



**Meeting of the Economic Development  
Authority  
Held at the Elk River City Hall  
Monday, August 18, 2025**

Members Present: Vice President Jennifer Wagner, Commissioners Cory Grupa, J. Brian Calva, Jeff Hartwig, Mike Beyer, and Charlie Blesener

Members Absent: President Matthew Westgaard

Staff Present: Economic Development Director Brent O'Neil, Economic Development Specialist Joshua Mollan, and City Clerk Tina Allard

1. CALL MEETING TO ORDER

Pursuant to due call and notice thereof, the meeting was called to order at 5:30 p.m.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

3. CONSIDER AGENDA

**Moved by Commissioner Mike Beyer and seconded by Commissioner J. Brian Calva to approve the agenda. Motion Carried 6-0.**

4. CONSENT AGENDA

**Moved by Commissioner Cory Grupa and seconded by Commissioner Jeff Hartwig to approve the following consent items as outlined in their respective staff reports. Motion Carried 6-0.**

4.1 DRAFT Minutes - July 21, 2025

4.2 Check Register

4.3 Balance Sheet

4.4 Revenue/Expenditure Reports

5. OPEN FORUM

No one appeared for open forum.

6. PUBLIC HEARINGS

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There were no public hearings.

## 7. GENERAL BUSINESS

### 7.1 2026 Budget Resolution

The staff report was presented.

**Moved by Commissioner J. Brian Calva and seconded by Commissioner Mike Beyer to adopt Resolution 25-01 establishing the tax levy for the Economic Development Authority, adopting the budget for 2026, and recommending \$429,850 for inclusion in the 2026 levy. Motion Carried 6-0.**

### 7.2 Committee and General Updates

#### **Beautification Committee**

Mr. Mollan stated they have winners in four of the five beautification award categories, noting there were no nominations for the townhome category. He stated the commercial winner will be brought to the September meeting with the remaining category winners going to the next Housing and Redevelopment Authority meeting.

#### **Together Elk River**

Mr. Mollan provided an update on the Play campaign.

#### **Development Minute**

Mr. Mollan stated three businesses were recently filmed and will be released soon.

#### **EDA Loan**

Mr. O'Neil stated the Twin Cities Metalworks (formally Orluck Industries) loan is on the last payment, which will involve some attorney, interest and late fees. He noted a release of the mortgage will be scheduled for a future meeting.

#### **Elk Park Center**

Mr. O'Neil discussed a call he had with representatives from the Elk Park Center multi-tenant facility regarding the clients they are looking for and informing them of the assistance city staff can offer. Commissioner Blesener suggested the Center sell off a smaller space in the parking lot for a restaurant. Mr. O'Neil noted this was part of the discussion and the Center has indicated they are hoping to fill current vacant space before searching for tenants at a new building. Commissioner Calva suggested that a new restaurant could also help attract tenants.

Mr. O'Neil stated staff is looking at creating stronger engagement for manufacturing month in October and they will have more details at a future meeting.

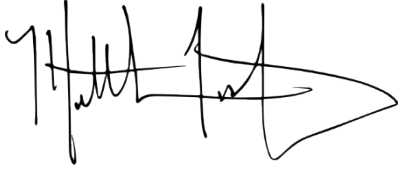
## 8. MOTION TO ADJOURN

**Moved by Commissioner J. Brian Calva and seconded by Commissioner Charlie Blesener to adjourn the meeting. Motion Carried 6-0.**

The meeting adjourned at 5:44 p.m.

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Minutes prepared by City Clerk Tina Allard.

A handwritten signature in black ink, appearing to be 'Matt Westgaard', written in a cursive style.

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Matt Westgaard, EDA President

A handwritten signature in black ink, appearing to be 'Tina Allard', written in a cursive style.

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Tina Allard, City Clerk