



City Council

Regular Meeting & Work Session Agenda

Monday, April 15, 2024
6:00 PM or immediately following
the EDA meeting
(whichever is later)
Elk River City Hall

- Regular meeting in Council Chambers
 - Work Session meeting in Upper Town Conference Room immediately following regular meeting
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1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. CONSIDER AGENDA

4. CONSENT AGENDA

Considered to be routine and noncontroversial and will be approved by one motion. There will be no separate discussion of these items unless there is a request to remove the item from the consent agenda to the regular agenda.

4.1 March 18, 2024, Regular Minutes

4.2 April 1, 2024, Regular Minutes

4.3 April 8, 2024, Board of Appeal Minutes

4.4 Check Register

4.5 Parks and Recreation Park Steward Guidelines Policy Update

4.6 Hire Fire Department Administrative Assistant

4.7 Engineering Division Staffing

4.8 Escrow Agreement: Trellis - Clear Sky Apartments

4.9 Pay Estimates

4.10 Wastewater Settlement Agreement

4.11 Employee Resignation/Retirement Severance and Waiver of Claims

4.12 Temporary On-Sale Liquor License - Aegir Brewing Co.

4.13 Hire Police Department Secretary/Receptionist

5. OPEN FORUM

An opportunity to provide comments and feedback regarding items not on the agenda. Information provided in Open Forum will not be discussed at this meeting; rather, the information will be referred to staff and/or scheduled for discussion at a future meeting.

6. PRESENTATIONS, AWARDS, AND RECOGNITION

- 6.1 Retirement Recognition: Perry Milless
- 6.2 City of Elk River Volunteer of the Month
- 6.3 Energy City Commission Interviews
- 6.4 Proclamation: Fair Housing Month
- 6.5 Introduction of New Employees

7. PUBLIC HEARINGS

An opportunity for the public to express their opinions and raise questions pertaining to the agenda item. All comments become part of the official public record. For this reason, all comments must be made at the podium so they can be heard and recorded. Comments may also be provided in writing. There will not be deliberations, discussions, or answers to questions until the hearing is closed. It is important to be courteous and allow each presenter to comment before adding additional testimony.

- 7.1 Ordinance Amendment: Freestanding Signage Along Highway 169 - City of Elk River
- 7.2 Ordinance Amendment: Lot Line Adjustments and Platting Small Parcels - Ken Beaudry

8. GENERAL BUSINESS

Items in which the information is presented by city staff or consultants, then deliberation and action occur. General Business items are not opportunities to receive or provide public input. However, the presiding officer may, at its sole discretion, solicit public feedback.

- 8.1 Energy City Commission Appointment
- 8.2 Consumption and Display License: Pinewood Golf Club

9. MOTION TO ADJOURN REGULAR MEETING

10. WORK SESSION – UPPER TOWN CONFERENCE ROOM

Work Sessions are less formal meetings to encourage dialog. Official action or votes are not typically taken. At the conclusion of a discussion, a simple consensus provides staff direction for execution of the item. This portion of the agenda is audio recorded but not video recorded or broadcast. Work Sessions are open to the public; however, visitors who wish to provide input must be invited by the presiding officer, assume a seat at the discussion table and provide their full name and address for the official record.

- 10.1 EAB Draft Management Plan

11. MOTION TO ADJOURN

12. INFORMATION

- 12.1 Investment report - 1st quarter 2024
- 12.2 Financial report - March

The Elk River Vision

A welcoming community with revolutionary and spirited resourcefulness, exceptional service, and community engagement that encourages and inspires prosperity

