



City Council

Regular Meeting & Work Session Agenda

Monday, August 4, 2025

6:30 PM

Elk River City Hall

- Regular meeting in Council Chambers
- Work Session meeting in Upper Town Conference Room immediately following regular meeting

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. CONSIDER AGENDA

4. CONSENT AGENDA

Considered to be routine and noncontroversial and will be approved by one motion. There will be no separate discussion of these items unless there is a request to remove the item from the consent agenda to the regular agenda.

4.1 July 21, 2025, Minutes

4.2 July 28, 2025, Minutes

4.3 Check Register

4.4 Resolution 25-42: Oakwater Ridge Environmental Assessment Worksheet (EAW) Findings

4.5 Resolution 25-43: Premises Permit for Elk River Lions Club

4.6 Hire Police Officer

4.7 Hire Multimedia Specialist

5. OPEN FORUM

An opportunity to provide comments and feedback regarding items not on the agenda. Information provided in Open Forum will not be discussed at this meeting; rather, the information will be referred to staff and/or scheduled for discussion at a future meeting.

6. PRESENTATIONS, AWARDS, AND RECOGNITION

6.1 Proclaim Jennifer Green Day

6.2 Introduction of New Employees

7. PUBLIC HEARINGS

An opportunity for the public to express their opinions and raise questions pertaining to the agenda item. All comments become part of the official public record. For this reason, all comments must be made at the podium so they can be heard and recorded. Comments may also be provided in writing. There will not be deliberations, discussions, or answers to questions until the hearing is closed. It is important to be courteous and allow each presenter to comment before adding additional testimony.

7.1 Ordinance 25-12: Amending the City's Septic System Ordinance

8. GENERAL BUSINESS

Items in which the information is presented by city staff or consultants, then deliberation and action occur. General Business items are not opportunities to receive or provide public input. However, the presiding officer may, at its sole discretion, solicit public feedback.

8.1 Discuss Work Session Items

9. COUNCIL LIAISON UPDATES

9.1 Council Liaison Updates

10. MOTION TO ADJOURN REGULAR MEETING

11. WORK SESSION

Work Sessions are less formal meetings to encourage dialog. Official action or votes are not typically taken. At the conclusion of a discussion, a simple consensus provides staff direction for execution of the item. This portion of the agenda is audio recorded but not video recorded or broadcast. Work Sessions are open to the public; however, visitors who wish to provide input must be invited by the presiding officer, assume a seat at the discussion table and provide their full name and address for the official record.

11.1 Highway 169 Lift Station Backup

11.2 Traffic Safety Officer

11.3 Yard Waste Transfer Site Administration

12. MOTION TO ADJOURN

The Elk River Vision

A welcoming community with revolutionary and spirited resourcefulness, exceptional service, and community engagement that encourages and inspires prosperity





**Meeting of the City Council
Held at the Elk River City Hall
Monday, July 21, 2025**

Members Present: Mayor John Dietz, Councilmember Cory Grupa, Councilmember J. Brian Calva, Councilmember Mike Beyer, Councilmember Jennifer Wagner

Members Absent: None

Staff Present: City Administrator Cal Portner, City Attorney Jared Shepherd, Economic Development Director Brent O'Neil, Business Services Director/Assistant City Administrator Joe Stremcha, Police Chief David Kuhnly, Fire Chief Mark Dickinson, Assistant Fire Chief Joe Libor Jr., Deputy Chief Casey Neumann, Human Resources Manager Lauren Wipper, Community Development Director Zack Carlton, Assistant Facilities Maintenance Supervisor Butch Pelarski, Custodian Chris Sauer, Overlook Chef Tori Lyle, IT Network Specialist Jake Tourville, Benefits & HR Specialist Mike Eichten, and Records Specialist Katie Porath

1. CALL MEETING TO ORDER

Pursuant to due call and notice thereof, the meeting was called to order at 6:35 p.m.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

3. CONSIDER AGENDA

Moved by Councilmember Wagner and seconded by Councilmember Beyer to approve the agenda. Motion carried 5-0.

4. CONSENT AGENDA

Moved by Councilmember Grupa and seconded by Councilmember Wagner to approve the following consent items as outlined in their respective staff reports. Motion carried 5-0.

4.1 July 7, 2025, Minutes

4.2 Check Register

4.3 Resolution 25-40: Final Plat of Bradford Park Second Addition, Lennar

4.4 Purchase of an F-350 Truck for Fire Department

4.5 2025 Deer Herd Management Hunt Rules

4.6 FT Center - Overlook Bartender Position Description

4.7 FT Center - Event Production Worker Position Description

4.8 Hire Fulltime Liquor Store Clerk

4.9 Amendment #1 to Resolution 24-79 Amending the 2025 Compensation Plan for Non-Organized Employees

5. OPEN FORUM

No one appeared for open forum.

6. PRESENTATIONS, AWARDS, AND RECOGNITION

6.1 Introduction of New Employees

Council welcomed various staff to the city.

6.2 City of Elk River Volunteer of the Month

Mayor Dietz presented the July Volunteer of the Month award to John Jordan. He highlighted the following:

- CAER board member since 2020
- CAER board chair for two years
- Also served as Vice Chair and Development Chair for CAER board
- Past member of the security team for Riverside Church
- Former commissioner on the Planning Commission and Heritage Preservation Commission
- Past member and Chair of West Oaks West Homeowners Association
- Past state representative and Brooklyn Park Councilmember
- Past member of the Brooklyn Park Planning Commission

Mayor Dietz commented that, since implementing the Volunteer of the Month award in 2011, 175 people have received an award so far.

7. PUBLIC HEARINGS

7.1 Conditional Use Permit: Changeable Copy Sign, Lamar Outdoor Advertising

The staff report was presented.

Mayor Dietz opened the public hearing. There being no one to speak to this matter, Mayor Dietz closed the public hearing.

Moved by Councilmember Wagner and seconded by Councilmember Beyer to approve the Conditional Use Permit with the following conditions to satisfy the standards set forth in Section 30-654:

1. The sign shall be constructed in accordance with all applicable city and state regulations, including compliance with brightness limits and digital display transition standards.
2. No additional signage shall be added without appropriate review and permitting.
3. The applicant shall provide a survey confirming that the sign location is outside regulated wetlands or demonstrate eligibility for an exemption under the Wetland Conservation Act.
4. Any disturbance to wetland areas shall require formal review and compliance with state and local wetland regulations.
5. The applicant must apply for and receive all state and local permits prior to beginning construction.

Motion carried 5-0.

7.2 Conditional Use Permit: Outdoor Vehicle Storage and Auto Sales, 9672 163rd Ave NW

The staff report was presented.

Mayor Dietz opened the public hearing. There being no one to speak to this matter, Mayor Dietz closed the public hearing.

Moved by Councilmember Grupa and seconded by Councilmember Calva to approve the Conditional Use Permit with the following conditions to satisfy the standards set forth in Section 30-654:

1. All outdoor storage shall follow Section 30-807.
2. The parking and driveway area outside the fenced area shall be bound by B612 curb and gutter.
3. All parking and driving areas must be finished with an approved surface - bituminous, concrete, or compacted Class 5.
4. All areas not identified for parking or driving areas shall be maintained as turfgrass per city standards.
5. A 100% opaque fence shall be installed along the perimeter of the outdoor storage area that is visible from the right-of-way.
6. Except for short-term staging requirements, there shall be no storage of vehicles outside the approved storage area, including the city street, exterior parking area, and landscaped areas.

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7. **Staff approval of all site and civil plans.**
 8. **All motor vehicle repairs, bodywork, or detailing shall only occur inside the building.**
 9. **Exterior doors shall be closed while any motor vehicle repair, body work, or detailing occurs.**
 10. **The storage of damaged or inoperable vehicles shall only be allowed inside the fenced storage area.**

Motion carried 5-0.

7.3 Preliminary Plat: Oakwater Ridge, Capstone Homes - 16330 US Highway 10

The staff report was presented.

Mayor Dietz opened the public hearing.

Matt Barker, Capstone Homes, thanked the Council and staff.

Mayor Dietz closed the public hearing.

Mayor Dietz asked about the timing of improvements to the Highway 10 intersection. Mr. Carlton stated that information would be determined by how many homes are proposed on the final plat and MnDOT's recommendation. The City will work with Capstone to prepare plans through MnDOT then hire a contractor.

Moved by Councilmember Beyer and seconded by Councilmember Wagner to approve the preliminary plat for Oakwater Ridge, subject to the following conditions:

1. **The EAW for Oakwater Ridge must produce a negative finding for an EIS, and all comments from the public comment period must be addressed to the satisfaction of the representative agency.**
2. **Billboards along Highway 10 must be removed as the subdivision is developed and in accordance with City Council resolution 25-31.**
3. **Staff approval of all site, utility, grading, and landscape plans.**
4. **All wet stormwater basins require a 25-foot easement in accordance with setback and buffer requirements outlined in Sec. 30-1852. The buffer must be marked with approved signs.**
5. **Setback lines shown on the preliminary plat must reflect the 45-foot setback required for all wet ponds.**
6. **Trails and other features within the floodplain must comply with the floodplain ordinance standards.**
7. **All temporary dead ends included in future development plans must include signage stating "Future Through Street" and a temporary cul-de-sac when the street will have driveway access.**
8. **Work with Elk River Municipal Utilities (ERMU) to adjust overhead power poles to support the development and future frontage road along Highway 10.**
9. **ERMU requires a per-lot streetlight fee.**

10. The subdivision must be developed in accordance with all requirements included in the Oakwater Ridge Master Plan and consistent with City Council action in their approval on April 7, 2025.
11. The developer and the city must design and install access improvements at Highway 10 and 165th Ave to support the traffic needs of the proposed development.
12. The DNR must provide written approval of the work proposed within the Wild and Scenic River District.
13. Along the property line with the Oliver Kelley Farm, the developer shall provide the following: vegetative screening and a private property sign every 500 feet along the non-wooded boundary, and one private property sign for each residential parcel along the wooded boundary.
14. The developer must also work with Oliver Kelley Farm to resolve any encroachment concerns resulting from the existing fence.
15. Staff and the developer shall work together to resolve addressing and street alignment concerns.

Motion carried 5-0.

7.4 Preliminary Plat: Sherburne Meadows, Sherburne County - 10638 205th Ave NW

The staff report was presented.

Mayor Dietz opened the public hearing.

Sandy Meredith, 20687 Quincy St, expressed concern about the traffic on the roads near her home and felt that the noise and safety would be a concern with the proposed development.

Mayor Dietz stated the City is only considering the preliminary plat, but Sherburne County is responsible for the road development and plan. She could contact the County to express further concerns on the roads and safety.

Mayor Dietz closed the public hearing.

Moved by Councilmember Wagner and seconded by Councilmember Beyer to approve the preliminary plat of Sherburne Meadows, subject to the following conditions:

1. A wetland replacement plan is required and must be completed prior to approval of the final plat.
2. Wetland boundaries identified on the plat may need to be updated after the subject site has received a Notice of Decision from the TEP.
3. If the road is not immediately constructed as a through street, a temporary cul-de-sac will be required at the dead end.
4. Work with Elk River Municipal Utilities (ERMU) to secure required utility permits and coordinate overhead power lines.
5. The final plat must include an easement vacation request for the existing roadway easements.

Motion carried 5-0.

7.5 Resolution 25-41: Plat of Meadow Hills, David Held - 20189 Meadowvale Rd NW

The staff report was presented.

Mayor Dietz opened the public hearing. There being no one to speak to this matter, Mayor Dietz closed the public hearing.

Moved by Councilmember Grupa and seconded by Councilmember Wagner to adopt Resolution 25-41 approving the plat of Meadow Hills, subject to the following conditions:

- 1. The boundary line adjustment establishing the north lot line must be recorded before the plat of Meadow Hills.**
- 2. All wetland permitting related to the proposed impacts must be approved prior to releasing the final plat for recording.**
- 3. The driveways must be located in accordance with Sherburne County access spacing requirements.**
- 4. All conditions related to the approval of the wetland buffer variance, Case No. V 25-08, must be met prior to issuing building permits.**
- 5. Park dedication shall be paid for two single-family lots.**

Motion carried 5-0.

7.6 Conditional Use Permit (Revocation): Carnova, 17242 Ulysses Street

The public hearing was continued from the June 16, 2025 City Council meeting.

Mr. Carlton reviewed that the applicant had begun clean-up on the property and applied for a new Conditional Use Permit. The new CUP will go to the Planning Commission on July 22, 2025, and return to the August 18, 2025, City Council meeting.

Mayor Dietz closed the public hearing.

8. GENERAL BUSINESS

8.1 2026 Benefit Level for Elk River Fire Relief Association

The staff report was presented.

Mayor Dietz explained that the City maintains a balance in the fund that would pay for every firefighter if they retired today. If there is extra in the fund, it could be redistributed back to the firefighters for their benefit. Mayor Dietz added that the only negative outcome could be that some long-time firefighters may retire once the increase is in effect on January 1, 2026.

Moved by Councilmember Wagner and seconded by Councilmember Grupa to approve an increase for the Elk River Fire Relief Association (ERFRA) benefit level to \$10,750 per year of service, effective January 1, 2026. Motion carried 5-0.

8.2 Sigma Tactical Wellness Heart Testing

Police Chief Kuhnly presented the staff report and outlined the challenges facing officer health. A combination of shift work and emergency response may contribute to health issues at an earlier age than the national average. The testing would be paid for by the public safety aid grant and would be voluntary.

The Council discussed the possibility of budgeting for long-term testing every few years. Police Chief Kuhnly wanted to remain open to other wellness services instead of investing so much of the funds into this test.

The Council will continue to receive information from the Police Chief on future uses of the public safety grant. The Council reached consensus on spending the funds on Sigma Tactical Wellness Heart Testing.

9. MOTION TO ADJOURN REGULAR MEETING

The regular meeting adjourned at 7:30 p.m. Mayor Dietz called the work session to order at 7:34 p.m.

Moved by Councilmember Calva and seconded by Councilmember Beyer to adjourn the regular meeting. Motion carried 5-0.

10. WORK SESSION

10.1 Compensation Plan Study

The staff report was presented.

The Council agreed that Mr. Portner and Ms. Wipper are knowledgeable and equipped to conduct a compensation plan study without hiring a consultant. The study would primarily affect non-union positions.

10.2 Update on Fire Station 1 Architectural Design

The staff report was presented.

Brooke Jacobson, Principal at C&H Architects, gave an update on the Fire Station #1 concept design.

Mayor Dietz commented that the site address should not be mentioned.

Councilmember Wagner asked how the public space was being used. Fire Chief Dickinson stated that community groups and schools use the space.

Fire Chief Dickinson stated that they are trying to design the station for the next 80-100 years.

Councilmember Calva left the meeting at 8:00 p.m.

Councilmember Beyer asked if the new fire station would have training mechanisms. Fire Chief Dickinson responded that the new station would not be needed since Fire Station #3 has so many. This

would help the station be more fiscally responsible.

Fire Chief Dickinson stated that the new station would have five apparatus bays for fire and three for ambulance, which would all be full on day one.

Councilmember Calva returned to the meeting at 8:03 p.m.

Mayor Dietz asked if the ambulance service needed three bays and if they would contribute financially. Mr. Portner responded that the City maintains a partnership with the ambulance service.

Mayor Dietz asked about the potential cost of the project. Ms. Jacobson responded that the next step would be to bring someone onto the project to figure out costs.

Mayor Dietz asked if the public had been informed that a new fire station is being built. Fire Chief Dickinson stated that people are talking about it, but it has yet to be publicized. Assistant Fire Chief Libor added that there was an article in the Star News a couple of months ago regarding the fire station. Councilmember Calva added that there was some negative public perception in Otsego when they began planning their fire station without informing the public. Mr. Portner felt that Elk River was different since there has been a fire department for decades, whereas Otsego is just starting its fire department.

Councilmember Wagner felt that residents wouldn't be upset about building a new station until they found out the cost. Councilmember Beyer added that he would like the Council to receive a bulleted list of information about why the City needs a new fire station, so they can be "armed". Mayor Dietz encouraged the architect to come to the meetings periodically so that the Council could address any questions or changes as soon as possible.

Fire Chief Dickinson asked for permission to go out for an RFP to hire a construction manager. Mr. Stremcha added that the City would like to use the same construction manager for both the fire station and the Cannabound/Northbound building. This may save on costs.

Councilmember Grupa stated he did not want the two projects combined when asking residents for funding.

Councilmember Wagner asked when she could provide input on the design of the Cannabound/Northbound store. She felt the design looked "neon, not classy".

II. MOTION TO ADJOURN

Councilmember Wagner encouraged the other members to do a more cohesive job of making motions.

Moved by Councilmember Wagner and seconded by Councilmember Grupa to adjourn the meeting of City Council. Motion carried 5-0.

The meeting adjourned at 8:21 p.m.

Minutes prepared by Katie Porath.

John J. Dietz, Mayor

Tina Allard, City Clerk

DRAFT



**Meeting of the City Council
Held at the Elk River City Hall
Monday, July 28, 2025**

Members Present: Mayor John Dietz, Councilmember Cory Grupa, Councilmember J. Brian Calva, Councilmember Mike Beyer, Councilmember Jennifer Wagner. Councilmember Beyer Appeared via Interactive Technology

Members Absent: None

Staff Present: City Administrator Cal Portner, Business Services Director/Assistant City Administrator Joe Stremcha, Public Works Director/Chief Engineer Justin Femrite, Facilities Maintenance Superintendent Gary Lore, Engineering Project Manager Ryan Sandhoefner, Environmental Services/Projects Specialist Joe Hale, Park Division Foreman Josh Bass, Street Division Foreman Chris Teff, Wastewater Treatment Chief Operator Matt Stevens, Park and Recreation Manager Jeff Shelby, Liquor Operations Manager Joe Audette, Finance Manager Lori Stich, Accountant Jill Knutson, and City Clerk Tina Allard

I. CALL MEETING TO ORDER

Pursuant to due call and notice thereof, the meeting was called to order at 4:04 p.m.

I.1 Notice of Meeting by Interactive Technology

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

3. 2026 BUDGET

3.1 2026 Budget Discussion/Presentations

The Council met with various departmental staff to review budget requests for 2026.

Park Maintenance

Staff noted there may be future discussion about doing long-term tree maintenance for the emerald ash borer in Orono Park in order to keep some trees longer.

WWTP

There was discussion on the failure of a lift station and processes implemented to help prevent issues in the future.

Garbage

Staff expressed its appreciation to Elk River Municipal Utilities for the excellent customer service they provide to the community with this city program.

Liquor

Mr. Stremcha reviewed the organizational structure for the liquor and cannabis operations.

Mayor Dietz expressed concern about adding a staff person to the liquor store budget. Mr. Portner stated it would help free up the liquor store managers to be more engaged with marketing efforts.

Mayor Dietz suggested not doing a liquor store transfer in 2026 due to the store construction projects. He also suggested dropping the General Fund Reserves from 45% to 40-41% to offset the liquor transfer loss. Mr. Portner recommended waiting until after bonding for the city construction projects, which could be a year or two down the road.

Cannabound

The Council had some questions on how the implementation process of opening a new cannabis store will work, such as paying vendors, purchasing a large amount of products, and banking. Staff indicated some of these components are still being worked out.

Senior Center

There was a discussion about why guests under the age of 55 are not allowed to participate at the senior activity center. Mr. Shelby stated that the programming is designed for the senior members. He stated they don't want to be put in a position to be taken advantage of, noting a few past examples. He suggested they could schedule open houses a few times a year. Councilmember Wagner stated she didn't see why a member couldn't bring a grandchild for a day. Councilmember Calva agreed, stating seniors are proud of their kids and grandchildren and want to show them off. There was a discussion about how a guest pass program could work.

There was discussion about conflicts between senior programming needing space and room rental opportunities, which bring in revenue, at the community center. Funds for room rental are proposed in the senior center budget to guarantee space for senior programming. Mayor Dietz questioned if this would raise membership fees, and Mr. Shelby stated yes. Councilmember Grupa stated this should be stabilized, so the seniors don't feel they are being pushed around and can have their own space and a set routine. There was also discussion about whether the true costs of the senior center are being captured correctly in the budget.

Recreation

Mayor Dietz questioned the elimination of the brochure that was mailed to residents and the drop in registrations. He asked how the city could grow its programming. Mr. Shelby stated one of the biggest challenges is space, noting that more gym and field space is needed. Mr. Portner also discussed how there is less interest in some of the traditional programs.

Finance

There was discussion on restructuring some positions in finance and administration.

Fire

Mayor Dietz stated he was unsure he could support the new position request for a community risk reduction specialist in the fire department. Mr. Portner stated this position would oversee the rental

program, do some backfill work for a future retirement, along with fire response during daytime hours, which is lacking. Mayor Dietz stated that the current staff would have the capacity to handle the rental inspections.

4. MOTION TO ADJOURN

Moved by Councilmember Calva and seconded by Councilmember Grupa to adjourn the meeting of City Council. Motion Carried 5-0.

The meeting adjourned at 6:27 p.m.

Minutes prepared by City Clerk Tina Allard.

John J. Dietz, Mayor

Tina Allard, City Clerk



Request for Action

To
City Council

Item Number
4.3

Meeting Date
August 4, 2025

Prepared By
Amy Stangler, Accounting Clerk

Item Description
Check Register

Reviewed by
Lori Stich
Joe Stremcha
Cal Portner
Tina Allard

Action Requested
Approve, by motion, the check registers for the period ending August 4, 2025.

Background/Discussion
The details for the period ending August 4, 2025, are attached to this request for action.

