	52.40
			Options: ,TR-K-CHARCOAL, GRADE A			
19	01	VZCC-0048-HS	COMPOSE, TOP TRIM 48IN. W, STL, PNL FRAME 2 WS ADD	1	33.21	33.21
			Options: ,TR-K-CHARCOAL, GRADE A			
20	01	VZCC-0096-HS	COMPOSE, TOP TRIM 96IN. W, STL, PNL FRAME 2 WS ADD	1	62.36	62.36
			Options: ,TR-K-CHARCOAL, GRADE A			
21	01	VZCE-6600-H	COMPOSE, PANEL TRIM, END-OF-RUN 66IN. H, STEEL 2 WS ADD	4	36.14	144.56
			Options: ,TR-K-CHARCOAL, GRADE A			
22	01	VZCT-6600-H	COMPOSE, CONNECTOR TRIM, CORNER, 3-WAY 66IN. H, STEEL 2 WS ADD	1	124.02	124.02
			Options: ,TR-K-CHARCOAL, GRADE A ,TR-K-CHARCOAL, GRADE A			
23	01	VZCW-0000-P	COMPOSE, WALL MOUNT, FITS ALL HEIGHTS 2 WS ADD	3	40.54	121.62
24	01	VZEB-0000-3	COMPOSE, BASE FEED MODULE, 3CIR, 332 2 WS ADD	1	183.29	183.29
25	01	WUCC-0004	CASEGOODS, CONVERGENT SUPPORT COLUMN 2 WS ADD	2	145.07	290.14
			Options: ,TR-K-CHARCOAL, GRADE A			
26	01	WUCD-4860-LJSAL4	WORKSURFACE, CORNER 90 DEG WRAP D-SHAPE, 48DX60W, LAM, EDGE BAND, STD CORE, NOTCHED, LEFT, 24 2 WS ADD	1	518.76	518.76
			Options: ,H-E15-RIVER CHERRY GRD A ,HP-E15-RIVER CHERRY GRD A			

Project: 46888
Proj Desc: City Hall Workstation adds

Quote: 46888.001
Status: New

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Date Entered	Customer PO	Salesperson	FOB	Terms
07/23/2026		Kris Root	D	Net 35 Days

Line	Loc	Item Number	Description	Order Qty	Unit Price	Extended
27	01	WUCD-4860-LJSAR4	WORKSURFACE,CORNER 90 DEG WRAP D-SHAPE,48DX60W,LAM,EDGE BAND,STD CORE,NOTCHED,RIGHT,24 2 WS ADD Options: ,H-E15-RIVER CHERRY GRD A ,HP-E15-RIVER CHERRY GRD A	1	518.76	518.76
28	01	WURA-2448-LJSA	WORKSURFACE,RECT,24DX48W,LAM,EDGE BAND,STD CORE,NOTCHED 2 WS ADD Options: ,H-E15-RIVER CHERRY GRD A ,HP-E15-RIVER CHERRY GRD A	2	200.02	400.04
29	01	WURA-2478-LJSA	WORKSURFACE,RECT,24DX78W,LAM,EDGE BAND,STD CORE,NOTCHED 2 WS ADD Options: ,H-E15-RIVER CHERRY GRD A ,HP-E15-RIVER CHERRY GRD A	2	275.19	550.38
30	01	ZUBF-0000-PN	FLUSH MOUNT PLATE 2 WS ADD	4	11.96	47.84
31	01	ZZBA-0000-PL	SIDE/CORNER BRACKET,LH 2 WS ADD	1	10.32	10.32
32	01	ZZBA-0000-PR	SIDE/CORNER BRACKET,RH 2 WS ADD	1	10.32	10.32
33	01	ZZBD-1600-PP	COMPOSE, CNTLVR BRKT,16IN.D,BH 2 WS ADD	5	54.41	272.05
34	01	VZAL-0024	COMPOSE, ALIGNER/LIGHT BLOCK, 24IN 2 WS ADD	2	25.05	50.10
35	01	VZFF-6624-NNBNR	COMPOSE, FRM,66HX24W,BS NOPWR,BSTRM/NOBSTRM,NO BLT PWR,STD 2 WS ADD Options: ,TR-K-CHARCOAL GRD A ,TR-K-CHARCOAL GRD A	2	194.92	389.84
36	01	VZTI-3224-DNN	COMPOSE,SINGLE TILE,32IN.HX24IN.W,LAMINATE,STD CORE,NO TECH 2 WS ADD Options: ,H-E15-RIVER CHERRY GRD A ,HP-E15-RIVER CHERRY GRD A	2	166.13	332.26
37	01	VZTI-3224-FNN	COMPOSE,SINGLE TILE,32IN.HX24IN.W,FABRIC/TACKABLE,STD CORE,NO TECH 2 WS ADD Options: (PY)-TAILORED ,PY-BU-TAILED - BUTTONS, GRADE A	2	68.98	137.96
38	01	VZTI-5624-FNN	COMPOSE,SINGLE TILE,56IN.HX24IN.W,FABRIC/TACKABLE,STD CORE,NO TECH 2 WS ADD Options: (PY)-TAILORED ,PY-BU-TAILED - BUTTONS, GRADE A	2	104.73	209.46
39	01	VZAL-0030	COMPOSE, ALIGNER/LIGHT BLOCK, 30IN 2 WS ADD	2	26.22	52.44

