



**Meeting of the Economic Development
Authority
Held at the Elk River City Hall
Monday, September 15, 2025**

Members Present: President Matt Westgaard, Commissioners J. Brian Calva, Jeff Hartwig, Mike Beyer, Jennifer Wagner, and Charlie Blesener

Members Absent: Commissioner Cory Grupa

Staff Present: Economic Development Director Brent O'Neil, Economic Development Specialist Joshua Mollan, and Recording Secretary Jolene Richter

1. CALL MEETING TO ORDER

Pursuant to due call and notice thereof, the meeting was called to order at 5:31 p.m..

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

3. CONSIDER AGENDA

Moved by Commissioner Charlie Blesener and seconded by Commissioner Jennifer Wagner to approve the agenda. Motion carried 6-0.

4. CONSENT AGENDA

Moved by Commissioner Mike Beyer and seconded by Commissioner J. Brian Calva to approve the following consent items as outlined in their respective staff reports. Motion carried 6-0.

4.1 DRAFT Minutes - August 18, 2025

4.2 Check Register

4.3 Balance Sheet

4.4 Revenue/Expenditure Reports

5. OPEN FORUM

No one appeared for open forum.

6. PUBLIC HEARINGS

There were no public hearings.

7. GENERAL BUSINESS

7.1 Presentation - Garden Gem Awards

The staff report was presented.

President Westgaard presented the Commercial Garden Gem Award winner to Alec Plaisted of Plaisted Companies. Mr. Plaisted expressed his gratitude for the award.

7.2 Resolution 25-02: Levy for Debt Service on YMCA Bonds

The staff report was presented.

Moved by Commissioner J. Brian Calva and seconded by Commissioner Jeff Hartwig to approve Resolution 25-02 establishing the 2026 referendum tax levy of \$518,866 for debt service on the YMCA facility. Motion carried 6-0.

7.3 General Updates

Mr. O'Neil provided the following updates:

- Regarding the budget, Mr. O'Neil caught something he had misrepresented to the board at the July meeting. The final recommendation from the board was to leave out the \$50,000 for future land purchases; however, on the final spreadsheet, land was still included in there for \$50,000. He recommended moving forward with the number that was approved in July for the preliminary levy tonight, then proceed to talk about the land item at the meeting in October.
- The Tyler Street project is still progressing and looking good. Every conversation Mr. O'Neil has had has been positive. He thinks that in October or November, there will be a substantial update or an action item, and a discussion regarding TIF. President Westgaard stated it is nice to hear they are still engaged in the project.

Mr. Mollan provided the following updates:

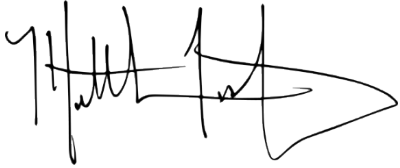
- The Beautification award nomination period is almost up. As of right now, they have 6 nominations. They will look for the committees to judge the properties in October and look to bring in the winner in November.
- Development Minute: Some of the most recent ones were Les Schwab Tires, Pickle Paradise, and Spectrum Field House and some of the upcoming ones will be J & J Machine and MC's Pub.

8. MOTION TO ADJOURN

Moved by Commissioner J. Brian Calva and seconded by Commissioner Mike Beyer to adjourn the meeting. Motion carried 6-0.

The meeting adjourned at 5:46 p.m.

Minutes prepared by Jolene Richter.

A handwritten signature in black ink, appearing to read 'Matt Westgaard', with a large, sweeping flourish at the end.

Matt Westgaard, EDA President

A handwritten signature in black ink, appearing to read 'Tina Allard', with a large, looping flourish at the end.

Tina Allard, City Clerk