Total for All Funds	\$1,555,017.42
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Financial Impact
N/A

Mission/Policy/Goal
N/A

Attachments
1. 4.3 at1 Check Register
2. 4.3 at2 Check Register

The Elk River Vision

A welcoming community with revolutionary and spirited resourcefulness, exceptional service, and community engagement that encourages and inspires prosperity

Report Criteria:

Invoice Detail.GL account (3 Characters) = {<>} "920"

Invoice Detail.GL account (3 Characters) = {<>} "910"

Invoice Detail.Created by = {<>} "jdengerud"

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
ASPEN MILLS						
101						
357978	1	UNIFORMS - KOPPI	Invoice	07/24/2025	144.99	101-4-2120-4217
Total 10749 ASPEN MILLS:					144.99	
BECKER POLICE DEPT						
101						
7-2025 TZD	1	ENF GRANT - TZD 3RD QTR	Invoice	07/30/2025	1,420.60	101-4-2120-4440
Total 11710 BECKER POLICE DEPT:					1,420.60	
BEST CHOICE ENVIRONMENTAL						
101						
5361	1	GUN RANGE HAZARDOUS WASTE R	Invoice	07/16/2025	3,891.00	101-4-2190-4401
Total 15115 BEST CHOICE ENVIRONMENTAL:					3,891.00	
BIG LAKE POLICE DEPT						
101						
7-2025 SAFE ROADS	1	SAFE ROADS - 2ND QTR 2025	Invoice	07/30/2025	347.15	101-4-2120-4440
101						
7-2025 TZD	1	ENF GRAND - TZD 3RD QTR 2025	Invoice	07/30/2025	5,316.13	101-4-2120-4440
Total 12175 BIG LAKE POLICE DEPT:					5,663.28	
CHEERS2YOU						
603						
2135495-IN	1	POP/MISC	Invoice	07/17/2025	470.94	603-4-9111-4255
603						
2135495-IN	2	SUPPLIES	Invoice	07/17/2025	5.00	603-4-9112-4219
Total 14351 CHEERS2YOU:					475.94	
CHRONICLES IN HEALTH						
101						
2025-473	1	PRESENTER FEE 7/25/25	Invoice	07/28/2025	40.00	101-4-5510-4409
Total 14073 CHRONICLES IN HEALTH:					40.00	
CLIMB THEATRE, INC						
211						
23009 8/8/25	1	BABE THE BLUE OX - 8/8/25	Invoice	03/06/2025	600.00	211-4-5600-4409
Total 14220 CLIMB THEATRE, INC:					600.00	
COMM OF FINANCE, TREAS. D						
294						
CS 23012993	1	CS 23012993	Invoice	07/30/2025	7.52	294-3-2210-3629

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
Total 14522 COMM OF FINANCE, TREAS. D:					7.52	
ELITE SANITATION						
101						
31838	1	TOILET RENTAL - DRONE TRAINING	Invoice	07/19/2025	261.00	101-4-2120-4219
Total 17315 ELITE SANITATION:					261.00	
FEDERAL SIGNAL CORPORATIO						
101						
8982311	1	SIREN SOFTWARE UPDATE	Invoice	07/17/2025	9,335.00	101-4-2330-4404
Total 18500 FEDERAL SIGNAL CORPORATIO:					9,335.00	
JEFFERSON FIRE & SAFETY,						
101						
IN329498	1	COATS & PANTS	Invoice	07/25/2025	64,112.16	101-4-2320-4219
101						
IN329524	1	FIRE HOODS	Invoice	07/28/2025	3,017.10	101-4-2320-4219
101						
IN329572	1	COATS & PANTS	Invoice	07/29/2025	4,057.98	101-4-2320-4219
Total 22656 JEFFERSON FIRE & SAFETY,:					71,187.24	
LANO EQUIPMENT INC						
101						
2-1163886	1	MOWER PARTS	Invoice	06/26/2025	33.31	101-4-5110-4221
Total 23575 LANO EQUIPMENT INC:					33.31	
MARCI WOOD						
101						
7172025-1 MW	1	REIMB PHONE APR/JUN M WOOD	Invoice	07/17/2025	90.00	101-4-2110-4321
101						
7172025-2 MW	1	REIMB PHONE JAN-MAR WOOD	Invoice	07/17/2025	90.00	101-4-2110-4321
Total 32951 MARCI WOOD:					180.00	
MIDSTATES EQUIPMENT & SUP						
101						
225624	1	ROUTER BITS	Invoice	07/17/2025	4,728.50	101-4-3120-4219
Total 10307 MIDSTATES EQUIPMENT & SUP:					4,728.50	
MIDWAY FORD						
410						
138089	1	2025 FORD F550 - #14105	Invoice	07/16/2025	63,127.19	410-4-3120-4560
Total 11156 MIDWAY FORD:					63,127.19	
PETERSON COMPANIES, INC.						
440						
60333	1	BACKSTOPS - PT COMPLEX	Invoice	07/17/2025	24,999.00	440-4-5110-4219
Total 11738 PETERSON COMPANIES, INC.:					24,999.00	

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
PRINCETON RENTAL INC						
101						
1-575939	1	LIFT RENTAL	Invoice	07/21/2025	168.72	101-4-5110-4415
Total 10469 PRINCETON RENTAL INC:					168.72	
SHERBURNE COUNTY RECORDER						
221						
7-29-25 SIGN	1	SECOND AMEND TO REC EASEMEN	Invoice	07/29/2025	46.00	221-4-5400-4219
Total 32230 SHERBURNE COUNTY RECORDER:					46.00	
VERIZON WIRELESS-VSAT						
101						
9022407802	1	CELL TOWER DUMP - 25010894	Invoice	07/25/2025	125.00	101-4-2130-4319
Total 13677 VERIZON WIRELESS-VSAT:					125.00	
AID ELECTRIC CORPORATION						
101						
1202900	1	REPLACE POWER PACK/LIONS PAR	Invoice	07/17/2025	514.14	101-4-5110-4401
603						
1202927	1	ELECTRICAL REPAIRS	Invoice	07/21/2025	162.00	603-4-9152-4404
Total 10373 AID ELECTRIC CORPORATION:					676.14	
ALL STATE COMMUNICATIONS LLC						
221						
352283	1	TROUBLESHOT CAMERAS	Invoice	07/22/2025	845.00	221-4-5400-4401
Total 52447 ALL STATE COMMUNICATIONS LLC:					845.00	
AMAZON CAPITAL SERVICES						
221						
11YX-NVJP-66CL	1	LOCKED BULLETIN BOARDS	Invoice	07/24/2025	1,179.98	221-4-5400-4219
101						
14J7-FV74-KRFJ	1	REFUND - DRONE SUPPLIES	Invoice	07/15/2025	109.99-	101-4-2120-4219
101						
17HM-3HQN-XLQY	1	ACRYLIC SIGN HOLDERS-EDA	Invoice	07/14/2025	20.89	101-4-6210-4440
101						
19FV-LGMH-43J3	1	MRAP BWC HOLDER	Invoice	07/28/2025	9.99	101-4-2120-4219
101						
19H9-LGD7-MJMN	1	OFFICE SUPPLIES	Invoice	07/25/2025	53.70	101-4-3120-4201
221						
1FLG-RPCR-D116	1	SUPPLIES - SHERBURNE CO FAIR P	Invoice	07/17/2025	134.90	221-4-5400-4349
101						
1FR9-K9T1-WHQG	1	SQUAD EQUIPMENT - CREDIT	Invoice	07/22/2025	36.08-	101-4-2110-4219
602						
1GN9-KNPQ-9N47	1	SUPPLIES-STROBE LIGHTS & LABEL	Invoice	07/24/2025	561.14	602-4-9050-4219
101						
1H3P-13YF-X31M	1	SHERBURNE COUNTY PARADE CAN	Invoice	07/16/2025	198.78	101-4-2150-4219
101						
1KCF-HMY1-1JKT	1	SUPPLIES	Invoice	07/23/2025	6.99	101-4-5110-4219
602						
1KN7-RPGY-1V7Y	1	FIRST AID SUPPLIES	Invoice	07/18/2025	14.50	602-4-9020-4219
101						
1LMC-MFFJ-D7JP	1	COFFEE	Invoice	07/28/2025	101.04	101-4-1600-4219

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
602						
1Q7J-H1XC-CTCR	1	SUPPLIES - BATTERIES	Invoice	07/24/2025	469.83	602-4-9050-4219
101						
1QPW-TQLK-9PY3	1	PROGRAM SUPPLIES	Invoice	07/24/2025	69.11	101-4-5510-4219
101						
1RP9-1RJD-TNVR	1	BIOMETRIC SCREENING INCENTIVE	Invoice	07/16/2025	179.16	101-4-1220-4201
221						
1T4J-47QF-91GD	1	CORDLESS VACUUMS	Invoice	07/24/2025	259.98	221-4-5400-4219
602						
1T9R-VJ3G-CNN1	1	SUPPLIES	Invoice	07/21/2025	112.51	602-4-9020-4219
101						
1TVL-HCJ7-7PXX	1	ELK RIVERFEST SUPPLIES	Invoice	07/21/2025	82.32	101-4-1110-4409
101						
1V69-WNP3-NNKX	1	PROGRAM SUPPLIES	Invoice	07/18/2025	15.99	101-4-5510-4219
Total 13706 AMAZON CAPITAL SERVICES:					3,324.74	
AMERICAN ENG TESTING, INC						
607						
INV-271614	1	POND SEDIMENT TESTING	Invoice	07/29/2025	3,945.80	607-4-9310-4409
Total 10427 AMERICAN ENG TESTING, INC:					3,945.80	
ARTISAN BEER COMPANY						
603						
3782191	1	BEER	Invoice	07/16/2025	252.30	603-4-9111-4252
603						
3782193	1	BEER	Invoice	07/16/2025	152.30	603-4-9151-4252
603						
3782194	1	THC PRODUCTS	Invoice	07/16/2025	68.60	603-4-9151-4256
603						
3783847	1	BEER	Invoice	07/23/2025	306.10	603-4-9111-4252
603						
3783848	1	THC PRODUCTS	Invoice	07/23/2025	111.40	603-4-9111-4256
603						
3783849	1	BEER	Invoice	07/23/2025	104.60	603-4-9151-4252
603						
3783850	1	THC PRODUCTS	Invoice	07/23/2025	111.40	603-4-9151-4256
Total 12167 ARTISAN BEER COMPANY:					1,106.70	
AT-SCENE LLC						
101						
1983	1	SUBSCRIPTION & TECH SUPPORT	Invoice	07/22/2025	5,512.00	101-4-2110-4404
Total 14245 AT-SCENE LLC:					5,512.00	
BEACON ATHLETICS, LLC						
101						
617018-IN	1	BALLFIELD SUPPLIES	Invoice	07/22/2025	444.00	101-4-5110-4219
Total 11625 BEACON ATHLETICS, LLC:					444.00	
BELLBOY CORP BAR SUPPLY						
603						
110043200	1	POP/MISC	Invoice	07/15/2025	72.00	603-4-9111-4255

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
603						
110043200	2	FREIGHT	Invoice	07/15/2025	2.89	603-4-9111-4332
Total 11810 BELLBOY CORP BAR SUPPLY:					74.89	
BELLBOY CORPORATION						
603						
208336100	1	LIQUOR	Invoice	07/15/2025	1,855.75	603-4-9111-4251
603						
208336100	2	POP/MISC	Invoice	07/15/2025	157.00	603-4-9111-4255
603						
208336100	3	FREIGHT	Invoice	07/15/2025	26.64	603-4-9111-4332
Total 11800 BELLBOY CORPORATION:					2,039.39	
BERNICK'S						
603						
10379763	1	POP/MISC	Invoice	07/16/2025	113.18	603-4-9111-4255
603						
10379764	1	THC PRODUCTS	Invoice	07/16/2025	83.00	603-4-9111-4256
603						
10379765	1	BEER	Invoice	07/16/2025	1,390.30	603-4-9111-4252
603						
10379766	1	POP	Invoice	07/16/2025	18.48	603-4-9151-4255
603						
10379767	1	THC PRODUCTS	Invoice	07/16/2025	81.00	603-4-9151-4256
603						
10379768	1	BEER	Invoice	07/16/2025	874.50	603-4-9151-4252
603						
10379769	1	THC PRODUCTS CREDIT	Invoice	07/16/2025	294.32-	603-4-9151-4256
603						
10379770	1	BEER CREDIT	Invoice	07/16/2025	42.09-	603-4-9151-4252
603						
10382431	1	POP	Invoice	07/23/2025	38.48	603-4-9111-4255
603						
10382432	1	THC PRODUCTS	Invoice	07/23/2025	245.00	603-4-9111-4256
603						
10382433	1	BEER	Invoice	07/23/2025	2,841.80	603-4-9111-4252
603						
10382434	1	THC PRODUCTS CREDIT	Invoice	07/23/2025	58.72-	603-4-9111-4256
603						
10382435	1	BEER CREDIT	Invoice	07/23/2025	12.00-	603-4-9111-4252
603						
10382436	1	POP/MISC	Invoice	07/23/2025	94.70	603-4-9151-4255
603						
10382437	1	POP CREDIT	Invoice	07/23/2025	5.02-	603-4-9151-4255
603						
10382438	1	BEER	Invoice	07/23/2025	702.65	603-4-9151-4252
603						
10382439	1	THC PRODUCTS CREDIT	Invoice	07/23/2025	90.96-	603-4-9151-4256
603						
10382440	1	BEER CREDIT	Invoice	07/23/2025	22.26-	603-4-9151-4252
Total 11950 BERNICK'S:					5,957.72	
BERRY COFFEE COMPANY						

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
101						
1069160	1	COFFEE SUPPLIES	Invoice	07/21/2025	295.11	101-4-5510-4219
101						
1069410	1	COFFEE	Invoice	07/21/2025	48.81	101-4-3120-4219
Total 11959 BERRY COFFEE COMPANY:					343.92	
BLACKHAWK PEST CONTROL, LLC						
101						
51305	1	PEST CONTROL - CITY HALL	Invoice	07/28/2025	125.00	101-4-1600-4401
101						
51306	1	PEST CONTROL - FS3	Invoice	07/28/2025	52.50	101-4-2310-4401
101						
51308	1	PEST CONTROL- PW	Invoice	07/28/2025	110.00	101-4-3120-4401
603						
51309	1	PEST CONTROL-WB	Invoice	07/28/2025	55.56	603-4-9152-4404
603						
51311	1	PEST CONTROL - NB	Invoice	07/28/2025	64.19	603-4-9112-4404
Total 14717 BLACKHAWK PEST CONTROL, LLC:					407.25	
BLAINE LOCK & SAFE, INC						
101						
41317	1	SUPPLIES - LOCKS	Invoice	07/24/2025	1,464.50	101-4-5110-4219
Total 12256 BLAINE LOCK & SAFE, INC:					1,464.50	
BOLTON & MENK, INC						
401						
367343	1	2025 STREET IMPROVEMENTS	Invoice	07/09/2025	32,757.00	401-4-8080-4303
403						
367345	1	LINE AVE CUL-DE-SAC	Invoice	07/09/2025	12,430.50	403-4-8440-4303
406						
367346	1	MEADOWWOODS VILLAGE - SEWER	Invoice	07/09/2025	13,530.00	406-4-8050-4303
225						
367347	1	MEGA LOOP TRAIL IMPROVEMENTS	Invoice	07/09/2025	9,195.50	225-4-8546-4303
406						
367348	1	ROLLING HILLS SEWER EXT	Invoice	07/09/2025	748.50	406-4-8040-4303
403						
367349	1	YALE STREET EXTENSION	Invoice	07/09/2025	11,768.63	403-4-8440-4303
Total 11019 BOLTON & MENK, INC:					80,430.13	
BOUND TREE MEDICAL, LLC						
101						
85842435	1	MEDICAL EQUIPMENT - OXYGEN	Invoice	07/14/2025	437.98	101-4-2110-4219
Total 12390 BOUND TREE MEDICAL, LLC:					437.98	
BOURGET IMPORTS LLC						
603						
219420	1	LIQUOR	Invoice	07/23/2025	272.00	603-4-9111-4251
603						
219420	2	WINE	Invoice	07/23/2025	648.00	603-4-9111-4253
603						
219420	3	FREIGHT	Invoice	07/23/2025	36.00	603-4-9111-4332

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
Total 14411 BOURGET IMPORTS LLC:					956.00	
BREAKTHRU BEVERAGE MINNESOTA						
603						
122418993	1	LIQUOR	Invoice	07/17/2025	573.00	603-4-9151-4251
603						
122418993	2	FREIGHT	Invoice	07/17/2025	10.15	603-4-9151-4332
603						
122418994	1	WINE	Invoice	07/17/2025	840.00	603-4-9151-4253
603						
122418994	2	FREIGHT	Invoice	07/17/2025	13.05	603-4-9151-4332
603						
122525102	1	LIQUOR	Invoice	07/24/2025	584.97	603-4-9151-4251
603						
122525102	2	FREIGHT	Invoice	07/24/2025	8.70	603-4-9151-4332
603						
413761674	1	LIQUOR CREDIT	Invoice	07/16/2025	108.00-	603-4-9151-4251
603						
413761674	2	FREIGHT CREDIT	Invoice	07/16/2025	1.45-	603-4-9151-4332
Total 8002 BREAKTHRU BEVERAGE MINNESOTA:					1,920.42	
603						
122416170	1	LIQUOR	Invoice	07/17/2025	360.00	603-4-9111-4251
603						
122416170	2	FREIGHT	Invoice	07/17/2025	2.90	603-4-9111-4332
603						
122419088	1	LIQUOR	Invoice	07/17/2025	3,151.63	603-4-9111-4251
603						
122419088	2	FREIGHT	Invoice	07/17/2025	55.34	603-4-9111-4332
603						
122419089	1	POP/MISC	Invoice	07/17/2025	144.00	603-4-9111-4255
603						
122419089	2	FREIGHT	Invoice	07/17/2025	8.70	603-4-9111-4332
603						
122419090	1	WINE	Invoice	07/17/2025	664.00	603-4-9111-4253
603						
122419090	2	FREIGHT	Invoice	07/17/2025	4.35	603-4-9111-4332
603						
122419091	1	WINE	Invoice	07/17/2025	520.00	603-4-9111-4253
603						
122419091	2	FREIGHT	Invoice	07/17/2025	7.25	603-4-9111-4332
603						
122525189	1	WINE	Invoice	07/24/2025	88.00	603-4-9111-4253
603						
122525189	2	FREIGHT	Invoice	07/24/2025	1.45	603-4-9111-4332
603						
122525190	1	LIQUOR	Invoice	07/24/2025	2,179.87	603-4-9111-4251
603						
122525190	2	FREIGHT	Invoice	07/24/2025	26.34	603-4-9111-4332
603						
413757239	1	LIQUOR CREDIT	Invoice	07/14/2025	166.31-	603-4-9111-4251
603						
413757239	2	FREIGHT CREDIT	Invoice	07/14/2025	1.45-	603-4-9111-4332

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
Total 12893 BREAKTHRU BEVERAGE MINNESOTA:					7,046.07	
C & L DISTRIBUTING CO						
603						
2138383	1	BEER	Invoice	07/15/2025	2,791.30	603-4-9151-4252
603						
2138484	1	THC PRODUCTS CREDIT	Invoice	07/15/2025	120.00-	603-4-9151-4256
603						
2138485	1	LIQUOR	Invoice	07/15/2025	60.00	603-4-9151-4251
603						
2139457	1	BEER	Invoice	07/15/2025	6,185.20	603-4-9151-4252
603						
2142714	1	BEER CREDIT	Invoice	07/23/2025	75.90-	603-4-9151-4252
603						
2142714	2	THC PRODUCTS CREDIT	Invoice	07/23/2025	2.50-	603-4-9151-4256
603						
2142715	1	BEER	Invoice	07/23/2025	7,765.05	603-4-9151-4252
603						
2143880	1	LIQUOR	Invoice	07/23/2025	6.00-	603-4-9151-4251
603						
2692000976	1	THC PRODUCTS	Invoice	07/15/2025	345.00	603-4-9151-4256
Total 8003 C & L DISTRIBUTING CO:					16,942.15	
603						
1839001396	1	BEER CREDIT	Invoice	07/16/2025	83.70-	603-4-9111-4252
603						
1839001397	1	BEER CREDIT	Invoice	07/16/2025	15.35-	603-4-9111-4252
603						
2137131	1	THC PRODUCTS	Invoice	07/14/2025	327.00	603-4-9111-4256
603						
2137132	1	LIQUOR	Invoice	07/14/2025	47.50	603-4-9111-4251
603						
2137133	1	BEER	Invoice	07/14/2025	106.00	603-4-9111-4252
603						
2137399	1	BEER	Invoice	07/14/2025	806.40	603-4-9111-4252
603						
2140056	1	POP/MISC	Invoice	07/16/2025	63.00	603-4-9111-4255
603						
2140057	1	LIQUOR	Invoice	07/16/2025	1,411.00	603-4-9111-4251
603						
2140058	1	BEER	Invoice	07/16/2025	17,400.65	603-4-9111-4252
603						
2141055	1	BEER	Invoice	07/21/2025	4,859.50	603-4-9111-4252
603						
2141056	1	BEER	Invoice	07/21/2025	33.50	603-4-9111-4252
603						
2141056	2	LIQUOR	Invoice	07/21/2025	832.50	603-4-9111-4251
603						
2141090	1	THC PRODUCTS CREDIT	Invoice	07/21/2025	82.66-	603-4-9111-4256
603						
2141185	1	LIQUOR CREDIT	Invoice	07/21/2025	64.50-	603-4-9111-4251
603						
2141398	1	THC PRODUCTS	Invoice	07/21/2025	421.00	603-4-9111-4256
603						
2142237	1	BEER	Invoice	07/21/2025	6,899.20	603-4-9111-4252

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
603						
2143999	1	LIQUOR	Invoice	07/23/2025	616.40	603-4-9111-4251
603						
2143999	2	WINE	Invoice	07/23/2025	542.50	603-4-9111-4253
603						
2144002	1	BEER	Invoice	07/23/2025	4,602.50	603-4-9111-4252
603						
2145304	1	LIQUOR	Invoice	07/28/2025	78.00	603-4-9111-4251
603						
2145305	1	BEER	Invoice	07/28/2025	6,493.55	603-4-9111-4252
603						
2616000801	1	BEER CREDIT	Invoice	07/14/2025	40.00-	603-4-9111-4252
Total 13375 C & L DISTRIBUTING CO:					45,253.99	
CENTRAL IRRIGATION SUPPLY INC						
101						
66002923-00	1	SUPPLIES - IRRIGATION	Invoice	07/23/2025	1,054.96	101-4-5110-4219
Total 52451 CENTRAL IRRIGATION SUPPLY INC:					1,054.96	
CHARTER COMMUNICATIONS						
602						
175341701 JUL 25	1	PHONE LINE & TV CHGS-WV	Invoice	07/14/2025	165.80	602-4-9010-4321
Total 13954 CHARTER COMMUNICATIONS:					165.80	
CHRIS OLSON						
101						
72125 8/7/25	1	FINAL CHECK RIVERFRONT CHRIS	Invoice	07/21/2025	1,200.00	101-4-5220-4409
Total 52327 CHRIS OLSON:					1,200.00	
CINTAS CORPORATION LOC 470						
602						
4237371849	1	UNIFORM RENTAL/CLEANING	Invoice	07/18/2025	153.88	602-4-9020-4417
603						
4237372408	1	MATS, TOWELS, SCRAPERS, MOPS	Invoice	07/18/2025	52.31	603-4-9112-4404
603						
4237379273	1	MATS, TOWELS, SCRAPERS, MOPS	Invoice	07/18/2025	47.02	603-4-9152-4404
603						
4238099468	1	MATS, TOWELS, SCRAPERS, MOPS	Invoice	07/25/2025	52.31	603-4-9112-4404
603						
4238106923	1	MATS, TOWELS, SCRAPERS, MOPS	Invoice	07/25/2025	47.02	603-4-9152-4404
Total 14080 CINTAS CORPORATION LOC 470:					352.54	
CRYSTAL SPRINGS ICE						
603						
3-500933	1	ICE	Invoice	07/18/2025	81.52	603-4-9111-4255
603						
3-500933	2	FREIGHT	Invoice	07/18/2025	4.00	603-4-9111-4332
603						
3-500966	1	ICE	Invoice	07/22/2025	228.40	603-4-9111-4255
603						
3-500966	2	FREIGHT	Invoice	07/22/2025	4.00	603-4-9111-4332

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
603						
3-500970	1	ICE	Invoice	07/22/2025	110.08	603-4-9151-4255
603						
3-500970	2	FREIGHT	Invoice	07/22/2025	4.00	603-4-9151-4332
603						
3-501009	1	ICE	Invoice	07/25/2025	120.88	603-4-9111-4255
603						
3-501009	2	FREIGHT	Invoice	07/25/2025	4.00	603-4-9111-4332
603						
3-501045	1	ICE	Invoice	07/29/2025	265.20	603-4-9111-4255
603						
3-501045	2	FREIGHT	Invoice	07/29/2025	4.00	603-4-9111-4332
603						
3-501050	1	ICE	Invoice	07/29/2025	283.04	603-4-9151-4255
603						
3-501050	2	FREIGHT	Invoice	07/29/2025	4.00	603-4-9151-4332
Total 52407 CRYSTAL SPRINGS ICE:					1,113.12	
CUB FOODS						
101						
104306105616	1	PROGRAM SUPPLIES	Invoice	07/16/2025	53.44	101-4-5510-4219
Total 15550 CUB FOODS:					53.44	
CYBER ADVISORS, INC.						
101						
138692	1	PHONE SERVICE TICKET	Invoice	07/19/2025	281.25	101-4-1350-4319
101						
138693	1	PHONE SERVICE TICKET	Invoice	07/19/2025	112.50	101-4-1350-4319
Total 15723 CYBER ADVISORS, INC.:					393.75	
DACOTAH PAPER CO						
101						
67317	1	CAN LINERS, TOWELS, CLEANING S	Invoice	07/15/2025	255.39	101-4-3120-4219
101						
67318	1	CLEANING SUPPLIES	Invoice	07/15/2025	94.12	101-4-2310-4219
101						
67319	1	TOILET PAPER, SOAP, CLEANING SU	Invoice	07/15/2025	1,097.19	101-4-5110-4219
101						
68520	1	CLEANING SUPPLIES	Invoice	07/17/2025	33.48	101-4-2310-4219
221						
68521	1	TRIBASE CLEANER	Invoice	07/17/2025	71.55	221-4-5400-4219
221						
68641	1	TRASH LINERS,TOILET TISSUE,GLA	Invoice	07/17/2025	554.05	221-4-5400-4219
211						
70634	1	CLEANING SUPPLIES	Invoice	07/22/2025	390.23	211-4-5600-4219
Total 15887 DACOTAH PAPER CO:					2,496.01	
DAHLHEIMER BEVERAGE, LLC						
603						
2030-00005	1	BEER CREDIT	Invoice	07/14/2025	60.00-	603-4-9151-4252
603						
2030-00010	1	BEER CREDIT	Invoice	07/21/2025	30.00-	603-4-9151-4252