Project: 46888
Proj Desc: City Hall Workstation adds

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Date Entered	Customer PO	Salesperson	FOB	Terms
07/23/2026		Kris Root	D	Net 35 Days

Line	Loc	Item Number	Description	Order Qty	Unit Price	Extended
40	01	VZFF-6630-NNBNR	COMPOSE, FRM,66HX30W,BS NOPWR,BSTRM/NOBSTRM,NO BLT PWR,STD 2 WS ADD Options: ,TR-K-CHARCOAL GRD A ,TR-K-CHARCOAL GRD A	2	203.30	406.60
41	01	VZTI-3230-DNN	COMPOSE,SINGLE TILE,32IN.HX30IN.W,LAMINATE,STD CORE,NO TECH 2 WS ADD Options: ,H-E15-RIVER CHERRY GRD A ,HP-E15-RIVER CHERRY GRD A	2	186.95	373.90
42	01	VZTI-3230-FNN	COMPOSE,SINGLE TILE,32IN.HX30IN.W,FABRIC/TACKABLE,STD CORE,NO TECH 2 WS ADD Options: (PY)-TAILORED ,PY-BU-TAILED - BUTTONS, GRADE A	2	76.66	153.32
43	01	VZTI-5630-FNN	COMPOSE,SINGLE TILE,56IN.HX30IN.W,FABRIC/TACKABLE,STD CORE,NO TECH 2 WS ADD Options: (PY)-TAILORED ,PY-BU-TAILED - BUTTONS, GRADE A	2	117.73	235.46
44	01	VZFF-6648-N3HHNR	COMPOSE, FRM,66HX48W,BS 3CIR,BS CVHL/CVHL,NO BLT PWR,STD 2 WS ADD Options: ,TR-K-CHARCOAL, GRADE A ,TR-K-CHARCOAL, GRADE A ,TR-K-CHARCOAL, GRADE A	2	351.13	702.26
45	01	VZTI-5648-FNC	COMPOSE,SINGLE TILE,56IN.HX48IN.W,FABRIC/TACKABLE,STD CORE,NO TECH 2 WS ADD Options: (PY)-TAILORED ,PY-BU-TAILED - BUTTONS, GRADE A	4	156.72	626.88
46	01	VZFF-6648-NNBBNR	COMPOSE, FRM,66HX48W,BS NOPWR,BSTRM/BSTRM,NO BLT PWR,STD 2 WS ADD Options: ,TR-K-CHARCOAL GRD A ,TR-K-CHARCOAL GRD A ,TR-K-CHARCOAL GRD A	1	241.45	241.45
47	01	VZTI-5648-FNC	COMPOSE,SINGLE TILE,56IN.HX48IN.W,FABRIC/TACKABLE,STD CORE,NO TECH 2 WS ADD Options: (PY)-TAILORED GRD A ,PY-BU-BUTTONS GRD A	2	156.72	313.44
48	01	SURCHARGE - FLUID	FLUID LOGISTICS MANAGEMENT	1	157.89	157.89
49	01	NU LABOR - QUOTED	Labor assumes Non-Union to receive, deliver and install during Regular Hours, No Stair Carry, FLOOR 1 INSTALL. Existing furniture product is removed by other/client. space is free & clear for new furniture. Scope of work details per attached approval plans:	1	3,395.00	3,395.00

Fluid Interiors
 100 North 6th Street
 Suite 100A
 Minneapolis, MN 55403
 Phone: 612-746-8700
 Fax: 612-746-8701
 Email/Web: www.fluidinteriors.com

Project: 46888
Proj Desc: City Hall Workstation adds

Quote: 46888.001
Status: New

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Date Entered	Customer PO	Salesperson	FOB	Terms
07/23/2026		Kris Root	D	Net 35 Days

Line	Loc	Item Number	Description	Order Qty	Unit Price	Extended
Subtotal						19,841.94
Total Tax						0.00
TOTAL AMOUNT -						19,841.94
Deposit Required :						9,920.97

Project Notes:

Workstation adds to City Hall open office



Fluid Interiors
100 North 6th Street
Suite 100A
Minneapolis, MN 55403
Phone: 612-746-8700
Fax: 612-746-8701
Email/Web: www.fluidinteriors.com

Quotation

Page: 6 of 6

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Date Entered	Customer PO	Salesperson	FOB	Terms
07/23/2026		Kris Root	D	Net 35 Days

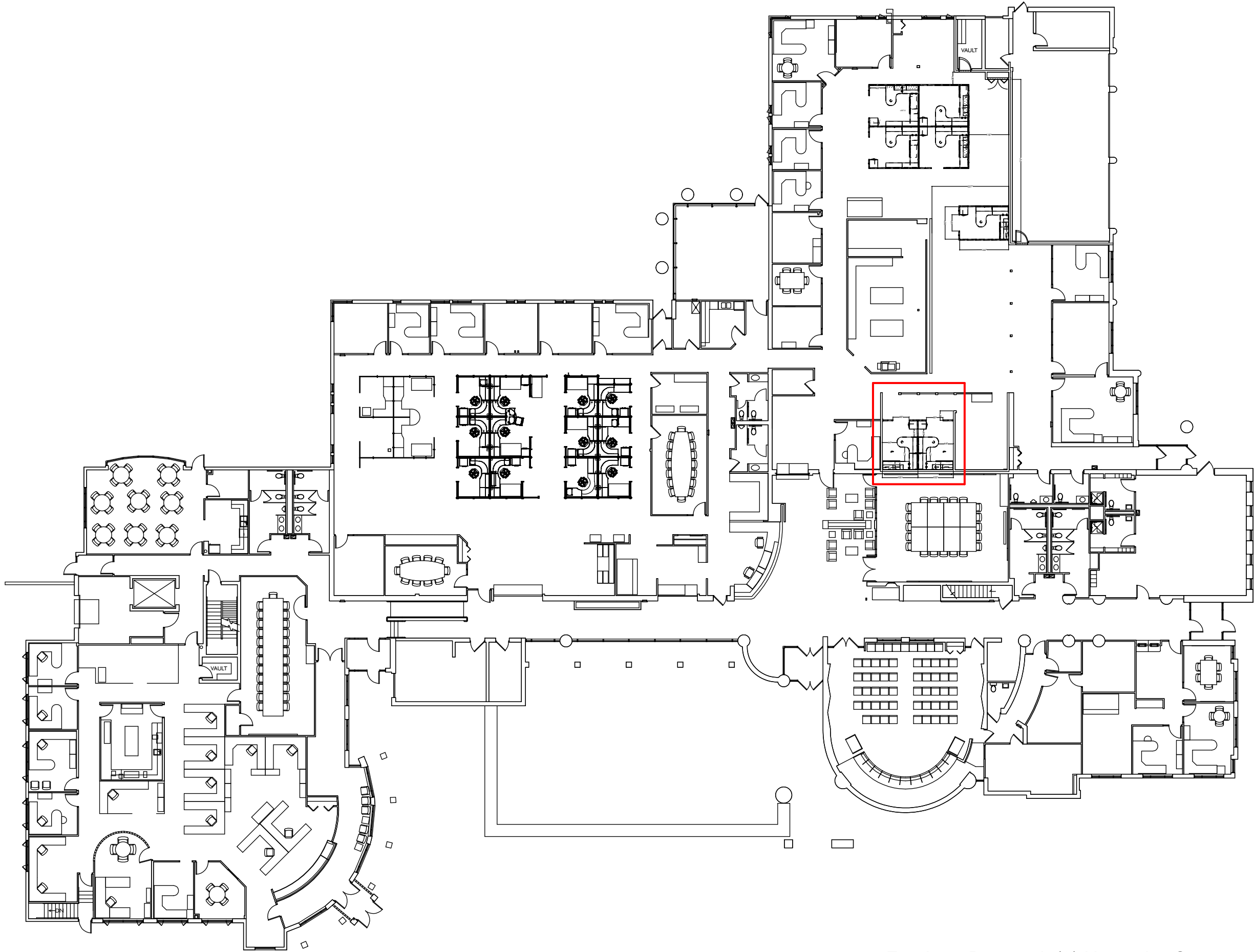
This Quote will expire on: August 07, 2026