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
603						
2520410	1	BEER	Invoice	07/14/2025	108.00	603-4-9151-4252
603						
2520411	1	BEER	Invoice	07/14/2025	10,307.35	603-4-9151-4252
603						
2523607	1	THC PRODUCTS	Invoice	07/17/2025	74.00	603-4-9151-4256
603						
2523608	1	BEER	Invoice	07/17/2025	116.50	603-4-9151-4252
603						
2523608	2	POP/MISC	Invoice	07/17/2025	85.00	603-4-9151-4255
603						
2523609	1	BEER	Invoice	07/17/2025	2,929.20	603-4-9151-4252
603						
2526052	1	POP/MISC	Invoice	07/21/2025	204.00	603-4-9151-4255
603						
2526053	1	BEER CREDIT	Invoice	07/21/2025	8.77-	603-4-9151-4252
603						
2526054	1	BEER	Invoice	07/21/2025	10,469.35	603-4-9151-4252
603						
2529292	1	BEER	Invoice	07/24/2025	55.20	603-4-9151-4252
603						
2529293	1	LIQUOR	Invoice	07/24/2025	94.00	603-4-9151-4251
603						
2529294	1	BEER	Invoice	07/24/2025	5,692.95	603-4-9151-4252
603						
2529505	1	THC PRODUCTS	Invoice	07/24/2025	74.00	603-4-9151-4256
603						
2531897	1	LIQUOR	Invoice	07/28/2025	31.33-	603-4-9151-4251
603						
2531898	1	BEER	Invoice	07/28/2025	7,809.95	603-4-9151-4252
Total 8005 DAHLHEIMER BEVERAGE, LLC:					37,889.40	
603						
2521399	1	BEER	Invoice	07/17/2025	4,947.65	603-4-9111-4252
603						
2523642	1	THC PRODUCTS	Invoice	07/17/2025	296.00	603-4-9111-4256
603						
2523643	1	POP/MISC	Invoice	07/17/2025	17.00	603-4-9111-4255
603						
2525793	1	BEER	Invoice	07/21/2025	18,092.05	603-4-9111-4252
603						
2529295	1	BEER	Invoice	07/24/2025	13,439.60	603-4-9111-4252
603						
2529338	1	THC PRODUCTS	Invoice	07/24/2025	88.00	603-4-9111-4256
603						
2529338	2	POP/MISC	Invoice	07/24/2025	34.00	603-4-9111-4255
603						
2529338	3	BEER	Invoice	07/24/2025	41.96	603-4-9111-4252
603						
2530086	1	BEER CREDIT	Invoice	07/23/2025	15.60-	603-4-9111-4252
603						
2531862	1	THC PRODUCTS	Invoice	07/28/2025	430.00	603-4-9111-4256
603						
2531863	1	POP/MISC	Invoice	07/28/2025	51.00	603-4-9111-4255
603						
2531863	2	BEER	Invoice	07/28/2025	15,468.35	603-4-9111-4252

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
Total 15900 DAHLHEIMER BEVERAGE, LLC:					52,890.01	
DELL MARKETING, L P						
101						
10824651167	1	POWER CORDS/ADAPTERS	Invoice	07/11/2025	204.14	101-4-1350-4219
101						
10824651319	1	POWER CORDS/ADAPTERS	Invoice	07/11/2025	370.20	101-4-1350-4219
Total 16250 DELL MARKETING, L P:					574.34	
E C M PUBLISHERS INC						
101						
1057503	1	PH NOTICE - SEPTIC ORDINANCE O	Invoice	07/12/2025	86.00	101-4-1510-4359
101						
1057504	1	PH NOTICE - MMPA WETLAND VARIA	Invoice	07/12/2025	111.80	101-4-1510-4359
101						
1057505	1	PH NOTICE - LANDFILL CUP AND VA	Invoice	07/12/2025	120.40	101-4-1510-4359
101						
1057506	1	PH NOTICE - KENDRICK IUP 25-05	Invoice	07/12/2025	103.20	101-4-1510-4359
101						
1057507	1	PH NOTICE - SKLINE MOTORS CUP	Invoice	07/12/2025	103.20	101-4-1510-4359
101						
1057508	1	PH NOTICE - CITY ZONE CHANGE 25	Invoice	07/12/2025	120.40	101-4-1510-4359
101						
1057509	1	PH NOTICE - CITY LU AMENDMENT 2	Invoice	07/12/2025	111.80	101-4-1510-4359
221						
1058530	1	JOB AD - ICE RESURFACER	Invoice	07/20/2025	65.40	221-4-5400-4219
101						
1058531	1	ELK RIVERFEST AD	Invoice	07/20/2025	310.00	101-4-1110-4409
Total 17000 E C M PUBLISHERS INC:					1,132.20	
ELK RIVER MUNICIPAL UTILITIES						
221						
7-17-25 ERMU	1	WATER/ELECTRIC/SEWER/STMWTR	Invoice	07/17/2025	30,508.66	221-4-5400-4389
101						
7-17-25 ERMU	2	WATER/ELECTRIC/SEWER/STMWTR	Invoice	07/17/2025	4,116.98	101-4-3120-4389
101						
7-17-25 ERMU	3	WATER/ELECTRIC	Invoice	07/17/2025	4,039.54	101-4-5110-4389
602						
7-17-25 ERMU	4	ELECTRIC	Invoice	07/17/2025	1,071.70	602-4-9050-4389
101						
7-17-25 ERMU	5	ELECTRIC	Invoice	07/17/2025	328.05	101-4-2330-4389
101						
7-17-25 ERMU	6	ELECTRIC	Invoice	07/17/2025	64.00	101-4-2190-4389
101						
7-17-25 ERMU	7	ELECTRIC	Invoice	07/17/2025	35.89	101-4-5110-4389
603						
7-24-25 ERMU	1	WATER/ELECTRIC	Invoice	07/24/2025	3,284.26	603-4-9112-4389
101						
7-24-25 ERMU	2	WATER/ELECTRIC	Invoice	07/24/2025	1,714.51	101-4-5110-4389
602						
7-24-25 ERMU	3	ELECTRIC	Invoice	07/24/2025	677.43	602-4-9050-4389
101						
7-24-25 ERMU	4	ELECTRIC	Invoice	07/24/2025	172.39	101-4-2330-4389

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
101						
7-24-25 ERMU	5	ELECTRIC	Invoice	07/24/2025	1,861.82	101-4-2310-4389
Total 17700 ELK RIVER MUNICIPAL UTILITIES:					47,875.23	
EMILY ROTZ						
101						
1 - 8/7/25	1	FARMERS MARKET MUSIC 8/7/25	Invoice	07/17/2025	150.00	101-4-5230-4409
Total 52449 EMILY ROTZ:					150.00	
FACTORY MOTOR PARTS CO						
101						
1-10957121	1	SHOP STOCK	Invoice	07/23/2025	104.64	101-4-3150-4219
101						
6-1701121	1	PARTS #745	Invoice	07/23/2025	137.50	101-4-5110-4221
Total 18408 FACTORY MOTOR PARTS CO:					242.14	
FASTENAL COMPANY						
101						
MNELK143062	1	SUPPLIES - VENDING	Invoice	07/18/2025	24.31	101-4-5110-4219
101						
MNELK143062	2	SUPPLIES - VENDING	Invoice	07/18/2025	18.24	101-4-3120-4219
Total 18453 FASTENAL COMPANY:					42.55	
FLEETPRIDE						
101						
127284043	1	PARTS	Invoice	07/17/2025	7.78	101-4-3120-4221
101						
127292211	1	PARTS	Invoice	07/17/2025	57.08	101-4-3120-4221
Total 11711 FLEETPRIDE:					64.86	
FUTURE PLUS BATTERIES						
602						
P84087559	1	12V BATTERIES	Invoice	07/18/2025	55.90	602-4-9050-4221
Total 11835 FUTURE PLUS BATTERIES:					55.90	
GLOBAL RESERVE LLC - GRD						
603						
ORD-18454	1	THC PRODUCTS	Invoice	07/18/2025	224.00	603-4-9111-4256
603						
ORD-18455	1	THC PRODUCTS	Invoice	07/18/2025	346.00	603-4-9151-4256
Total 15311 GLOBAL RESERVE LLC - GRD:					570.00	
GOODIN COMPANY						
101						
1465282-00	1	SUPPLIES - FLUSH VALVE	Invoice	07/17/2025	106.00	101-4-5110-4219
Total 20113 GOODIN COMPANY:					106.00	
GRAINGER						

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
101						
9584030507	1	SUPPLIES	Invoice	07/24/2025	123.54	101-4-1600-4219
101						
9584103031	1	EYE WASH SUPPLIES	Invoice	07/24/2025	390.61	101-4-1600-4219
101						
9584103049	1	EYE WASH SUPPLIES	Invoice	07/24/2025	390.61	101-4-2190-4219
Total 20300 GRAINGER:					904.76	
GRANITE CITY JOBBING CO						
603						
468348	1	POP/MISC CREDIT	Invoice	07/18/2025	13.00-	603-4-9151-4255
603						
469054	1	POP/MISC	Invoice	07/18/2025	797.75	603-4-9111-4255
603						
469054	2	FREIGHT	Invoice	07/18/2025	5.00	603-4-9111-4332
603						
469054	3	SUPPLIES	Invoice	07/18/2025	151.15	603-4-9112-4219
603						
469056	1	FREIGHT	Invoice	07/18/2025	5.00	603-4-9151-4332
603						
469056	2	SUPPLIES	Invoice	07/18/2025	112.06	603-4-9152-4219
603						
469056	3	POP/MISC	Invoice	07/18/2025	692.17	603-4-9151-4255
603						
470484	1	POP/MISC	Invoice	07/25/2025	860.32	603-4-9111-4255
603						
470484	2	FREIGHT	Invoice	07/25/2025	5.00	603-4-9111-4332
603						
470484	3	SUPPLIES	Invoice	07/25/2025	49.82	603-4-9112-4219
603						
470486	1	POP/MISC	Invoice	07/25/2025	453.13	603-4-9151-4255
603						
470486	2	SUPPLIES	Invoice	07/25/2025	32.57	603-4-9152-4219
603						
470486	3	FREIGHT	Invoice	07/25/2025	5.00	603-4-9151-4332
Total 10654 GRANITE CITY JOBBING CO:					3,155.97	
GREGORY ARMSTRONG						
101						
72125 8/14/25	1	FINAL CHECK FABULOUS ARMADILL	Invoice	07/21/2025	6,375.00	101-4-5220-4409
Total 12210 GREGORY ARMSTRONG:					6,375.00	
HOWARD WALSTEIN						
101						
9001 8/7/25	1	ENTERTAINMENT IN THE PARK 8/7/2	Invoice	11/06/2024	500.00	101-4-5220-4409
Total 34520 HOWARD WALSTEIN:					500.00	
JOHNSON BROS LIQUOR						
603						
140654	1	WINE CREDIT	Invoice	07/02/2025	11.26-	603-4-9151-4253
603						
141423	1	LIQUOR CREDIT	Invoice	07/10/2025	4.54-	603-4-9151-4251

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
603						
141424	1	LIQUOR CREDIT	Invoice	07/10/2025	25.17-	603-4-9151-4251
603						
141425	1	LIQUOR CREDIT	Invoice	07/10/2025	117.00-	603-4-9151-4251
603						
141425	2	FREIGHT CREDIT	Invoice	07/10/2025	10.50-	603-4-9151-4332
603						
142775	1	LIQUOR CREDIT	Invoice	07/23/2025	13.50-	603-4-9111-4251
603						
2834580	1	LIQUOR	Invoice	07/16/2025	628.00	603-4-9111-4251
603						
2834580	2	FREIGHT	Invoice	07/16/2025	8.70	603-4-9111-4332
603						
2834581	1	WINE	Invoice	07/16/2025	7,974.03	603-4-9111-4253
603						
2834581	2	FREIGHT	Invoice	07/16/2025	150.51	603-4-9111-4332
603						
2834582	1	POP/MISC	Invoice	07/16/2025	358.50	603-4-9111-4255
603						
2834582	2	FREIGHT	Invoice	07/16/2025	7.25	603-4-9111-4332
603						
2834583	1	THC PRODUCTS	Invoice	07/16/2025	342.60	603-4-9111-4256
603						
2834584	1	LIQUOR	Invoice	07/16/2025	4,222.50	603-4-9111-4251
603						
2834584	2	FREIGHT	Invoice	07/16/2025	43.50	603-4-9111-4332
603						
2834585	1	LIQUOR	Invoice	07/16/2025	198.50	603-4-9151-4251
603						
2834585	2	FREIGHT	Invoice	07/16/2025	4.35	603-4-9151-4332
603						
2834586	1	LIQUOR	Invoice	07/16/2025	1,026.80	603-4-9151-4251
603						
2834586	2	FREIGHT	Invoice	07/16/2025	12.18	603-4-9151-4332
603						
2834587	1	LIQUOR	Invoice	07/16/2025	886.00	603-4-9151-4251
603						
2834587	2	FREIGHT	Invoice	07/16/2025	10.44	603-4-9151-4332
603						
2834588	1	WINE	Invoice	07/16/2025	112.00	603-4-9151-4253
603						
2834588	2	FREIGHT	Invoice	07/16/2025	1.74	603-4-9151-4332
603						
2834589	1	FREIGHT	Invoice	07/16/2025	3.48	603-4-9151-4332
603						
2834589	2	POP/MISC	Invoice	07/16/2025	56.00	603-4-9151-4255
603						
2834590	1	THC PRODUCTS	Invoice	07/16/2025	342.60	603-4-9151-4256
603						
2839319	1	LIQUOR	Invoice	07/23/2025	15,576.94	603-4-9111-4251
603						
2839319	2	FREIGHT	Invoice	07/23/2025	186.19	603-4-9111-4332
603						
2839320	1	WINE	Invoice	07/23/2025	400.00	603-4-9111-4253
603						
2839320	2	FREIGHT	Invoice	07/23/2025	17.40	603-4-9111-4332

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
603						
2839321	1	POP/MISC	Invoice	07/23/2025	74.65	603-4-9111-4255
603						
2839321	2	FREIGHT	Invoice	07/23/2025	13.92	603-4-9111-4332
603						
2839323	1	LIQUOR	Invoice	07/23/2025	1,260.00	603-4-9111-4251
603						
2839323	2	FREIGHT	Invoice	07/23/2025	13.92	603-4-9111-4332
603						
2839324	1	LIQUOR	Invoice	07/23/2025	1,825.50	603-4-9151-4251
603						
2839324	2	FREIGHT	Invoice	07/23/2025	17.40	603-4-9151-4332
603						
2839325	1	LIQUOR	Invoice	07/23/2025	1,734.60	603-4-9151-4251
603						
2839325	2	FREIGHT	Invoice	07/23/2025	26.10	603-4-9151-4332
603						
2839326	1	LIQUOR	Invoice	07/23/2025	1,009.90	603-4-9151-4251
603						
2839326	2	FREIGHT	Invoice	07/23/2025	11.03	603-4-9151-4332
603						
2839327	1	WINE	Invoice	07/23/2025	432.00	603-4-9151-4253
603						
2839327	2	FREIGHT	Invoice	07/23/2025	6.09	603-4-9151-4332
Total 22775 JOHNSON BROS LIQUOR:					38,813.35	
KARING HENT TRANSITIONS,						
101						
14991	1	SENIOR LIVING BUS TOUR	Invoice	07/23/2025	150.00	101-4-5510-4409
Total 15358 KARING HENT TRANSITIONS,:					150.00	
KNITTER FLOORING INC						
101						
12610	1	REMOVE/REPLACE STAIRWAY	Invoice	07/24/2025	4,895.00	101-4-2190-4401
Total 12426 KNITTER FLOORING INC:					4,895.00	
LAKE STATE RECYCLING INC						
603						
80227	1	CARDBOARD RECYCLING-NB	Invoice	07/25/2025	150.00	603-4-9112-4389
Total 13119 LAKE STATE RECYCLING INC:					150.00	
LEAGUE OF MN CITIES INS TRUST						
101						
7/15/25 PROP-CASUAL	1	PROP/CASUALTY INS - JUL-SEP 25	Invoice	07/15/2025	15,729.00	101-4-1110-4361
101						
7/15/25 PROP-CASUAL	2	PROP/CASUALTY INS - JUL/SEP 25	Invoice	07/15/2025	33.00	101-4-1210-4361
101						
7/15/25 PROP-CASUAL	3	PROP/CASUALTY INS - JUL/SEP 25	Invoice	07/15/2025	37.00	101-4-1350-4331
101						
7/15/25 PROP-CASUAL	4	PROP/CASUALTY INS - JUL/SEP 25	Invoice	07/15/2025	33.00	101-4-1510-4361
101						
7/15/25 PROP-CASUAL	5	PROP/CASUALTY INS - JUL/SEP 25	Invoice	07/15/2025	2,682.00	101-4-1600-4361

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
101						
7/15/25 PROP-CASUAL	6	PROP/CASUALTY INS - JUL/SEP 25	Invoice	07/15/2025	18,331.00	101-4-2110-4361
101						
7/15/25 PROP-CASUAL	7	PROP/CASUALTY INS - JUL/SEP 25	Invoice	07/15/2025	5,058.00	101-4-2190-4361
101						
7/15/25 PROP-CASUAL	8	PROP/CASUALTY INS - JUL/SEP 25	Invoice	07/15/2025	4,024.00	101-4-2310-4361
101						
7/15/25 PROP-CASUAL	9	PROP/CASUALTY INS - JUL/SEP 25	Invoice	07/15/2025	106.00	101-4-2410-4361
101						
7/15/25 PROP-CASUAL	10	PROP/CASUALTY INS - JUL/SEP 25	Invoice	07/15/2025	37.00	101-4-2420-4361
101						
7/15/25 PROP-CASUAL	11	PROP/CASUALTY INS - JUL/SEP 25	Invoice	07/15/2025	6,337.00	101-4-3120-4361
101						
7/15/25 PROP-CASUAL	12	PROP/CASUALTY INS - JUL/SEP 25	Invoice	07/15/2025	37.00	101-4-3300-4361
101						
7/15/25 PROP-CASUAL	13	PROP/CASUALTY INS - JUL/SEP 25	Invoice	07/15/2025	7,939.00	101-4-5110-4361
101						
7/15/25 PROP-CASUAL	14	PROP/CASUALTY INS - JUL/SEP 25	Invoice	07/15/2025	1,187.00	101-4-5210-4361
101						
7/15/25 PROP-CASUAL	15	PROP/CASUALTY INS - JUL/SEP 25 E	Invoice	07/15/2025	27.00	101-4-6210-4361
211						
7/15/25 PROP-CASUAL	16	PROP/CASUALTY INS - JUL/SEP 25	Invoice	07/15/2025	1,691.00	211-4-5600-4361
221						
7/15/25 PROP-CASUAL	17	PROP/CASUALTY INS - JUL/SEP 25	Invoice	07/15/2025	8,141.00	221-4-5400-4361
291						
7/15/25 PROP-CASUAL	18	PROP/CASUALTY INS - JUL/SEP 25 F	Invoice	07/15/2025	97.00	291-4-7000-4361
291						
7/15/25 PROP-CASUAL	19	PROP/CASUALTY INS - JUL/SEP 25 Y	Invoice	07/15/2025	4,502.00	291-4-7000-4361
291						
7/15/25 PROP-CASUAL	20	PROP/CASUALTY INS - JUL/SEP 25 E	Invoice	07/15/2025	959.00	291-4-7000-4361
602						
7/15/25 PROP-CASUAL	21	PROP/CASUALTY INS - JUL/SEP 25	Invoice	07/15/2025	9,540.00	602-4-9020-4361
603						
7/15/25 PROP-CASUAL	22	PROP/CASUALTY INS - JUL/SEP 25	Invoice	07/15/2025	5,044.50	603-4-9112-4361
603						
7/15/25 PROP-CASUAL	23	PROP/CASUALTY INS - JUL/SEP 25	Invoice	07/15/2025	9,172.00	603-4-9152-4361
221						
7/15/25 PROP-CASUAL	24	PROP/CASUALTY INS - JUL/SEP 25	Invoice	07/15/2025	1,388.50	221-4-5430-4361
Total 23805 LEAGUE OF MN CITIES INS TRUST:					102,132.00	
LEAST SERVICES/COUNSELING						
101						
1759	1	COUNSELING & RETAINER FEE	Invoice	07/15/2025	330.00	101-4-2110-4319
Total 15055 LEAST SERVICES/COUNSELING:					330.00	
M T I DISTRIBUTING INC						
101						
1487028-00	1	PARTS #721	Invoice	07/28/2025	139.59	101-4-5110-4221
Total 24475 M T I DISTRIBUTING INC:					139.59	
MADELINE REINSCHMIDT						
101						
2 8/14/25	1	FARMERS MARKET MUSIC 08/14/202	Invoice	02/06/2025	150.00	101-4-5230-4409

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
Total 52339 MADELINE REINSCHMIDT:					150.00	
MANSFIELD OIL CO						
101						
26768123	1	DIESEL FUEL DYED B20 ULS2	Invoice	07/28/2025	16,347.62	101-4-3120-4212
Total 12310 MANSFIELD OIL CO:					16,347.62	
MARCO HOLDINGS LLC						
101						
INV14108910	1	OFFICE 365 LICENSES	Invoice	07/22/2025	4,748.01	101-4-1350-4404
Total 24714 MARCO HOLDINGS LLC:					4,748.01	
MHSRC/RANGE						
101						
337900-12039	1	DRIVING SCHOOL - POST MANDATE	Invoice	07/24/2025	535.00	101-4-2120-4331
101						
337900-12050	1	DRIVING TRAINING - EVOC SANDBE	Invoice	07/23/2025	535.00	101-4-2120-4331
Total 26394 MHSRC/RANGE:					1,070.00	
MINNESOTA UI						
101						
7972805 Q2 2025	1	2ND QTR UNEMPLOYMENT	Invoice	07/08/2025	143.55	101-4-1600-4110
101						
7972805 Q2 2025	2	2ND QTR UNEMPLOYMENT	Invoice	07/08/2025	13.74-	101-4-2310-4110
221						
7972805 Q2 2025	3	2ND QTR UNEMPLOYMENT	Invoice	07/08/2025	7,029.10	221-4-5400-4110
101						
7972805 Q2 2025	4	2ND QTR UNEMPLOYMENT	Invoice	07/08/2025	190.46	101-4-5110-4110
101						
7972805 Q2 2025	5	2ND QTR UNEMPLOYMENT	Invoice	07/08/2025	269.54	101-4-2110-4110
Total 26076 MINNESOTA UI:					7,618.91	
MN VALLEY TESTING LAB INC						
602						
1315038	1	WATER TESTING	Invoice	07/17/2025	474.40	602-4-9020-4319
Total 24500 MN VALLEY TESTING LAB INC:					474.40	
MONTICELLO SENIOR CENTER						
101						
7072025 - 8/11/25	1	TRIP FEE - CHURCH BASEMENT LAD	Invoice	07/07/2025	1,811.00	101-4-5510-4409
101						
7-14-25 - 8/6/25	1	AUGUST TRIP - AL & ALMA'S	Invoice	07/14/2025	1,087.50	101-4-5510-4409
Total 27070 MONTICELLO SENIOR CENTER:					2,898.50	
NATHE VENTURES INC						
101						
1-302806	1	SUPPLIES	Invoice	07/16/2025	116.93	101-4-5110-4219
Total 28904 NATHE VENTURES INC:					116.93	

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
NUSS TRUCK & EQUIPMENT						
101						
PSO205046-1	1	PARTS #246	Invoice	07/22/2025	2,148.91	101-4-3120-4221
Total 10561 NUSS TRUCK & EQUIPMENT:					2,148.91	
OMANN BROS INC						
101						
18837*	1	SUPPLIES - AC FINES MIX	Invoice	07/15/2025	90.90	101-4-3120-4219
Total 28850 OMANN BROS INC:					90.90	
PHILLIPS WINE & SPIRITS CO						
603						
5011413	1	LIQUOR	Invoice	07/16/2025	1,772.85	603-4-9111-4251
603						
5011413	2	FREIGHT	Invoice	07/16/2025	43.50	603-4-9111-4332
603						
5011414	1	WINE	Invoice	07/16/2025	884.70	603-4-9111-4253
603						
5011414	2	FREIGHT	Invoice	07/16/2025	38.28	603-4-9111-4332
603						
5011415	1	POP/MISC	Invoice	07/16/2025	233.75	603-4-9111-4255
603						
5011415	2	FREIGHT	Invoice	07/16/2025	6.96	603-4-9111-4332
603						
5011416	1	THC PRODUCTS	Invoice	07/16/2025	315.00	603-4-9111-4256
603						
5013379	1	LIQUOR	Invoice	07/18/2025	169.85	603-4-9151-4251
603						
5013379	2	FREIGHT	Invoice	07/18/2025	1.74	603-4-9151-4332
603						
5013380	1	WINE	Invoice	07/18/2025	108.00	603-4-9151-4253
603						
5013380	2	FREIGHT	Invoice	07/18/2025	5.22	603-4-9151-4332
603						
5013381	1	THC PRODUCTS	Invoice	07/18/2025	315.00	603-4-9151-4256
603						
5015205	1	LIQUOR	Invoice	07/23/2025	1,097.49	603-4-9111-4251
603						
5015205	2	FREIGHT	Invoice	07/23/2025	15.66	603-4-9111-4332
603						
5015206	1	WINE	Invoice	07/23/2025	215.50	603-4-9111-4253
603						
5015206	2	FREIGHT	Invoice	07/23/2025	8.70	603-4-9111-4332
603						
5015207	1	POP/MISC	Invoice	07/23/2025	35.00	603-4-9111-4255
603						
5015207	2	FREIGHT	Invoice	07/23/2025	.50	603-4-9111-4332
603						
5015208	1	FREIGHT	Invoice	07/23/2025	2.03	603-4-9151-4332
603						
5015208	2	LIQUOR	Invoice	07/23/2025	146.95	603-4-9151-4251
603						
5017291	1	WINE	Invoice	07/25/2025	141.25	603-4-9151-4253
603						
5017291	2	FREIGHT	Invoice	07/25/2025	8.70	603-4-9151-4332