Signature	Title	Date
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Key Plan - Workstation Adds

NTS

Furniture Proposal: (2) Haworth - Compose Workstaions



FLUID

100 NORTH 6TH STREET
SUITE 100A
MINNEAPOLIS, MN
55403
FLUIDINTERIORS.COM

REV	DATE	REVISION DESCRIPTION	DWN
1	05/23/2026		ML
2	07/16/2026		ML

CLIENT APPROVAL

- ☐ APPROVED DRAWING PACKAGE
☐ APPROVED AS NOTED
☐ REVISED, RESUBMIT

SIGNATURE PRINT NAME DATE

DESIGNER: MARYA LO
DESIGNER NO: 612-746-8757
ACCT EXEC: KRIS ROOT
ACCT EXEC NO: 612-741-7125
PROJ CORD: JENNA VICK
PROJ MNGR NO: 612-237-3878
DATE: 5/23/26 SCALE: 1/4" = 1'-0"
PROJECT NO: 46888

City of Elk River - City Hall

13065 Orono Parkway MN 55330
Elk River

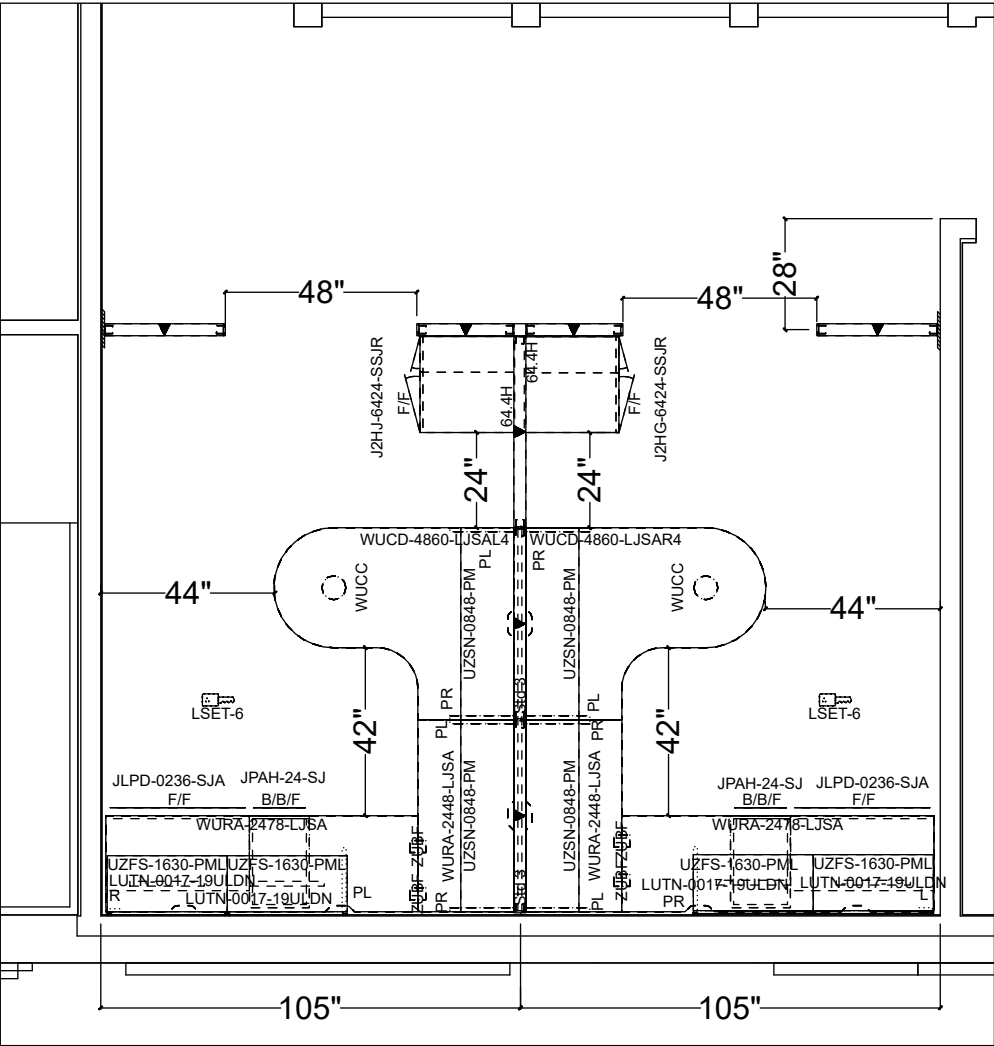
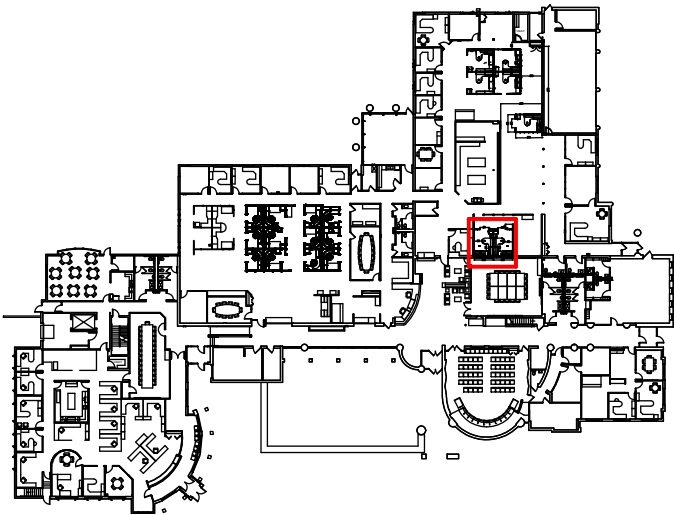
Key Plan - Workstation Adds

PAGE NO:

1/3

Furniture Proposal: (2) Haworth - Compose Workstations

- (2) 24" x 24" x 64" Personal Storage Tower, Locker, File/File, Storage Combo Unit
- (2) 48" x 60" P-shaped Worksurfaces
- (2) 24" x 48" Worksurfaces
- (2) 24" x 78" Worksurfaces
- (2) File/File Lateral Files, 36"
- (2) Box/Box/File Pedestals
- (4) 48" Shelves, Panel Mounted
- (4) 30" Overhead Storage Units with LED task light, Wall mounted
- (4) Flush mount plates
- (2) Lockset-6
- 66"H Powered Panels down the center spine
- (3) Triplex receptacles per user
- (1) Basefeed Whip
- Wall mounted panels
- Wall track for the back wall & overhead storage



Workstation Add

1/4" = 1"

REV	DATE	REVISION DESCRIPTION	DWN	MIL	MIL
1	05/23/2026				
2	07/16/2026				

CLIENT APPROVAL

- ☐ APPROVED DRAWING PACKAGE
- ☐ APPROVED AS NOTED
- ☐ REVISED, RESUBMIT

SIGNATURE PRINT NAME DATE

DESIGNER: MARYA LO
DESIGNER NO: 612-746-8757
ACCT EXEC: KRIS ROOT
ACCT EXEC NO: 612-741-7125
PROJ CORD: JENNA VICK
PROJ MNGR NO: 612-237-3878
DATE: 5/23/26 SCALE: 1/4" = 1'-0"
PROJECT NO: 46888