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
603						
5017292	1	LIQUOR	Invoice	07/25/2025	1,946.42	603-4-9151-4251
603						
5017292	2	FREIGHT	Invoice	07/25/2025	50.75	603-4-9151-4332
603						
5017293	1	FREIGHT	Invoice	07/25/2025	1.74	603-4-9151-4332
603						
554360	1	POP/MISC CREDIT	Invoice	07/10/2025	104.93-	603-4-9151-4255
603						
554361	1	POP/MISC CREDIT	Invoice	07/10/2025	5.60-	603-4-9151-4255
Total 29665 PHILLIPS WINE & SPIRITS CO:					7,455.01	
PITNEY BOWES INC						
101						
1027834080	1	MAIL SUPPLIES	Invoice	07/22/2025	29.04	101-4-1210-4201
Total 15282 PITNEY BOWES INC:					29.04	
PLAISTED COMPANIES INC						
101						
84950	1	SUPPLIES-MULCH	Invoice	07/14/2025	796.95	101-4-5110-4219
101						
85012	1	SUPPLIES-BLACK DIRT & MULCH	Invoice	07/15/2025	323.55	101-4-5110-4219
101						
85089	1	SUPPLIES-MULCH	Invoice	07/17/2025	796.95	101-4-5110-4219
101						
85441	1	SUPPLIES - LIMESTONE/BLACK DIRT	Invoice	07/24/2025	215.25	101-4-5110-4219
101						
95486	1	SUPPLIES-GRASS SEED	Invoice	07/24/2025	172.00	101-4-5110-4219
Total 29845 PLAISTED COMPANIES INC:					2,304.70	
POMP'S TIRE SERVICE INC						
101						
2390027406	1	TIRE & PARTS	Invoice	07/22/2025	96.00	101-4-3120-4221
Total 29982 POMP'S TIRE SERVICE INC:					96.00	
PRYES BREWING COMPANY LLC						
603						
W-102203	1	BEER	Invoice	07/17/2025	107.00	603-4-9111-4252
Total 52318 PRYES BREWING COMPANY LLC:					107.00	
RACHAEL KROOG						
101						
1 8/14/25	1	ENTERTAINMENT IN THE PARK 08/14	Invoice	02/07/2025	500.00	101-4-5220-4409
Total 23300 RACHAEL KROOG:					500.00	
SHERBURNE CO ATTORNEY						
294						
CS 23012993	1	CS 23012993	Invoice	07/30/2025	15.04	294-3-2210-3629
Total 32175 SHERBURNE CO ATTORNEY:					15.04	

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
SHERBURNE CO SHERIFF'S OFFICE						
101						
7-2025 TZD	1	ENF GRANT - TZD 3RD QTR 2025	Invoice	07/30/2025	10,051.65	101-4-2120-4440
Total 32240 SHERBURNE CO SHERIFF'S OFFICE:					10,051.65	
SIR LINES-A-LOT, LLC						
101						
MISCSALE2025-001	1	GLASS BEADS	Invoice	07/18/2025	600.00	101-4-3120-4219
Total 15078 SIR LINES-A-LOT, LLC:					600.00	
SOUTHERN GLAZER'S WINE & SPIRITS OF MN						
603						
2647512	1	FREIGHT	Invoice	07/17/2025	.43	603-4-9151-4332
603						
2647513	1	LIQUOR	Invoice	07/17/2025	2,330.98	603-4-9151-4251
603						
2647513	2	FREIGHT	Invoice	07/17/2025	21.23	603-4-9151-4332
603						
2647514	1	WINE	Invoice	07/17/2025	429.96	603-4-9151-4253
603						
2647514	2	FREIGHT	Invoice	07/17/2025	10.24	603-4-9151-4332
603						
2650129	1	LIQUOR	Invoice	07/24/2025	1,959.63	603-4-9151-4251
603						
2650129	2	FREIGHT	Invoice	07/24/2025	14.72	603-4-9151-4332
603						
2650130	1	WINE	Invoice	07/24/2025	352.12	603-4-9151-4253
603						
2650130	2	FREIGHT	Invoice	07/24/2025	6.72	603-4-9151-4332
603						
9649059	1	LIQUOR CREDIT	Invoice	07/09/2025	225.00-	603-4-9151-4251
Total 8000 SOUTHERN GLAZER'S WINE & SPIRITS OF MN:					4,901.03	
603						
2647510	1	LIQUOR	Invoice	07/17/2025	3,338.12	603-4-9111-4251
603						
2647510	2	FREIGHT	Invoice	07/17/2025	31.35	603-4-9111-4332
603						
2647511	1	WINE	Invoice	07/17/2025	3,101.76	603-4-9111-4253
603						
2647511	2	FREIGHT	Invoice	07/17/2025	43.23	603-4-9111-4332
603						
2650127	1	LIQUOR	Invoice	07/24/2025	10,254.78	603-4-9111-4251
603						
2650127	2	FREIGHT	Invoice	07/24/2025	121.24	603-4-9111-4332
603						
2650128	1	WINE	Invoice	07/24/2025	754.36	603-4-9111-4253
603						
2650128	2	FREIGHT	Invoice	07/24/2025	19.06	603-4-9111-4332
603						
9651992	1	WINE CREDIT	Invoice	07/25/2025	9.00-	603-4-9111-4253
Total 11314 SOUTHERN GLAZER'S WINE & SPIRITS OF MN:					17,654.90	

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
STREICHER'S						
101						
I1773058	1	INITIAL ISSUE - OFFICER LBV	Invoice	07/16/2025	7,346.61	101-4-2120-4217
101						
I1773651	1	UNIFORMS - REAK INITIAL ISSUE	Invoice	07/21/2025	184.99	101-4-2120-4217
Total 33300 STREICHER'S:					7,531.60	
STREICHER'S INC						
101						
I1772757	1	UNIFORMS - BIRDSALL	Invoice	07/15/2025	54.99	101-4-2130-4217
101						
I1773652	1	UNIFORMS - BEBEAU	Invoice	07/21/2025	84.99	101-4-2120-4217
101						
I1773653	1	UNIFORMS - BIRDSALL	Invoice	07/21/2025	59.99	101-4-2130-4217
101						
I1774039	1	UNIFORMS - BIRDSALL	Invoice	07/22/2025	107.96	101-4-2130-4217
Total 52346 STREICHER'S INC:					307.93	
STZR HOLDINGS LLC						
221						
90234-IN	1	ICE PAINT	Invoice	07/22/2025	2,037.35	221-4-5400-4219
Total 52433 STZR HOLDINGS LLC:					2,037.35	
SUMMER LAKES BEVERAGE LLC						
603						
10250	1	POP/MISC	Invoice	07/27/2025	214.50	603-4-9111-4255
Total 14779 SUMMER LAKES BEVERAGE LLC:					214.50	
SUMMIT COMPANIES						
101						
3392273	1	FIRE EXTINGUISHER RECHARGE	Invoice	07/17/2025	741.15	101-4-2120-4219
Total 33444 SUMMIT COMPANIES:					741.15	
SUNBELT RENTALS INC						
101						
171326404-0001	1	CORE DRILL RENTAL	Invoice	07/10/2025	207.56	101-4-5110-4415
Total 13604 SUNBELT RENTALS INC:					207.56	
SUSAN MONTAGUE						
101						
7-29-25 SM	1	INSTRUCTOR FEE - JUL	Invoice	07/29/2025	150.00	101-4-5510-4409
Total 14562 SUSAN MONTAGUE:					150.00	
TEAM LABORATORY CHEMICAL						
602						
INV0047650	1	MEGA BUGS	Invoice	07/15/2025	2,170.00	602-4-9050-4219
Total 14016 TEAM LABORATORY CHEMICAL:					2,170.00	

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
THE AMERICAN BOTTLING CO						
603						
4847905214	1	POP/MISC	Invoice	07/16/2025	169.50	603-4-9111-4255
Total 10415 THE AMERICAN BOTTLING CO:					169.50	
TWENTY4SEVEN FIRE & SEC CORP						
211						
7149	1	ALARM REPAIRS	Invoice	07/22/2025	665.00	211-4-5600-4401
211						
7176	1	ALARM REPAIRS	Invoice	07/25/2025	532.50	211-4-5600-4401
Total 14878 TWENTY4SEVEN FIRE & SEC CORP:					1,197.50	
VIKING COCA-COLA CO						
603						
3714394	1	POP	Invoice	07/18/2025	1,185.40	603-4-9111-4255
603						
3728267	1	POP/MISC	Invoice	07/25/2025	492.30	603-4-9151-4255
Total 35725 VIKING COCA-COLA CO:					1,677.70	
VINOCOPIA						
603						
377195-IN	1	LIQUOR	Invoice	07/16/2025	249.25	603-4-9111-4251
603						
377195-IN	2	WINE	Invoice	07/16/2025	1,184.04	603-4-9111-4253
603						
377195-IN	3	FREIGHT	Invoice	07/16/2025	18.00	603-4-9111-4332
Total 35763 VINOCOPIA:					1,451.29	
WASTE MANAGEMENT CORP SVCS						
605						
49843-1706-7	1	GARBAGE TIPPING FEES 7/1-7/15/25	Invoice	07/16/2025	22,885.01	605-4-9210-4384
Total 36033 WASTE MANAGEMENT CORP SVCS:					22,885.01	
WINE MERCHANTS						
603						
7527117	1	WINE	Invoice	07/18/2025	168.00	603-4-9151-4253
603						
7527117	2	FREIGHT	Invoice	07/18/2025	5.22	603-4-9151-4332
Total 36425 WINE MERCHANTS:					173.22	
WINEBOW						
603						
MN00169525	1	FREIGHT	Invoice	07/22/2025	4.00	603-4-9151-4332
603						
MN00169525	2	WINE	Invoice	07/22/2025	351.00	603-4-9151-4253
Total 14002 WINEBOW:					355.00	
WSB & ASSOCIATES INC						
821						
R-028191-000-5	1	EAW SERVICES - CAPSTONE/SPECH	Invoice	07/23/2025	334.00	821-2200

Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	GL Account Number
Total 11334 WSB & ASSOCIATES INC:					334.00	
YALE MECHANICAL LLC						
101						
268341	1	SPRING MAINTENANCE - FS 1	Invoice	07/15/2025	274.50	101-4-2310-4401
603						
268343	1	HVAC MAINTENANCE-NB	Invoice	07/15/2025	604.50	603-4-9112-4404
101						
268346	1	HVAC MAINT	Invoice	07/15/2025	2,997.00	101-4-2190-4401
Total 36620 YALE MECHANICAL LLC:					3,876.00	
Total :					796,388.86	
Grand Totals:					796,388.86	

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
101-4-1110-4361	15,729.00	.00	15,729.00
101-4-1110-4409	392.32	.00	392.32
101-4-1210-4201	29.04	.00	29.04
101-4-1210-4361	33.00	.00	33.00
101-4-1220-4201	179.16	.00	179.16
101-4-1350-4219	574.34	.00	574.34
101-4-1350-4319	393.75	.00	393.75
101-4-1350-4331	37.00	.00	37.00
101-4-1350-4404	4,748.01	.00	4,748.01
101-4-1510-4359	756.80	.00	756.80
101-4-1510-4361	33.00	.00	33.00
101-4-1600-4110	143.55	.00	143.55
101-4-1600-4219	615.19	.00	615.19
101-4-1600-4361	2,682.00	.00	2,682.00
101-4-1600-4401	125.00	.00	125.00
101-4-2110-4110	269.54	.00	269.54
101-4-2110-4219	437.98	36.08-	401.90
101-4-2110-4319	330.00	.00	330.00
101-4-2110-4321	180.00	.00	180.00
101-4-2110-4361	18,331.00	.00	18,331.00
101-4-2110-4404	5,512.00	.00	5,512.00
101-4-2120-4217	7,761.58	.00	7,761.58
101-4-2120-4219	1,012.14	109.99-	902.15
101-4-2120-4331	1,070.00	.00	1,070.00
101-4-2120-4440	17,135.53	.00	17,135.53
101-4-2130-4217	222.94	.00	222.94
101-4-2130-4319	125.00	.00	125.00
101-4-2150-4219	198.78	.00	198.78
101-4-2190-4219	390.61	.00	390.61
101-4-2190-4361	5,058.00	.00	5,058.00
101-4-2190-4389	64.00	.00	64.00
101-4-2190-4401	11,783.00	.00	11,783.00
101-4-2310-4110	.00	13.74-	13.74-

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
101-4-2310-4219	127.60	.00	127.60
101-4-2310-4361	4,024.00	.00	4,024.00
101-4-2310-4389	1,861.82	.00	1,861.82
101-4-2310-4401	327.00	.00	327.00
101-4-2320-4219	71,187.24	.00	71,187.24
101-4-2330-4389	500.44	.00	500.44
101-4-2330-4404	9,335.00	.00	9,335.00
101-4-2410-4361	106.00	.00	106.00
101-4-2420-4361	37.00	.00	37.00
101-4-3120-4201	53.70	.00	53.70
101-4-3120-4212	16,347.62	.00	16,347.62
101-4-3120-4219	5,741.84	.00	5,741.84
101-4-3120-4221	2,309.77	.00	2,309.77
101-4-3120-4361	6,337.00	.00	6,337.00
101-4-3120-4389	4,116.98	.00	4,116.98
101-4-3120-4401	110.00	.00	110.00
101-4-3150-4219	104.64	.00	104.64
101-4-3300-4361	37.00	.00	37.00
101-4-5110-4110	190.46	.00	190.46
101-4-5110-4219	6,619.58	.00	6,619.58
101-4-5110-4221	310.40	.00	310.40
101-4-5110-4361	7,939.00	.00	7,939.00
101-4-5110-4389	5,789.94	.00	5,789.94
101-4-5110-4401	514.14	.00	514.14
101-4-5110-4415	376.28	.00	376.28
101-4-5210-4361	1,187.00	.00	1,187.00
101-4-5220-4409	8,575.00	.00	8,575.00
101-4-5230-4409	300.00	.00	300.00
101-4-5510-4219	433.65	.00	433.65
101-4-5510-4409	3,238.50	.00	3,238.50
101-4-6210-4361	27.00	.00	27.00
101-4-6210-4440	20.89	.00	20.89
211-4-5600-4219	390.23	.00	390.23
211-4-5600-4361	1,691.00	.00	1,691.00
211-4-5600-4401	1,197.50	.00	1,197.50
211-4-5600-4409	600.00	.00	600.00
221-4-5400-4110	7,029.10	.00	7,029.10
221-4-5400-4219	4,214.31	.00	4,214.31
221-4-5400-4349	134.90	.00	134.90
221-4-5400-4361	8,141.00	.00	8,141.00
221-4-5400-4389	30,508.66	.00	30,508.66
221-4-5400-4401	845.00	.00	845.00
221-4-5430-4361	1,388.50	.00	1,388.50
225-4-8546-4303	9,195.50	.00	9,195.50
291-4-7000-4361	5,558.00	.00	5,558.00
294-3-2210-3629	22.56	.00	22.56
401-4-8080-4303	32,757.00	.00	32,757.00
403-4-8440-4303	24,199.13	.00	24,199.13
406-4-8040-4303	748.50	.00	748.50
406-4-8050-4303	13,530.00	.00	13,530.00
410-4-3120-4560	63,127.19	.00	63,127.19
440-4-5110-4219	24,999.00	.00	24,999.00
602-4-9010-4321	165.80	.00	165.80
602-4-9020-4219	127.01	.00	127.01
602-4-9020-4319	474.40	.00	474.40

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
602-4-9020-4361	9,540.00	.00	9,540.00
602-4-9020-4417	153.88	.00	153.88
602-4-9050-4219	3,200.97	.00	3,200.97
602-4-9050-4221	55.90	.00	55.90
602-4-9050-4389	1,749.13	.00	1,749.13
603-4-9111-4251	49,204.58	244.31-	48,960.27
603-4-9111-4252	98,088.41	166.65-	97,921.76
603-4-9111-4253	16,976.89	9.00-	16,967.89
603-4-9111-4255	5,785.97	.00	5,785.97
603-4-9111-4256	2,883.00	141.38-	2,741.62
603-4-9111-4332	985.73	1.45-	984.28
603-4-9112-4219	205.97	.00	205.97
603-4-9112-4361	5,044.50	.00	5,044.50
603-4-9112-4389	3,434.26	.00	3,434.26
603-4-9112-4404	773.31	.00	773.31
603-4-9151-4251	14,547.10	517.04-	14,030.06
603-4-9151-4252	56,064.10	239.02-	55,825.08
603-4-9151-4253	2,934.33	11.26-	2,923.07
603-4-9151-4255	2,488.90	128.55-	2,360.35
603-4-9151-4256	1,757.60	507.78-	1,249.82
603-4-9151-4332	275.45	11.95-	263.50
603-4-9152-4219	144.63	.00	144.63
603-4-9152-4361	9,172.00	.00	9,172.00
603-4-9152-4404	311.60	.00	311.60
605-4-9210-4384	22,885.01	.00	22,885.01
607-4-9310-4409	3,945.80	.00	3,945.80
821-2200	334.00	.00	334.00
Grand Totals:	798,527.06	2,138.20-	796,388.86

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
00/00	798,527.06	2,138.20-	796,388.86
Grand Totals:	798,527.06	2,138.20-	796,388.86

Report Criteria:

Invoice Detail.GL account (3 Characters) = {<>} "920"
Invoice Detail.GL account (3 Characters) = {<>} "910"
Invoice Detail.Created by = {<>} "jdengerud"

Report Criteria:

Report type: Invoice detail

Vendor.Vendor number = {<>} 13164 {AND} {<>} 13165 {AND} {<>} 21475

Check.Type = {<>} "Adjustment"

Bank.Bank number = 1

[Report].Invoice GL Account = {<>} "1012040"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	Bank Number
130414										
07/25	07/28/2025	130414	27050	CITY OF MONTICELLO	38539	101-4-2150-4409	.00	1,248.00	1,248.00	1
Total 130414:							.00		1,248.00	
130415										
07/25	07/28/2025	130415	12785	DUSTY'S DRAIN CLEANING IN	15920	101-4-5110-4401	.00	225.00	225.00	1
Total 130415:							.00		225.00	
130416										
07/25	07/28/2025	130416	12035	FLAGSHIP RECREATION LLC	F23724	101-4-5110-4219	.00	2,355.00	2,355.00	1
Total 130416:							.00		2,355.00	
130417										
07/25	07/28/2025	130417	20791	H R A	7-2025 TIF 22	462-2070	.00	4,399.68	4,399.68	1
Total 130417:							.00		4,399.68	
130418										
07/25	07/28/2025	130418	22656	JEFFERSON FIRE & SAFETY,	IN328684	101-4-2320-4219	.00	1,355.26	1,355.26	1
07/25	07/28/2025	130418	22656	JEFFERSON FIRE & SAFETY,	IN328741	101-4-2320-4219	.00	6,058.00	6,058.00	1
Total 130418:							.00		7,413.26	
130419										
07/25	07/28/2025	130419	27172	MORRELL TRUCKING	7-2025 MORR	245-4-6210-4440	.00	4,491.15	4,491.15	1
Total 130419:							.00		4,491.15	

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	Bank Number
130420										
07/25	07/28/2025	130420	15093	MOYER PROPERTIES	7-2025 TIF 26	466-4-7000-4601	.00	12,907.54	12,907.54	1
Total 130420:							.00	12,907.54		
130421										
07/25	07/28/2025	130421	13377	RAN PROPERTIES LLC	7-2025 GATR	245-4-6210-4440	.00	16,342.78	16,342.78	1
Total 130421:							.00	16,342.78		
130422										
07/25	07/28/2025	130422	12429	RES SPECIALTY PYROTECHNIC	28853	101-4-1110-4409	.00	24,000.00	24,000.00	1
Total 130422:							.00	24,000.00		
130423										
07/25	07/28/2025	130423	13238	TRENT COLLINS	7-19-25 TC	101-4-2320-4219	.00	170.97	170.97	1
Total 130423:							.00	170.97		
130424										
07/25	07/28/2025	130424	15040	BRIAN PETERSON	1 7/24/25	101-4-5230-4409	.00	175.00	175.00	1
Total 130424:							.00	175.00		
130425										
07/25	07/28/2025	130425	14303	COBORN'S INC	20230260004	101-4-1110-4440	.00	225.00	225.00	1
Total 130425:							.00	225.00		
130426										
07/25	07/28/2025	130426	15573	CULLIGAN	101X4021940	602-4-9020-4219	.00	20.50	20.50	1
Total 130426:							.00	20.50		
130427										
07/25	07/28/2025	130427	16625	DOLPHIN CAR WASH INC	1243-R-0052	101-4-2320-4404	.00	150.00	150.00	1

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	Bank Number
Total 130427:							.00		150.00	
130428										
07/25	07/28/2025	130428	14479	GCRE - JACKSON HILLS, LLC	7-2025 TIF 25	465-4-7000-4601	.00	39,136.74	39,136.74	1
Total 130428:							.00		39,136.74	
130429										
07/25	07/28/2025	130429	26190	MN DEPT OF MOTOR VEHICLES	VIN #1692 - 3	101-4-1600-4219	.00	30.25	30.25	1
Total 130429:							.00		30.25	
130430										
07/25	07/28/2025	130430	26190	MN DEPT OF MOTOR VEHICLES	VIN #1693 - 5	602-4-9020-4437	.00	30.25	30.25	1
Total 130430:							.00		30.25	
130431										
07/25	07/28/2025	130431	26190	MN DEPT OF MOTOR VEHICLES	VIN #2245 - #1	101-4-3120-4437	.00	30.25	30.25	1
Total 130431:							.00		30.25	
130432										
07/25	07/28/2025	130432	26190	MN DEPT OF MOTOR VEHICLES	VIN #5006 - #	221-4-5430-4437	.00	30.25	30.25	1
Total 130432:							.00		30.25	
130433										
07/25	07/28/2025	130433	27235	MOTOROLA	8282159544	101-4-2120-4221	.00	920.16	920.16	1
Total 130433:							.00		920.16	
130434										
07/25	07/28/2025	130434	14811	MUNICIPAL EQUIPMENT EXPORTERS	M-25375	602-4-9050-4219	.00	141.18	141.18	1
Total 130434:							.00		141.18	

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	Bank Number
130435										
07/25	07/28/2025	130435	13789	OCCUPATIONAL HEALTH CENTERS	104216715	101-4-2310-4319	.00	1,855.00	1,855.00	1
Total 130435:							.00	1,855.00		
130436										
07/25	07/28/2025	130436	29411	PEOPLES SAVINGS BANK	7-2025 TIF 22	462-4-7000-4440	.00	83,026.93	83,026.93	1
Total 130436:							.00	83,026.93		
130437										
07/25	07/28/2025	130437	52448	PLAY HOCKEY USA	44 - 71725	221-2080	.00	2,613.27	2,613.27	1
Total 130437:							.00	2,613.27		
130438										
07/25	07/28/2025	130438	30191	PRIME ADVERTISING & DESIG	95567	101-4-1120-4319	.00	875.00	875.00	1
Total 130438:							.00	875.00		
130439										
07/25	07/28/2025	130439	52450	ROGERS YOUTH LACROSSE RYL	86517770	221-3-0000-3475	.00	100.00	100.00	1
Total 130439:							.00	100.00		
130440										
07/25	07/28/2025	130440	13926	SBH PROPERTIES LLC	7-2025 APEX	245-4-6210-4440	.00	7,665.28	7,665.28	1
Total 130440:							.00	7,665.28		
130441										
07/25	07/28/2025	130441	15209	SUSAN D COLLINS	7072025 - 7/1	101-4-5510-4409	.00	144.00	144.00	1
Total 130441:							.00	144.00		
130442										
07/25	07/28/2025	130442	52386	THE DELTA APARTMENTS LLC	7-2025 TIF 27	467-4-7000-4601	.00	78,700.88	78,700.88	1

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	Bank Number
Total 130442:							.00		78,700.88	
130443										
07/25	07/28/2025	130443	13946	T-MOBILE	965639928 72	603-4-9152-4321	.00	981.78	981.78	1
Total 130443:							.00		981.78	
1008352										
07/25	07/30/2025	1008352	13706	AMAZON CAPITAL SERVICES	14CD-9RFX-Q	101-4-1350-4219	.00	6.99	6.99	1
Total 1008352:							.00		6.99	
1008353										
07/25	07/30/2025	1008353	11700	BECKER ARENA PRODUCTS INC	616603	221-4-5400-4530	.00	57,400.65	57,400.65	1
Total 1008353:							.00		57,400.65	
1008354										
07/25	07/30/2025	1008354	12076	CAMPBELL KNUTSON P.A.	3237G JUN 25	101-4-1400-4304	.00	7,394.48	7,394.48	1
Total 1008354:							.00		7,394.48	
1008355										
07/25	07/30/2025	1008355	52453	CAROLE'S VIKING ENTERPRISES	183619	101-4-1600-4219	.00	2,234.92	2,234.92	1
Total 1008355:							.00		2,234.92	
1008356										
07/25	07/30/2025	1008356	13954	CHARTER COMMUNICATIONS	175341301 JU	101-4-1600-4321	.00	1,527.05	1,527.05	1
Total 1008356:							.00		1,527.05	
1008357										
07/25	07/30/2025	1008357	14170	ELECTRONIC DESIGN COMPANY	M127957	221-4-5400-4401	.00	887.91	887.91	1
Total 1008357:							.00		887.91	

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	Bank Number
1008358										
07/25	07/30/2025	1008358	17700	ELK RIVER MUNICIPAL UTILITIES	7-10-25 ERMU	603-4-9152-4389	.00	59,490.48	59,490.48	1
Total 1008358:							.00	59,490.48		
1008359										
07/25	07/30/2025	1008359	17701	ELK RIVER MUNICIPAL UTILITIES	2414	602-4-9010-4319	.00	4,020.78	4,020.78	1
Total 1008359:							.00	4,020.78		
1008360										
07/25	07/30/2025	1008360	17701	ELK RIVER MUNICIPAL UTILITIES	7-2025 TIF 22	462-4-7000-4440	.00	566.86	566.86	1
Total 1008360:							.00	566.86		
1008361										
07/25	07/30/2025	1008361	14833	MERRICK INC	INV1493	228-4-7000-4409	.00	216.00	216.00	1
Total 1008361:							.00	216.00		
1008362										
07/25	07/30/2025	1008362	12529	METRO TENT RENTAL	101132	101-4-1110-4409	.00	3,040.00	3,040.00	1
Total 1008362:							.00	3,040.00		
1008363										
07/25	07/30/2025	1008363	11804	PRECISE MRM LLC	IN200-200555	101-4-3130-4219	.00	456.00	456.00	1
Total 1008363:							.00	456.00		
1008364										
07/25	07/30/2025	1008364	30500	QUALITY FLOW SYSTEMS INC	48525	602-4-9050-4404	.00	1,272.50	1,272.50	1
07/25	07/30/2025	1008364	30500	QUALITY FLOW SYSTEMS INC	49011	602-4-9050-4219	.00	4,800.00	4,800.00	1
07/25	07/30/2025	1008364	30500	QUALITY FLOW SYSTEMS INC	49270	602-4-9050-4404	.00	3,867.00	3,867.00	1
07/25	07/30/2025	1008364	30500	QUALITY FLOW SYSTEMS INC	49309	602-4-9050-4219	.00	313.50	313.50	1
Total 1008364:							.00	10,253.00		

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	Bank Number
1008365										
07/25	07/30/2025	1008365	11661	SPEEDCUTTERS OUTDOOR MAINT LL	29188	101-4-5110-4409	.00	5,203.09	5,203.09	1
Total 1008365:							.00	5,203.09		
1008366										
07/25	07/30/2025	1008366	35549	THE UPS STORE #5093	7-9-25 - 39842	602-4-9010-4322	.00	18.61	18.61	1
Total 1008366:							.00	18.61		
1008367										
07/25	07/30/2025	1008367	35313	UNITED PARCEL SERVICE	6A85E7295	101-4-2110-4322	.00	199.84	199.84	1
Total 1008367:							.00	199.84		
1008368										
07/25	07/30/2025	1008368	13814	WRUCK SEWER & PORTABLE RENTA	I28750	101-4-5110-4415	.00	2,866.00	2,866.00	1
Total 1008368:							.00	2,866.00		
730202525										
07/25	07/30/2025	730202525	52260	BOND TRUST SERVICES CORPORATI	95999	301-4-7000-4611	.00	92,986.25	92,986.25	1
07/25	07/30/2025	730202525	52260	BOND TRUST SERVICES CORPORATI	96000	333-4-7000-4611	.00	38,847.50	38,847.50	1
07/25	07/30/2025	730202525	52260	BOND TRUST SERVICES CORPORATI	96001	602-4-9010-4611	.00	37,167.50	37,167.50	1
07/25	07/30/2025	730202525	52260	BOND TRUST SERVICES CORPORATI	96002	302-4-7000-4611	.00	50,177.50	50,177.50	1
Total 730202525:							.00	219,178.75		
Grand Totals:							.00	665,366.51		

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
101-2020	.00	82,935.11-	82,935.11-
101-4-1110-4321	67.24	.00	67.24
101-4-1110-4409	27,040.00	.00	27,040.00

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
101-4-1110-4440	225.00	.00	225.00
101-4-1120-4319	875.00	.00	875.00
101-4-1120-4321	34.64	.00	34.64
101-4-1350-4219	6.99	.00	6.99
101-4-1350-4321	190.00	.00	190.00
101-4-1400-4304	7,265.48	.00	7,265.48
101-4-1600-4219	2,265.17	.00	2,265.17
101-4-1600-4321	152.94	.00	152.94
101-4-1600-4389	6,089.83	.00	6,089.83
101-4-1600-4401	834.80	.00	834.80
101-4-2110-4321	213.33	.00	213.33
101-4-2110-4322	199.84	.00	199.84
101-4-2120-4221	920.16	.00	920.16
101-4-2150-4409	1,248.00	.00	1,248.00
101-4-2190-4389	7,820.66	.00	7,820.66
101-4-2190-4401	760.88	.00	760.88
101-4-2310-4319	1,855.00	.00	1,855.00
101-4-2310-4321	383.89	.00	383.89
101-4-2310-4389	884.47	.00	884.47
101-4-2310-4401	1,004.21	.00	1,004.21
101-4-2320-4219	7,584.23	.00	7,584.23
101-4-2320-4404	150.00	.00	150.00
101-4-2330-4389	120.05	.00	120.05
101-4-2410-4321	57.81	.00	57.81
101-4-2420-4321	44.05	.00	44.05
101-4-3120-4321	170.04	.00	170.04
101-4-3120-4389	89.61	.00	89.61
101-4-3120-4437	30.25	.00	30.25
101-4-3130-4219	456.00	.00	456.00
101-4-3150-4321	24.78	.00	24.78
101-4-3300-4321	19.27	.00	19.27
101-4-5110-4219	2,355.00	.00	2,355.00
101-4-5110-4321	59.42	.00	59.42
101-4-5110-4389	5,898.73	.00	5,898.73
101-4-5110-4401	225.00	.00	225.00
101-4-5110-4409	1,948.63	.00	1,948.63
101-4-5110-4415	2,866.00	.00	2,866.00
101-4-5210-4321	154.93	.00	154.93
101-4-5230-4409	175.00	.00	175.00
101-4-5510-4321	24.78	.00	24.78

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
101-4-5510-4409	144.00	.00	144.00
211-2020	.00	3,457.43-	3,457.43-
211-4-5600-4389	2,802.86	.00	2,802.86
211-4-5600-4409	654.57	.00	654.57
221-2020	.00	61,450.23-	61,450.23-
221-2080	190.77	.00	190.77
221-3-0000-3464	2,422.50	.00	2,422.50
221-3-0000-3475	100.00	.00	100.00
221-4-5400-4321	418.15	.00	418.15
221-4-5400-4401	887.91	.00	887.91
221-4-5400-4530	57,400.65	.00	57,400.65
221-4-5430-4437	30.25	.00	30.25
228-2020	.00	216.00-	216.00-
228-4-7000-4409	216.00	.00	216.00
245-2020	.00	28,499.21-	28,499.21-
245-4-6210-4440	28,499.21	.00	28,499.21
301-2020	.00	92,986.25-	92,986.25-
301-4-7000-4611	92,986.25	.00	92,986.25
302-2020	.00	50,177.50-	50,177.50-
302-4-7000-4611	50,177.50	.00	50,177.50
333-2020	.00	38,847.50-	38,847.50-
333-4-7000-4611	38,847.50	.00	38,847.50
462-2020	.00	87,993.47-	87,993.47-
462-2070	4,399.68	.00	4,399.68
462-4-7000-4440	83,593.79	.00	83,593.79
465-2020	.00	39,136.74-	39,136.74-
465-4-7000-4601	29,954.12	.00	29,954.12
465-4-7000-4611	9,182.62	.00	9,182.62
466-2020	.00	12,907.54-	12,907.54-
466-4-7000-4601	9,530.04	.00	9,530.04
466-4-7000-4611	3,377.50	.00	3,377.50
467-2020	.00	78,700.88-	78,700.88-
467-4-7000-4601	78,700.88	.00	78,700.88
602-2020	.00	81,473.02-	81,473.02-
602-4-9010-4319	594.30	.00	594.30
602-4-9010-4321	103.04	.00	103.04
602-4-9010-4322	18.61	.00	18.61
602-4-9010-4611	37,167.50	.00	37,167.50
602-4-9020-4219	20.50	.00	20.50
602-4-9020-4389	29,483.23	.00	29,483.23

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
602-4-9020-4437	30.25	.00	30.25
602-4-9050-4219	5,254.68	.00	5,254.68
602-4-9050-4389	3,661.41	.00	3,661.41
602-4-9050-4404	5,139.50	.00	5,139.50
603-2020	.00	3,030.15-	3,030.15-
603-4-9112-4321	40.00	.00	40.00
603-4-9152-4321	28.70	.00	28.70
603-4-9152-4389	2,961.45	.00	2,961.45
605-2020	.00	2,557.77-	2,557.77-
605-4-9210-4319	2,557.77	.00	2,557.77
607-2020	.00	868.71-	868.71-
607-4-9310-4319	868.71	.00	868.71
821-2020	.00	129.00-	129.00-
821-2200	129.00	.00	129.00
Grand Totals:	665,366.51	665,366.51-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
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Report Criteria:

Report type: Invoice detail
Vendor.Vendor number = {<>} 13164 {AND} {<>} 13165 {AND} {<>} 21475
Check.Type = {<>} "Adjustment"
Bank.Bank number = 1
[Report].Invoice GL Account = {<>} "1012040"

Report Criteria:

Report type: Invoice detail

Vendor.Vendor number = 26275, 26300

Check.Type = {<>} "Adjustment"

Bank.Bank number = 1

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	Bank Number
721202520										
07/25	07/21/2025	721202520	26275	MN DEPT OF REVENUE	JUN 25 FUEL	101-4-3120-4212	.00	306.23	306.23	1
Total 721202520:							.00		306.23	
721202521										
07/25	07/21/2025	721202521	26300	MN DEPT. OF REVENUE	JUN 25 SALE	101-2080	.00	80,526.00	80,526.00	1
Total 721202521:							.00		80,526.00	
Grand Totals:							.00		80,832.23	

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
101-2020	.00	857.51-	857.51-
101-2080	607.80	.00	607.80
101-3-0000-3417	8.42	.00	8.42
101-4-3120-4212	241.29	.00	241.29
221-2020	.00	2,701.87-	2,701.87-
221-2080	2,701.87	.00	2,701.87
602-2020	.00	64.94-	64.94-
602-4-9050-4212	64.94	.00	64.94
603-2020	.00	77,207.91-	77,207.91-
603-2080	77,157.99	.00	77,157.99
603-4-9112-4219	9.62	.00	9.62
603-4-9112-4404	17.85	.00	17.85
603-4-9152-4219	5.70	.00	5.70
603-4-9152-4404	16.75	.00	16.75

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
Grand Totals:	80,832.23	80,832.23-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Invoice detail

Vendor.Vendor number = 26275, 26300

Check.Type = {<>} "Adjustment"

Bank.Bank number = 1

Report Criteria:

Report type: Invoice detail
 Vendor.Vendor number = 35099
 Check.Type = {<>} "Adjustment"
 Bank.Bank number = 1

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	Bank Number
707202522										
07/25	07/07/2025	707202522	35099	US BANK	6252025 CITY	101-4-3120-4212	.00	12,429.82	12,429.82	1
Total 707202522:							.00		12,429.82	
Grand Totals:							.00		12,429.82	

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
101-2020	.00	8,243.62-	8,243.62-
101-4-1110-4440	20.49	.00	20.49
101-4-1120-4319	329.97	.00	329.97
101-4-1210-4322	3.91	.00	3.91
101-4-1210-4433	50.00	.00	50.00
101-4-1220-4201	15.48	.00	15.48
101-4-1350-4404	24.00	.00	24.00
101-4-1600-4321	626.88	.00	626.88
101-4-2110-4219	49.49	.00	49.49
101-4-2110-4331	798.00	.00	798.00
101-4-2110-4433	91.94	.00	91.94
101-4-2120-4219	17.63	.00	17.63
101-4-2120-4221	77.96	.00	77.96
101-4-2130-4331	3,952.06	.00	3,952.06
101-4-2150-4219	65.99	.00	65.99
101-4-2190-4219	16.24	.00	16.24
101-4-2310-4359	48.18	.00	48.18
101-4-2320-4219	192.65	.00	192.65
101-4-3120-4212	86.87	.00	86.87
101-4-3150-4219	122.47	.00	122.47

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
101-4-5110-4219	367.28	.00	367.28
101-4-5110-4221	159.36	.00	159.36
101-4-5110-4404	75.00	.00	75.00
101-4-5210-4349	347.85	.00	347.85
101-4-5220-4219	667.92	.00	667.92
101-4-5220-4409	36.00	.00	36.00
221-2020	74.30	151.55-	77.25-
221-4-5400-4219	97.98	55.80-	42.18
221-4-5400-4349	3.41	.00	3.41
221-4-5420-4219	20.00	18.50-	1.50
221-4-5430-4259	30.16	.00	30.16
291-2020	.00	665.00-	665.00-
291-4-2340-4331	665.00	.00	665.00
602-2020	.00	1,180.02-	1,180.02-
602-4-9020-4219	1,180.02	.00	1,180.02
603-2020	.00	2,263.93-	2,263.93-
603-4-9112-4331	1,093.83	.00	1,093.83
603-4-9152-4331	1,084.53	.00	1,084.53
603-4-9152-4349	85.57	.00	85.57
Grand Totals:	<u>12,578.42</u>	<u>12,578.42-</u>	<u>.00</u>



Request for Action

To
City Council

Item Number
4.4

Meeting Date
August 4, 2025

Prepared By
Zack Carlton, Community Development Director

Item Description
Resolution 25-42: Oakwater Ridge Environmental
Assessment Worksheet (EAW) Findings

Reviewed by
Cal Portner
Tina Allard

Action Requested

Adopt Resolution 25-42 making a negative declaration of need for an Environmental Impact Statement (EIS) for the Oakwater Ridge Subdivision.

Background/Discussion

Earlier this year, Capstone Homes submitted a complete Environmental Assessment Worksheet (EAW) for their proposed residential development. The EAW review was required per Minnesota rules and evaluated potential impacts on the environment that may be a result of residential subdivision. The city, acting as the RGU, engaged WSB to assist in coordinating the formal review and public comment period with the Environmental Quality Board and relevant outside agencies. The public comment period ran from May 20, 2025, to June 20, 2025. Staff received comments from two agencies during the comment period.

The applicant's consulting engineer prepared a formal response to comments, and staff reviewed the EAW, public comments, and the response in their entirety to determine if a more intense environmental review (Environmental Impact Statement) was required. The review and analysis do not identify a need for an additional review, Environmental Impact Statement (EIS), and staff recommend Council adopt the attached resolution affirming the findings. The EAW does not supersede the city's land use and zoning reviews.

The Full EAW is available for review at City Hall, and was not included in the packet due to size limitations.

Financial Impact

None - the cost of hiring an outside consultant to assist with the review of the EAW will be billed against the escrow provided as part of their land use review process with the city.

Mission/Policy/Goal

Ethical, efficient, and responsible.

Attachments

- I. Oakwater Ridge EAW Resolution

The Elk River Vision

A welcoming community with revolutionary and spirited resourcefulness, exceptional service, and community engagement that encourages and inspires prosperity





City of Elk River City Council

Resolution 25-42

A Resolution of the City Council of the City of Elk River Approving the Record of Decision and a Negative Declaration of Need for an Environmental Impact Statement (EIS) for the Oakwater Ridge Residential Subdivision

WHEREAS, Capstone Homes (“Applicant”) proposes to develop a residential subdivision which includes approximately 536 single-family homes along with the associated infrastructure such as roads, utilities, sidewalks, trails, and stormwater ponds (“Project”); and

WHEREAS, the Project falls within the mandatory environmental assessment worksheet (“EAW”) category of Minn. Rules part 4410.4300, Subd. 19 D; and

WHEREAS, the City of Elk River is the Responsible Governmental Unit (“RGU”); and

WHEREAS, an EAW was prepared by Kjolhaug Environmental Services Company, on behalf of the Applicant, and submitted the document to the City of Elk River, consistent with Minn. Rules Part 4410.1400; and

WHEREAS, the City of Elk River provided a copy of the EAW to all public agencies on the EAW distribution list and published the EAW in the EQB Monitor on May 20, 2025, in accordance with applicable state laws, rules, and regulations; and

WHEREAS, the EAW comment period lasted from May 20, 2025, to June 20, 2025, and regulatory agencies submitted written comments during the comment period; and

WHEREAS, the City of Elk River acknowledges the comments received within the comment period the State Historic Preservation Office, and Minnesota Pollution Control Agency; and

WHEREAS, the Applicant’s consultant generated a response to the comments, and prepared a Record of Decision and Findings of Fact and Conclusions; and

WHEREAS, City staff reviewed the proposed Record of Decision and finds it to be consistent with the evidence submitted to the city and the applicable statutes and regulations, to the best of their knowledge, and recommends the City Council approve the Findings of Fact and Record of Decision received July 16, 2025, and determine that no environmental impact statement (“EIS”) is necessary, reasonable or warranted with respect to the project under the circumstances; and



WHEREAS, the City Council desires to make findings of fact and a record of decision that no EIS is required with respect to the Project (“Negative Declaration”).

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Elk River, Minnesota, as follows:

1. Adopt and approve the Findings of Fact and Record of Decision for the Oakwater Ridge Environmental Assessment Worksheet in the form which is attached hereto as Exhibit A and hereby makes the Findings of Fact and Conclusions which are contained therein; and
2. Find and determine that, based upon the Findings of Fact and Record of Decision, no environmental impact statement is required for the Project pursuant to the Minnesota Environmental Policy Act of Minnesota Rules Parts 4410.0200 to 4410.6500.

Passed and adopted this 4th day of August 2025.

John J. Dietz, Mayor

ATTEST:

Tina Allard, City Clerk



Exhibit A

Oakwater Ridge EAW Response to Comments, Findings of Fact, and Record of Decision

ATTACHED



INTRODUCTION

The Oakwater Ridge residential/commercial development (herein referred to as “the Project”) proposes a residential/commercial development on approximately ±248 acres west of U.S. Highway 10/169 and east of the Mississippi River in the City of Elk River, Sherburne County, Minnesota. The project will include 536 single-family residential homes and a commercial parcel (likely consisting of a multi-tenant retail strip and a gas station). The project will include several internal roadways, a river overlook, an open space/recreational area, a future trail, a greenway corridor, and stormwater features.

The Project area currently consists of cultivated fields, hayfields, old paddocks, woodlands, wetlands, floodplain, and a farmstead with two single-family homes and barns. A former bus lot with two buried diesel/gasoline tanks is located east of the farmstead structures. One of the structures was utilized as a bus-maintenance garage. The development includes the construction of stormwater ponds and infiltration basins to meet stormwater requirements (water quality, volume, and rate). Mass grading will physically manipulate the site's vegetation, soil, and topography. Grading is required to construct the roadway, stormwater features, and residential/commercial buildings, as well as to install minor utilities (cable/internet) and extend the public utilities (water main and sewer). The phased construction will utilize standard construction methods. A park is planned for the portion of the lower cultivated field above the floodplain and would likely require ground leveling for trails, play structures, and/or a pavilion.

The 247.65-acre development is anticipated to occur in several phases over several years (approximately eight phases over nine years).

EAW NOTIFICATION, DISTRIBUTION, AND COMMENT PERIOD

In accordance with Minnesota Rules 4410.1500, the EAW was completed and distributed to persons and agencies on the official Environmental Quality Board (EQB) distribution list. The EQB published notice of availability of the EAW in the *EQB Monitor* on May 20th, 2025 initiating a 30-day comment period that concluded on June 20th, 2025. A hard copy of the EAW was made available for review during the comment period at Elk River City Hall located at 13065 Orono Parkway Elk River, MN 55330. **Appendix A** includes copies of the comment letters and emails received. A copy of the published EAW is included as **Appendix B**.

COMMENTS RECEIVED

The following comment letters or emails received:

Letter 1: State Historic Preservation Office

Letter dated June 10th, 2025 from Amy Spong, Deputy State Historic Preservation Officer.

Letter 2: Minnesota Pollution Control Agency

Letter dated June 18th, 2025 from Chris Green, Project Manager.

RESPONSES TO COMMENTS

The following information and clarifications are provided in response to all EAW comments received during the 30-day comment period. Comment responses are provided in italicized text.

Letter 1: State Historic Preservation Office

Comment 1: As stated in the EAW, the proposed development is located immediately adjacent to the Oliver H. Kelley Homestead, which is a National Historic Landmark, is listed in the National Register of Historic Places, and is also part of the State Historic Site Network. We understand that the developer and the City have been consulting with the Minnesota Historical Society (MNHS) and that the historic farm and modern visitor center are located downhill from any open sight lines to the proposed development. MNHS has informed us that they have been working with the developer and the city on measures to help minimize any effects to the historic property, which include planting trees to help screen the development as people drive into the Historic Site and installing a split rail wood fence along the development's southern property line. We agree that these appear to be reasonable measures to minimize any adverse effects to the historic property. We recommend that the City and the developer continue to work with MNHS as the design for the project proceeds to ensure that any effects to the historic property are considered, especially any visual effects to the historic farmstead's rural setting.

Response: *So noted. Thank you for the comment.*

Comment 2: We have reviewed the submitted survey report, Phase I Archaeological Survey for the Oakwater Ridge Project, Sherburne County, Minnesota (April 14, 2025) as prepared by In Situ Archaeological Consulting. According to the report, one archaeological site was identified during the investigations, site 21SH0093. More information is needed about the survey methodology and archaeological site 21SH0093. The shovel test methods as described in the report do not meet current survey standards and guidelines because they do not extend into the C horizon. The report incorrectly states that digging into the B horizon is sufficient. Both the A and B horizons are part of Holocene-age soil development, and therefore both have the potential to contain archaeological materials. The C horizon is the parent material for the soil (either bedrock or Pleistocene-age sediments such as glacial till). The standard of digging into the C horizon, or encountering it in the case of bedrock, is to demonstrate that the sample from the shovel test addresses the entire time period when archaeological materials might be present. Also, the report states that the shovel tests are 30-40 cm in diameter, but the photos of representative shovel tests appear to be at the lower end of that or smaller. It is difficult to be certain from the photographs, but it also appears that the diameter is smaller at the bottom than at the top. It is likely that 40 cm diameter tests would be needed for the sample to reach into the C horizon in this area.

Response: *In Situ based their investigation methods from the well documented concept that based on soil formation processes, within upland areas and/or areas with minimal to no deposition, archaeological material ranging from as early as the Paleoindian Period to present, are typically located at the ground surface or are shallowly buried. The Principal Investigator concluded that the shovel testing depths for the project were sufficient for the identification of archaeological sites during the Phase I shovel testing, as there is a low potential for deeper archaeological deposits within the uplands. In consultation for previous projects with SHPO and OSA, In Situ was informed that a Principal Investigator may deviate from the methods outlined in the guidelines, as long as the Principal Investigator can justify the change in methodology in the report, which was the case for this project. However, after recent consultations with OSA and SHPO, In Situ will implement these methodology comments moving forward.*

Regarding the shovel test size, the shovel test shown in the report was 40 cm in diameter with strait walls. Unfortunately, photographs may not portray these factors well, as the topsoil in the hole may blend in with the ground surface making the hole look narrower. Also in photographs, the walls of the shovel test can have a "tunnel" effect, making the walls appear smaller at the bottom. In Situ does have additional photographs of the shovel test with another ruler/scale to show the width of the shovel test.

Comment 3: Archaeological site 21SH0093 is identified as 21CA0794 in the report section header (pg. 25). We assume this is a typo.