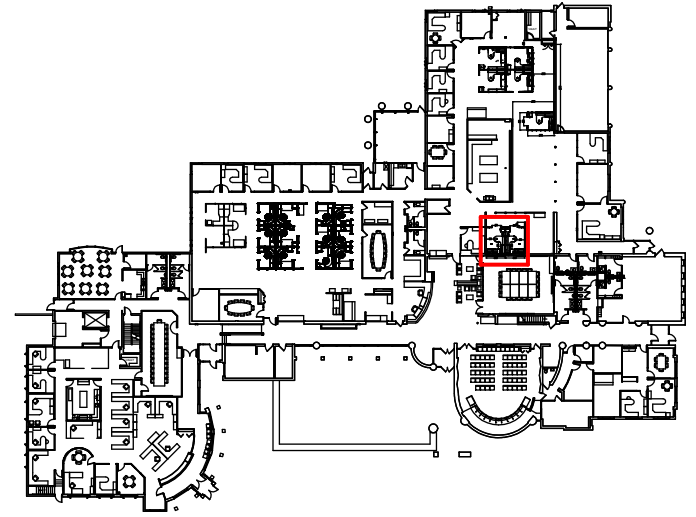
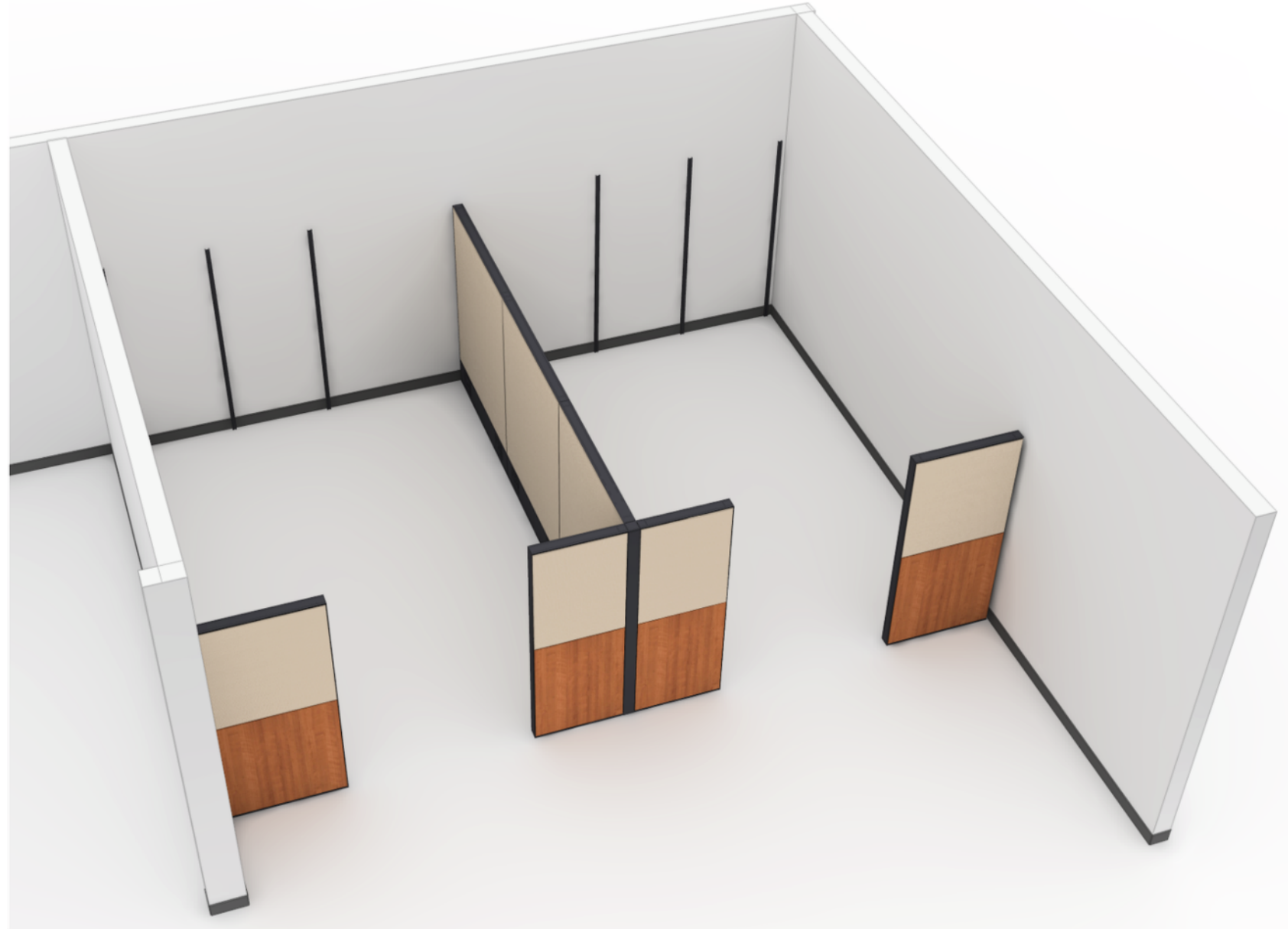