Response: *So noted. Thank you for the comment.*

Comment 4: Based on the information provided in the report, we do not agree with the consultant's recommendation that the site is not eligible for listing in the National Register of Historic Places (NRHP). We recommend that either a Phase II evaluation of the site be conducted to determine the site's eligibility for listing in the NRHP, or the site area be protected and preserved during the development. For a Phase II evaluation, a 1x1 formal excavation unit is the most effective method for assessing the site's historic context and integrity. To make an argument regarding Criterion D significance (or lack thereof), we recommend using the historic context document for lithic scatters, because it provides established guidelines for this type of site. This and related documents are available at the State Historic Preservation Office if needed. In our opinion, applying the lithic scatter context with a sample that includes a formal excavation unit should be sufficient to make a defensible statement regarding the site's eligibility for listing in the NRHP.

Response: *For 21SH0093, In Situ recommends avoidance of the resource and to have no ground disturbing activities take place within or near the resource. At this time, site 21SH0093 is at least 25 feet from the proposed extent of ground disturbance for the project, which will avoid impacts to the site. At least a 25-ft cultural avoidance area is recommended to be placed around the site boundary of 21SH0093 in order to make sure that the site is not impacted by the project. Provided this avoidance measure is followed, the site will not be affected by the undertaking and no further work is recommended for this resource for this Project. However, if avoidance is not possible, as requested by SHPO, a Phase II assessment will be completed for 21SH0093. Until a Phase II can be completed, the site is currently unevaluated for the NRHP.*

Comment 5: Please note that this comment letter does not address the requirements of Section 106 of the National Historic Preservation Act of 1966 and 36 CFR § 800. If this project is considered for federal financial assistance, or requires a federal permit or license, then review and consultation with our office will need to be initiated by the lead federal agency. Be advised that comments and recommendations provided by our office for this state-level review may differ from findings and determinations made by the federal agency as part of review and consultation under Section 106.

Response: *So noted. Thank you for the comment.*

Letter 2: Minnesota Pollution Control Agency

Comment 1: Wastewater - The information pertaining to the Elk River Wastewater Treatment Facility (WWTF) in Section 12.a.iii(3) is not accurate and could be deleted from this section because the proposed development will not discharge to a surface water. Wastewater information is appropriately provided in a previous Section 12.a.iii(1) because the proposed development will discharge wastewater to a publicly owned treatment facility.

Response: *So noted. Thank you for the comment.*

Comment 2: Wastewater - The EAW indicates that an identified portion of the sanitary sewer has been determined by the City to be sized to handle added flow from the Nature's Edge Business Center 3rd Addition development. It is not clear whether the City of Elk River has determined that there is capacity in the sewer system for the wastewater design flow from the proposed Oakwater Ridge development.

Response: *The Elk River Chief Operator stated that the Elk River Treatment Plant currently treats 1.40 MGD (million gallons per day). The facility is designed to treat an average dry weather flow of 3.98 MGD and an average wet weather flow of 4.54 MGD. The treatment plant can handle more flow; the limiting factor is the collection system. The nearest sanitary sewer connection is*

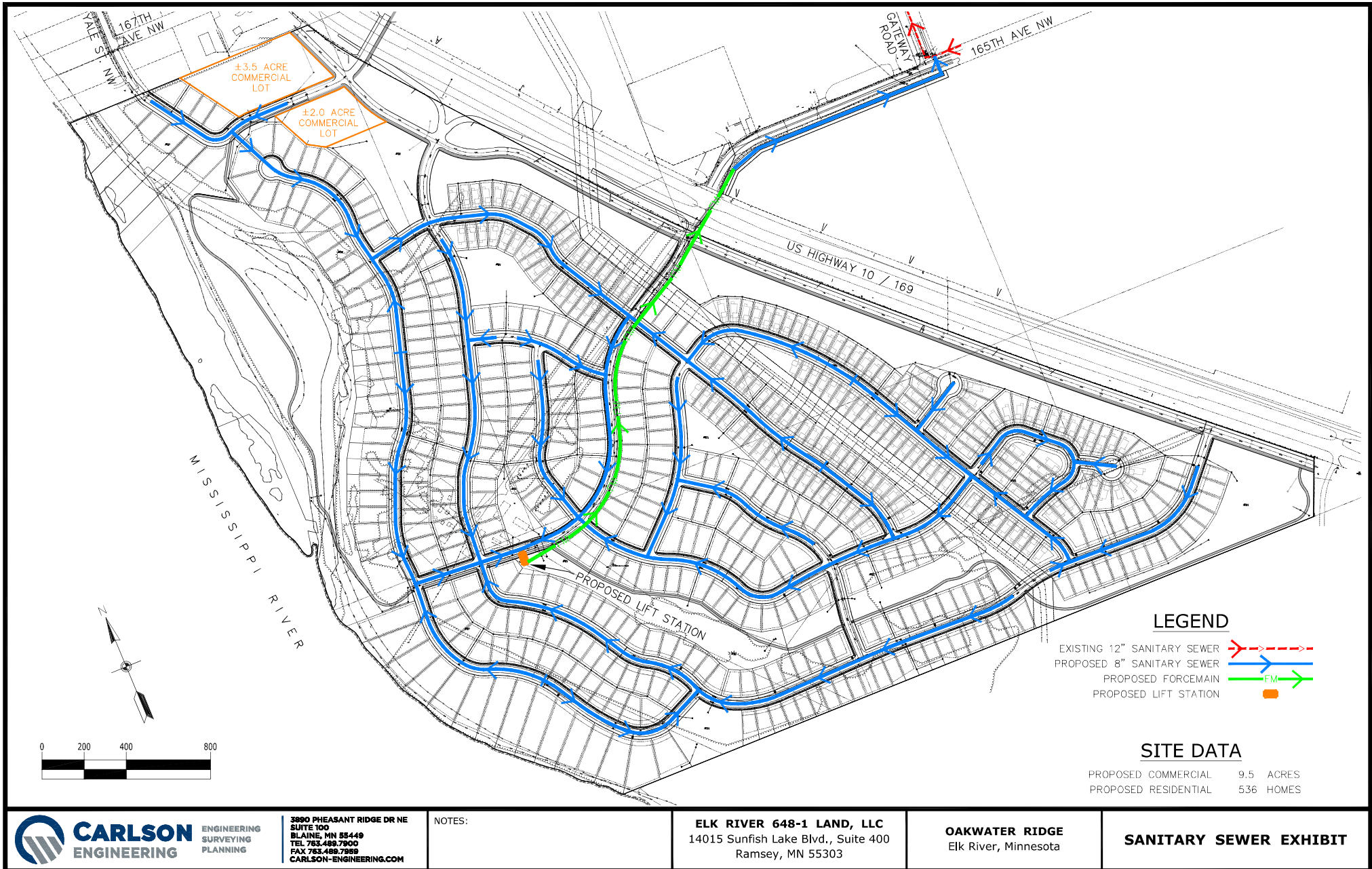
*located at 165th Avenue and Gateway Road. The record plans for the extension of gravity sewer to 165th Avenue (dated June 13th, 2023) are included as **Appendix C**. These plans were developed/evaluated as part of the Natures Edge Business Center 3rd Addition Improvements.*

The flow rates were all based on “the industry standard” per the City of Elk River’s Engineering Project Manager. Per the City’s Comprehensive Plan (adopted October 18th, 2021), the upgraded treatment capacity was based on estimates of 2035 daily flow and projected areas of development. Section 4000 of the City’s Engineering Design Standards states the following:

- Sanitary sewer extensions shall consider each residence to include 3.3 people on the average.*
- Sewage flow design rates shall be 110 gallons per person per day.*

Comment 3: Wastewater - A figure should be provided that shows the location of the major sewer system features in the Project area that are described in the EAW.

Response: See exhibit 1 on the following page.



Save Date: 07/11/25 | F:\jobs\9541 - 9560\9556 - specht farm - elk river\cad c3d\engineering\9556_san swr exhibit.dwg

#9556

Comment 4: Wastewater - A table should be provided to identify the wastewater design flow estimates for each of the residential and commercial development types and information should be provided on the composition of the wastewater that will be generated.

Response: See **Table 1** below. The total proposed flow is 0.2136 million gallons per day.

TABLE 1. WASTEWATER DESIGN FLOW ESTIMATES

Land Use	Rate	Quantity	Estimate
Residential	363 gallons/unit/day	536 homes	194,568 gallons/day
Commercial	2,000 gallons/acre/day	9.5 acres	19,000 gallons/day

Comment 5: Noise - The Responsible Governmental Unit (RGU) and any other land-use decision makers, should consider language in Minn. R. 7030.0030 that reads “[...] any municipality having authority to regulate land use shall take all reasonable measures within its jurisdiction to prevent the establishment of land use activities listed in noise area classification (NAC) 1, 2, or 3 in any location where the standards established in part 7030.0040 will be violated immediately upon establishment of the land use.” The noise section of the EAW does not provide enough detail regarding current and anticipated sound levels in the Project area to determine whether an immediate violation of the state noise standards would occur if the Project were approved. The MPCA has received noise complaints related to seemingly benign sources, such as car wash stations and pickle ball courts. The MPCA recommends the Proposer conduct a noise study and potentially evaluate methods to mitigate noise impacts, especially for residential locations near commercial or retail areas.

Response: The City is not requiring a noise study at this time. The easternmost extent of the ‘Liberty Single Family Homes’ shown on the concept plan are 250 feet from US Highway 10/169. A future frontage road with a trail is anticipated west of US Highway 10/169.

Highway traffic noise originates primarily from three discrete sources: truck exhaust stacks, vehicle engines, and tires interacting with the pavement¹. In order to mitigate for noise impacts on future residents, a berm with vegetation is planned west of the future frontage road. It should be noted that noise barriers cannot completely block all traffic noise and are most effective within 200 feet of a highway. Effective noise barriers work by blocking the line of sight from the noise source (highway traffic) and the receiver (future resident). Blocking the line of sight typically reduces noise levels by five decibels. The berm is anticipated to be built tall enough to block the line of sight of the highway and will mitigate for noise impacts from the majority of the average annual daily traffic. The Highway 10 Corridor Study states that approximately 4% of the daily traffic is heavy commercial vehicles². The portion of Highway 10 adjacent to the Project boundaries had a current Heavy Commercial Average Annual Daily Traffic (HCAADT) of 1,400 compared to Minnesota 101 which had a HCAADT of 2,850.

Regarding potential noise effects to the surrounding existing residential areas, the proposed development is not anticipated to double the number of vehicles on US Highway 10/169. The Highway 10 Corridor Study states that Highway 10 transports up to 34,000 vehicles per day. Based on the Traffic Study, the proposed homes are anticipated to generate 375 trips (94 entering and 281 exiting) during the morning traffic peak hour, 503 (317 entering and 186 exiting) during the evening traffic peak hour and 5,054 daily trips. The Federal Highway Administration (FHWA) notes in FHWA report HEP-18-067 titled “Techniques for Reviewing Noise Analyses and Associated Noise Reports” that “Doubling the number of sources (i.e., vehicles) increases the hourly equivalent sound level by approximately 3 dB, which is usually the smallest change that people can detect without specifically listening for the change.”

¹ U.S. Department of Transportation. Federal Highway Administration. Noise Barriers Design Handbook. Accessed July 10th, 2024. Retrieved from: https://www.fhwa.dot.gov/Environment/noise/noise_barriers/design_construction/design03.cfm

² Highway 10 Corridor Study. January 2023. Accessed July 10th, 2024. Retrieved from: <https://elkrivermn.gov/DocumentCenter/View/11815/Highway-10-Corridor-Study-Final-Report>

Comment 6: We appreciate the opportunity to review this Project. Please be aware that this letter does not constitute approval by the MPCA of any or all elements of the Project for the purpose of pending or future permit actions by the MPCA. Ultimately, it is the responsibility of the Project Proposer to secure any required permits and to comply with any requisite permit conditions. If you have any questions concerning our review of this EAW, please contact me by email at chris.green@state.mn.us or by telephone at 507-476-4258.

Response: *So noted. Thank you.*

FINDINGS OF FACT

Proposed Project

The project proposer is planning a residential/commercial development currently referred to as “Oakwater Ridge” in the City of Elk River, Sherburne County, Minnesota. The project was previously referred to as the “Specht Farm” site. The project area is located along the Mississippi River, south of the intersection between Minnesota Highway 169 and U.S. Highway 10/169, adjacent to the intersection between U.S. Highway 10/169 and 165th Avenue Northwest. The site is located in the southeast corner of Elk River, with the City of Otsego west of the Mississippi River, the City of Dayton to the southeast, and the City of Ramsey to the east. The project will include 536 single-family residential homes and a commercial parcel (likely consisting of a multi-tenant retail strip and a gas station). The project will include several internal roadways, a river overlook, an open space/recreational area, a future trail, a greenway corridor, and stormwater features.

An EAW was prepared pursuant to Minnesota Rules Part 4410.4300, Subp. 19 (D) and 32. The EAW and the respective comments have been reviewed in accordance with Minnesota Rules 4410.1700 to determine if the project has potential for significant environmental effects.

Site Description and Existing Conditions

Under existing conditions, the Project Area consists of cultivated fields, hayfields, old paddocks, woodlands, wetlands, floodplain, and a farmstead with two single-family homes and barns. A former bus lot with two buried diesel/gasoline tanks is located east of the farmstead structures. One of the structures was utilized as a bus-maintenance garage. A bluff (per the Sherburne County Zoning Ordinance and Elk River City Code) is present along the hillslope east of the lower cultivated field. Portions of the lower cultivated field and woodland are within shoreland. The 100-year floodplain outlined by the Federal Emergency Management Agency (FEMA) is present along the western project area boundary and throughout the lower agricultural field.

Decision Regarding the Potential for Significant Environmental Effects

Minnesota Rules 4410.1700, Subp. 7 lists four criteria that shall be considered in deciding whether a project has the potential for significant environmental effects. Those criteria and the City’s findings are presented below.

Criteria A: Type, Extent, and Reversibility of Environmental Effects

Minnesota Rules 4410.1700 Subp. 7 (A) indicates the first factor that the RGU must consider is the “type, extent, and reversibility of environmental effects.” The City of Elk River’s findings are set forth below.

1. **Cover Types.** Currently, the project area consists of cultivated fields, hayfields, old paddocks, woodlands, a tributary (Mississippi river oxbow), and a farmstead with two single-family homes and several barns/sheds. The site has been in agricultural production since at least the late 1930s. The

U.S. Geologic Survey's Earth Resource Observation and Science Center's National Land Cover Database (published September 26th, 2024) maps the property as primarily cultivated crops (163.33 acres). Per the database, the project area consists of the following: deciduous forest (32.45 acres), pasture/hay (29.27 acres), emergent herbaceous wetland (13.53 acres), open water (3.20 acres), developed low intensity (2.15 acres), developed open space (1.25 acres), developed medium intensity (1.37 acres), woody wetland (0.95 acres), and developed high intensity (0.14 acres).

2. **Shorelands.** The MnDNR identifies the Mississippi River as a Public Water Watercourse. The western project area is within three hundred feet of the Mississippi River within the shoreland overlay district. Chapter 30 of the Elk River City code outlines provisions for shoreland use. The use of any shoreland of public waters, the size and shape of lots, the use, size, type and location of structures on lots, the grading and filling of any shoreland area, the cutting of shoreland vegetation, and the subdivision of land shall be in full compliance with the terms of applicable regulations. The City has limitations in place regarding vegetation alterations within shoreland. Generally, vegetation alteration necessary for the construction of structures, roads, and parking areas is exempt.
3. **Floodplains.** There are areas of Federal Emergency Management Area (FEMA) floodway, 100-year, and 500-year floodplains mapped within the western site boundaries. According to the FEMA floodplain map 27141C0395F (effective date November 16th, 2011) (FIRM number 270436) (panel 0395F), the floodplain within the project area is a 'regulatory floodway.' The base flood elevation shown on FEMA's floodplain map is 861 and 860 ft. MSL. Cross sections F and G from the Flood Insurance Study Report of the Mississippi River are detailed in Question 12 of the EAW (**Appendix B**). In accordance with the City of Elk River code, any use that requires fill, excavation, storage of materials, or placement of anything that may cause a potential obstruction would require a permit.
4. **Land Use.** The project area is located within the urban service area. The City's Land Use Plan map (dated October 18th, 2021) identified the project area as 'Mixed Residential' and 'Highway Business.' The surrounding land uses include 'Public/Semi-Public, Traditional Single-Family Residential, Industrial, Agriculture, and Business Park.' Page 18 of the comprehensive plan shows the current zoning for the northern portion of the project area as 'FAST – Focus Area Study,' the southern portion as 'R1d – Single Family Residential,' and 'BP – Business Park' along US Highway 101. The master plan for the Elk River 171st Avenue Focused Area Study (FAST) shows the northern half of the project area as 'Open Space,' 'Higher Density Residential,' and 'Destination Retail.'
5. **Geology and Soils.** Generally, the site is flat, with steeper topography along the Mississippi River. Based on the Digital Elevation Model (DEM), the hillside sloping down to the Mississippi River and the lower cultivated field has slopes $\geq 18\%$. Portions of this hillside met the definition of a bluff (per the Sherburne County Zoning Ordinance and Elk River City Code). Per the Geotechnical Exploration Report, "the vegetation and topsoil are not suitable for foundation, roadway, or utility support and will need to be removed from below the building pads, pavements, utilities, and oversize areas and replaced with suitable compacted engineered fill, as need, to attain design graded." The underlying native alluvial soils were determined to be suitable for foundation, pavements, and utility support. "However, the upper portions of the soil strata had a very loose relative density and prior to placing additional fill or foundations we recommended compacting any loose soils and any soils disturbed during the excavation and grading activities." Grading of the site would be required during construction. Mitigation based on typical erosion control and sedimentation regulations will be provided.
6. **Water Quality.** Due to the current agricultural operation and previous bus maintenance operation, runoff currently drains to the onsite wetlands and the Mississippi River, likely containing pollutants like sediment, pesticides, fertilizers, and other nutrients. The established hayfields, open meadows, and forested hillsides serve as buffers and allow for sediment to settle out. No permanent surface waters are present within the Project Area. During construction, a City-approved Stormwater Pollution Prevention Plan (SWPPP) and Permit is required. Similarly, the construction/grading activities will be subject to NPDES Construction Stormwater General Permit regulations. The site will be graded to promote surface water drainage and to maximize the runoff that is treated before leaving the site. Stormwater from the residential and commercial development will be directed to permanent

stormwater features (infiltration basins and stormwater ponds). The BMPs will control the rate of stormwater runoff discharges to comply with local and state requirements. The Minnesota Pollution Control Agency's (MPCA) 2024 impaired waters list designated the portion of the Mississippi River adjacent to the project area as impaired. No other impaired waterbodies are within one mile of the project area. The project area is not within a wellhead protection area. Compliance with stormwater requirements will minimize and mitigate potential adverse effects on receiving waters.

7. **Wetlands and Surface Waters.** Two wetlands are present within the Project Area. A DNR qualified specialist from Midwest Natural Resources (MNR) found that both wetland features lacked any evidence of calcium carbonate and the soils throughout were generally sandy with some organic matter present but not similar to soils typically found in river terrace fens. The wetlands were determined not to be calcareous fens. The Mississippi River, a MnDNR Public Water Watercourse is along the western site boundary (within 300 ft of the project area). The project area was not within 1,000 feet of any Public Waters or Wetlands. No trout streams/lakes are present within or near the project area. There are no county/judicial ditches within the project limits.
8. **Groundwater.** Four groundwater seep locations were observed along the base of the hillslope in the lower cultivated portion of the project area associated with the wetlands. Groundwater levels encountered during the geotechnical exploration and piezometer water level readings are summarized in Table 15 of the EAW (**Appendix B**). Two of the piezometers documented water within 20-feet of the surface during the February and April 2025 readings. The extent/duration of dewatering is still being determined and an MnDNR water appropriation permit for temporary dewatering will be acquired if withdrawal exceeds 10,000 gallons/day or one million gallons/year. The project area is not within a wellhead protection area (WHPA).
9. **Wastewater.** Sanitary sewer would be extended to serve the commercial/residential development. The existing sanitary sewer connection is located at the intersection of 165th Avenue NW & Gateway Road NW. With project development a lift station will be installed to move sanitary sewer to the 165th and Gateway intersection for the project to have service. The gravity system and the lift station that serves this system are sized to accommodate development per the City Engineer. The total proposed/estimated wastewater flow is 0.2136 million gallons per day.
10. **Water Appropriation.** Project development will include the extension of a public water main. The City of Elk River's trunk water line is present east of the project area, at the intersection of 165th Avenue NW and Gateway Road NW. The Elk River Municipal Utilities (ERMU) operates the water system for the City and operates six water treatment plants, with capacity to treat eight million gallons of water per day. The four water towers within the City have the capacity to store four million gallons of water. The Project is located within the urban service area boundary and is not anticipated to require the expansion of any municipal water infrastructure. The development will require a DNR water appropriation permit for temporary dewatering and groundwater appropriation if withdrawal exceeds 10,000 gallons per day or one million gallons per year. The current extent of dewatering is not known at this time.
11. **Hazardous Materials.** A Phase 1 Environmental Site Assessment was completed in the fall of 2024. The onsite bus repair, maintenance, and fueling activities, particularly the bus maintenance garage, are considered a recognized environmental condition (RECs). Likewise, the diesel and gasoline underground storage tanks (USTs) located on the former bus lot and the gasoline USTs located near the garage are considered RECs. The Phase I ESA did not identify any Controlled Recognized Environmental Conditions (CRECs) or Historic Recognized Environmental Conditions (HRECs) within the site. A limited Phase II investigation was completed on January 2nd, 2025. Recommendations from the Phase II ESA will be followed and if contamination is found to be present, a Response Action Plan/Construction Contingency Plan (RAP/CCP) would be prepared for the project area to ensure contaminated media (if encountered) is managed in compliance with local, state, and federal regulations during redevelopment. Prior to site development, underground storage tanks will be removed in accordance with local, state, and federal standards. Surficial solid waste and hazardous chemicals/petroleum products will be removed and disposed of in accordance with local, state, and federal standards.

12. **Ecological Resources.** The aquatic resources on/adjacent to the project area, the wetlands, and the Mississippi River, provide habitat for amphibians, fish, and small mammals. The wildlife habitat has diminished value due to historic cultivation and annual tillage. Wildlife is also constrained by the major roadways nearby, U.S. 10/169 and Minnesota 101. The surrounding cultivated fields, residential developments, industrial land uses, and major roadways create limitations for wildlife habitat. The Minnesota DNR shows the northwestern corner of the Project Area as within a Metro Conservation Corridor.

A review of the U.S. Fish and Wildlife Service (USFWS) Information for Planning and Consultation (IPaC) assessment tool was completed on December 31st, 2024 to identify federally listed species that have the potential to occur within the project area. Utilizing the MnDNR's Minnesota Conservation Explorer tool, a Natural Heritage Review was requested. An official NHIS letter was issued on August 30th, 2024. Mitigation measures outlined in the EAW will be followed to minimize potential impacts to the identified federal and listed species.

13. **Historic Resources.** The Oliver H. Kelly Farmstead is a National Historic Landmark and is located adjacent to and south of the project area. In order to mitigate potential impacts to the Oliver H. Kelly Farmstead along the southern project area boundary, trees will be planted to screen the farmstead from the development and a split rail wood fence is anticipated along the southern property line. A Phase 1 Archaeological Investigation was completed for the Oakwater Ridge site by In Situ Archaeological Consulting. One newly recorded archaeological resource (21SH0093) and one newly recorded architectural resource were observed and recorded during the cultural resource survey of the Project. The newly recorded architectural resource (vacant house that is part of the farm complex) was recommended as not eligible for the NRHP. For 21SH0093, In Situ recommends avoidance of the resource and to have no ground disturbing activities take place within or near the resource. At this time, site 21SH0093 is at least 25 feet from the proposed extent of ground disturbance for the project, which will avoid impacts to the site.
14. **Visual Resources.** The project area sits adjacent to and above the Mississippi River. This relative highpoint will be maintained, and the potential viewshed will be minimally altered. The proposer is committed to conserving mature trees to the extent possible, specifically along the western hillslope. The western portion of the site is within shoreland and, therefore, subject to stricter vegetation alteration requirements, setbacks, and large lot sizes. Moreover, the development is clustered along U.S. Highway 10, leaving the western portion as open space, which will mitigate impacts on the viewshed from the Mississippi River. Floating docks will be visible on the shore of the scenic river corridor. The development will adhere to the City's landscaping and screening requirements, enhancing the visual character and promoting compatibility between land uses.
15. **Air.** The development is not anticipated to include any stationary source emissions from sources such as boilers or exhaust stacks. Hazardous air pollutants are not anticipated to be generated onsite post-development. The emissions produced will be in alignment with the planned future land use outlined in the City's Comprehensive Plan. Minor emissions generated from construction equipment will occur during the construction phase. Contractors will be responsible for ensuring equipment is properly maintained and not contributing to excess emissions. Dust and odor (gas machinery, etc.) production will be elevated during construction but will be minimized by standard dust control methods.
16. **Greenhouse Gas Emissions (GHG)/Carbon Footprint.** Scope 1, 2, and 3 emissions are summarized for project construction and operation. Emissions are reported were annualized over the estimate lifecycle of the development (50 years). Estimated emissions are aligned with the planned land uses. The residential homes are anticipated to include energy efficient appliances. On-site landscaping will absorb a portion of the GHG emissions and reduce the local urban heat island effect. Consideration of additional mitigation opportunities will continue through planning, design, and permitting.
17. **Noise.** Project construction is anticipated to temporarily increase noise levels for nearby receptors. Development will adhere to the City code, which does not permit construction activities (all

excavation, grading, and filling operations) except between certain hours and days of the week. Construction equipment will be properly muffled and maintained in working order. To mitigate noise from U.S. 10 for future residents, a berm with vegetation (built tall enough to block the line of sight of the highway and will mitigate for noise impacts from the majority of the average annual daily traffic) is planned between the homes and U.S. 10. The easternmost extent of the 'Liberty Single Family Homes' shown on the concept plan are 250 feet from US Highway 10/169. A future frontage road with a trail is anticipated west of US Highway 10/169.

18. **Transportation.** A Traffic Impact Study was prepared by SSTs, LLC in the spring of 2025. The study estimated that the Project would generate 375 trips (94 entering and 281 exiting) during the morning traffic peak hour, 503 trips (317 entering and 186 exiting) during the evening traffic peak hour, and 5,054 daily trips. The study also included operational analysis for several study area interactions based on 2038 build and no-build conditions. For 2038 Build conditions, this study reviewed potential interim access control scenarios for the Highway 10/165th Ave NW intersection while considering traffic operations, safety and mobility on the Highway 10 corridor. It is noted that long term access to the site will be via the future Highway 10/Twin Lakes Parkway interchange with the removal of the Highway 10/165th Ave NW intersection. The Developer, City and MnDOT will work together during the layout development process to determine the detailed geometrics for the J-Turn intersection.

Criteria B: Cumulative Potential Effects

Minnesota Rules 4410.1700 Subp. 7 (B) indicates the second factor the City must consider is "whether the cumulative potential effect is significant; whether the contribution from the project is significant when viewed in connection with other contributions to the cumulative potential effect; the degree to which the project complies with approved mitigation measures specifically designed to address the cumulative potential effect; and the efforts of the proposer to minimize the contributions from the project." The City's findings are set forth below.

The potential cumulative effects on public infrastructure would include municipal water supply systems, sanitary sewer conveyance and treatment systems, stormwater management systems, and traffic and transportation systems. The City of Elk River has planned for growth and increased capacity to address these cumulative effects. The Comprehensive Plan proposes that this area of the City develop into single-family residential and commercial uses based on the zoning map. No development plans for the surrounding parcels are known at this time. The project is not anticipated to contribute to adverse cumulative potential effects.

Criteria C: Extent to Which the Environmental Effects are Subject to Mitigation

Minnesota Rules 4410.1700 Subp. 7 (C) indicates the third factor the City must consider is the "extent to which the environmental effects are subject to mitigation by ongoing public regulatory authority." The City's findings are set forth below.

Environmental effects on water quality, wetlands (if directly/indirectly impacted), floodplains (if directly impacted), shoreland, and traffic are subject to additional approvals and/or mitigation through requirements of local, state, and federal regulations, ordinances, management plans, and permitting processes. The following permits and approvals are required for the Project addressed under the EAW. These processes will provide additional opportunities to require mitigation.

Potential environmental effects associated with this project will be mitigated in accordance with applicable rules and regulations. The City of Elk River therefore finds that potential environmental effects of the project are less than significant and "subject to mitigation by ongoing public regulatory authority."

Table 8. Permit Approvals, Applications, and Certifications

Unit of Government	Type of Application	Status
Federal		
U.S. Army Corps of Engineers	Wetland Delineation Concurrence and Jurisdictional Determination	To be applied for
	Section 404 Individual Permit	To be applied for, if needed
State		
Minnesota Pollution Control Agency (MPCA)	National Pollution Discharge Elimination System (NPDES) Permit	To be applied for
	Sewer Extension Permit	
	Water Appropriation Permit	To be applied for, if needed
	401 Certification	
	Notice of Intent to Demolish Structures	To be applied for, if needed
Minnesota Department of Health (MDH)	Water main Extension Permit	To be applied for
	Well Sealing Permit	To be applied for
Minnesota Department of Natural Resources (MnDNR)	Water Appropriation Permit	To be applied for, if needed
	General Permit for Temporary Appropriations	
	Public Water Work Permit	
Local		
City of Elk River	EAW/EIS Need Decision	Pending
	Wetland Conservation Act - Boundary Approval	Approved
	Wetland Conservation Act - Replacement Plan	To be applied for
	Preliminary and Final Plat	Pending
	Excavation, Grading, and Filling Permit	To be applied for
	Building Permit	To be applied for
	Building Sewers and Connections Permit	To be applied for

Criteria D: Extent to Which Environmental Effects can be Anticipated and Controlled

Minnesota Rules 4410.1700 Subp. 7 (D) indicates the final factor the RGU must consider is the “extent to which environmental effects can be anticipated and controlled as a result of other environmental studies undertaken by public agencies or the project proposer, including other EISs.” The City of Elk River’s findings are set forth below.

1. The proposed project design, plans, EAW, related studies, and mitigation measures apply knowledge, approaches, standards, and best management practices gained from previous experience and projects that have, in general, successfully mitigated potential offsite environmental effects.
2. The EAW, in conjunction with this document, contains or references the known studies that provide information or guidance regarding environmental effects that can be anticipated and controlled.
3. Other projects studied under environmental reviews in Minnesota have included studies and mitigation measures comparable to those included in this EAW.

4. There are no elements of the project that pose the potential for significant environmental effects that cannot be addressed by the project design, assessment, permitting and development processes, and by ensuring conformance with regional and local plans.
5. The environmental effects of this development can be anticipated and controlled by the permit application and review processes of the state and local regulatory authorities.
6. Considering the results of environmental review and permitting processes for similar projects, the City of Elk River finds that the environmental effects of the project can be adequately anticipated and controlled.

RECORD OF DECISION

Based on the EAW, the Response to Comments and the Findings of Fact, the City of Elk River concludes the following:

1. All requirements for environmental review of the Project have been met.
2. The EAW and the permit development processes related to the Project have generated information which is adequate to determine whether the Project has the potential for significant environmental effects.
3. Areas where potential environmental effects have been identified have included proper mitigative responses to be included within the final design of the Project. Mitigation will be required to be provided where impacts are expected to result from Project construction, operation, or maintenance. Mitigative measures will be required to be incorporated into project design and have been or will be coordinated with state and federal agencies during the applicable permit process.
4. Based on the criteria in Minnesota Rules part 4410.1700, the Project does not have the potential for significant environmental effects.
5. Elk River makes a "Negative Declaration;" and
6. An Environmental Impact Statement (EIS) is not required.

June 10, 2025

Zack Carlton
Community Development Director
City of Elk River
13065 Orono Parkway
Elk River, MN 55330

RE: EAW - Oakwater Ridge
Residential/Commercial Development Project
T32 R26 S11 & S14, Elk River, Sherburne County
SHPO Number: 2025-1197

Dear Zack Carlton:

Thank you for providing this office with a copy of the Environmental Assessment Worksheet (EAW) for the above-referenced project. According to the EAW, the proposed residential/commercial development will include the construction of 536 single-family residential homes, a commercial parcel likely consisting of a multi-tenant retail strip and gas station, a river overlook, an open space/recreational area, a future trail, a greenway corridor, and stormwater and other infrastructure.

As stated in the EAW, the proposed development is located immediately adjacent to the **Oliver H. Kelley Homestead**, which is a National Historic Landmark, is listed in the National Register of Historic Places, and is also part of the State Historic Site Network. We understand that the developer and the city have been consulting with the Minnesota Historical Society (MNHS) and that the historic farm and modern visitor center are located downhill from any open sight lines to the proposed development. MNHS has informed us that they have been working with the developer and the city on measures to help minimize any effects to the historic property, which include planting trees to help screen the development as people drive into the Historic Site and installing a split rail wood fence along the development's southern property line. We agree that these appear to be reasonable measures to minimize any adverse effects to the historic property. We recommend that the city and the developer continue to work with MNHS as the design for the project proceeds to ensure that any effects to the historic property are considered, especially any visual effects to the historic farmstead's rural setting.

We have reviewed the submitted survey report, *Phase I Archaeological Survey for the Oakwater Ridge Project, Sherburne County, Minnesota* (April 14, 2025) as prepared by In Situ Archaeological Consulting. According to the report, one archaeological site was identified during the investigations, site **21SH0093**. More information is needed about the survey methodology and archaeological site 21SH0093. The shovel test methods as described in the report do not meet current survey standards and guidelines because they do not extend into the C horizon. The report incorrectly states that digging into the B horizon is sufficient. Both the A and B horizons are part of Holocene-age soil development, and therefore both have the potential to contain archaeological materials. The C horizon is the parent material for the soil (either bedrock or Pleistocene-age sediments such as glacial till). The standard of

MINNESOTA STATE HISTORIC PRESERVATION OFFICE

50 Sherburne Avenue ■ Administration Building 203 ■ Saint Paul, Minnesota 55155 ■ 651-201-3287

mn.gov/admin/shpo ■ mnshpo@state.mn.us

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digging into the C horizon, or encountering it in the case of bedrock, is to demonstrate that the sample from the shovel test addresses the entire time period when archaeological materials might be present. Also, the report states that the shovel tests are 30-40 cm in diameter, but the photos of representative shovel tests appear to be at the lower end of that or smaller. It is difficult to be certain from the photographs, but it also appears that the diameter is smaller at the bottom than at the top. It is likely that 40 cm diameter tests would be needed for the sample to reach into the C horizon in this area.

Archaeological site 21SH0093 is identified as 21CA0794 in the report section header (pg. 25). We assume this is a typo. Based on the information provided in the report, we do not agree with the consultant's recommendation that the site is not eligible for listing in the National Register of Historic Places (NRHP). We recommend that either a Phase II evaluation of the site be conducted to determine the site's eligibility for listing in the NRHP, or the site area be protected and preserved during the development. For a Phase II evaluation, a 1x1 formal excavation unit is the most effective method for assessing the site's historic context and integrity. To make an argument regarding Criterion D significance (or lack thereof), we recommend using the historic context document for lithic scatters, because it provides established guidelines for this type of site. This and related documents are available at the State Historic Preservation Office if needed. In our opinion, applying the lithic scatter context with a sample that includes a formal excavation unit should be sufficient to make a defensible statement regarding the site's eligibility for listing in the NRHP.

Please note that this comment letter does not address the requirements of Section 106 of the National Historic Preservation Act of 1966 and 36 CFR § 800. If this project is considered for federal financial assistance, or requires a federal permit or license, then review and consultation with our office will need to be initiated by the lead federal agency. Be advised that comments and recommendations provided by our office for this state-level review may differ from findings and determinations made by the federal agency as part of review and consultation under Section 106.

If you have any general questions regarding our comments, please contact Kelly Gragg-Johnson, Environmental Review Specialist, at kelly.graggjohnson@state.mn.us. For questions regarding archaeology, please contact David Mather, SHPO National Register Archaeologist, at david.mather@state.mn.us.

Sincerely,



Amy Spong
Deputy State Historic Preservation Officer

cc: Ben Leonard, Senior Vice President of Historic Sites Network & Operations, Minnesota Historical Society

June 18, 2025

VIA EMAIL

Zack Carlton
City of Elk River
13065 Orono Parkway
Elk River, Minnesota 55330
zcarlton@elkrivernm.gov

RE: Oakwater Ridge – Environmental Assessment Worksheet

Dear: Zack Carlton

Thank you for the opportunity to review and comment on the Environmental Assessment Worksheet (EAW) for the Oakwater Ridge project (Project) located in Sherburne County, Minnesota. The Project consists of the Oakwater Ridge residential/commercial development on approximately +248 acres west of US Highway 10/169 and east of the Mississippi River in the City of Elk River, Sherburne County, Minnesota. The Project will include 536 single-family residential homes and a commercial parcel (likely consisting of a multi-tenant retail strip and a gas station). The Project will include several internal roadways, a river overlook, an open space recreational area, a future trail, a green corridor and stormwater features. Regarding matter for which the Minnesota Pollution Control Agency (MPCA) has regulatory responsibility and other interests, the MPCA staff has the following comments for your consideration.

Wastewater

- The information pertaining to the Elk River Wastewater Treatment Facility (WWTF) in Section 12.a.iii(3) is not accurate and could be deleted from this section because the proposed development will not discharge to a surface water. Wastewater information is appropriately provided in a previous Section 12.a.iii(1) because the proposed development will discharge wastewater to a publicly owned treatment facility.
- The EAW indicates that an identified portion of the sanitary sewer has been determined by the City to be sized to handle added flow from the Nature's Edge Business Center 3rd Addition development. It is not clear whether the City of Elk River has determined that there is capacity in the sewer system for the wastewater design flow from the proposed Oakwater Ridge development.
- A figure should be provided that shows the location of the major sewer system features in the Project area that are described in the EAW.
- A table should be provided to identify the wastewater design flow estimates for each of the residential and commercial development types and information should be provided on the composition of the wastewater that will be generated.

Noise

- The Responsible Governmental Unit (RGU) and any other land-use decision makers, should consider language in Minn. R. 7030.0030 that reads “[...] any municipality having authority to regulate land use shall take all reasonable measures within its jurisdiction to prevent the establishment of land use activities listed in noise area classification (NAC) 1, 2, or 3 in any location where the standards established in part 7030.0040 will be violated immediately upon establishment of the land use.” The noise section of the EAW does not provide enough detail regarding current and anticipated sound levels in the Project area to determine whether an immediate violation of the state noise standards would occur if the Project were approved.
- The MPCA has received noise complaints related to seemingly benign sources, such as car wash stations and pickle ball courts.
- The MPCA recommends the Proposer conduct a noise study and potentially evaluate methods to mitigate noise impacts, especially for residential locations near commercial or retail areas.

We appreciate the opportunity to review this Project. Please be aware that this letter does not constitute approval by the MPCA of any or all elements of the Project for the purpose of pending or future permit actions by the MPCA. Ultimately, it is the responsibility of the Project Proposer to secure any required permits and to comply with any requisite permit conditions. If you have any questions concerning our review of this EAW, please contact me by email at chris.green@state.mn.us or by telephone at 507-476-4258.

Sincerely,

Chris Green

This document has been electronically signed.

Chris Green, Project Manager
Environmental Review Unit
Resource Management and Assistance Division

CG:rs

Attachment

cc: Dan Card, MPCA
Melinda Neville, MPCA
Nicole Peterson, MPCA
Colin Boysen, MPCA
Lauren Dickerson, MPCA
Innocent Eyoh, MPCA
Deepa deAlwis, MPCA
David Sahli, MPCA
Julie Henderson, MPCA
Scott Niemela, MPCA



Request for Action

To
City Council

Item Number
4.5

Meeting Date
August 4, 2025

Prepared By
Tina Allard, City Clerk

Item Description
Resolution 25-43: Premises Permit for Elk River
Lions Club

Reviewed by
Cal Portner

Action Requested
Adopt, by motion, Resolution 25-43 approving a premises permit to the Elk River Lions Club.

Background/Discussion
The Lions Club is requesting approval to conduct lawful gambling at Aegir Brewing Company, located at 19050 Industrial Blvd. The Gambling Division of the State requires a resolution approved by the City Council. The club meets city code requirements. They currently have permits for two other sites: Muddy Cow and Broadway Pizza.

Financial Impact
N/A

Mission/Policy/Goal
Appropriately govern in an ever-changing environment.

Attachments
I. Resolution

The Elk River Vision

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**City of Elk River
City Council**

Resolution 25-43

**A Resolution of the City Council of the City of Elk River Approving a
Premises Permit Application from the Elk River Lions Club to Allow Lawful
Gambling at Aegir Brewing Company**

WHEREAS, the Elk River Lions Club is a 501(c)(3) non-profit organization with headquarters located in Elk River, Minnesota; and

WHEREAS, the Elk River Lions Club currently holds a lawful gambling license issued by the Minnesota Gambling Control Board; and

WHEREAS, the Elk River Lions Club is applying for a premises permit to conduct lawful gambling at Aegir Brewing Company located at 19050 Industrial Blvd; and

WHEREAS, the Minnesota Gambling Control Board requires a City Council resolution approving the premises permit application.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Elk River, Minnesota, as follows: approves the application from the Elk River Lions Club for a premises permit to allow lawful gambling at Aegir Brewing Company located at 19050 Industrial Blvd.

Passed and adopted this 4th day of August 2025.

John J. Dietz, Mayor

ATTEST:

Tina Allard, City Clerk





Request for Action

To
City Council

Item Number
4.6

Meeting Date
August 4, 2025

Prepared By
Lauren Wipper, Human Resources Manager

Item Description
Hire Police Officer

Reviewed by
Cal Portner
Tina Allard

Action Requested

Approve, by motion, the hiring of Nicholas Bownes to the position of police officer effective August 18, 2025.

Background/Discussion

We went to market to fill a vacant police officer position. We received 15 applications and interviewed 4 candidates. Following the Chief's interview, background, medical, and psychological testing, we recommend Nicholas Bownes for the position.

Mr. Bownes completed his law enforcement training in 2015 and has been honing his skills, working for a few years as a bike patrol for the Blaine Police Department and later as a detention deputy for the Anoka County Sheriff's Office.

Mr. Bownes will start at step 2 of the LELS 231 contract, which is \$39.98 per hour. All pay and benefits will be consistent with the union contract and city policy.

Financial Impact

This is a budgeted position.

Mission/Policy/Goal

The Elk River Mission Statement

Attachments

None

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Request for Action

To
City Council

Item Number
4.7

Meeting Date
August 4, 2025

Prepared By
Lauren Wipper, Human Resources Manager

Item Description
Hire Multimedia Specialist

Reviewed by
Cal Portner
Tina Allard

Action Requested

Approve, by motion, the hiring of Amanda Plude to the position of Multimedia Specialist effective August 11, 2025.

Background/Discussion

We went to market to fill this position, received 41 applications, and interviewed 6 candidates. Following second interviews, background and reference checks, we recommend Amanda Plude for this position.

With a background in teaching, biology, and science, Ms. Plude found her niche in storytelling through multimedia. She has been working as a public school teacher and conservation educator since 2014, as well as owning her own business since 2018, where she focuses on visual storytelling.

Ms. Plude will start at step A of pay grade 8E. All pay and benefits will be consistent with city policy.

Financial Impact

This is a budgeted position.

Mission/Policy/Goal

The Elk River Mission Statement

Attachments

None

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Request for Action

To
City Council

Item Number
6.1

Meeting Date
August 4, 2025

Prepared By
Tina Allard, City Clerk

Item Description
Proclaim Jennifer Green Day

Reviewed by
Zack Carlton
Cal Portner

Action Requested

Adopt, by motion. a proclamation designating August 4, 2025, as Jennifer Green Day.

Background/Discussion

Senior Administrative Assistant Jennifer Green is moving west to Arizona. Jennifer has worked in various positions for over 23 years within the city and has been a dedicated, hard-working, and loyal employee who was always willing to help anyone when they needed it. Her smile and positive outlook always made working with her a great experience. We congratulate her on her years of service with the city, and we will truly miss her. We are excited to see what her next adventure will bring for her and those around her. Staff will be present to talk about Jennifer's time with the city.

Financial Impact
N/A

Mission/Policy/Goal
Together we win.

Attachments
None

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Request for Action

To
City Council

Item Number
6.2

Meeting Date
August 4, 2025

Prepared By
Tina Allard, City Clerk

Item Description
Introduction of New Employees

Reviewed by
Justin Femrite
Cal Portner

Action Requested
The Council to welcome new employees to the city.

Background/Discussion
Staff will be in attendance to introduce Street Maintenance Operator Matt Braun.

Financial Impact
N/A

Mission/Policy/Goal
Together we win.

Attachments
None

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Request for Action

To
City Council

Item Number
7.1

Meeting Date
August 4, 2025

Prepared By
Zack Carlton, Community Development Director

Item Description
Ordinance 25-12: Amending the City's Septic System Ordinance

Reviewed by
Mark Pistulka
Cal Portner
Tina Allard

Action Requested

Adopt Ordinance 25-12 amending Sec. 78-101 of the city code to ensure consistency with Sherburne County's septic system standards.

Background/Discussion

The city is required to maintain consistency with the septic system ordinance adopted by Sherburne County. The county recently updated its ordinance, and the proposed amendment to the city's code incorporates those changes. Additionally, we have removed references to specific sections within the county ordinance to minimize the need for future amendments due to minor changes in the county's ordinance.

The proposed ordinance also standardizes the term used for septic systems across both jurisdictions and clarifies that the most restrictive setback standard within the city's code shall apply.

Financial Impact

None

Mission/Policy/Goal

Support the growth and development of the community.

Attachments

- I. Ordinance Amendment

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Ordinance 25-12

An Ordinance Amending Chapter, Sec. 78-101, Private sewage disposal systems of the City of Elk River, Minnesota, City Code

The City Council of the City of Elk River does hereby ordain as follows:

SECTION 1. That § 78-101, Private sewage disposal systems of the City of Elk River Code of Ordinances shall be amended to read as follows:

Sec. 78-101. Private sewage disposal systems.

- (a) *Application, administration, and enforcement.* The application, administration, and enforcement of ~~private sewage disposal systems~~ Subsurface Sewage Treatment Systems (SSTS) shall be in accordance with Sherburne County Zoning Ordinance, section 17.5, entitled pertaining to the "Subsurface Sewage Treatment System Program," ~~which contains additional requirements by the MPCA and State Department of Health.~~
- (b) *Additional restrictions and setbacks.* Additional restrictions and setbacks occur under chapter 30 of this Code, and the most restrictive setback shall apply in all situations.
- (c) *Permit.* Prior to commencement of construction of a private wastewater disposal system, the owner shall first obtain a written permit signed by the building and zoning administrator. The application for such permit shall be made on a form furnished by the city which the applicant shall supplement by any plans, specifications, and other information as are deemed necessary by the city.
- (d) *Inspection.* Operation of a private wastewater disposal system shall not be allowed until the installation is completed to the satisfaction of the city or its authorized representative. The city or its representative shall be allowed to inspect the work at any stage of construction and, in any event, the applicant for the permit shall notify the city when work is ready for final inspection, and before any underground portions are covered. The inspection shall be made within 48 hours of receipt of notice, if reasonably practicable.
- (e) *Discontinuance of use and connection to public sewer.* At such time as a public sewer becomes available to a property serviced by a private wastewater disposal system, a direct connection shall be made to the public sewer in accordance with subsections 78-97 and 78-98 of this Code. Discontinuance of use of a private wastewater disposal system shall comply with Sherburne County Zoning Ordinance ~~[section] 17.5.~~

SECTION 2. That this ordinance shall take effect upon adoption and be published as provided by law.

Passed and adopted by the City Council of the City of Elk River this 4th day of August, 2025.

John J. Dietz, Mayor

ATTEST:

Tina Allard, City Clerk



Request for Action

To
City Council

Item Number
8.1

Meeting Date
August 4, 2025

Prepared By
Jolene Richter, Deputy Clerk

Item Description
Discuss Work Session Items

Reviewed by
Cal Portner
Tina Allard

Action Requested

Review work session items listed below and identify future work session topics.

Background/Discussion

Work sessions will be added to the end of regular meetings on the first and third Mondays as needed. At the first Council meeting of each month, staff will present a list of future work session topics for Council review.

The proposed work session topics are as follows:

- Fire Station I Facility Funding (after legislative session)
- Public Safety Grant Expenditure update
- Review of zoning north of 197th Ave and the gravel mining area following Highway 169 construction
- Update of traffic light timing along Highway 169
- City Mission and Vision Review

Financial Impact
N/A

Mission/Policy/Goal

Responsibly grow, meet changing needs (agile), and ethical, efficient, and responsible.

Attachments
None

The Elk River Vision

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Request for Action

To
City Council

Item Number
9.1

Meeting Date
August 4, 2025

Prepared By
Jolene Richter, Deputy Clerk

Item Description
Council Liaison Updates

Reviewed by
Cal Portner
Tina Allard

Action Requested
Councilmembers to provide liaison updates.