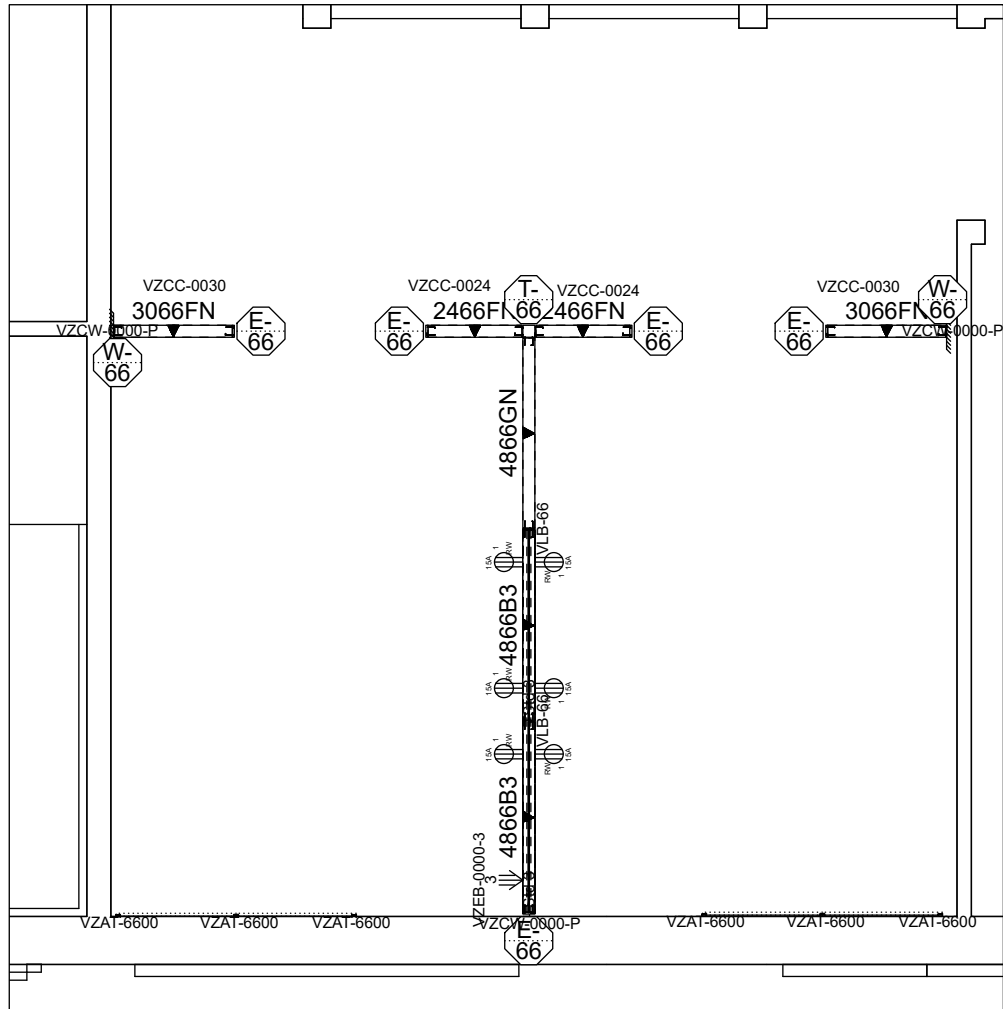
City of Elk River - City Hall