Background/Discussion

The Mayor and Councilmembers serve as liaisons to multiple committees and commissions. The first meeting of the month provides an opportunity for the Council to provide updates on the work of those committees and commissions.

- **Community Event Center Commission** – CM Beyer
- **Heritage Preservation Commission** – CM Calva
- **Parks and Recreation Commission** – CM Grupa
- **Planning Commission** – CM Wagner
- **Housing and Redevelopment Authority** - Mayor Dietz
- **Utilities Commission** – Mayor Dietz
- **Region 7W** – Mayor Dietz

Other Committees, Commissions, etc.

Financial Impact
None

Mission/Policy/Goal
Elk River Mission

Attachments
None

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Request for Action

To
City Council

Item Number
11.1

Meeting Date
August 4, 2025

Prepared By
Justin Femrite, Public Works Director/Chief Engineer

Item Description
Highway 169 Lift Station Backup

Reviewed by
Justin Femrite
Cal Portner
Tina Allard

Action Requested
No action requested from the discussion.

Background/Discussion

Residents have reached out with a desire to express their thoughts on the lift station backup on July 17-18 to the Council. Chief Operator Stevens will be present to detail the incident, corrective actions, and subsequent directions provided by our insurer.

Financial Impact

None associated with this discussion.

Mission/Policy/Goal

Work with citizens to achieve goals.

Attachments

1. Item 11.1 Handout

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Water Damage Restoration - Rate & Material Schedule

These prices are based on an industry standard pricelist and program most insurance companies use called Xactimate. Prices are determined based on category of contamination and if performed after regular business hours.

1. General Water Damage Items:

a. Service Call	\$239.00	-	\$463.75	Per	EACH
b. Insulation Removal	\$1.05	-	\$2.95	Per	SQFT
c. Water Extraction	\$0.65	-	\$1.85	Per	HOURL
d. Sheet Vinyl Removal	\$2.15	-	\$6.25	Per	SQFT
e. Vinyl Plank Removal	\$2.75	-	\$7.90	Per	SQFT
f. Drywall Removal	\$1.40	-	\$3.75	Per	SQFT
g. Hardwood/Laminate Removal	\$5.40	-	\$16.10	Per	SQFT
h. Baseboard Detach	\$1.85	-	\$3.60	Per	FOOT
i. Trim Removal	\$0.75	-	\$2.45	Per	FOOT
j. Carpet Removal	\$0.90	-	\$2.40	Per	SQFT
k. Pad Removal	\$0.85	-	\$2.30	Per	SQFT
l. Toilet Detach	\$73.30	-	\$143.05	Per	EACH
m. Anti-Microbial Application	\$0.40	-	\$0.75	Per	SQFT
n. Debris Disposal	\$207.50	-	\$236.95	Per	EACH
o. HEPA Vacuuming	\$1.00	-	\$1.30	Per	SQFT
p. Cleaning	\$0.70	-	\$1.10	Per	SQFT
q. Equipment Decontamination	\$45.85	-	\$58.50	Per	EACH
r. Floor protection	\$1.35	-	\$1.55	Per	SQFT

2. Equipment Rental:

a. Air Mover Fan	\$28.00	-	\$33.60	Per	UNIT	Per	DAY
b. Air Mover Axial Fan	\$35.00	-	\$42.00	Per	UNIT	Per	DAY
c. Desiccant Dehumidifier	\$1,565.00	-	\$1,878.00	Per	UNIT	Per	DAY
e. Dehumidifier 70-109 Pints/Day	\$80.00	-	\$96.00	Per	UNIT	Per	DAY
f. Dehumidifier 110-159 Pints/Day	\$115.00	-	\$138.00	Per	UNIT	Per	DAY
g. Dehumidifier 160+ Pints/Day	\$150.60	-	\$180.72	Per	UNIT	Per	DAY
h. Heat Trailer	\$2,200.00	-	\$2,640.00	Per	UNIT	Per	DAY
i. Thermal Air Mover/Eliminator	\$181.00	-	\$217.20	Per	UNIT	Per	DAY
j. Wood Floor Drying System	\$181.75	-	\$218.10	Per	UNIT	Per	DAY
k. Negative Air Fan/Air Scrubber	\$78.60	-	\$94.32	Per	UNIT	Per	DAY

3. Restoration Labor Rates:

a. Equipment Monitoring Setup & Take Down	\$81.95	-	\$161.05	Per	HOURL	(2 HR/Day Minimum)
b. Content Manipulation	\$58.30	-	\$109.35	Per	HOURL	
c. General Labor	\$58.30	-	\$87.40	Per	HOURL	
d. Water Technician	\$81.95	-	\$161.05	Per	HOURL	
e. Hazardous/Mold Remediation Technician	\$97.05	-	\$262.15	Per	HOURL	
f. Hazardous/Mold Remediation Supervisor	\$122.55	-	\$274.10	Per	HOURL	
g. Cleaning Technician	\$59.40	-	\$83.58	Per	HOURL	

I understand that water damage is a progressive condition and drying time varies depending on the types of materials, quantity of water, degree of saturation, airflow volume and velocity, temperature and the indoor and outdoor humidity. Therefore, I understand it is impractical to give an accurate quote for services before completion. I have been supplied with 24Restore's standard pricelist/rate & material schedule and agree to pay the prices listed. I understand this is a sampling of items/prices for Xactimate and agree that ALL ITEMS in Xactimate may be used to create an accurate bill/estimate. 24Restore agrees to keep accurate records and provide documentation if required.

[Signature]
Customer Signature

7-18-25
Date



Personal Property Restoration - Rate & Material Schedule

Most prices are based on an industry standard pricelist and program most insurance companies use called Xactimate. Prices are determined based on category of contamination and if performed after regular business hours. Prices do not include taxes.

1. General Services/Items:

a. Service Call	\$185.00	to	\$277.50	Per	EACH
b. Provide Boxes, Paper & Tape (Small-Lg)	\$2.90	to	\$4.35	Per	EACH
c. Provide Bubble Wrap	\$0.22	to	\$0.33	Per	LFT
d. Inspection	\$200.00	to	\$400.00	Per	EACH
e. Laundry Cleaning	\$3.45	to	\$8.63	Per	LB
f. Ozone/Deodorization	\$0.07	to	\$0.21	Per	CUFT
g. Personal Protective Equipment(Gloves/Mask/Suit)	\$39.00	to	\$58.50	Per	EACH
h. Replacement Filter (HEPA Vacuum)	\$42.00	to	\$63.00	Per	EACH
i. Replacement Filter (Air Scrubber Med-Lg)	\$205.00	to	\$410.00	Per	EACH
j. Vehicle	\$110.00	to	\$165.00	Per	EACH
k. Moving Truck	\$130.00	to	\$227.50	Per	EACH
l. Dumpster (12yd - 40yrd)	\$320.00	to	\$800.00	Per	EACH
m. HEPA Vacuuming of Structure	\$0.90	to	\$1.58	Per	SQFT
n. Mattress/Box Spring Disposal Fee	\$84.00	to	\$105.00	Per	EACH
o. Appliance Disposal Fee	\$53.00	to	\$66.25	Per	EACH
p. Electronics Disposal Fee	\$53.00	to	\$66.25	Per	EACH
q. Furniture Disposal Fee	\$53.00	to	\$66.25	Per	EACH
r. General Materials/Specialty Trade	Cost	+	O&P		

2. Equipment Rental:

a. Heater	\$200.00	to	\$300.00	Per	UNIT	Per	DAY
b. Air Scrubber (Med-Lg)	\$78.00	to	\$156.00	Per	UNIT	Per	DAY
c. Storage Vault (Climate Controlled w/ 24hr Surveillance)	\$249.00	to	\$373.50	Per	VAULT	Per	MTH
d. Storage Pod	\$220.00	to	\$330.00	Per	UNIT	Per	DAY
e. Storage Pod Delivery/Pickup	\$80.00	to	\$140.00	Per	UNIT	Per	EACH

3. Restoration Labor Rates:

a. HEPA Vacuuming of Contents	\$100.00	to	\$150.00	Per	HOUR
b. Inventory/Packing Labor	\$59.00	to	\$88.50	Per	HOUR
c. Moving Labor	\$95.00	to	\$142.50	Per	HOUR
d. Crew Lead/Administrative Labor	\$90.00	to	\$135.00	Per	HOUR
e. Cleaning Technician	\$58.00	to	\$87.00	Per	HOUR
f. Hazardous Cleaning Technician	\$97.00	to	\$145.50	Per	HOUR
g. Equipment Setup & Take Down	\$66.00	to	\$99.00	Per	HOUR
h. Duct Cleaning Lead Technician	\$107.00	to	\$187.25	Per	HOUR
i. Duct Cleaning Assistant Technician	\$52.00	to	\$91.00	Per	HOUR
j. Forklift & Operator Labor	\$155.00	to	\$232.50	Per	HOUR

I understand that the initial scope is based on a visual inspection and that any additional charges in the scope reflect the overall price. I have been supplied with Cloud Contents's standard pricelist/rate & material schedule and I agree to pay the prices listed. **I understand this is a sampling of items/prices for Xactimate and agree that ALL ITEMS in Xactimate may be used to create an accurate bill/estimate.** Cloud Contents agrees to keep accurate records and provide documentation if required.

Customer Signature

Date



Request for Action

To
City Council

Item Number
11.2

Meeting Date
August 4, 2025

Prepared By
Lindsay Brandner, Senior Administrative Assistant

Item Description
Traffic Safety Officer

Reviewed by
David Kuhnly
Cal Portner
Tina Allard

Action Requested
Discuss the feasibility of a grant-funded Traffic Safety Officer position.

Background/Discussion

The Police Department has been made aware of a grant opportunity through the Department of Public Safety/ Office of Traffic Safety (OTS).

The position is fully funded through the grant while the officer is working in the capacity of Traffic Safety Officer (TSO). Because this position is funded through the grant, we are requesting a temporary increase in sworn staffing from 35 officers to 36 officers. The TSO will focus on TZD initiatives with an emphasis on impaired driving enforcement within the City of Elk River.

Chief Kuhnly and representatives from the Department of Public Safety will provide detailed information on this proposed position.

Financial Impact
N/A

Mission/Policy/Goal
Elk River Mission

Attachments
I. TSO - DWI Officer Position

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Traffic Safety Officer Program

Duane Siedschlag – Impaired Driving Coordinator, MN DPS

Becky Putzke - MN Office of Traffic Safety

David Kuhnly – Police Chief

Program History



Began in 2015 12 agencies



Has grown to 35 agencies as of 2025



**The program began because of a high volume in fatalities
Sustained focus on impaired driver enforcement was needed**



Partner agencies see a reduction in impaired driving serious injury & fatalities vehicle crashes

Program Objectives

- Primarily a DWI enforcement position
- Can also address other TZD initiatives
 - Speed
 - Seatbelt
 - Distracted Driving
- Required to work two weekends per month and certain holidays & special event dates
- Primarily work between 2:00pm – 6:00am

Problem Identification / Why Elk River

- All targeted areas rank above the state average
 - DWI
 - Speed
 - Distracted Driving
 - Seat Belt Usage
- Rankings Statewide
 - 11th in fatalities
 - 12th in alcohol
 - 9th speed and distracted
- Sherburne County stats
 - 2024 DWI's - 389
 - 2025 DWI's – 204
- Elk River Stats
 - 2024 – 128
 - 2025 - 60

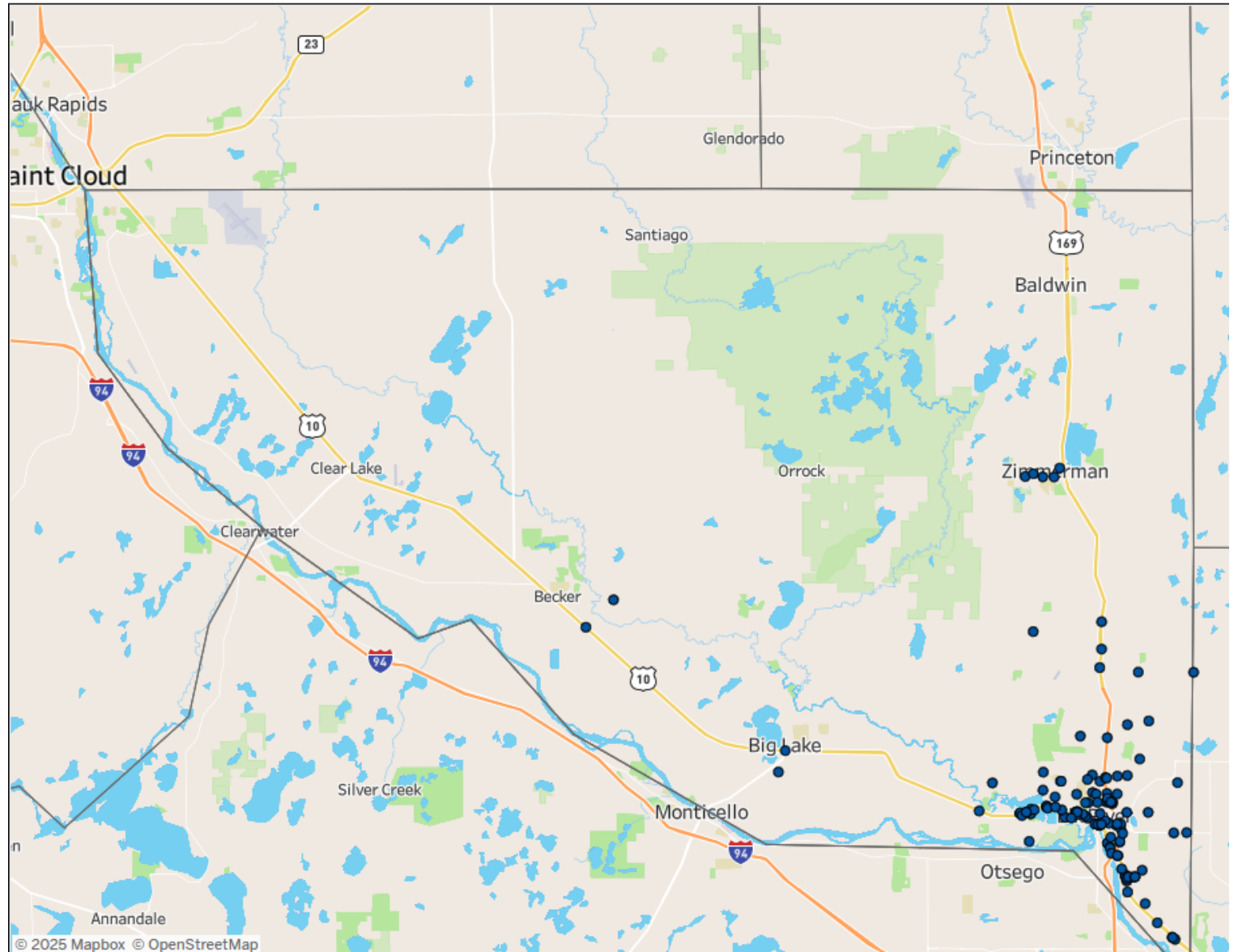


Elk River 2024 DWI Arrests



128 DWI(s)

0 Crashes

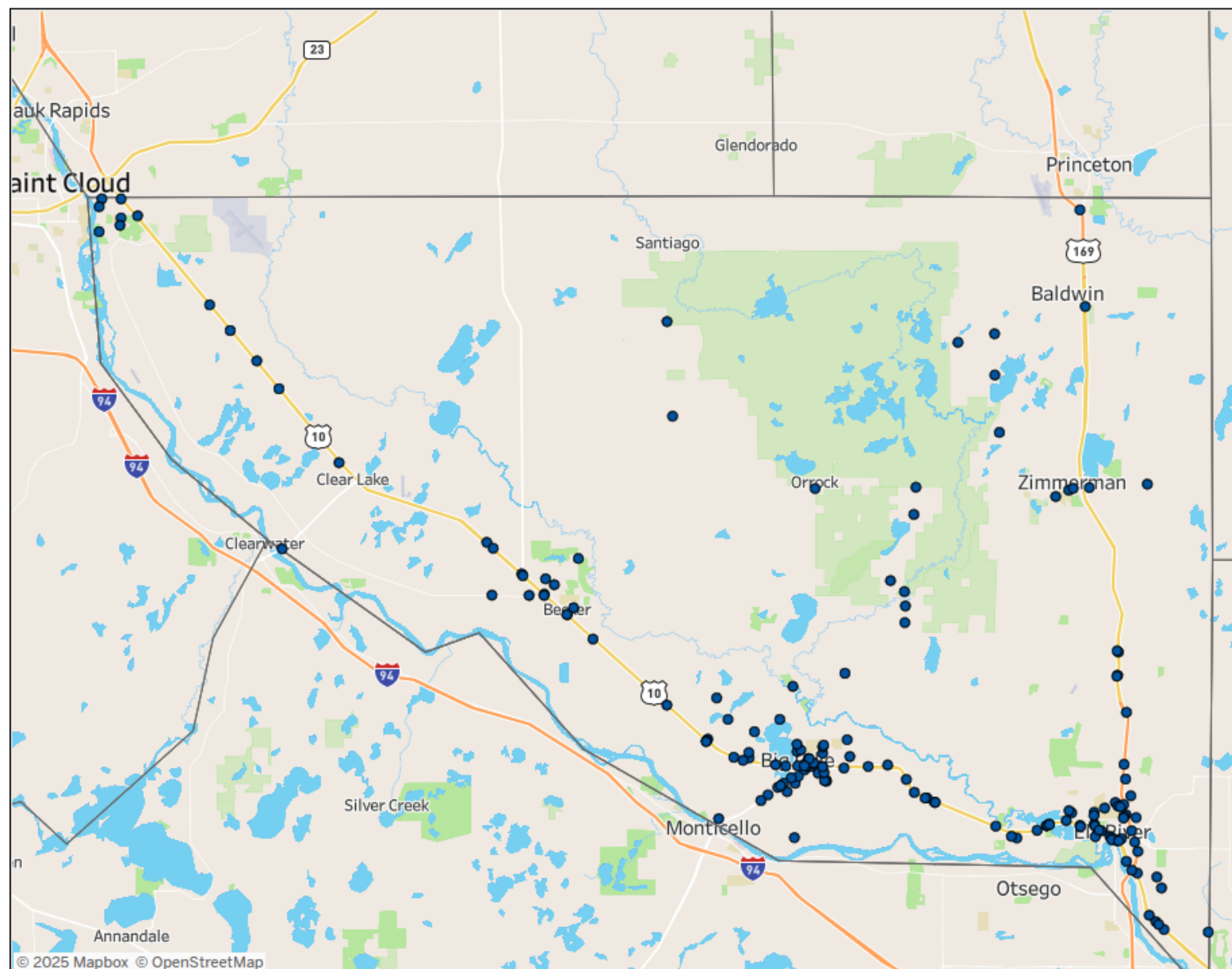


Sherburne County 2025



204 DWI(s)

0 Crashes



Annual Comparison

FFY	Hours	Stops	DWI's	Stops/ Hour
2015	4925	7113	304	1.44
2016	19,336	25,553	1253	1.32
2017	17,806	20,626	1253	1.16
2018	17,234	21,215	1256	1.23
2019	20,654	25,255	1794	1.22
2020	26,655	32,064	1690	1.20
2021	26,958	34,084	1625	1.26
2022	28,128	37,805	1944	1.34
2023	32,680	42,337	2364	1.30
2024	31,751	45,431	2138	1.43
2025	27,960	38,380	1757	1.37

Financial Obligation/ Funding

- If approved, position would be filled in 2026
- Increase authorized staffing by one officer
 - Increase staffing from 35 to 36 officers
- Position is funded by the grant
 - Wages
 - Benefits
 - Overtime
- To get reimbursement
 - Officer completes daily shift log of activities
 - Agency reports required data
 - Hours worked, traffic stops, arrests, etc.
 - Sends an invoice for requested reimbursement items
- The city will be financially responsible for a squad and maintenance





Grant Funded Training

Trainings Covered By The Grant

- What the Grant Covers
 - MN POST Board mandated training
 - Training required of all personnel assigned to patrol
 - Project eligibility training
 - Impaired driving related training
 - SFST, ARIDE, DMT, DRE, Phlebotomy
 - Community engagement – Elk River Fest, High School

Trainings Not Covered By The Grant

- What the Grant Does Not Cover
 - Non-traffic, elective training
 - Drone/ UAV
 - SWAT
 - Crime Scene Processing



Request for Action

To
City Council

Item Number
11.3

Meeting Date
August 4, 2025

Prepared By
Joseph Hale, Environmental Services and Projects
Specialist

Item Description
Yard Waste Transfer Site Administration

Reviewed by
Justin Femrite
Cal Portner
Tina Allard

Action Requested

Further discussion surrounding the operation of the yard waste transfer site. Discuss proposed site rules and anticipated budgets for the operation if changes to city funding and ownership are pursued.

Background/Discussion

Staff previously received direction from the Council to explore the option of taking over all administrative duties of the yard waste transfer site. Following that direction, staff have drafted proposed site rules and the anticipated annual budget.

The purpose of the workshop is to further discuss options for the future of the yard waste transfer site. Additional information will be provided at the time of the workshop.

Financial Impact
NA

Mission/Policy/Goal
Meet changing needs.

Attachments

1. Item 11.3 Yard Waste Site Budget Handout
2. Item 11.3 Yard Waste Site Rules

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Yard Waste Site budget

Projected Annual Expenses Based on 2024 Volumes and Costs:

Brush Removal- \$56,000

Grass Removal- \$29,000

Security- \$1500

Miscellaneous Maintenance- \$2000

Total: \$88,500

Annual Revenue from fees:

Residential annual fee: \$20

Commercial annual fee: \$1000 +\$40 per load

Pass Type	Est. Participants	Fee total	Per Load total	Sub Total
Residential	2000	\$40,000	NA	\$40,000
Commercial	25	\$25,000	\$32,000*	\$57,000
			Total	\$97,000

*Each commercial user is estimated to make 32 trips a year

2026 City of Elk River Yard Waste Site Rules

The City of Elk River operates a yard waste disposal site located at 19000 Proctor Road. This facility is open exclusively to residents of the City of Elk River and businesses with headquarters registered in the city. Users of the yard waste site must apply for an access card using the City's permitting portal ([Link](#)). By applying for the access card, users agree to the following rules and conditions.

Card usage:

All users must scan their assigned card at the gate prior to disposal. Residents will pay a one-time annual fee, which will cover their disposal costs for the year.

Commercial users will be required to submit a security deposit at the time of application, which will be held by the city until the user requests cancellation of their card, and a refund of the deposit. Commercial users will also be charged a per-load fee, as established by the current fee schedule.

At the time of application, users must register their vehicle and trailer and will be expected to use their registered equipment at each visit.

Fee Schedule:

Card Type	Annual Fee	Security Deposit	Per Load Fee
Residential	\$20	NA	NA*
Commercial	\$1000 Per Unit	\$2500	\$40

*The annual fee for residents assumes approximately 50 visits per year. Abuse of the card through excessive use may be grounds to review an individual's eligibility for the residential rate.

Site Rules:

Hours of operation

Season	Weekday (Mon-Fri)	Weekend (Sat-Sun)
Summer (Memorial Day - Labor Day)	8am-7pm	7am-8pm
Fall/ Winter (Labor Day – Memorial Day)	9am- 4pm	9am- 4pm

Acceptable Materials- The materials allowed for disposal will be limited to grass clippings, leaves, weeds, branches, and logs. All materials should be loose and not bundled.

2026 City of Elk River Yard Waste Site Rules

Anything used to secure materials during transport (i.e. rope, twine, etc.) must not be discarded along with yard waste.

Unauthorized materials- If an item is not explicitly listed above, it will NOT be accepted for disposal. The list below is not fully inclusive but reflects some common items that will NOT be accepted at the site.

- Sod, dirt, gravel, soil, rocks
- Stumps, roots, root balls
- Wood chips- regardless of being treated or not
- Construction lumber, pallets, or treated wood
- Masonry block, cement, concrete
- Landscape fabric, edging, plastic bags, pots
- Ashes, coals, or any other type of grill waste
- Municipal household waste
- Manure

Note: the onsite dumpster is only to be used to discard disposable items used for the transport of yard waste material (i.e. bags, rope, straps).

Vehicle Restrictions: No vehicles over 19,500 GVW shall be allowed within the yard waste site.

Equipment Use: The use of equipment will not be permitted on the yard waste premises. This includes both electric and gas-powered chainsaws, and vehicles such as bobcats, 4-wheelers, or side by sides.

Penalties: Any violation of the site rules may result in a 1-year revocation of the annual pass, enforcement of any relevant city ordinances, and forfeiture of any security deposit. Any subsequent violation of the site rules will result in a permanent revocation of the access pass.

Site Security: The yard waste facility is monitored 24/7 with security cameras. Footage will be used as evidence to pursue any violations of the site rules.