13065 Orono Parkway
Elk River MN 55330

WS Adds - Proposed Layout

Diagram showing the front view of six panels, grouped into three pairs. Each panel is labeled with its type and side, and includes dimensions and part numbers.

- Panel Type 'B' (Left):**
 - Side 'A':** Dimensions 66" (total) and 65" (main body). Part numbers: ,PY-0BU, VZTI-56XX-FNC.
 - Side 'B':** Dimension 65". Part numbers: ,PY-0BU, VZTI-56XX-FNC.
- Panel Type 'F' (Middle):**
 - Side 'A':** Dimensions 66" (total) and 65" (main body). Part numbers: ,PY-0BU, VZTI-56XX-FNC.
 - Side 'B':** Dimensions 65" (total) and 33" (lower section). Part numbers: ,PY-0BU, VZTI-32XX-FNN (top); ,0H-0AM, VZTI-32XX-DNN (bottom).
- Panel Type 'G' (Right):**
 - Side 'A':** Dimensions 66" (total) and 65" (main body). Part numbers: ,PY-0BU, VZTI-56XX-FNC.
 - Side 'B':** Dimension 65". Part numbers: ,PY-0BU, VZTI-56XX-FNC.


$$\overline{1/4'' = 1'}$$

$$\overline{1/4'' = 1'}$$

1	05/23/2026		ML
2	07/16/2026		ML

☐ APPROVED DRAWING PACK

- ☐ APPROVED DRAWING PACKAGE
☐ APPROVED, AS NOTED
☐ REVISED, RESUBMIT

SIGNATURE	PRINT NAME	DATE
-----------	------------	------

DESIGNER NO: 612-746-8757
ACCT EXEC: KRIS ROOT
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PROJ CORD: JENNA VICK
PROJ MNGR NO: 612-237-3878
DATE: 5/23/26 SCALE: 1
PROJECT NO: 46888

CITY OF EIA RIVER - CITY Hall
13065 Orono Parkway

MN 55330

WS Adds - Proposed Layout

PAGE NO:

/3



Request for Action

To
City Council

Item Number
11.2

Meeting Date
August 3, 2026

Prepared By
Zack Carlton, Community Development Director

Item Description
Home Occupations and Cottage Food Producers

Reviewed by
Cal Portner
Justin Dunford

Action Requested

Provide staff with direction regarding possible changes to the city's home occupation ordinance as it relates to the Minnesota Cottage Food Law.

Background/Discussion

In 2015, the state established the Minnesota Cottage Food Law, which allowed people to make and sell baked goods, jams, and canned goods directly to consumers without a commercial food license. The law was expanded in 2021 to allow producers to sell homemade pet food and treats and, in addition to selling at farmers' markets, allowed producers to sell out of their homes where local ordinances allow. Cottage food producers must register with the Minnesota Department of Agriculture and complete food safety training. There are currently 73 registered cottage food producers in the city.

Over the last few years, we have had a handful of residents ask if they could sell cottage food products from their home. The city's current home occupation ordinance prohibits retail sales, and staff has applied that prohibition to cottage food sales made directly from the home. Retail sale prohibitions are common in municipal home occupation ordinances, but some communities have made exceptions for cottage food producers.

Is the City Council interested in creating an exemption to the home occupation retail prohibition for cottage food producers?

Financial Impact
None

Mission/Policy/Goal
Reflect the culture of citizens and what is important.

Attachments
None

The Elk River Vision

A welcoming community with revolutionary and spirited resourcefulness, exceptional service, and community engagement that encourages and inspires prosperity

